

Yashoda Girls'

Arts & Commerce College,

Sneh Nagar, Wardha Road, Nagpur-440015

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. Dhanraj Shete Principal & Chairperson IQAC

Mob. 9665553451

E-Mail: dhanrajshete1002@gmail.com

Dr. K. G. Meshram **IQAC Coordinator** Mob. 9970071236

E-Mail: kgmeshram17@gmail.com

Telephone No. 0712 2290637 E-Mail: ygc.ngp@rediffmail.com Website: yashodagirlscollege.edu.in

IQAC NOTICE

Date: 12-08-2021.

I have the honour to inform you that the first meeting for the Session 2021-2022 of the Internal Quality Assurance Cell will be held on Saturday, 18th of August, 2021 at 12.00 p.m. in the Principal's chamber.

All the members of the IQAC are requested to make it convenient to attend the meeting.



Co-ordinator, IQAC **Co-ordinator**, IQAC Yashoda Girls' Arts &

Commerce College, Nagpur

Agenda:

- 1. To read and finalize the report of the previous meeting dated 30-6-2021.
- 2. To finalize the teaching plan and plan of evaluation of the departments.
- 3. To organize induction program for newly admitted students.
- 4. To finalize the plan for extension activities by the department of NSS.
- 5. To finalize plan of action and action taken report.
- 6. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

Dr. Pramod Fating

Dr. Sharad Sambare

Dr. Lalita Punayya

Dr. Suryakant Kapshikar

Dr. Mahendrakumar Katre

Dr. Sudhakar Thool

Dr. Amol Raut

Dr. Govind Rawlekar

Shri. Shrikant Ghogre

Dr. N.R. Dixit.

Shri. Pradeep Bhoyar

Shri. Ajay Bindal

Mrs. Leena Shambharkar

Miss. Madhuri Wankhede

Miss. Arti Waghmare

Shri. Yogiraj Barsagade

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Mogganare

Y.A Barsagude

Principal

Co-ordinator, IQAC Yashoda Girls' Arts & Commerce College, Nagpur PRINCIPAL

Vashoda Olris Arts & Commerce Colleg Sneh Nagar, Nagour-15



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Minutes of the IQAC Meeting dated 18th of August, 2021

The regular meeting of IQAC was held on Saturday 18th of August, 2021 at 12.00 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Dhanraj Shete. The IQAC coordinator, Dr. K. G. Meshram welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 30th of June 2021. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The chairperson reminded the head of all departments and the heads of the different committees that their teaching plans as well as the plan of evaluation for the Session 2021-2022 has been approved by the IQAC and they were instructed to follow them. The teachers were also instructed to share the teaching plans and plan of emulation with the students as well as they were given instructions to upload it on the HEI's website.

The Resolution No. 2:- Then the second agenda was opened for discussion. It was about organizing induction program for newly admitted students. The Principal asked the IQAC Co-ordinator and other teachers to organize the induction program in order to give idea to all the newcomers about the different departments of the institution and the facilities provided.

Resolution No. 3:- The Principal then informed the department of NSS that she should prepare the plan of programs and activities to be conducted during the session and get them approved in advance by the IQAC. He also called upon to organize outreached programs for the students.

Resolution No. 4:- The Principal instructed the IQAC coordinator to prepare plan of action for the next academic session as well as to prepare the action taken report for the completed session to be put before the meeting of the College Development Committee.



Resolution No. 6:- In the end of the meeting the Chairperson also informed all the teachers to use ICT in classroom teaching for the effective teaching learning process. They were also instructed to organize faculty exchange programs in the form of online mode using the G-suit facility. They were also informed to organize the programs and activities under MoUs and Linkages. As no other issue came up for discussion, the coordinator, Dr. K. G. Meshramn concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting and for contributing valuation discussion for the overall development of the institution.



The following members attended the meeting.

Names of the Members of IQAC

Dr. Pramod Fating

Dr. Sharad Sambare

Dr. Lalita Punayya

Dr. Suryakant Kapshikar

Dr. Mahendrakumar Katre

Dr. Sudhakar Thool

Dr. Amol Raut

Dr. Govind Rawlekar

Shri. Shrikant Ghogare

Dr. N.R. Dixit.

Shri. Pradeep Bhoyar

Shri. Ajay Bindal

Mrs. Leena Shambharkar

Miss. Madhuri Wankhede

Miss. Arti Waghmare

Shri. Yogiraj Barsagade

Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur

IQAC Co-ordinator Co-ordinator, IQAC Yashoda Girls' Arts & Commerce College, Nagpur

Signature

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ABSENT

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PRINCIPAL

Vashoda Ourls Arts & Commerce College

Sinch Nagar, Nagour-15



Arts & Commerce College,

Sneh Nagar, Wardha Road, Nagpur-440015

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E-Mail: kgmeshram17@gmail.com

Telephone No. 0712 2290637 E-Mail: ygc.ngp@rediffmail.com Website: yashodagir scollege.edu.in

IQAC NOTICE

Date: 04-10-2021.

I have the honour to inform you that the second meeting for the Session 2021-2022 of the Internal Quality Assurance Cell will be held on Friday, 12th of October, 2021 at 12.00 p.m. in the Principal's chamber.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Agenda:

(Dr. K.G. Meshram) Co-ordinator, IOAC Co-ordinator, IQAC Yashoda Girls' Arts & Commerce College, Nagpur

- 1. To read and finalize the report of the previous meeting dated 18, August, 2021.
- 2. To form the linkages and MoUs with the institution of national importance.
- 3. To apply for Short Term Certificate courses to the Lifelong Learning Dept. of the affiliating University.
- 4. To give the responsibility of Students projects in Home-Economics, Environment Science and History subject.
- 5. To encourage the teachers to use PPT in class for effective learning.
- 6. To give the responsibility of seminars and conferences to be conducted in virtual
- 7. To fix the date of NSS special camp in the newly adopted village.
- 8. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

Signature

Dr. Pramod Fating

Dr. Sharad Sambare

Dr. Lalita Punayya

Dr. Suryakant Kapshikar

Dr. Mahendrakumar Katre

Dr. Sudhakar Thool

Dr. Amol Raut

Dr. Govind Rawlekar

Shri. Shrikant Ghogare

Dr. N.R. Dixit.

Shri. Pradeep Bhoyar

Shri. Ajay Bindal

Mrs. Leena Shambharkar

Miss. Madhuri Wankhede

Miss. Arti Waghmare

Shri. Yogiraj Barsagade

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Municipality

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M. R. Islankhade

Nucoghman

Y.A. Barengade

SEAL COMMENT

Co-ordinator, IQAC Yashoda Girls' Arts & Commerce College, Nagpur Principal

Vashoda Girls Arts & Commerce College Sneh Nager, Nagpur-15



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E-Mail: kgmeshram17@gmail.com

Telephone No. 0712 2290637 E-Mail: ygc.ngp@rediffmail.com Website: yashodagiriscollege.edu.in

Minutes of the IQAC Meeting dated 12th October, 2021

The regular meeting of IQAC was held on 12th October, 2021 at 12.00 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Dhanraj Shete. The IQAC coordinator, K. G. Meshram welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 18 August, 2021. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The chairperson informed the teachers that all the departments should start undertaking different activities like faculty exchange program, virtual classes under linkages with other institutions. The teachers were also informed to conduct activities under the MoUs signed previously with different institutions and industries. The new MoUs with Dinshaw Daily Food Ltd and with Bharat Plastics has been signed and the responsibility to conduct industrial visit was also given in the same meeting to the concerned teachers.

Resolution No. 2:- The teachers were informed to apply for permission to start the Online Short Term Certificate Courses taking approval from the Department of Life Long Learning and Extension of Rashtrasant Tukadoji Maharaj Nagpur University. The enrolment of students should be done immediately after the approval. The course should be of at least 30 hours. Total seven teachers assured the principal for preparing the proposal for the short Term course.

Resolution No. 3:- The Principal then informed some teachers to undertake the students projects. Dr. Punayya assured the Principal that she would give different topics to the students for project in Environment Science as it is compulsory for them as per the syllabus of the University. In the same way Dr. Suryakant Kapshikar also assured the principal of



introducing projects in History. The contributory teacher in Home Economics also assured the Principal that she would engage students of Home Economics to undertake the projects related to the subject on different topics. The principal asked them to give the information of the progress of projects from time to time.

Resolution No. 4:- All the teachers were informed to use PPT in the classroom for effective teaching learning process.

Resolution No. 5:- The Principal asked all the teachers to conduct seminars on Virtual platform as everything was going virtual due to corona pandemic period. The seminar should be at least of National level. It was made mandatory for the teachers to organize the seminars, conferences. They were also permitted to organize in collaboration.

Resolution No. 6:- The Principal asked the NSS co-ordinator Dr. Punayya Madam and also the other members of NSS to select the village to be adopted to organize NSS special Camp. The principal also suggest them to meet the Sarpanch at Khapri Grampanchayat and take her permission for the purpose adopting the village to organize special camp. In addition the members were asked to make survey of the works to be done in the village.

As no other issue came up for discussion, the coordinator, Dr. K. G. Meshram concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting and for contributing valuation discussion for the overall development of the institution.



IQAC Co-ordinator Co-ordinator, IQAC Yashoda Girls' Arts & Commerce College, Nagpur

The following members attended the meeting.

Names of the Members of IQAC

Dr. Pramod Fating

Dr. Sharad Sambare

Dr. Lalita Punayya

Dr. Suryakant Kapshikar

Dr. Mahendrakumar Katre

Dr. Sudhakar Thool

Dr. Amol Raut

Signature

Dr. Govind Rawlekar

Shri. Shrikant Ghogare

Dr. N.R. Dixit.

Shri. Pradeep Bhoyar

Shri. Ajay Bindal

Mrs. Leena Shambharkar

Miss. Madhuri Wankhede

Miss. Arti Waghmare

Shri. Yogiraj Barsagade

M.R. Wankinde

Co-ordinator, IQAC Yashoda Girls' Arts & Commerce College, Nagpur PRINCIPAL

Yashoda Oirls Arts & Commerce College Sinch Nagar, Nagour-15



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Dr. K. G. Meshram **IQAC Coordinator** Mob. 9970071236

E-Mail: kgmeshram17@gmail.com

Agenda:

Telephone No. 0712 2290637 E-Mail: ygc.ngp@rediffmail.com Website: yashodagirlscollege.edu.in

QAC NOTICE

Date: 06-1-2022.

I have the honour to inform you that the Third meeting for the Session 2021-2022 of the Internal Quality Assurance Cell will be held on Wednesday, 12th of January, 2022 at 1.00 p.m. in the Principal's chamber.

All the members of the IQAC are requested to make it convenient to attend the meeting.

(Dr. K.G. Meshram)

Co-ordinator (DA&C

Yashoda Girls' Arts &

Commerce College, Nagpur

- 1. To read and finalize the report of the previous meeting dated 12-10-2021.
- 2. To strengthen the career guidance cell of the institution.
- 3. To take decision regarding organizing a NAAC seminar in collaboration.
- 4. To take decision for organizing a professional Development program for Nonteaching staff.
- 5. To take decision for organizing an additional seminar in Political Science.
- 6. Regarding the Short Term Courses approved by the RTMNU.
- 7. To make the HEI website more students' centric.
- 8. Formation of WhatApp groups for sharing of study material.
- 9. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

Dr. Pramod Fating

Dr. Sharad Sambare

Dr. Lalita Punayya

Dr. Suryakant Kapshikar

Dr. Mahendrakumar Katre

Dr. Sudhakar Thool

Dr. Amol Raut

Dr. Govind Rawlekar

Shri. Shrikant Ghogare

Dr. N.R. Dixit.

Shri. Pradeep Bhoyar

Shri. Ajay Bindal

Mrs. Leena Shambharkar

Miss. Madhuri Wankhede

Miss. Arti Waghmare

Shri. Yogiraj Barsagade

Y.A. Bargagade

Principal

Co-ordinator, IQAC Yashoda Girls' Arts &

Commerce College, Nagpur

PRINCIPAL Yashoda Clyls Arts & Commerce Colleg Sneh Nager, Nagour-15



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Arts & Commerce College,

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E-Mail: dhanrajshete1002@gmail.com

Dr. K. G. Meshram **IQAC Coordinator** Mob. 9970071236

E-Mail: kgmeshram17@gmail.com

Telephone No. 0712 2290637 E-Mail: ygc.ngp@rediffmail.com Website: yashodagirlscollege.edu.ir

Minutes of the IQAC Meeting dated 12th January, 2022

The regular meeting of IQAC was held on Friday, 12th January, 2022 at 12.00 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Dhanraj Shete. The following members attended the meeting. The IQAC coordinator, Dr. K. G. Meshram welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 12th October, 2018. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The chairperson informed that in the world of competition it is necessary to introduce guidance program on competitive Examination. Therefore it was unanimously decided to strengthen the Career Guidance Cell of the institution and conduct Competitive Guidance program on every Saturday. The responsibility of placement cell and competitive guidance cell was given to Dr. Suryakant Kapshikar and Dr. Mahendrakumar Katre.

Resolution No. 2:- The Principal informed the Santaji College, Nagpur has decided to conduct a Faculty Orientation Seminar on NAAC new guidelines in collaboration with some of the reputed institutions in Nagpur in which our college is also in the list of organizers. The IQAC co-ordinator was instructed to prepare brochure of the same and work for the successful organization of the seminar. It was also unanimously decided that Dr. Ponmudiraj, from NAAC, Bangaluru, should be invited as one of the resource person to talk on Criterion VII.

Resolution No. 3:- The Principal also informed the staff members and also Mrs. Leena Shambharkar and Dr. Sudhakar Thool, the Librarian of the college that they should take part in the different seminars and conferences organized for the non-teaching staff members. It was also decided that the report of the professional development program organized for nonteaching staff organized by the college should be kept ready for NAAC assessment.



Resolution No. 4:- The Principal instructed Dr. Sharad Sambare to organize an additional seminar in Political science in offline mode. The previous seminar in Political science which was conducted in virtual mode was a grand success. Therefore it was unanimously resolved that a seminar on 'Health and Human Rights' be organized in collaboration with Peshwe Foundation, Yeotmal.

<u>Resolution No. 5</u>:- The Principal suggested all the teachers whose proposals for certificate courses got approved by Adult Education and Extension department of the RTM Nagpur University were informed to complete the course in given time period and submit the report with all details to IQAC.

Resolution No. 6:- The Principal informed all the teachers that the website of the institution should be more students' centric and it is necessary to upload the study material and all the other information for students on the website. The head of each departments have been given the responsibility of uploading the data of their respective subjects in order to make the website more and more students centric.

Resolution No. 7:- The Principal said that as usual we have formed the whats app groups of each class sothat the study material can be shared and many information can be shared on the groups. Therefore, the responsibility of sharing the required material and information to the students on whats app groups was given to the respective class teachers and all the teachers were instructed to make use of the groups for the benefit of the students.

<u>Resolution No. 7</u>:- As no other issue came up for discussion, the coordinator, Dr. K.G. Meshram concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting and for contributing valuation discussion for the overall development of the institution.

IQAC Co-ordinator
Co-ordinator, IQAG
Yashoda Girls' Arts &
Commerce College, Nagpur

The following members attended the meeting.

Names of the Members of IQAC

Dr. Pramod Fating

Dr. Sharad Sambare

Dr. Lalita Punayya

Dr. Suryakant Kapshikar

Signature

PRINCIPAL

Vashoda Cirls Arts & Commerce Colley

Sneh Nagar Negour-15



Dr. Mahendrakumar Katre

Dr. Sudhakar Thool

Dr. Amol Raut

Dr. Govind Rawlekar

Shri. Shrikant Ghogare

Dr. N.R. Dixit.

Shri. Pradeep Bhoyar

Shri. Ajay Bindal

Mrs. Leena Shambharkar

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Co-ordinator, IQAC Yashoda Girls' Arts & Commerce College, Nagpur

M.R. Wankhoote

Vashoda Orls Arts & Commerce College Such Nagar Naspur-15



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Arts & Commerce College,

Sneh Nagar, Wardha Road, Nagpur-440015

INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC NOTICE

Date: 25-04-2022.

I have the honour to inform you that the Fourth meeting for the Session 2021-2022 of the Internal Quality Assurance Cell will be held on Saturday, 30th of April, 2022 at 12.00 p.m. in the Principal's chamber.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithful

(Dr. K. G. Meshram) Co-ordinator, IQAC Co-ordinator, IQAC Yashoda Girls' Arts &

Commerce College, Nagper

genda:

- To read and finalize the report of the previous meeting dated 12-1-2022.
- 2. To discuss about the academic calendar to be prepared for the next session.
- 3. To approve the annual report of the different departments and committees submitted to the IQAC.
- 4. Regarding the progress and preparation for NAAC Assessment.
- 5. Discussion regarding the future planning for IQAC to work on quality parameters.
- 6. Any other subjects with the permission of the chairperson.

Names of the Members of IOAC

Dr. Dhanraj V. Shete.

Dr. Pramod Fating

Dr. Sharad Sambare

Signature

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Sneh Nagar, Nagpur-15



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting dated 30th April, 2022

The regular meeting of IQAC was held on 30th April, 2022 at 12.00 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Dhanraj Shete. The following members attended the meeting. The IQAC coordinator, Dr. K.G. Meshram welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 12th January, 2022. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The chairperson informed Dr. Suryakant Kapsshikar to work as the coordinator of Academic Calendar Committee as Dr. Sonak was on Medical Leave and also to prepare the institutional Academic Calendar based on the Academic Calendar of the RTM Nagpur University. All the departments were also instructed to prepare their teaching plans and plan of evaluation for the coming session 2022-2023. The departments like NSS and Sports were instructed to prepare the plans of activities and programs based on it. All the teachers assured the Principal that they would be submitting the planning to the IQAC. The Principal also instructed the IQAC Co-ordinator to put all the plans for approval in the coming meeting.

Resolution No. 2:-

The Principal told all the head of the departments and the co-ordinators of the different committees to submit their Annual reports to the IQAC co-ordinator, Dr. K. G. Meshram without fail. He said that the reports are very important as we are going to apply for NAAC accreditation for 2nd cycle. All the members assured the principal of submitting the annual reports.

Resolution No. 3:- The Principal informed the teachers that as per the guidelines of the governing body of the institution, it was decided that the institution should apply for 2nd cycle accreditation to NAAC as the validity of NAAC Grade is coming to an end in the month of April- 2022. All the teachers and heads of department were instructed to keep the files ready for the filling of SSR.

Resolution No. 4:- The Principal informed all the teachers that the action plan of the IQAC has to be prepared for the Next session and so the discussion went on regarding the planning of the IQAC for the next year. Then it was decided that the IQAC should work for the process of assessment and accreditation by NAA C and prepare the institutional SSR within time limit.



Resolution No. 5:- As no other issue came up for discussion, the coordinator. Dr. K.G. Meshram concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting and for contributing valuation discussion for the overall development of the institution.

The following members attended the meeting.

Names of the Members of IQAC

Dr. Pramod Fating

Dr. Sharad Sambare

Dr. Lalita Punayya

Dr. Suryakant Kapshikar

Dr. Mahendrakumar Katre

Dr. Sudhakar Thool

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Shri. Ajay Bindal

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Miss. Arti Waghmare

Shri. Yogiraj Barsagade

Co-ordinator, IQAC
Yashoda Girls' Arts &
Commerce College, Nagpur

Signature

Somelee

L. Llowbharles

M.R. Workhade

Y.A. Baragade

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