

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Commercial Law (Major)

Class: B. Com. Semester II



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)
• Tel.: 0712-2290368 • Email: ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – First Year

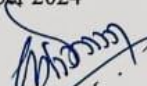
Semester-II

(Second Term: 29/11/2024 to 30/04/2025)

Subject: **Commercial Law (Major)**

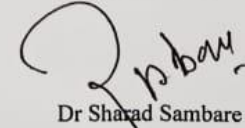
Unit	Required Lectures	Months Lectures	Duration
Winter Examination: December 2024			
Unit I: Contract Law – Meaning – Law of Contract – Definition – Classification of Contracts – Essential Elements of Valid Contract – Discharge of Contract – Remedies of Breach of Contract – Offer – and Acceptance – Legal Rules relating to Offer and Acceptance – Revocation of Offer and Acceptance.	16	December	29/11/2024 To 31/12/2024
Unit II: Contract of Agency - Bailment and Pledge – Essentials of Bailment – Rights and Duties of Bailor and Bailee-Pledge-Essentials- Rights and Duties of Pawnee. Contract of Sale of Goods Act 1930 –Rules regarding Delivery of Goods – Rights and Duties of a Buyer and Seller. First Unit Test	15 01	January	01/01/ 2025 To 31/ 01/ 2025
Unit III: Company – Definition-Characteristics – Kinds – Privileges of Private Company – Formation of a Company – Memorandum of Association – Meaning – Purpose – Alteration of Memorandum – Doctrine of Ultravires – Articles of Association - Meaning Forms – Contents – Alteration of Articles – Doctrine of Indoor management.	16	February	01/02/ 2025 To 28/02/ 2025
Prospectus – Definition – Contents – Deemed Prospectus – Misstatement in Prospectus - Shares and Debentures – Meaning – Types – Director and Secretary – Qualification and Disqualification – Appointment – Removal – Remuneration – Powers, Duties and Liabilities. Meeting – Requisites of Valid Meeting – Types of Meeting – Winding up – Meaning – Modes of Winding Up Unit IV: Consumer Protection Act, 2019: Definitions, Consumer Protection in India; Rights of Consumers; Consumer Dispute Redressal Forums; Nature and Scope of Remedies	06 10	March	01/03/ 2025 To 31/03/ 2025
. Information Technology Act 2000 – Scope and Objectives, E-Governance, Authorities, Offences and Penalties. Extra Classes for weak learners Revision Class Second Unit Test	08 06 01 01	April	01/04/ 2025 To 30/04/ 2025
Summer Examination			
		As per University Schedule	

Date: 01 December 2024


Dr K G Meshram
Subject Teacher,

Head, Department of Commerce & Coordinator, IQAC

Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur


Dr Sharad Sambare

Co-ordinating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Introduction to Commerce (Minor)

Class: B. Com. Semester II



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)
• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – First Year

Semester-II

(Second Term: 29/11/2024 to 30/04/2025)

Subject: Introduction to Commerce (Minor)

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: December 2024			
Unit I: Verticals in commerce education (Nature, scope and basic contents) – Financial and Management Accounting, Taxation, Cost Accounting, business administration, Financial Management, Marketing Management, Operations Management, HR Management, commercial Laws, International Trade, E Commerce, Capital Markets, Business Analytics etc.	08	December/ January 08	20/12/2024 To 31/12/2024
Unit II: Career Options in Commerce (Role and Profile) involving Maths skills like Chartered Accountant (CA), Investment Banker, Chartered Financial Analyst (CFA), Actuary, Cost Accountant, Company Secretary (CS), Personal Financial Advisor, Research Analyst, and Business Analyst.	08	January	01/01/ 2025 To 31/ 01/ 2025
First Unit Test	01	February	01/02/ 2025 To 28/02/ 2025
Unit III: Career Options in Commerce (Role and Profile) requiring lesser Maths skills like Marketing, Entrepreneurship, Human Resource Management, Retail Management,	07		
Cost Management Accountant (CMA), Product Management, Relationship Manager.	04	March	01/03/ 2025 To 31/03/ 2025
Unit IV: Skills, competencies and examinations/ certifications for getting into various career options,	04		
SBI/ NISM Certifications overview.	03	April	01/04/ 2025 To 30/04/ 2025
Extra Classes for weak learners	02		
Revision Class	02		
Second Unit Test	01		
Summer Examination			
			As per University Schedule

Date: 01 December 2024

Dr K G Meshram
Subject Teacher,

Head, Department of Commerce & Coordinator, IQAC

Co-ordinator, IQAC
**Yashoda Girls' Arts &
Commerce College, Nagpur.**

Dr Sharad Sambare

Off. Principal
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

**Yashoda Girls' Arts & Commerce College,
Nagpur**



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Elements of Statistics (Open Elective)

Class: B. Com. Semester II



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)
• Tel.: 0712 - 2290368 • Email: ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – First Year


Semester-II

(Second Term: 29/11/2024 to 30/04/2025)

Subject: Elements of Statistics (Open Elective)

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: December 2024			
Unit I: Introduction to Statistics: Meaning, Scope, Importance, Objects, Functions and Limitations of Statistics. Collection of data, Primary and Secondary data, Sampling methods of Statistics, Tabulation and Classification, Frequency distribution: Elements of Series, Types of Series: Simple or Individual	08	December 08	20/12/2024 To 31/12/2024
Discrete Series, Continuous Series: Exclusive, Inclusive, Cumulative, Less than, More than, Irregular continuous series, Continuous series: Class Interval, Class Frequency, Mid-values or Central value, Conversion of Inclusive series into Exclusive series (Theory & Problems)	08	January 08	01/01/ 2025 To 31/ 01/ 2025
Unit II: Measures of Central Tendency: Meaning, Type of average, Advantage and Disadvantage of Mean, median, mode, Calculation Arithmetic Mean, Median, Mode, (Problems) First Unit Test	07 01	February 08	01/02/ 2025 To 28/02/ 2025
Unit III: Dispersion: Meaning, significance and Necessity of measures of dispersion, Methods of measuring dispersion, Standard Deviation, Lower Quartile, Upper Quartile, Quartile Deviation, Co-efficient of Quartile Deviation (Problems) Unit IV: Skewness and Kurtosis: Skewness: Meaning and concept of skewness, types of skewness,	06 02	March 08	01/03/ 2025 To 31/03/ 2025
Karl Pearson and Bowley's Coefficient of skewness, Kurtosis: Concept of Kurtosis, Types of Kurtoses, Computation of Kurtosis. (Problems) Extra Classes for weak learners Revision Class Second Unit Test	04 02 01 01	April 08	01/04/ 2025 To 30/04/ 2025
Summer Examination			
			As per University Schedule

Date: 01 December 2024


Poonam Vishwakarma
Subject Teacher


Dr K G Meshram
Coordinator, IQAC
Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur


Dr Sharad Sambare
Off. Principal
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: E Commerce & M Commerce (Open Elective)

Class: B. Com. Semester II



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)
• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – First Year

Semester-II

(Second Term: 29/11/2024 to 30/04/2025)

Subject: E Commerce & M Commerce (Open Elective)

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: December 2024			
Unit I: Overview of developments in Information Technology and Defining E-Commerce: The scope of E commerce, Electronic Market, Electronic Data Interchange, Internet Commerce.	08	December 08	20/12/2024 To 31/12/2024
Unit II: Introduction to e-commerce and m-commerce, E Commerce architecture and its types; E Commerce Business Models; M- Commerce Services, Benefits and limitations of E-Commerce First Unit Test	07 01	January 08	01/01/ 2025 To 31/ 01/ 2025
Unit III: Consumer Oriented E Commerce: E-Retailing: Traditional retailing and e retailing, Benefits of e retailing, Key success factors, Models of e retailing, and Features of e retailing. E services: Categories of e-services, Web-enabled services, and matchmaking services,	08	February 08	01/02/ 2025 To 28/02/ 2025
Information-selling on the web, e entertainment, Auctions and other specialized services. Business to Business Electronic Commerce. Unit IV: Electronic Payment Models – Credit card, Debit Card, Smart Card, Internet Banking.	04 04	March 08	01/03/ 2025 To 31/03/ 2025
Immediate Payment Services (IMPS), Mobile Wallet, Aadhar Enabled Payment Services, Mobile Banking, Crypto currency, e-RUPI Etc.	04	April 08	01/04/ 2025 To 30/04/ 2025
Extra Classes for weak learners Revision Class Second Unit Test	02 01 01		
Summer Examination	01		

Date: 01 December 2024

As per University Schedule

Dr K G Meshram
Subject Teacher,

Head, Department of Commerce & Coordinator, IQAC

Co-ordinator, IQAC
**Yashoda Girls' Arts &
Commerce College, Nagpur**

Dr Sharad Sambare

Off. Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

**Yashoda Girls' Arts & Commerce College,
Nagpur**



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Office Management (Vocational Skill Course)

Class: B. Com. Semester II



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
 Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)
 • Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – First Year

Semester-II

(Second Term: 29/11/2024 to 30/04/2025)

Subject: **Office Management (Vocational Skill Course)**

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: December 2024			
Unit I: Office Management Office Management: Concept and Definition, Nature and Scope. Elements and Functions, Office Manager: Functions, Duties and Responsibilities, Challenges before Modern Office Manager, Effective Management Techniques. Practical 1. Prepare a letter for inviting quotation of stationary supplies to Office. 2. Prepare a Joining letter for a new employee in the office	08 04	December 12	20/12/2024 To 31/12/2024
Unit II: Office Communication Meaning, Types: Internal and External communications, Features of good communication. Process of Communications. Basic Principles of communications. Barriers to communications. Measures to overcome barriers. Practical 3. Write an email to customer to apologize for delay in fulfilling orders. 4. Prepare an appreciation letter praising employee in office	08 04	January 12	01/01/ 2025 To 31/ 01/ 2025
Group Discussions & Class Presentation Unit III: Office Manuals & Reports Office Manuals & Reports Introduction, need, sources, types, advantages of manuals. Introduction, functions, classification of reports, basic Principles of writing reports, specimen of report. Practical 5. Prepare a leave policy for the office employee. 6. Prepare a manual to claim reimbursement of office tours.	04 08 04	February 12	01/02/ 2025 To 28/ 02/ 2025
Unit IV: Office Meeting Office Meeting: Meaning, Definition, Importance, Purposes and Types of Meetings. Meeting: Essentials of Valid meeting & drafting notices, Agenda & Minutes, Factors of Successful meeting. Practical 7. Prepare a notice and agenda of an employee meeting to brief them on new project. 8. Prepare the minutes of the of an employee meeting to brief them on new project. 9. Prepare a report on annual employee performance. 10. Write a report on action taken of customer complaint against office staff. Extra Classes for weak learners Group Discussions Class Presentation	06 02 02 02	March 12	01/02/ 2025 To 31/03/ 2025
Practical 7. Prepare a notice and agenda of an employee meeting to brief them on new project. 8. Prepare the minutes of the of an employee meeting to brief them on new project. 9. Prepare a report on annual employee performance. 10. Write a report on action taken of customer complaint against office staff. Extra Classes for weak learners Group Discussions Class Presentation	06 02 02 02	April 12	01/04/ 2025 To 30/04/2025
Summer Examination			As per University Schedule

Date: 01 December 2024

Lav Chavan
Subject Teacher

Dr K G Meshram
Coordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur

Dr Sharad Sambare
Off Principal
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

**Yashoda Girls' Arts & Commerce College,
Nagpur**



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Mutual Fund Agent (Skill Enhancement Course)

Class: B. Com. Semester II



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)

• Tel.: 0712-2290368 • Email: ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – First Year

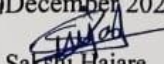
Semester-II

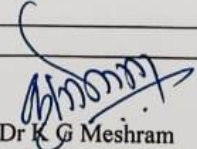
(Second Term: 29/11/2024 to 30/04/2025)

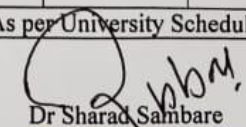
Subject: **Mutual Fund Agent (Skill Enhancement Course)**

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: December 2024			
Unit I: Introduction, History of Mutual Funds, Structure of Mutual Funds, Financial Planning and Potential Investors, Role of a Mutual Fund Agent, Legal & Regulatory Environment, Macro Economic Environment. Practical – Update knowledge on mutual fund market, Keep up to date on regulations and guidelines, Impact of Macro Economic factors on mutual fund market.	10 02	December 12	29/11/2024 To 31/12/2024
Unit II: Structure of Mutual Fund Products, Accounting of Mutual Funds, Tax and Tax-Related Regulations, Financial Planning, Marketing of Mutual Funds. Practical – Approach and market various mutual funds schemes to prospective customer identified, Assist customer with determining most suitable mutual fund scheme according to needs, Receive approval for initiating purchase process.	10 02	January 12	01/01/ 2025 To 31/ 01/ 2025
Class Presentation Group Discussions Unit III: Offer Documents and Application Forms, Account Opening and KYC Process, Modes of Investment, Timing of Investment, Risk Allocation and Portfolio Selection Practical – Assist customer with the application process for purchasing the mutual fund, Collect and ensure payments are processed at the bank/organization, Deliver proof of purchase and plan follow-up sessions.	02 02 08	February 12	01/02/ 2025 To 28/02/ 2025
Unit IV: Customer Relationships After Sales Service. Practical – Develop long-term relationships with customers, Respond to customer queries and clarifications and advice the customers on existing product and new schemes, assist in termination of investment.	04 04	March 12	01/03/ 2025 To 31/03/ 2025
Unit IV: Customer Relationships After Sales Service. Practical – Develop long-term relationships with customers, Respond to customer queries and clarifications and advice the customers on existing product and new schemes, assist in termination of investment.	04 04	April/May 12	01/04/ 2025 To 30/04/2025
Class Presentation Group Discussions Summer Examination	02 02 02		
As per University Schedule			

Date: 01 December 2024


Sakshi Hajare
Subject Teacher


Dr K G Meshram
Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur


Dr Sharad Sambare
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

**Yashoda Girls' Arts & Commerce College,
Nagpur**



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Constitution of India (Value Education Course)

Class: B. Com. Semester II



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)
• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – First Year

Semester-II

(Second Term: 29/11/2024 to 30/04/2025)

Subject: **Constitution of India (Value Education Course)**

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: December 2024			
Unit I: Historical Background to the Framing of the Indian Constitution: General Idea about the Constituent Assembly of India.	08	December 08	29/11/2024 To 31/12/2024
UNIT – II Preamble – Nature and key concepts/Constitutional values, Socialism, Secularism, Democracy, Justice, Liberty, Equality and Fraternity Salient Features of the Constitution of India	08	January 08	01/01/ 2025 To 31/ 01/ 2025
First Unit Test UNIT – III General study about the kinds, nature and importance of; Fundamental Rights,	01 07	February 08	01/02/ 2025 To 28/02/ 2025
Directive Principles of State Policy and Fundamental Duties. Unit IV: Introduction of the Constitutional Institutions and Authorities; Central Legislature and Executive (Parliament of India, President of India and Council of Ministers)	02 06	March 08	01/03/ 2025 To 31/03/2025
State Legislature and Executive (State legislative Assemblies, Governors and Council of Ministers) Higher Judiciary (Supreme Court of India and High Courts) Extra Classes for weak learners Revision Class Second Unit Test	04 02 01 01	April 08	01/04/ 2025 To 30/04/2025
Winter Examination			As per University Schedule

Date: 01December 2024

Sakshi Hajare
Subject Teacher

Dr K G Meshram
Coordinator, IQAC
Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur

Dr Sharad Sambare
Off.Principal
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Monetary Economics-II

Class: B. Com. Semester IV



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)
• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – Second Year

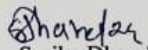
Semester-IV

(Second Term: 29/11/2024 to 30/04/2025)

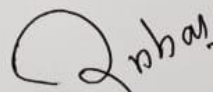
Subject: Monetary Economics - II

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: November 2024			
Unit I: Commercial Banking Evolution, Meaning, Functions of Commercial Banks. Role commercial banks in a developing economy. Process of Credit Creation by Commercial Banks & its Limitations, Investment Policy of Commercial Banks. Non-Performing Assets- Meaning, Criteria and Causes.	20	December 20	29/11/2024 To 31/12/2024
Unit II: Inflation & Deflation E-Banking & Core Banking Meaning, Features, Advantages & Disadvantages of ATM (Automated Teller Machines.) Meaning, Features, Merits and Demerits of Credit cards, Plastic cards, Smart cards, e-purse, Laser cards. EFT (Electron Fund Transfer), ECS (Electronics clearing system). First Unit Test	19 01	January 20	01/01/ 2025 To 31/ 01/ 2025
Unit-III: Money Market & Policies Banks and Customers Relationship and Services Introduction, Meaning of Customer. Bank & Customer Relationship- Debtor & creditor, Trustee and Beneficiary, Agent and Principal, Bailor and Bailee. Opening, operating and closing of various bank accounts.	20	February 20	01/02/ 2025 To 28/02/ 2025
Demat Account -Advantages, Opening and Operation of Demat Account. Methods of Calculating Interest Rates on deposits and on loans. Unit IV: Public Finance Concept- Central Bank Meaning, Objectives, Functions, Role of Central Bank. Credit Control Meaning, Objectives, Methods: Quantitative- Bank Rate, Open Market Operations, Cash Reserve Ratio (CRR), Statutory Liquidity Ratio (SLR), Repo Rate. Qualitative – Varying margin requirement,	05 15	March 20	01/03/ 2025 To 31/03/2025
Regulation of consumer's credit, Issuing directives, Publicity measure, Moral suasion, Credit rationing and limitations. Revision Class Extra Classes for weak learners Second Unit Test	13 04 02 01	April 20	01/04/ 2025 To 31/04/2025
Summer Examination			As per University Schedule

Date: 01December 2024


Sarika Dhaorkar
Subject Teacher


Dr K G Meshram
Coordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur


Dr Sharad Sambare
Off Principal
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur

**Yashoda Girls' Arts & Commerce College,
Nagpur**



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Organisational Behaviour

Class: B. Com. Semester IV



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)
• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – Second Year

Semester-IV

(Second Term: 29/11/2024 to 30/04/2025)

Subject: **Organizational Behaviour**

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: November 2024			
Unit – I: Introduction: • Organisational Behaviour :- meaning, OB History and Development; Importance of OB to the field of management. • Basic behavioural Process: Cognitive functions - intelligence, Creativity, Problem Solving, Learning and its process – implications.	20	December 20	29/11/2024 To 31/12/2024
• Challenges and Opportunities in development of Organisational Behaviour • Impact of technology on Organisational Behaviour.	04	January	01/01/ 2025 To
Revision Class	02	20	31/ 01/ 2025
Unit – II: Organizational Culture • Meaning and dimensions	14		
• Types of organizational cultures • Role of manager in creating and sustaining culture • Impact of organisational culture on performance of the organization • Human resource management policies and practices, diversity at work.	10	February 20	01/02/ 2025 To 28/02/ 2025
Revision Class	02		
First Unit Test	01		
Unit-III: Morale and Motivation • Morale :- Meaning, types, consequences, importance and methods of improving morale•	07		
Maslow's Need Hierarchy Model Theory, Herzberg's Two Factor Theory, Theory X & Theory Y • Motivation:- meaning, Types, Techniques and importance • Relationship between morale and motivation	13	March 20	01/03/ 2025 To 31/03/2025
Revision Class	02		
Unit IV: Organisational changes • Concept and factors responsible for Organisational changes	05		
• Management of Organisational changes • Resistance to Organisational changes • Approaches to manage Organisational changes	15	April 20	01/04/ 2025 To 31/04/2025
Revision Class	02		
Extra Classes for weak learners	02		
Second Unit Test	01		
Summer Examination Date: 01December 2024			As per University Schedule

Dr K G Meshram

Subject Teacher / Head, Department of Commerce & Coordinator, IQAC

Yashoda Girls' Arts &
Commerce College, Nagpur

Dr Sharad Sambare

Officially Principal

Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

**Yashoda Girls' Arts & Commerce College,
Nagpur**



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Financial Accounting-II

Class: B. Com. Semester IV



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)

• Tel.: 0712 - 2290368 • Email: ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – Second Year


Semester-IV

(Second Term: 29/11/2024 to 30/04/2025)

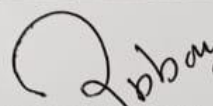
Subject: Financial Accounting – II

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: November 2024			
Unit - I Final Accounts of Banking Companies: Meaning of Banking Companies, Functions of Banking, Restrictions for a Banking Company, Provision of the Banking Companies Regulation Act 1949, and Preparation of Annual accounts as per Banking Companies Regulation Act 1949 as per amendment by RBI. (Theory & Numerical) Revision Class	18 02	December 20	29/11/2024 To 31/12/2024
Unit – II Final Accounts of General Insurance Companies: Introduction, Types of General Insurance, Important Terms- Reserve for unexpired Risk, Reinsurance Claims, Reinsurance Premium, Commission, Bonus in Reduction of Premium and preparation of final accounts Messesta as per IRDA Regulation 2002 (Theory & Numerical) First Unit Test	19 01	January 20	01/01/ 2025 To 31/ 01/ 2025
Unit – III Valuation of Goodwill: Meaning, Characteristics of Goodwill, Factors influencing the value of goodwill, Need for Valuation of goodwill. Valuation of goodwill as per Average Profit Method, Weighted Average Profit Method, Super Profit Method, Capitalization Method. (Problems based on the Indian companies Act, 2013) (Theory & Numerical) Revision Class	20 05	February 20 March	01/02/ 2025 To 28/02/ 2025 01/03/ 2025 To 31/03/2025
Unit – IV Liquidation of Company: Meaning Types of Liquidation, Steps in voluntary Liquidation, Functions of Liquidator, Liquidators remuneration and Commission. Preparation of Liquidators Final Statement of Account only. (Problems based on the Indian companies Act, 2013)(Theory & Numerical) The Financial year ends on 31st March. Revision Class Extra Classes for weak learners Second Unit Test	15 11 04 03 02	20 April 20	01/04/ 2025 To 31/04/2025
Summer Examination			As per University Schedule

Date: 01 December 2024


Poonam Vishwakarma
Subject Teacher


Dr K G Meshram
Co-ordinator, IGAC
Yashoda Girls' Arts &
Commerce College, Nagpur


Dr Sharad Sambare
Off. Principal
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

**Yashoda Girls' Arts & Commerce College,
Nagpur**



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Secretarial Practice

Class: B. Com. Semester IV



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)
• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

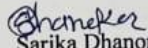
B.Com. - Second Year

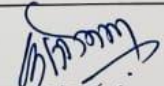
Semester-IV

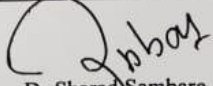
(Second Term: 29/11/2024 to 30/04/2025)

Subject: Secretarial Practice

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: November 2024			
Unit I: Company Secretary • The Company Secretary Definition, Eligibility, Appointment, General Legal position, Duties of a Company Secretary, Rights of Company Secretary • Liabilities of Company Secretary, Qualification for Appointment as secretary, Dismissal of the Secretary, Secretary in the Whole-time practice, Secretarial Compliance certificate, Specimen form	20	December 20	29/11/2024 To 31/12/2024
Revision Class Unit II: The Companies Act and its Administration • The companies Act,1956, Applicability of the Act, Special features, Amendments to the Companies Act,1956, • Machinery for the Administration of the Companies Act,1956, The company Law Board, E Governance Project,	02 18	January 20	01/01/ 2025 To 31/ 01/ 2025
• Power of Securities Exchange Board of India, Jurisdiction of Courts Revision Class First Unit Test Unit-III: Company Auditor • Company Auditor, Appointment of Auditor, Qualification and disqualification • Removal and remuneration	03 02 01 14	February 20	01/02/ 2025 To 28/02/ 2025
• Rights, powers and duties of Auditors, Accounts statutory books dividends and interest • company investigations, prevention of oppression and management Revision Class Unit IV: Reports and Winding Up • Company Reports – Types, Secretarial Duties with regard to payment of dividend, • Interest, Charges & penalties. , Writing reports	10 01 09	March 20	01/03/ 2025 To 31/03/2025
• Winding up of a Company – Procedure,& Statutory Provisions, Consequences of winding up , Types of winding up • Consequences of winding up, Secretarial role in winding up Revision Class Extra Classes for weak learners Second Unit Test	14 02 03 01	April 20	01/04/ 2025 To 30/04/2025
Summer Examination Date: 01December 2024			As per University Schedule


Sarika Dhanorkar
Subject Teacher


Dr K G Meshram
Coordinator, IQAC
Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur


Dr Sharad Sambare
Off.Principal
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: International Economics

Class: B. Com. Semester VI



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)

• Tel.: 0712 - 2290368 • Email: ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – Third Year

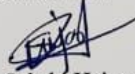
Semester-VI

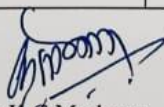
(Second Term: 29/11/2024 to 30/04/2025)

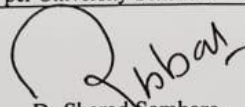
Subject: International Economics

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: December 2024			
Unit I: Introduction to International Economics Introduction to International Economics Subject matter and importance of International Economics. Internal trade and International trade. Importance of International trade. International trade and economic development-Terms of trade.	20	December 20	29/11/2024 To 31/12/2024
Revision Class Unit II: Theories of International Trade: Mercantilist approach to trade- Classical Theory: Absolute and Comparative Cost advantage theories	02 18	January 20	01/01/ 2025 To 31/ 01/ 2025
Heckscher Ohlin Theory Leontief Paradox Revision Class First Unit Test Unit III: Foreign Exchange Foreign exchange market Foreign Exchange Foreign exchange market functions - Defining foreign exchange and exchange rate Exchange rate concepts exchange rate changes (devaluation, revaluation, depreciation, appreciation- over valuation and undervaluation)	05 02 01 12	February 20	01/02/ 2025 To 28/02/ 2025
Different systems of exchange rate determination fixed and flexible exchange rate, Hybrid exchange rate systems. International Economics 4 floating. Theories of exchange rate, Mint Parity theory Purchasing Power Parity Theory, Balance of Payments Theory Components of Foreign exchange Revision Class Unit IV: Balance of Payments: Balance of Payments Defining Balance of Trade and Balance of Payments	13 02 05	March 20	01/03/ 2025 To 31/03/2025
Structure of balance of payments equilibrium and disequilibrium in BOP- Measures to correct BOP equilibrium India' HOP 1991 International financial Direct Investment and Portfolio Investment Convertibility Multi-Rol al Functions. Revision Class Extra Classes for weak learners Second Unit Test	15 02 03 01	April 20	01/04/ 2025 To 30/04/2025
Summer Examination			As per University Schedule

Date: 01 December 2024


Sakshi Hajare
Subject Teacher


Dr K G Meshram
Coordinator, IQAC
Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur


Dr Sharad Sambare
Off. Principal
Officially Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Financial Accounting-IV

Class: B. Com. Semester VI



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)
• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – Third Year

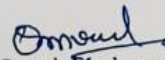
Semester-VI

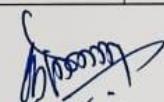
(Second Term: 29/11/2024 to 30/04/2025)

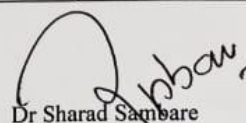
Subject: **Financial Accounting-IV**

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: December 2024			
Unit I: Accounts of Holding Company: (As per Indian Companies Act, 2013 and Accounting Standard-21) Introduction, Meaning of Wholly-owned subsidiary, partly-owned subsidiary, preparation of	20	December	29/11/2024 To 31/12/2024
Consolidated Balance Sheet and Statement Profit and Loss, simple problem on involving two companies only. (Theory & Numerical)	05	January	01/01/ 2025 To 31/ 01/2025
Revision Class	02		
Unit II: Insurance Claims: Introduction , Loss of stock, Average clause,	13		
Practical problem on loss of stock. (Theory & Numerical)	12	February	01/02/ 2025 To 28/02/ 2025
Revision Class	02		
First Unit Test	01		
Unit III: Investment Accounts: Meaning, Need, Utility and objectives	05		
Sales and Purchase of different types of Securities, Simple problem on Investment and Securities. (Theory & Numerical)	15	March	01/03/ 2025 To 31/03/2025
Unit IV: Profit prior to incorporation: (Statement Profit & Loss as per Indian Company Act, 2013) Meaning	05		
Methods of ascertain the pre-incorporation profit (Theory & Numerical)).	15	April	01/04/ 2025 To 30/04/2025
Revision Class	02		
Extra Classes for weak learners	03		
Second Unit Test	01		
Summer Examination		As per University Schedule	

Date: 01 December 2024


Omraj Meshram
Subject Teacher


Dr K G Meshram
Coordinator, IQAC
Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur


Dr Sharad Sambare
Off. Principal
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Marketing Process

Class: B. Com. Semester VI



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)

• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – Third Year

Semester-VI

(Second Term: 29/11/2024 to 30/04/2025)

Subject: Marketing Process

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: November 2024			
Unit I: Introduction Meaning, Definition, Nature, scope and importance of marketing. Selling vs Marketing, Marketing mix, Marketing Management Process Marketing environment: concept, importance, and components (Economic, Demographic, Technological, Natural, Socio-Cultural and Legal).	20	December	29/11/2024 To 31/12/2024
Revision Class Unit II: Product Planning and Distribution Concept and importance, Product classifications, Product Planning, New Product Development Product Life Cycle, Branding and Packaging, Distribution Channels for Consumer Product, Industrial Product and Service Product,	02 18	January	01/01/ 2025 To 31/ 01/ 2025
Function of Distribution of Channels, Factors Affecting Distribution of Channels. Revision Class First Unit Test Unit III: Pricing of product Price Decisions Pricing objectives - Pricing policies and constraints Different pricing method New product pricing, Product Mix pricing strategies and Price adjustment strategy.	05 02 01 12	February	01/02/ 2025 To 28/02/ 2025
Marketing Mix Strategy, Branding, Labeling and Packaging Strategies Revision Class Unit IV: Recent developments in marketing International Marketing-Meaning, Definition, significance and role in economic development, Digital Marketing- meaning, definition, significance and utility, Green Marketing- meaning. Definition need and advantages.	10 02 08	March	01/03/ 2025 To 31/03/2025
Use of Artificial intelligence in marketing how Artificial intelligence works in marketing process, its advantages and problems in using artificial intelligence in marketing process Revision Class Extra Classes for weak learners Second Unit Test	14 02 02 01	April	01/04/ 2025 To 30/04/2025
Summer Examination			As per University Schedule

Date: 01 December 2024

Dr K G Meshram
Subject Teacher

Head, Department of Commerce & Coordinator, IQAC

Co-ordinator, IQAC
**Yashoda Girls' Arts &
Commerce College, Nagpur**

Dr Sharad Sambare

Officially Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Teaching Plan

Session: 2024-2025

Subject: Advanced Statistics

Class: B. Com. Semester VI



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)
• Tel.: 0712 - 2290368 • Email: ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

Semester wise Teaching Plan 2024-25

B.Com. – Third Year

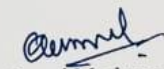
Semester-VI

(Second Term: 29/11/2024 to 30/04/2025)

Subject: Advanced Statistics

Unit	Required Lectures	Months Lectures	Duration
Winter Examination: December 2024			
Unit I: Correlation: Types of correlation, Karl Pearson's coefficient of correlation in Bivariate frequency table, probable error, interpretation of 'r', Rank Correlation Method. (Theory & Problem)	20	December	29/11/2024 To 31/12/2024
Revision Class	02	January	01/01/ 2025 To
Unit – II: Regression Analysis: Lines of Regression/Regressions Equation,	18		31/ 01/2025
Coefficient of regression for a Bivariate frequency table, (Theory & Problem)	05	February	01/02/ 2025 To
Revision Class	02		28/02/ 2025
First Unit Test	01		
Unit-III: Index Number: Uses of IN, Types of I. No. Methods of Index Number. Test of consistency of Index No. unit test Time Reversed Test,	12		
Factor cost of living Index No.. (Theory & Problem)	08	March	01/03/ 2025 To
Revision Class	02		31/03/2025
Unit IV Time series Analysis: Introduction components of a Time series-a) Trend b) Short Term Variation c) Irregular variation d) Measurement of	10		
Trend (Simple Problems) Graphic Methods, Methods of Seminar, Methods of Curve by the square Methods of Moving Average. (Theory & Problem)	14	April	01/04/ 2025 To
Revision Class	02		30/04/2025
Extra Classes for weak learners	03		
Second Unit Test	01		
Summer Examination			As per University Schedule

Date: 01 December 2024


Omraj Meshram
Subject Teacher


Dr K G Meshram
Coordinator, IQAC
Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur


Dr Sharad Sambare
Off.Principal
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur,

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Plan of Continuous Internal Evaluation (CIE)

Session: 2024-2025

**Subject – Commercial Law(Major)/ Introduction to
Commerce(Minor)/ Elements of Statistics(OE)/
E Commerce & M Commerce(OE)/
Constitution of India(VEC)**

Class: B. Com. Semester II



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)

• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

01 DEC 2024

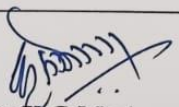
Plan of Continuous Internal Evaluation (CIE)

Academic Session – 2024-2025 (Second Term: 29/11/2024 to 30/04/2025)

Semester II

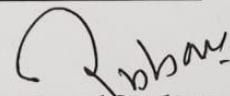
Subjects –Commercial Laws/ Elements of Statistics/ Int. to Commerce/ E-Commerce & M-Commerce/ /Constitution of India

Components / Methods	Tentative Duration
Introducing Syllabus & Course Outcomes	Third Week of December
Subject Skills Evaluation	Second Week of January
Group discussions	Mid of Jan./Feb.& Mar.
Written or Oral Quiz / Surprise Test	Last Week of Feb. & Mar.
Regular Evaluation on each completed Units and Identification of Slow and Advance Learners	Mid of March
Unit Test - Unit wise on completed Units	After completion of each Unit
Remedial Classes for Slow Learners	After completion of each Unit Test
Classroom Presentations /Other innovative practices / activities	End every Unit of Syllabus
How to prepare for University Examination and solve Questions Paper.	Early University Examination
Revision	End Unit of Syllabus Course
Viva - Voce and its evaluation for internal marks.	End Syllabus Course


Dr K G Meshram

Head, Department of Commerce & Coordinator, IQAC

Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur


Dr Sharad Sambare

Off. Principal
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Plan of Continuous Internal Evaluation (CIE)

Session: 2024-2025

Subject – Office Management (Vocational Skill Course)

Class: B. Com. Semester II



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)

• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

01 DEC 2024

Plan of Continuous Internal Evaluation (CIE)

Academic Session – 2024-2025 (Second Term: 29/11/2024 to 30/04/2025)

Semester II

Subjects – Office Management (Vocational Skill Course)

Components / Methods	Tentative Duration
Introducing Syllabus & Course Outcomes	Third Week of December
Subject Skills Evaluation	Second Week of January
Practical Activities as per Syllabus	End Unit of Syllabus Course
Group discussions	Mid of Jan./Feb.& Mar.
Regular Evaluation on each completed Units	Mid of March
Classroom Presentations /Other innovative practices / activities	End every Unit of Syllabus
Revision	End Unit of Syllabus Course
Viva - Voce and its evaluation for internal marks.	End Syllabus Course

Dr K G Meshram

Head, Department of Commerce & Coordinator, IQAC

Co-ordinator, IQAC

Yashoda Girls' Arts &
Commerce College, Nagpur

Dr Sharad Sambare

Off. Principal

Officiating Principal

Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Plan of Continuous Internal Evaluation (CIE)

Session: 2024-2025

**Subject – Mutual Fund Agent (Skill Enhancement
Course)**

Class: B. Com. Semester II



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)

• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com

Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

01 DEC 2024

Plan of Continuous Internal Evaluation (CIE)

Academic Session – 2024-2025 (Second Term: 29/11/2024 to 30/04/2025)

Semester II

Subjects – Mutual Fund Agent (Skill Enhancement Course)

Components / Methods	Tentative Duration
Introducing Syllabus & Course Outcomes	Third Week of December
Subject Skills Evaluation	Second Week of January
Practical Activities as per Syllabus	End Unit of Syllabus Course
Group discussions	Mid of Jan./Feb.& Mar.
Regular Evaluation on each completed Units and Identification of Slow and Advance Learners	Mid of March
Classroom Presentations /Other innovative practices / activities	End every Unit of Syllabus
Revision	End Unit of Syllabus Course
Viva - Voce and its evaluation for internal marks.	End Syllabus Course

Dr K G Meshram

Head, Department of Commerce & Coordinator, IQAC

Co-ordinator, IQAC

Yashoda Girls' Arts &

Commerce College, Nagpur

Dr Sharad Sambare

Off.Principal

Officiating Principal

Yashoda Girls' Arts & Commerce College

Sneh Nagar, Nagpur.

Yashoda Girls' Arts & Commerce College, Nagpur



Department of Commerce

Plan of Continuous Internal Evaluation (CIE)

Session: 2024-2025

Subject – Organisational Behaviour/ Financial Accounting/ Monetary Economics/Secretarial Practice/ Advanced Statistics/Financial Management/Managerial Accounting/International Economics/Marketing Process

Class: B. Com. Semester IV/ VI



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

• Recognized by Government of Maharashtra • Affiliated to RTM Nagpur University, Nagpur
Re-accredited by NAAC 'B++' Grade (Second Cycle March - 2023)

• Tel. : 0712 - 2290368 • Email : ygc.ngp@rediffmail.com
Sneh Nagar, Wardha Road, Nagpur 440015

----- DEPARTMENT OF COMMERCE -----

Dr K G Meshram – 9970071236

01 DEC 2024

Plan of Continuous Internal Evaluation (CIE)

Academic Session – 2024-2025 (Second Term: 29/11/2024 to 30/04/2025)

Semester IV / VI

Subjects – Organisational Behaviour/ Financial Accounting/ Monetary Economics/Secretarial Practice/
Advanced Statistics/Financial Management/Managerial Accounting/International Economics/Marketing
Process

Components / Methods	Tentative Duration
Introducing Syllabus & Course Outcomes	Third Week of December
Subject Skills Evaluation	Second Week of January
Group discussions	Mid of Jan./Feb.& Mar.
Written or Oral Quiz / Surprise Test	Last Week of Feb. & Mar.
Regular Evaluation on each completed Units and Identification of Slow and Advance Learners	Mid of March
Unit Test - Unit wise on completed Units	After completion of each Unit
Remedial Classes for Slow Learners	After completion of each Unit Test
Classroom Presentations /Other innovative practices / activities	End every Unit of Syllabus
How to prepare for University Examination and solve Questions Paper.	Early University Examination
Revision	End Unit of Syllabus Course
Viva - Voce and its evaluation for internal marks.	End Syllabus Course


Dr K G Meshram

Head, Department of Commerce & Coordinator, IQAC

Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur


Dr Sharad Sambare

Off.Principal
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur..