

**Yashoda Girls'
Arts and Commerce College**

Internal Quality Assurance Cell

IQAC Meetings

2024-2025



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)

• Tel.: 0712 - 2290368 • Email: ygc.ngp@rediffmail.com

----- INTERNAL QUALITY ASSURANCE CELL (IQAC) -----

ygc3rdcycleiqac@gmail.com

Dr K G Meshram

Head, Dept. of Commerce & Co ordinator IQAC

Mobile: 9970071236 kgmeshram17@gmail.com

Dr Sharad Sambare

Off. Principal & Chairperson IQAC

Mobile: 9373112055 ygc.ngp@rediffmail.com

YGC No.: IQAC/2024-25/01

Date: 15/07/2024

NOTICE

All the members of Internal Quality Assurance Cell are informed that the first meeting of IQAC for the session 2024-2025 is scheduled on **Monday, July 22, 2024, Monday at 12:00 noon** in the Principal's Chamber.

All are requested to make it convenient to attend the meeting.

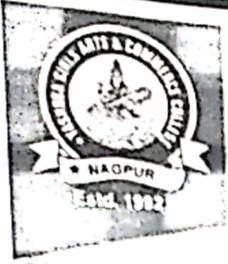
(Dr.K.G.Meshram)

Co-ordinator, IQAC
Co-ordinator, IQAC

Yashoda Girls' Arts &
Commerce College, Nagpur

Agenda:

1. To read and finalize the report of the previous meeting dated 08/04/2024
2. Preparation of Academic Calendar as per Institutional activities.
3. Academic tie-ups according to New Education Policy.
4. Preparation of Teaching plans and Continuous Internal Evaluation by all the departments and other departmental updation.
5. AQAR 2023-2024 final Report preparation.
6. Any other subjects with the permission of the chairperson.



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Dr Sharad Sambare

Off. Principal & Chairperson IQAC
Mobile: 9373112055 ygc.ngp@rediffmail.com

Date: 24/07/24

YGC No.: IQAC/2024-25/M-1

Minutes of the Meeting dated 22/07/2024

The first meeting of IQAC was held on Monday, July 22, 2024 at 12.00 noon in Principal's chamber under the chairmanship of Dr. Sharad Sambare, officiating Principal of the college. The following members attended the meeting as per the formation of IQAC constituted in the meeting of College Development Committee held on 02/02/2024.

Names of the Members of IQAC

Dr. Ms. Lalita I. Punnya
Dr. Govind N. Rawlekar
Dr. Mahendrakumar Katre
Dr. Suryakant Kapshikar
Dr. Amol M. Raut.
Prof. Shrikant B. Ghogre
Mrs. Leena Shambharkar
Dr. Shaileja Khorgade
Ms. Ladali Y. Ahmad
Ms. Madhuri Wankhede
Mr. Pradeep Bhoyar
Mr. Ajay Bindal
Mr. Dnyaneshwar Gaikwad

Signature

ABSENT

ABSENT

ABSENT

The IQAC coordinator, Dr. K.G. Meshram welcomed all the members of IQAC and with due permission of the chairperson started the proceedings of the meeting. The agenda of the meeting for discussion was put before the members.

Agenda-1: To read and finalize the report of the previous meeting dated 08/04/2024

Resolution: The minutes of the last meeting held on 08/04/2024 was read before the members, which was unanimously accepted.

Agenda-2: Preparation of Academic Calendar as per Institutional activities.

Resolution-1: The Chairperson directed the entire teaching department to continue all functioning of the institution as per the guidelines of the IQAC on quality parameters. They were informed to prepare the academic calendar for the session 2024-2025.

Agenda-3: Academic tie-ups (New Education Policy).

Resolution-2: The Chairperson suggested introducing different activities by the Institution with collaboration of different Government or Non government Institutions or NGO's for which tie-ups with the agencies is required. The IQAC Co-ordinator then hand over the responsibility of MoUs to the staff Members accordingly.

Agenda-4: Preparation of Teaching plans and Continuous Internal Evaluation by all the departments and the other departmental updation.

Resolution -3: The Principal informed all teachers that they have to use modern innovative teaching methods and ICT based teaching. According to the syllabus based on NEP 2020 all have to prepare their subject wise teaching plans as well as Continuous plan of evaluation. Teachers were also informed to implement all the activities and practical included in the syllabus.

Agenda-5: AQAR 2023-2024 final Report preparation.

Resolution -4: The Chairman informed that the AQAR of NAAC 3rd Cycle for the session 2023-2024 is in its final stage. All the staff members should submit all the required documents as soon as possible to complete the process. He suggested to submit the AQAR latest by last week of October 2024.

Agenda-6: Any other subjects with the permission of the chairperson.

Resolution 5: As no other issue came up for discussion, the IQAC Co-ordinator Dr.K.G.Meshram concluded the meeting with due permission of the chairperson. He thanked all the Members of IQAC for attending the meeting and for contributing valuable discussion for the overall development of the institution.



Officiating Principal
Yashoda Girls' Arts & Commerce College
Seeh Nagar, Nagpur.



(Dr K G Meshram)
IQAC Co-ordinator
Co-ordinator, IQAC
Yashoda Girls' Arts &
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Dr Sharad Sambare

Off. Principal & Chairperson IQAC

Mobile: 9373112055 ygc.ngp@rediffmail.com

Date: 23/10/2024

YGC No.: IQAC/2024-25/02

NOTICE

All the members of Internal quality assurance Cell are informed that the 2nd meeting of IQAC for the session 2024-2025 is scheduled on 28th October 2024, Monday at 12:00 noon in the Principal's Chamber.

All are requested to make it convenient to attend the meeting.

(Dr.K.G.Meshram)
Co-ordinator, IQAC
Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur

Agenda:

1. To read and finalize the report of the previous meeting dtd. 22/07/2024.
2. Submission of AQAR 2023-2024.
3. University Exam preparation.
4. Remedial Classes by all departments.
5. Updation of Departmental activities.
6. Any other subjects with the permission of the chairperson.



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Dr Sharad Sambare

Off. Principal & Chairperson IQAC
Mobile: 9373112055 ygc.ngp@rediffmail.com

YGC No.: IQAC/2024-25/M-02

Date: 30/10/2024

Minutes of the Meeting dated 28/10/2024

The Second meeting of IQAC was held on **Monday, October 28, 2024 at 12.00 noon** in Principal's chamber under the chairmanship of Dr. Sharad Sambare, officiating Principal of the college. The following members attended the meeting as per the formation of IQAC constituted in the meeting of College Development Committee held on 02/02/2024.

Members of the IQAC

Dr. Ms. Lalita I. Punnya
Dr. Govind N. Rawlekar
Dr. Mahendrakumar Katre
Dr. Suryakant Kapshikar
Dr. Amol M. Raut.
Prof. Shrikant B. Ghogre
Mrs. Leena Shambharkar
Dr. Shaileja Khorgade
Ms. Ladali Y. Ahmad
Ms. Madhuri Wankhede
Mr. Pradeep Bhoyar
Mr. Ajay Bindal
Mr. Dnyaneshwar Gaikwad

Signature











ABSENT



ABSENT



M.P. Wankhede



ABSENT



The IQAC coordinator, Dr. K.G. Meshram welcomed all the members of IQAC and with due permission of the chairperson started the proceedings of the meeting. The agenda of the meeting for discussion was put before the members.

Agenda-1: To read and finalize the report of the previous meeting dated 22/07/2024

Resolution: The minutes of the last meeting held on 22/07/2024 was read before the members, which was unanimously accepted.

Agenda-1: Submission of AQAR 2023-2024.

Resolution-1: The Chairperson informed all teaching department that the AQAR for the session 2023-2024 is submitted successfully on 23rd October 2024.

Agenda-2: Preparation for University Exam.

Resolution-2: The Chairperson informed that the College level winter 2024 University examination will be held on November 2024. Examination committee of two teachers for the faculty of Arts and two teachers for the faculty of Commerce was formed for the smooth functioning of the examination.

Agenda-3: Remedial Classes by all departments.

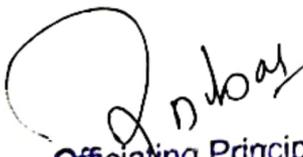
Resolution -3: The Principal suggested all the teachers that they should implement remedial classes for the slow learners to prepare the students for examination and also for the advance learners to make them more competent. He also informed that the initiative should be taken by the concerned coordinator.

Agenda-4: Updation of Departmental activities.

Resolution -4: The Principal informed all the teachers to conduct various co- curricular and extracurricular activities according to the guidelines of NEP 2020. Vocational skill courses and skill enhancement courses should be conducted properly and all the relevant documents have to be submitted to IQAC department. All the department have to take initiatives for conducting Seminar/Conference/Workshops.

Agenda-5: Any other subjects with the permission of the chairperson.

Resolution 5: As no other issue came up for discussion, IQAC Co-ordinator Dr.K.G.Meshram concluded the meeting with due permission of the chairperson. He thanked all the Members of IQAC for attending the meeting and for contributing valuable discussion for the overall development of the institution.


Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.


(Dr.K.G.Meshram)
Co-ordinator, IQAC
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Dr Sharad Sambare

Off. Principal & Chairperson IQAC
Mobile: 9373112055 ygc.ngp@rediffmail.com

YGC NO: IQAC/2024-25/03

Date: 16/01/2025

NOTICE

All the members of Internal Quality Assurance Cell are informed that the third meeting of IQAC for the session 2024-2025 is scheduled on **Monday, January 20, 2025, Monday at 12:30 pm** in the Principal's Chamber.

All are requested to make it convenient to attend the meeting.


(Dr.K.G.Meshram)
Co-ordinator, IQAC
Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur

Agenda:

1. To read and finalize the report of the previous meeting dated 28/10/2024
2. Report of National level Seminar conducted in the session 2024-2025
3. To introduce International Faculty development program.
4. To organize soft skill development and Information and Communication technology programs for students.
5. Any other subjects with the permission of the chairperson



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Dr Sharad Sambare

Off. Principal & Chairperson IQAC
Mobile: 9373112055 ygc.ngp@rediffmail.com

YGC NO: IQAC/2024-25/M-3

Date: 22/01/2025

Minutes of the Meeting dated 20/01/2025

The third meeting of IQAC was held on Monday, January 20, 2025 at 12.30 pm in Principal's chamber under the chairmanship of Dr. Sharad Sambare, officiating Principal of the college. The following members attended the meeting as per the formation of IQAC constituted in the meeting of College Development Committee held on 02/02/2024.

Names of the Members of IQAC

Signature

Dr. Ms. Lalita I. Punnya
Dr. Govind N. Rawlekar
Dr. Mahendrakumar Katre
Dr. Suryakant Kapshikar
Dr. Amol M. Raut.
Prof. Shrikant B. Ghogre
Mrs. Leena Shambharkar
Dr. Shaileja Khorgade
Ms. Ladali Y. Ahmad
Ms. Madhuri Wankhede
Mr. Pradeep Bhoyar
Mr. Ajay Bindal
Mr. Dnyaneshwar Gaikwad

ABSENT

ABSENT

ABSENT

ABSENT

Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

The IQAC coordinator, Dr. K.G. Meshram welcomed all the members of IQAC and with due permission of the chairperson started the proceedings of the meeting. The agenda of the meeting for discussion was put before the members.

Agenda-1: To read and finalize the report of the previous meeting dated 28/10/2024

Resolution-1: The minutes of the last meeting held on 28/10/2024 was read before the members, which was unanimously accepted.

Agenda-2: Report of National level Seminar conducted in the session 2024-2025.

Resolution-2: The report of National level seminar conducted on January 04, 2025 organized by the department of Urdu was read before the members. Chairperson congratulated the committee members formed for the seminar for their contribution in conducting the Seminar successfully. He also encouraged teachers to organize more seminars, workshops and conferences for the upcoming session.

Agenda-3: To introduce International Faculty development program.

Resolution-3: The Chairperson suggested introducing an International Faculty development program by the Institution to encourage teachers for research activities. It was decided that the one week international faculty development program will be scheduled from February 24, 2025 to March 02, 2025 IQAC Coordinator then handed over the responsibility of the FDP to the department of English and Commerce .

Agenda-4: To organize soft skill development and Information and Communication technology programs for students.

Resolution -4: The Principal directed the staff members to take initiative for conducting a soft skill development program as well as ICT program developing the overall personality of the students. IQAC Coordinator handed over the responsibility to the department of Commerce to conduct one week soft skill development program in the month of February 2025 and it was decided that the department of History will conduct ICT Program for the students in the month of March 2025.

Agenda-5: Any other subjects with the permission of the chairperson.

Resolution 5: As no other issue came up for discussion, the IQAC Co-ordinator Dr.K.G.Meshram concluded the meeting with due permission of the chairperson. He thanked all the Members of IQAC for attending the meeting and for contributing valuable discussion for the overall development of the institution.


Officiating Principal
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(Dr K G Meshram)
IQAC Co-ordinator
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Dr Sharad Sambare

Off. Principal & Chairperson IQAC
Mobile: 9373112055 ygc.ngp@rediffmail.com

YGC NO: IQAC/2024-25/04

Date: 17/04/2025

NOTICE

All the members of Internal quality assurance Cell are informed that the fourth meeting of IQAC for the session 2024-2025 is scheduled on April 22, 2025 Tuesday at 01.00 pm in the Principal's Chamber.

All are requested to make it convenient to attend the meeting.


(Dr.K.G.Meshram)
Co-ordinator, IQAC
Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur

Agenda:

1. To read and finalize the report of the previous meeting dtd. 20/01/2025.
2. Submission of reports and mark lists of all the activities conducted by the department as per NEP guidelines.
3. Website updation and planning for new session.
4. International Faculty Development Program conducted smoothly.
5. Any other subjects with the permission of the chairperson.



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Dr Sharad Sambare

Off. Principal & Chairperson IQAC

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YGC NO: JQAC/2024-25/M-4

Date: 24/04/25

Minutes of the Meeting dated 22/04/2025

The Fourth meeting of IQAC was held on Tuesday, April 22, 2025 at 01.00 pm in Principal's chamber under the chairmanship of Dr. Sharad Sambare, officiating Principal of the college. The following members attended the meeting as per the formation of IQAC constituted in the meeting of College Development Committee held on 02/02/2024.

Members of the IQAC

Dr. Ms. Lalita I. Punnya

Dr. Govind N. Rawlekar

Dr. Mahendrakumar Katre

Dr. Suryakant Kapshikar

Dr. Amol M. Raut.

Prof. Shrikant B. Ghogre

Mrs. Leena Shambharkar

Dr. Shaileja Khorgade

Ms. Ladali Y. Ahmad

Ms. Madhuri Wankhede

Mr. Pradeep Bhojar

Mr. Ajay Bindal

Mr. Dnyaneshwar Gaikwad

Signature

ABSENT

ABSENT

ABSENT

Officiating Principal

Yashoda Girls' Arts & Commerce College

Sneh Nagar, Nagpur.

The IQAC coordinator, Dr. K.G. Meshram welcomed all the members of IQAC and with due permission of the chairperson started the proceedings of the meeting. The agenda of the meeting for discussion was put before the members.

Agenda-1: To read and finalize the report of the previous meeting dated 20/01/2025

Resolution-1: The minutes of the last meeting held on 20/01/2025 was read before the members, which was unanimously accepted.

Agenda-2: Submission of reports and mark lists of all the activities conducted by the department as per NEP guidelines.

Resolution-2: The IQAC Coordinator informed the chairperson that all teaching department have records of activities conducted by them as per NEP guidelines and submitted the reports as well as mark lists of the activities including VSC, SEC, AEC, VEC and other departmental activities to the IQAC department.

Agenda-3: Website updation and planning for new session.

Resolution-3: The Chairperson directed that all the departments have to submit the annual reports of their departments to update the college website as required for the submission of AQAR for the next session. He also suggested that all should update their departmental activities in the college website before 28th April 2025. The chairperson also informed that all have to be aware of subject wise syllabus and NEP Guideline to keep them prepare for the new session.

Agenda-4: International Faculty Development Program conducted smoothly.

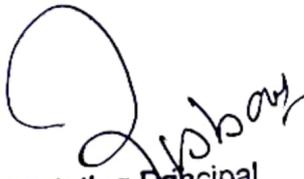
Resolution -4: As it was discussed in the previous meeting of IQAC held on 20/01/2025, the department of English with department of Commerce successfully conducted one week International Faculty development program from 24th January to 2nd February 2025 to encourage the teachers for research work. The report of the FDP was read before the members. The chairperson congratulated all for the success of the program.

Agenda-5: Research Project/workshop/Conferences for next session.

Resolution -5: The Principal informed all the teachers that the Research and Development Cell of Nagpur University invites application for research projects every year. The window for application for the research project/Conferences/ Workshops in ICSSR will also be open soon. Two teachers of the college are already working on the project sanctioned by the University last year. The principal directed that the new proposals for the upcoming session should be registered by the teachers. It was discussed and then decided that Dr.Mahendra Kumar Katre (Department of Economics), Dr.Suryakant Kapshikar (Department of History) and Dr.Namdeo Rawlekar (Department of Marathi) will organized the conference/workshop for the next session i.e. 2025-2026.

Agenda-5: Any other subjects with the permission of the chairperson.

Resolution 5: As no other issue came up for discussion, IQAC Co-ordinator Dr.K.G.Meshram concluded the meeting with due permission of the chairperson. He thanked all the Members of IQAC for attending the meeting and for contributing valuable discussion for the overall development of the institution.


Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.


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