



Purushottam Khaparde Health & Education Society's

Yashoda Girls' Arts & Commerce College, Nagpur

■ Recognized by Government of Maharashtra ■ Affiliated to RTM University, Nagpur
SNEH NAGAR, WARDHA ROAD, NAGPUR - 440 015. (M S) INDIA

Accredited B++ (2.97CGPA) by NAAC

■ Tel. : 0712 - 2290368 ■ Website : www.yashodagirlscollege.edu.in ■ Email : ygc.ngp@rediffmail.com

ACADEMIC SESSION 2024-2025 & Onwards

Distribution of Academic /Administration / Extension /Extracurricular Activities amongst the Members of the Staff w.e.f. 18/06/2024

The first person in each committee is the convener/ coordinator & reporting officer, with the accountability. Every meeting proceeding should be recorded and to be maintained and submitted at the end of every semester/academic year. In the absence of convener/ coordinator, the next person in the committee will take charge of it. Convener/ coordinator should note down his/her committee members, the coordinator will nominate student representative in his/her committees respectively & act accordingly w.e.f 18/06/2024.

All the Conveners/Coordinators of the committee should keep the records of the activities and submit to IQAC coordinator.

- 1. College Prospectus**
 1. Dr. Amol Raut (Coordinator)
 2. Dr. K. G. Meshram
 3. Dr. Lalita Punnya
 4. Dr. Sudhakar Thool
 5. Prof. (Mrs.) Zarina Abdul Salim
 6. Prof. Rajesh Ghogre
- 2. Admission Process**
 1. Dr. M. D. Katre (Coordinator)
 2. Dr. K. G. Meshram (Coordinator)
 3. Dr. Govind Rawlekar
 4. Dr. Suryakant Kapshikar
 5. Dr. Amol Raut
 6. Prof. (Mrs.) Zarina Abdul Salim
 7. Prof. Rajesh Ghogre (Coordinator)
- 3. College Time-Table**
 1. Dr. K. G. Meshram
 2. Dr. Suryakant Kapshikar
 3. Prof. Rajesh Ghogre
- 4. Thought for the day**
 1. Dr. M. D. Katre (Coordinator)
 2. Prof. (Mrs.) Zarina Abdul Salim
- 5. Chhatrapati Shahu Maharaj & GoI Scholarship**
 1. Dr. Suryakant Kapshikar (Coordinator)
 2. Dr. Govind Rawlekar
 3. Mrs. Leena Shambharkar
- 6. Students Mentoring**
 1. Dr. K. G. Meshram
 2. Dr. Suryakant Kapshikar
 3. Prof. Rajesh Ghogre
- 7. Students' Council**
 1. Dr. M. D. Katre (Coordinator)
 2. Dr. K. G. Meshram (Teacher Representative)
 3. Dr. Lalita Punnya (Teacher Representative)
 4. Prof. (Mrs.) Zarina A. Salim
 5. Prof. (Mrs.) Purnima Thekedar (Teacher Representative)
- 8. Employment Guidance & Placement Cell**
 1. Dr. Suryakant Kapshikar (Coordinator, Employment Guidance)
 2. Dr. M. D. Katre (Coordinator, Placement Cell & Career Katta- Udyojak Aaplya Bhetila)
 3. Dr. Sudhakar Thool (Coordinator, Career Katta- IAS Aaplya Bhetila)
 4. Dr. Lalita Punnya
 5. Dr. Amol Raut
 6. Dr. (Ms.) Rashmi Narnaware
 7. Prof. Rajesh Ghogre



9. Yashoda - Students Welfare

1. Dr. Lalita Punnya
2. Dr. M. D. Katre
3. Dr. K. G. Meshram
4. Prof. Rajesh Ghogre

10. Women's Empowerment Cell

1. Dr. Lalita Punnya (Coordinator)
2. K. G. Meshram
3. Dr. Govind Rawlekar
4. Dr. Suryakant Kapshikar
5. Dr. (Ms.) Rashmi Narnaware
6. Prof. (Mrs.) Purnima Thekedar

11. Games and Sports

1. Dr. Lalita Punnya (Coordinator)
2. Dr. K. G. Meshram
3. Dr. M. D. Katre
4. Prof. Rajesh Ghogre
5. Prof. (Mrs.) Zarina Abdul Salim

12. Cultural Activities

1. Dr. Suryakant Kapshikar (Coordinator)
2. Dr. Lalita Punnya
3. Dr. K. G. Meshram
4. Dr. Govind Rawlekar
5. Dr. (Ms.) Rashmi Narnaware
6. Prof. (Mrs.) Zarina Abdul Salim
7. Prof. Rajesh Ghogre

13. Examination (University/HSC Board/College Level)

1. Dr. Suryakant Kapshikar
2. Dr. K. G. Meshram
3. Prof. Rajesh Ghogre

14. College Discipline

1. Dr. Lalita Punnya (Coordinator)
2. Dr. K. G. Meshram
3. Dr. Suryakant Kapshikar
4. Dr. Sudhakar Thool
5. Prof. Rajesh Ghogre
6. Prof. (Mrs.) Zarina Abdul Salim

15. Grievance Redressal Cell

- i. Prof. (Mrs.) Zarina A. Salim (Coordinator)
2. Dr. Lalita Punnya
3. Dr. M. D. Katre
4. Dr. Suryakant Kapshikar
5. Prof. Rajesh Ghogre

16. Anti-Ragging

1. Dr. Lalita Punnya (Coordinator)
2. Dr. K. G. Meshram
3. Dr. Govind Rawlekar
4. Dr. (Ms.) Rashmi Narnaware
5. Prof. Rajesh Ghogre

17. Anti-Sexual Harassment Cell

1. Dr. Lalita Punnya (Coordinator)
2. Dr. M. D. Katre
3. Dr. Amol Raut
4. Prof. (Mrs.) Zarina Abdul Salim
5. Prof. (Mrs.) Purnima Thekedar

18. Internal Complaint

1. Dr. M. D. Katre (Coordinator)
2. Dr. Lalita Punnya
3. Dr. Sudhakar Thool
4. Prof. (Mrs.) Zarina Abdul Salim
5. Prof. Rajesh Ghogre

19. Remedial Coaching Cell

1. Dr. Govind Rawlekar (Coordinator)
2. Dr. K. G. Meshram
3. Dr. Suryakant Kapshikar
4. Dr. (Ms.) Rashmi Narnaware
5. Prof. (Mrs.) Zarina Abdul Salim
6. Prof. (Mrs.) Purnima Thekedar

20. 'Yashodhan' Magazine

1. Dr. Suryakant Kapshikar (Coordinator)
2. Dr. K. G. Meshram
3. Dr. Lalita Punnya
4. Prof. Rajesh Ghogre

21. Commemorative Days Observance

1. Dr. Suryakant Kapshikar (Coordinator)
2. Dr. Govind Rawlekar
3. Dr. (Ms.) Rashmi Narnaware
4. Prof. (Mrs.) Zarina Abdul Salim
5. Prof. (Mrs.) Purnima Thekedar



22. National Service Scheme (NSS)

1. Dr. Lalita Punnya (PO-01, In-Charge)
2. Dr. M. D. Katre (Programme Officer-02)
3. Dr. Suryakant Kapshikar
4. Dr. (Ms.) Rashmi Narnaware
5. Prof. (Mrs.) Zarina Abdul Salim

23. Yashoda Green Club & Environment Awareness

1. Dr. Amol Raut
(Coordinator-Yashoda Green Club)
2. Dr. Lalita Punnya
(Coordinator- Environment Awareness)
3. Dr. M. D. Katre
4. Dr. Govind Rawlekar
5. Dr. Sudhakar Thool
6. Dr. (Ms.) Rashmi Narnaware
7. Prof. (Mrs.) Purnima Thekedar

24. Institutional Best Practices

1. Dr. Lalita Punnya (Best Practice-I)
2. Dr. Amol Raut (Best Practice-II)
3. Dr. Govind Rawlekar
4. Dr. M. D. Katre
5. Dr. Suryakant Kapshikar
6. Dr. Sudhakar Thool
7. Dr. (Ms.) Rashmi Narnaware
8. Prof. (Mrs.) Zarina Abdul Salim

25. Website Up-dation

1. Dr. Sudhakar Thool (Coordinator)
2. Dr. K. G. Meshram
3. Dr. M. D. Katre
4. Dr. Amol Raut
5. Prof. Rajesh Ghogre

26. Parent-Teacher Association

1. Dr. Suryakant Kapshikar (Coordinator)
2. Dr. Lalita Punnya
3. Dr. Govind Rawlekar
4. Dr. M. D. Katre
5. Dr. (Ms.) Rashmi Narnaware
6. Prof. Rajesh Ghogre

27. Feedback from Stakeholders

1. Dr. K. G. Meshram
2. Dr. Govind Rawlekar
3. Prof. Rajesh Ghogre

28. Unnati (Yashoda) Alumnae Association

1. Dr. Govind Rawlekar (Coordinator)
2. Dr. M. D. Katre
3. Dr. Amol Raut
4. Dr. (Ms.) Rashmi Narnaware
5. Prof. (Mrs.) Zarina Abdul Salim
6. Prof. (Mrs.) Purnima Thekedar

29. Requisition and Purchasing

1. Dr. Sharad Sambare
2. Dr. K. G. Meshram
3. Prof. Rajesh Ghogre
4. Dr. Sudhakar Thool
5. Mrs. Leena Shambharkar

30. Library Advisory Committee

1. Dr. Sharad Sambare (Chairman)
2. Dr. Sudhakar Thool (Secretary)
3. Dr. M. D. Katre
4. Dr. K. G. Meshram
5. Dr. Suryakant Kapshikar
6. Prof. Rajesh Ghogre
7. Mrs. Leena Shambharkar

31. Academic Administrative Audit (AAA)

1. Dr. Amol Raut (Coordinator)
2. Dr. M. D. Katre
3. Mrs Archana Bagade

32. Stock Verification

1. Dr. K. G. Meshram (Coordinator)
2. Dr. M. D. Katre
3. Prof. Rajesh Ghogre
4. Dr. Sudhakar Thool
5. Mrs. Leena Shambharkar

33. AISHE / MIS Nodal Officer

1. Dr. Amol Raut (Coordinator)
2. Mrs. Archana Bagde

34. RTI Cell

1. Dr. Sharad Sambare (Appealing Officer)
2. Dr. M. D. Katre (Information Officer)
3. Mrs. Leena Shambharkar (Sr. Clerk)

35. Screening for API & PBAS

1. Dr. K. G. Meshram (Coordinator)
2. Dr. M. D. Katre
3. Dr. Lalita Punnya



36. Internal Quality Assurance Cell (IQAC)

1. Dr. K. G. Meshram (Coordinator)
2. Dr. Lalita Punnya
3. Dr. M. D. Katre
4. Dr. Govind Rawlekar
5. Dr. Suryakant Kapshikar
6. Dr. Amol Raut
8. Dr. Sudhakar Thool
9. Dr. (Ms.) Rashmi Narnaware
10. Prof. (Mrs.) Zarina Abdul Salim

37. MoUs /Academic Linkages

1. Dr. K. G. Meshram (Coordinator)
2. Dr. Lalita Punnya
3. Dr. M. D. Katre
4. Dr. Govind Rawlekar
5. Dr. Suryakant Kapshikar
6. Dr. Amol Raut
7. Dr. (Ms.) Rashmi Narnaware
8. Prof. (Mrs.) Zarina Abdul Salim

41. NEP - Assessment & Tracking of Credits

1. Dr. K. G. Meshram (Commerce)
2. Dr. Suryakant Kapshikar – Coordinator (**IKS**: Indian Knowledge Systems)
3. Dr. M. D. Katre – Coordinator (**OE**: Generic/Open Electives)
4. Dr. Amol Raut– Coordinator (**AEC**: Ability Enhancement Courses)
5. Dr. Lalita Punnya – Coordinator (**VEC**: Value Education Courses)
6. Dr. Govind Rawlekar – Coordinator (**VSC**: Vocational Skill Courses)
7. Prof. (Mrs.) Zarina Abdul Salim- Coordinator (**SEC**: Skill Enhancement Courses)
8. **CC (Co-Curricular Courses)**

- Dr. M. D. Katre – Coordinator (CC-National Service Scheme)
- Dr. Lalita Punnya – Coordinator (CC- Games and Sports)
- Dr. Suryakant Kapshikar – Coordinator (CC- Cultural Activities)
- Dr. K. G. Meshram (Member)
- Dr. Govind Rawlekar (Member)
- Dr. Amol Raut (Member)
- Dr. Sudhakar Thool (Member)
- Dr. (Ms.) Rashmi Narnaware (Member)
- Prof. (Mrs.) Zarina Abdul Salim (Member)

38. NEP Core

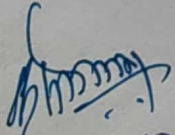
1. Dr. Amol Raut (Coordinator)
2. Dr. K. G. Meshram
3. Dr. M. D. Katre
4. Prof. (Mrs.) Zarina Abdul Salim

39. NEP Task Force- SOP

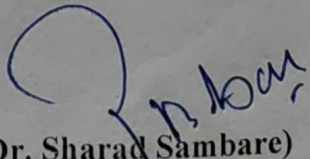
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5. Dr. Suryakant Kapshikar
6. Dr. Amol Raut
7. Dr. Sudhakar Thool
8. Dr. (Ms.) Rashmi Narnaware
9. Prof. (Mrs.) Zarina Abdul Salim

40. ABC (Academic Bank of Credits)

1. Dr. K. G. Meshram (Coordinator)
2. Dr. Suryakant Kapshikar (Coordinator)
3. Mrs Archana Bagade


Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur




(Dr. Sharad Sambare)
Officiating Principal
Yashoda Girls' Arts & Commerce College
Sneh Nagar, Nagpur.