



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	YASHODA GIRLS' ARTS AND COMMERCE COLLEGE, NAGPUR
Name of the head of the Institution	Dr. Dhanraj V. Shete
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07122290637
Mobile no.	9665553451
Registered Email	ygc.ngp@rediffmail.com
Alternate Email	dhanrajshete1002@gmail.com
Address	40 Vidya Nagar, Wathoda
City/Town	Nagpur
State/UT	Maharashtra
Pincode	440009

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. K.G. Meshram			
Phone no/Alternate Phone no.		07122290368			
Mobile no.		9970071236			
Registered Email		yashoda2ndcyclenaac@gmail.com			
Alternate Email		kgmeshram17@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://yashodagirlscollege.edu.in/aqar-reports/			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://yashodagirlscollege.edu.in/wp-content/uploads/2019/08/Yashoda_Girls_College_AOAR_2017_2018.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	2.82	2017	02-May-2017	01-May-2022
6. Date of Establishment of IQAC			01-Jul-2017		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Regular meetings of IQAC	30-Apr-2019 4	266
One Day National Seminar on Fundamentals of Intellectual Property Rights	28-Apr-2018 1	78
Two Days National Workshop on	30-Apr-2019 1	115
Introduced Feedback Mechanism	13-Apr-2019 4	266
Use of ICT for effective Teaching Learning Process	05-Feb-2019 11	266
Faculty Research in the form of Minor Research Projects	10-Aug-2018 1	2
Formed Whats app groups for sharing study material	15-Feb-2019 15	266
Institutional Website Updation for making it more Students Centric.	01-Mar-2019 18	266
Introduced Certificate Course in Communicative English	01-Apr-2019 1	50
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Sudhakar Thool/Librarian	Minor Research Project	ICSSR	2018 1	300000
Dr. Suryakant K apshikar/Faculty	Grant for Minor Research Project	ICSSR	2018 1	300000
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<ul style="list-style-type: none"> • The IQAC introduced Feedback system and have taken feedbacks from the different stakeholders of the institution like students, parents and Alumni. The feedback was analysed and the analysis was put in the meeting of CDC for further action and improvement. 	
<ul style="list-style-type: none"> • The promotion of Research was an important initiative taken by the IQAC. Two Minor Research Projects funded by ICSSR were conducted by the faculties. The Seven Minor Research Projects proposals have been sent to ICSSR for sanction. 	
<ul style="list-style-type: none"> • Introduced a Certificate Course in Communicative English for the students to build their confidence in English. The course has been approved by the Life-Long learning and Extension Department of the RTM Nagpur University. • The students' Centric approach has been maintained by forming the Whats app groups of the students and sharing of study material through Whatsapp to the students. The decision was taken to make the institutional website more students centric. 	
<p>The Internal Quality Assurance Cell, in its last meeting of the Session 20172018 collected required inputs from all the departments and informed them to prepare their departmental Academic Calendar based on the Institutional Academic Calendar. Even the Sports and NSS Department also were asked to prepare their perspective plan of activities. The Internal Quality Assurance Cell have taken different initiatives to make the teachinglearning and evaluation process of the institution more robust, timebound and effective. The significant contributions made by IQAC are as under:</p>	
<ul style="list-style-type: none"> • The IQAC encouraged all the faculties to make teaching plan in advance and also the plan of continuous Internal Evaluation and get it sanctioned from the IQAC. The IQAC monitored the teaching learning and evaluation process for the whole session. 	
No Files Uploaded !!!	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achievements/Outcomes
1. To make TeachingLearning and Evaluation process in the institution more robust and result oriented by making use of ICT in Teaching.	This initiative adopted by the IQAC helped the institution to improve the University result in Semester V.
2. To form whats app groups of the students for sharing study material and	The students took benefit of the shared study material and the result of this

providing academic help to them.	initiative was outstanding as they are interested in studying through ICT based learning.
3. To introduce students Mentoring System in the institution.	The mentoring program initiated by the IQAC helped students to resolve their problems and difficulties and come close to the mentor for their difficulties.
4. To introduce feedback mechanism from different stakeholders for quality improvement and putting in some quality parameters.	The feedback report gave an idea to the institution of our merits and demerits and could help for the further improvement in the overall functioning of the institution.
5. To conduct regular meetings of IQAC with different stakeholders and achieve the proper outcome by proper monitoring of the activities.	This process helped the IQAC in conducting proper programs and activities in time and maintains their documentation as Standard operating procedure.
6. To introduce ISR programs and Value based activities to inculcate the social and national values among the students to transform them into responsible social being.	The Programs helped to inculcate social sense among the girls and increase their social awareness.
7. To introduce Certificate Course in Communicative English for students to build their confidence in English Language and to overcome the fear factor among them.	Students showed their interest in learning communicative English and also showed readiness to take admission for the next batch for improvement.
8. Strengthening of Career Counselling Cell.	Strengthening Career Counselling Cell was done and 'Learn a skill and make a Living' program was organized for the benefit of the students.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes
------------------------------------------------------------	-----

Name of Statutory Body	Meeting Date
College Development Committee	11-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
------------------------------------------------------------------------------------------------------------------------	----

16. Whether institutional data submitted to AISHE:	Yes
-----------------------------------------------------------	-----

Year of Submission	2019
--------------------	------

Date of Submission	07-Jan-2019
--------------------	-------------

<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The institution has purchased software for Management Information System named Master Software Solution Pvt. Ltd on 23072018. It helps the institution for maintaining the information related to the admissions in the institution and also in other respects. The different modules functioning in the software for different purposes are as under: • Module for Admission: This module is very useful to maintain the data of admission in the institution. It also helps to locate the students under different categories and minority groups at a glance. The idea of the students enrolled in the entry year and also the students admission for the next semesters can be obtained at a click through this software. The information regarding the students admitted in different departments and the number of students opting different subjects could be obtained through this software under this module. • Module for Admission Receipt: When once the students are admitted, the software helps to generate the receipt of payment as admission fees from the students. It also helps to find the number of admissions done in the institution on that particular date. • Module for ICard: this module helps the institution to generate Identity Cards of the students by way of the data entered in the software. It saves the expenditure of the institution on the printing of the identity cards. • Module for Bonafied Certificate: With the help of this module it is possible to generate bonafied certificate to the students. • Module for Character Certificate: The character certificate can be generated using the module of character certificate. • Module of Tally : The module of tally helps the office to maintain all the accounts and find the amount collected under different heads such as university admission fees, library fees, etc. Collected from the students. • Module of Pay Roll: This module is very useful for maintaining the data of salary of the staff members and generate salary slip every month. Even the complete</p>

data of the LIC and payment to Income Tax can be obtained through this software. • Module for Exam. Slip: This module helped the office to generate the examination fees details and produce examination fees slip for the students. It helped the office to find the data of the students appeared to the examination and the collection of the fees as examination fees from the students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the last meeting of the IQAC, the instructions are given to prepare the Academic Calendar of the institution based on the Academic Calendar of the RTM University. When the Principal convenes first meeting, he asks all the departments to prepare their Academic Calendar for making the proper planning of the curriculum delivery. Even they are asked to make strategic planning for curriculum enrichment in their respective departments. The Teaching plans prepared by all the teachers are put before the IQAC for sanction. The Principal approves the teaching plans prepared by individual faculties in their respective subjects in which even the plan for continuous evaluation process is also included. On each Saturday, it has been made compulsory for the teachers to show the weekly completed curriculum which is mentioned in the daily diaries given to each teachers. The Principal makes verification of the completed course as per the teaching plan of the teacher and gives his endorsement.

Regular classroom activities are recorded in the academic diaries of the teachers. Two Unit Tests and a terminal test in a semester as per the time-table of the College Examination Committee is conducted whereas the Continuous Evaluation process for the effective curriculum delivery is the part and parcel of the classroom teaching. If some teachers remain absent, the Principal engages the class and takes his personal feedback with respect to the teaching-learning process and the smooth conduction of the curriculum delivery in the institution. Occasionally he gives instructions to the teachers as per his findings. In each staff council meeting and also in the meetings of the IQAC, the review of the teaching learning process in the institution is taken by the IQAC and the Principal. If some teachers avail leave for a long period, it is mandatory for him to complete the curriculum engaging extra classes. He must assure the Principal for this while giving application to the Principal for such leave. The teachers are encouraged to use ICT based teaching methods for effective curriculum delivery. The use of students' centric teaching methods and providing proper study material to the students even on their Whats app groups is encouraged. Video lectures, visits, seven days Bridge Course for the newly admitted students, use of videos on You Tube and Power Point Presentations and the inclusion of the value added courses for the enrichment of the curriculum is supplemented. The members of the management in the form of their periodic visit take review of the teaching learning process and the outcomes of the students in the University examination. The analysis of the feedback taken by the students on each teacher also helps the institution to bring reformation in the effectiveness of the curriculum delivery. The strict vigil is kept by the Principal and the members of the management and regular

feedback is taken. Thus, the entire process of curriculum delivery in the institution is well-planned, time bound, robust and properly documented.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Communicative English		02/05/2019	90	Employability	Skills to make the students competent to face competition as per job market

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Added course in Fabric Painting	12/09/2018	28
Application of ICT in Taxation (MS EXCEL)	24/12/2018	30
Value added course in Environmental Sustainability	07/01/2019	32

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	1. Parsodi Gawatil Lokanche Arthik va Samajik Sarvekshan.	35
BA	2. Manavvansh shastra	30

	Sangrahalayat Vidyarthini kelele Yetihasik Sarvekshan.	
BA	3. Parsodi yethil Vyasanadhin Purushanche Samajik Survekshan	30
BA	4. A study of Dictionary using habits of students at degree level in the Marathi medium colleges in Parsodi village	22

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The Internal Quality Assurance Cell of the institution has adopted feedback mechanism for implementing quality parameters. The feedback collected from different stakeholders The structured feedback system is implemented in the institution as under: Feedback from Students: The feedback collected from the students is based on two major heads. One is related to the feedback on the institutional functioning and availability of the infrastructural facilities, etc. The other feedback taken from the students is based on their curriculum. Both these feedbacks are analysed and the report of it is put before the College Development Committee. Even IQAC uses the feedback for implementing quality parameters in the overall functioning of the institution. Feedback from students on teachers: This feedback is based on the teachers performance in the class. It has been designed in such a way that it gives complete idea about the punctuality of the teachers, his knowledge, discipline in the classrooms, use of ICT based tools and effective Teaching learning methods and also the completion of course in time. Feedback from parents: The institution organizes ParentsTeachers meeting and the feedback is taken from the parents attending such meetings. It also covers the questions related to the entire functioning in the institution to be answered using four points scale. Those parents who are educated are asked to give their feedback on curriculum. When the institution faces difficulty in finding the educated parents who are able to give feedback, the forms are sent to the parents for feedback on curriculum. This feedback is also analysed and used for improvement in the institution. Feedback from Teachers: The teachers are given the feedback forms to give feedback on curriculum. It is extensively used to convey the message to the BOS members regarding the relevance of the curriculum prescribed by the university for the students. The teachers after giving such feedback get inspiration to put his point even in the workshops organized in his disciplines. Feedback from Alumni: There is an 'Unnati Alumni Association in the institution. The association is functioning through not registered. The feedback is taken from the members of the alumni association during the meeting. This feedback is</p>

based on the experiences of the previous students and their suggestion for the improvement in the institution. This feedback helps the institution to get real feedback from the pass out students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bachelor of Arts	120	74	66
BCom	Bachelor of Commerce	120	69	66

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	266	0	11	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	7	7	6	1	8

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students mentoring mechanism is effectively functioning in the institution. It is for odd and even semester. The eleven full time teachers in the institution were given the responsibility of mentoring to 266 students deploying 26 students to each teacher. The mentormentees interaction time has been given in the time table of the institution in which the mentees can interact with their teacher mentor for the academic and stress related issues. The mentor teachers are provided the register in which they maintain the record of the process. The mentor teachers are also given additional responsibilities with respect to their mentees as they look after whether they are regular or not or whether they are responding to the assignments or not, etc. The notice is distributed to the students regarding the mentoring program. The mentor teachers are also given the mobile numbers of the students for contact. Even the mentormentees list is displayed on the notice board and shared on the whats app groups of the students. The Principal in the first meeting with the students gives idea to the students regarding the mentoring mechanism in the induction program. This mechanism is effectively used in the institution as a tool to redress the students problems and help them to release their stress that stands in the way of their academic progress.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
------------------------------------------------	-----------------------------	-----------------------

266

11

1:26

2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	11	4	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Prakash Sonak	Assistant Professor	Madad Sanghatana, (Help Organization) Maharashtra Dalit Tarun Sanghatana

2.5 – Evaluation Process and Reforms**2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	001	VI	26/06/2019	11/07/2019
BCom	002	VI	24/04/2019	14/06/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has Continuous Internal Evaluation system functioning under IQAC. The institution has constituted College Examination Committee to make the Internal Evaluation Process timebound and result oriented. Every teacher takes oral tests and uses question answer method in the classroom teaching for evaluating the comprehension of the taught portion. • The IQAC approves Semesterwise Teaching plan from every faculty and the planning for Continuous Evaluation is also a part of it. In this plan each teacher makes plan to conduct two Unit Tests for each Semester. • The IQAC instructed teachers to repeat the portion which is difficult to understand until the complete understanding of it by the students. • The papers for terminal tests are entirely on the pattern of the University • Question papers which make the student easy to face the university examination in that subject. The IQAC and the principal keep vigil on timely evaluation of the test papers and their distribution. It is mandatory for each subject teacher to submit the question papers and the marks obtained by the students to the Examination Committee In charge and also to maintain a copy of it to his department. • The teachers are asked to find weak learners and strong learners with the help of the performance in the unit tests. The remedial measures are implemented accordingly. • While introducing the Semester Pattern, the RTM Nagpur University provided special credit to the continuous Internal Evaluation through which 20 credit has been given to the internal evaluation by the subject teacher. Each student is evaluated by the teacher with respect to her

performance in the class and also to the assignment assigned by the teacher from time to time. • When the examination comes close and the courses are completed by the faculties, the revision classes are conducted based on the evaluation of the learning outcomes of the students. Even the remedial coaching is done by the teachers in killer subjects like English. • Even the Principal engages classes when some teacher is on leave and takes feedback of the proper functioning of the Continuous Evaluation process in the institution and moves his good offices to set it right. • The teachers teaching practical subjects make evaluation in their subjects based on the performance of the girls in the practical. These teachers assess the students through interactive method. • Such practices help to improve the result of the students in the University examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the last IQAC meeting of the year, the Academic Calendar Committee is asked to prepare Institutional Academic Calendar based on the Academic Calendar of the affiliating University. As per the schedule of the examination mentioned in the university academic calendar, the institution prepares its own academic calendar in which the schedule for conduct of examination at institutional level is also an integral part of it in addition to the planning in other respects. In the first meeting of the IQAC, the institutional Academic Calendar is distributed to the different departments and they are asked to make their teaching plans and the plans of evaluation. Even the departments like NSS, Sports and other departments like cultural are asked to prepare their planning based on it. Thus the overall idea of the annual teaching learning and evaluation process and also the conduction of the activities by different department become clear by way of the extensive planning in the academic calendar. All the planning is approved by the IQAC and the Principal takes review from time to time regarding the observance of the planning made in advance. Even schedule of the IQAC meeting and the staff council meeting is given in the academic calendar. The schedule for observance of the national days and also for conducting birth and death anniversaries is also given in the academic calendar. Thus, the academic calendar prepared by the institution gives the mirror image of the planning in advance of the entire activities schedule in the session in the institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://yashodagirlscollege.edu.in/program-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
001	BA	Arts	21	6	28.57
002	BCom	Commerce	15	8	53.33

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1	ICSSR	600000	360000

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Fundamentals of Intellectual Property Rights.	IQAC	28/04/2018
'Relevance of Intellectual Property Rights in the Present Academic Scenario.'	IQAC	27/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	HomeEconomics	Dept. of HomeEconomics	Making of Holy Colours	Incubated on ideas of preparing natural colours for the festival of Holi	01/03/2019

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
------	------------	-----------------------	---------------------------

			any)
International	English	8	4.9
International	Marathi	2	6.2
International	History	2	6
International	Library	4	6

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of History	2
Department of Library	4
Department of Physical Education	2
Department of Political Science	1
Department of Economics	1
Department of Sociology	5
Department of HomeEconomics	2
Department of Commerce Management	3

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	17	4	0
Presented papers	3	6	0	0
Resource persons	1	1	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day on 21/6/2018	Department of Sports and NSS	7	266
Cleanliness Drive in the Vicinity 30/7/2018	Department of NSS	5	100
Swachhata Pakhwada 1 to 15 Aug, 2018	Department of NSS	10	234
Shramadan at Rajbhavan area on 11/09/2018	Outreached program by Department of NSS	6	50
Cancer Awareness Program on 24/9/2018	Department of NSS	11	230
Shramadan at Nelson Mandela School on 20/11/2018	Outreached program by Department of NSS	6	50
Vyasanmukti Abhiyan 27/02/2019	Department of NSS	8	25
Awayaodan Janajagruti Abhiyan on 28/02/2019	Department of NSS	6	25
Free Health Check up and Eye Check up Camp on 01/03/2019	Department of NSS	8	25

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Literacy Mission	Institutional Level in collaboration with NSS, RTMNU	International Literacy Day on 8/9/2018	6	220
Youth Awareness Program	Institutional Level	Rally on Constitution Day 26/11/2018	5	159
Tree Plantation	Institutional	Conducted Tree	6	175

	level	Plantation Program		
Youth Awareness Program	Institutional Level	Rally on the occasion of Birth Anniversary of GANDHI and Shastri.	8	187
Democratic Values	Institutional Level	Observed Democracy Awareness fortnight	12	210

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Teachers	Institutional Level	3

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Educational Visit	Linkage for Educational skills	Ayurvan Aura Park	08/10/2018	08/10/2018	38
Industrial Visit	Entrepreneurship Training and Skills	Parle G Pvt. Ltd.	07/02/2019	07/02/2019	32

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Cluster of Colleges	18/04/2019	Conducting Academic Activities	12

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

21000	9200
-------	------

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5538	918706	285	57665	5823	976371
Reference Books	860	278781	15	2475	875	281256
Library Automation	1	30000	0	0	1	30000
Others (specify)	4	1920	0	0	4	1920
CD & Video	53	0	1	0	54	0

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	60	45	45	52	1	5	10	100	
Added									
Total	60	45	45	52	1	5	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
123670	56956	258444	256142

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical, Academic and Support facilities maintenance : • The institution takes AMC for physical maintenance of computers, Printers and Xerox machines and LCD Projectors. • Building maintenance is looked after by the members of the management as and when required. • There is a contact with the outside person for cleanliness of Toilets and Washrooms. • For the maintenance of plumbing related work and electrification, the concerned electrician and plumber in contact is called for immediate repair. The inverters and its batteries in the Administrative Office, Language Lab, and Library and in the • The generator, power backups of computers are well maintained and repaired in time by the intuition. • The institution takes care of upgradation of IT infrastructure from time to time. • The sports department keeps the stock register and does stock verification at the end of every session. • The classroom furniture is well maintained in the institution. • The Cleanliness committee is formed and the responsibility of cleanliness of the campus and classrooms is distributed among the peons of the college. • The garden in the institution is well maintained as one peons has been given proper training for its maintenance. • There is Home Economics laboratory in the institution. There is stock verification register in the laboratory. The cleanliness of the lab and its proper maintenance is looked after by the peon deputed for the duty and also the teachers of the department. • Library attendant is there to maintain the library and for looking after its cleanliness. • Department of Physical education also has a stock register and is verified from time to time. • The wifi facility in the campus and internet is well maintained and an expert from BSNL office is called as and when the problem occurs. There is a perfect mechanism for maintenance which works properly under the vigilance of the IQAC and the Principal of the institution.

<https://yashodagirlscollege.edu.in/physical-facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0

Financial Support from Other Sources			
a) National	GOI Scholarship	52	56893
b) International	00	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching in Compulsory English	12/03/2019	36	Institutional Level
Soft skill for disposable items making	24/12/2018	12	Ambar Enterprises Nagpur
Language Lab for communicative English	01/05/2019	50	Adult Education and Extension dept
Bridge Course in Email Composition and Essay Writing	22/01/2019	15	Institutional Level
Personal Counseling and Mentoring	20/02/2019	266	Institutional Mentoring Program
Yoga and Meditation Camp	16/02/2019	150	Yogada Satsang Society of India

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Free Coaching for Competitive Examination	39	0	1	1

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus
-----------	------------

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI	43	2			

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	Arts	Marathi	Vasantrao Naik Govt Institute of Arts Social Science, Nagpur	M.A. Marathi
2018	1	Arts	History	Vasantrao Naik Govt. Institute of Arts & Social Science, Nagpur	M.A. History
2018	1	Arts	Urdu	Dhanwate National College, Nagpur	M.C.M.
2018	1	Arts	Sociology	Hislop College, Civil Lines Nagpur	M.A. Sociology
2018	2	Commerce	Commerce	Dhanwate National College, Nagpur	M.Com
2018	1	Commerce	Commerce	Kamla Nehru College, Nagpur	M.Com
2018	1	Commerce	Commerce	Santaji Maha vidyalaya Nagpur	M.Com

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
----------	-------	------------------------

Rangoli Competititon	Institutional level	12
Bhavgeet Competition (Light vocal competition) 19	Institutional Level	8
Bouquet Making Competition	Institutional Level	13
Mehandi Competition	Institutional Level	19
Intramural competition in Langdi, Tug of WAR and Kabaddi)	Institutional level	59
Intramural games in shot up, running, musical chair , skipping and lemon and spoon	Institutional level	40
Training program in Base ball Softball	Institutional Level	12
Participation in NETBall	All India Inter University	1
Participation in Cork Ball	All India Inter University	1
Participation in Atya Patya	National Level	1
Participation in Atya Patya Game	State Level	5

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution takes initiative to establish students council as per the Maharashtra Universities Act 2016 devoid of any directions from the RTM Nagpur University. The University has issued direction No 39 of 2017 for the formation of the students council in the institution. The students council has been formed as under: • The students council ensured the representation of the members in all important committees such as Library committee, sports committee and cultural committee. • The committee consist of the Principal, one senior teacher nominated by the Principal, Program officer of NSS, the incharge teacher of cultural committee, one topper student from each class on the basis of the academic merit in the previous examination and also the director of the sports and physical education. • While organizing the events, activities and the functions like cultural program, the members of the students council takes initiative and play a key role in the successful organization of the event. This opportunity is given to them in order to develop the quality of leadership

among them. • In NSS camp, the Health check up and Eye check up camp, Teacher's day program, publication of the College Magazine, the students council played important role. • All the rallies on the occasion of literacy day and on cleanliness awareness and environmental awareness become successful due to the help and activeness of the members of the students council. • The classrepresentatives of each class keeps vigil on the cleanliness of the classrooms and are encouraged to coordinate the problems and the difficulties faced by the students even in day to day functioning in the classroom with the teachers and the Principal. • The representation given to the students in IQAC, Students Grievance Redressal Cell, AntiRagging Cell provides them ample opportunities to take part in the betterment of the functioning of the institution and redress the day to day problems of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

154

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The institution has active Alumni Association though it is not registered. The major role of the members of the Alumni association in the form of contribution and participation are as under: • The members of Alumni association took Active part in Sneha Milan Program organized on 2332019. • They attend the meeting of the Alumni Association and guide the current students. • The member of Alumni takes active part in NSS activities and in placement drive or any other activity as and when invited.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. A free Health Check up camp was organized in the institution on 25th December, 2018 in collaboration with Nagarjun Trust in which a team of doctors from Vivekanand Hospital was invited. As the camp was organized on a big scale, the responsibility for smooth conduction was distributed among the staff members. Dr. Amol Raut was given the responsibility for drafting letters and send communication to the doctors. Dr. Punayya and Dr. Katre were the members of advertising committee who worked very well for spreading the message of the camp in the vicinity. Dr. Thool and Prof. Rekha Meshram were the members of the patient registration committee. As the physical health check up and eye check unit was separate, the responsibility for registration for eye check up patients was given to Dr. Kapshikar and Dr. Rawlekar. Dr. Sonak and Dr. Fating were the members of Refreshment Committee while Dr. Sambare and Dr. KG Meshram were the members of the hospitality committee. 2. The health related program was conducted on Cancer Awareness on 24th of September, 2018 in which Dr. Yamini Aalshe was invited. The work was distributed among the different staff members as the program was based on cancer and the doctor explained every kind of cancer, their causes by using power point presentation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The institution adopts very effective method of curriculum development and delivery through a well planned and well documented process. The curriculum is prescribed by the affiliating university but the institution by using the resources of each department makes planning for curriculum enrichment and also its effective delivery within a time limit. The institution has magnificent potential for curriculum development and effective delivery of the curriculum as it is having well experienced staff members with highest qualification and experience of teaching and research. The curriculum is conveyed to the students and its planning for completion is also conveyed to them at the beginning of the session to get them the overview of the syllabus and its completion strategy. Even the method of evaluation is conveyed to them early in advance. Most of the faculty of the institution being the members of BoS in different subjects and also the members of different academic bodies of the affiliating university they play vital role in the curriculum development of the University also.</p>
Teaching and Learning	<p>In the last meeting of the IQAC, the instructions are given to prepare the Academic Calendar of the institution based on the A academic Calendar of the RTM University. The Teaching plans prepared by all the teachers are put before the IQAC for sanction. The Principal approves the teaching plans prepared by individual faculties in their respective subjects. On each Saturday, it has been made compulsory for the teachers to show weekly completed curriculum which is mentioned in the daily diaries given to each teachers. The Principal makes verification of the completed course as per the teaching plan of the teacher and gives his endorsement. Regular classroom activities are recorded in the academic diaries of the te</p>

teachers. If some teachers remain absent, the Principal engages the class and takes his personal feedback with respect to the teaching learning process and of the smooth conduction of the curriculum delivery in the institution. Occasionally he gives instructions to the teachers as per his findings. In each staff council meeting and also in the meetings of the IQAC, the review of the teaching learning process in the institution is taken by the IQAC and the Principal. If some teachers avail leave for a long period, it is mandatory for him to complete the curriculum engaging extra classes. He must assure the Principal for this while giving application to the Principal for such leave. The teachers are encouraged to use ICT based teaching methods for effective curriculum delivery. The curricular and extra curricular activities and study tours and field visits are supplemented to make the learning by the students more effective. The complete planning is done and implemented effectively for the overall personality development of the students.

Examination and Evaluation

The institution has two examination committees as internal examination committee to conduct college level examination and University examination committee to manage the university examination entrusted at the college centre. As per the academic calendar of the university the intuitional academic calendar is prepared in which the complete planning is done for Continuous Evaluation System and is approved by the IQAC. The Principal keeps vigil about the conduction of the evaluation system. The Principal made it mandatory to show the question paper and Answer sheets of the students of the Unit test after conducting test and also after valuation of the answer sheets. The system of finding weak learners and strong learners based on the marks obtained by the students and implementing remedial measures as per requirement is very effectively implemented.

Research and Development

The institution has research committee. It monitors and address the issues related to research. During the last year total six proposal have been sent

to ICSSR of Minor Research project for recognition and the proposal of one Major research Project also. It was the outcome of successful functioning of the committee that two Minor Research Projects approved by SSR were going on whereas one of them has been completed and submitted by the faculty. The committee encourage the faculties to write quality research papers for UGC listed journals at national and international platform with impact factor and also for the seminar proceedings. Most of the research papers published by the faculty is the proof of the work of this committee. With the encouragement of the research committee, Dr. Suryakant Kapshikar published an edited book entitled 'Bhartiya Paripeksha me Mahila'. More than 90 faculty members are Ph. D holders.

Library, ICT and Physical Infrastructure / Instrumentation

The library has .5538 books out of which .245 books have been added during 20182019. The department of English has 1 TB HDD in which total 900 GB study material is based on learning of English language that includes the complete series of Shakespearean Plays. The campus is wifi as internet with 100 mpbs has been installed and functioning in the institution for effective internet service. The Six classrooms has LCD Projectors and there is Smart Board in one room that is computer lab. Total 45 computers are there is the computer lab and 15 computers are in the office and in different departments which indicates the complete technology upgradation of the institution. The language laboratory and LAN system is effectively working in the institution for the benefit of the students. This technology is being used for effective teaching learning process. All the instruments and technological gadgets are well maintained using proper maintenance strategy.

Human Resource Management

During this year the vacant post of Principal is filled and also the CHB teachers are appointed purely on the basis of their academic merit. The work is distributed equally among the teachers forming the committees in which one teacher is coordinator. The administrative work and the cleanliness of the institution is given to the

members of the nonteaching staff members on equal sharing terms in order to use human resources in a right way. The faculties are sent to attend the refresher courses and some training courses on ICT have been organized for the teaching and nonteaching staff members. The faculties are encouraged to participate in seminars, workshops, Refresher and orientation courses and in short term courses from time to time for updating their knowledge and skills. The institution takes steps to upgrade the knowledge of the students by inviting the faculties from outside for expert guest lectures and also as a part of extension activities. The performance Based Appraisal System is followed in the institution.

Admission of Students

The admission process in the institution is completely transparent. The application forms are collected and the merit list is displayed on the notice board and then the admission process begins. The rules of the Govt. Of Maharashtra and the rules of the University are followed strictly in the admission process. The admission committees are formed to make the admission process smooth and healthy. The proper guidance is provided to the students at entry level for the choice of the subjects as most of the parents are illiterate and students are in confusion. Even the hoardings are displayed at important junctions for the purpose of admission. The college website gives the mirror reflection of the entire functioning of the institution.

Industry Interaction / Collaboration

The different departments in the institution make collaboration with the industries in the vicinity and organizes industrial visit of the students for updating their knowledge and to inculcate the sense of entrepreneurship among them. The experts from the industry are also invited as guests to guide the commerce students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	0	0	0	0

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	E learning	ICT	04/10/2018	06/10/2018	11	4

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	1	25/07/2018	14/08/2018	21
Refresher Course	1	05/12/2018	25/12/2018	21

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> Teachers are given salary certificates from the institution for obtaining personal and housing loans from the bank. They are assisted for the reimbursement of Medical bills from the government. They are given incentives for their academic progress. 	<ul style="list-style-type: none"> Members of the nonTeaching staff are given salary certificates from the institution for obtaining personal and housing loans from the bank. They are assisted for the reimbursement of Medical bills from the government. 	<ul style="list-style-type: none"> Students are supported with required certificates for obtaining MSRTC passes. Students are given first Aid facility in the institution. Poor and economically backward Students are given financial support from the staff members. Free insurance scheme for students from RTMNU.

Free medical check up facility for students from the department of Physical Education.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is a mechanism of internal and external audit in the college. As far as internal audit is concerned, it is regularly done by M/S A. N. Bhagat Co., Chartered accountant that has been outsourced by the college and External Audit is carried out by the State Government through the Joint Director of Higher Education. The Last Internal audit was carried on 31/07/18. There has been no audit objection till now.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	CDC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution holds two meetings of ParentsTeachers association. In the meeting the parents are made aware of the facilities and learning avenues available for the students in the institution in the form of induction program. The efforts are made to understand the perception and expectations of the parents by inviting some educated parents to share their views. In the second meeting the feedback is taken from the parents on academic and nonacademic experiences. The feedback committee is asked to make analysis of the feedback. The institution gives importance to maintain holistic relationship between the institution and parents. The feedback taken by the parents is used for the quality improvement in the institution.

6.5.3 – Development programmes for support staff (at least three)

- Computer training to the support staff based on skill.
- They are allowed to participate in the meetings of their organization. The institution permitted to organize such meeting in the institution.
- Regular birthday celebrated in the institution considering them a family member.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Taken initiative for faculty research. Guidance for Competitive Examination introduced free of cost for the students on every Saturday. Feedback mechanism from stakeholders is introduced for improvement of quality. Encouraged ICT

based teaching methods for effective teaching learning and evaluation process.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	1. To make Teaching Learning and Evaluation process in the institution more robust and result oriented by making use of ICT in Teaching.	01/07/2018	17/07/2018	08/08/2018	7
2019	Formed cluster of colleges and signed MoU with 9 colleges and organized two days national Seminar on Relevance of Intellectual Property Rights in the present Academic Scenario	27/04/2019	27/04/2019	28/04/2019	115
2018	Formed whatsapp groups of the students for sharing study material and providing academic help to them.	18/02/2019	20/02/2019	30/03/2019	176
2018	Introduced students	17/09/2018	20/09/2018	20/09/2018	278

	Mentoring System in the institution.				
2019	Introduced Certificate Course in Communicative English for students to build their confidence in English Language and to overcome the fear factor among them.	15/04/2019	15/04/2019	15/04/2019	50
2019	8. Strengthening of Career Counselling Cell.	12/03/2019	12/03/2019	12/03/2019	75

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equity	08/03/2019	08/03/2019	150	5
Observance of 'Girls DAY" on Birth Anniversary of Savitribai Fule	03/01/2019	03/01/2019	245	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
------	----------------------------------	--------------------------------	------	----------	--------------------	------------------	----------------------------------

	locational advantages and disadvantages	engage with and contribute to local community					and staff
2018	4	2	16/07/2018	544	Guidance for Bus passes, Dengu Malaria Awareness program, Ralley for Environment Safety, Free health check up camp for local public, Fileriya control Awareness program, Program on importance of donating limbs after death to the needy people	Bus concession awareness for girls coming from far away places, local awareness about epidemic spreading in the locality, awareness campaign for local people on environment, health check up for local and old people, Awareness on filerria control.	956

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teachers	01/03/2019	The handbook was made available for the teachers in which the code of conduct for teachers is given. even it has been displayed on the notice board in the staff room. The follow up is taken by the head of the institution with respect to the issues mentioned in the code fo conduct for teachers.
Code of conduct for Nonteaching	01/03/2019	The code of conduct handbook contains the rules of behaviour and professional efthics to

		be observed by the nonteaching staff members in the institution. it has been displayed in the office in order to be strictly followed by the members of the non teaching staff with respect to their behaviour with the students, parents and the staff membes.
Code of conduct for students	01/03/2019	This code of conduct has been displayed in the corridor for the students in which all the instructions are given to the students with respect to their behaviour in the instituoin. They are informed to go through the rules and follow them from time to time. this helps to maintain discipline in the institution. the discipline committee is active in the instituion to take the follow up.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teachers Day Celebration	05/09/2018	05/09/2018	215
Mahatma Gandhi Birth Anniversary	02/10/2018	02/10/2018	197
Awareness Program on Death Anniversary of Rashtrasant Tukadoji Maharaj	11/10/2018	11/10/2018	176
A Program on Birth Anniversary of APJ Abdul Kalam	15/10/2018	15/10/2018	220
Independence Day Celebration	15/08/2018	15/08/2018	260
Observance of Constitution Day and Reading of Preamble	26/11/2018	26/11/2018	234
Program on Death Anniversary of Dr. Babasaheb Ambedkar	06/12/2018	06/12/2018	240
Observance of	11/09/2018	11/09/2018	234

Digvijay Day			
Republic Day Celebration	26/01/2019	26/01/2019	255

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Planted Trees in the campus. 2. Initiatives taken for Plastic free Campus. 3. Efforts for paperless office using mails for internal communication. 4. Proper disposal of Solid, Liquid and ewaste material. 5. Regular cleanliness of the campus and the washrooms. 6. Eco friendly Ganesha Idol making program. 7. Non chemical colours making for the festival of Holi.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Developing Reading Habits and Presentation Skills among the Students. Objectives: • To develop reading habits among the students. • To encourage them for presentation on what they read. • To develop presentation skills and overcome stage fear. • To make them competent and confident. • To boost the graph of knowledge through wide reading. Context: Through this practice, the institution wishes to inculcate the presentation skills like public speaking and stage daring among the girls. Challenge: The students read and take knowledge but how to make that knowledge public is a challenge before them. Knowledge in mind is useless without making its proper marketing and efforts to reach it to the public. The Practice : • The activity is conducted on every Saturday after the teaching is over in the presence of the Principal and the members of the committee constituted for this best practice. • The subject teachers also are encouraged to prepare girls for this activity and asked to encourage girls to make presentation on the topic he teaches in that particular week in the classroom.. • When the other girls observes the specific students making their presentation and getting acclaim, they also get encouraged and take initiative for making presentation in the forthcoming activity. **Best Practice 2 : Empowering Girls regarding Women’s Related Issues in Life.** Objectives: • Providing knowledge to the girls for facing women’s related issues and problems in day to day life. • To impart training and guidance regarding health related issues of women and remedial measures for it. • To make them aware of the safety measures and legislations for women. • To empower girls to become a responsible and promising citizen to serve the female counterparts in the society. • To organize training and skill based activities/ programs to make them selfreliant, confident and competent. Context: The institution is a girls’ college and in accordance with the vision and mission of the institution of empowering girls to make them responsible and promising citizen to serve the community and the nation, this best practice has been implemented. Challenge: The daily newspaper reflects the multiple issues of the girls and women which makes them commit suicide only because they are not competent to face the odd situation coming in life. The Practice : • Based on the title and the specified objectives of the practice, the programs and activities are being organized with respect to empower the girls with the issues in their day to day life. • The MoUs are signed with the institutions specially working for the empowerment of women and the activities and programs are being organized for the success of the practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has its own distinctiveness and widespread reputation as a premier institution providing quality education to the girls and paying special attention to the overall personality development of the girls coming from the economically, socially and financially backward background and also the girls from the rural area in and around Nagpur. More than 50 girls admitted in the institution come from the distance of more than five kilometres skipping the other educational institutions having the facility of education. The girls come to the institution to take education from more than 15 villages around Nagpur city such as Manewada (5 kms.), Mhalginagar (6 kms), Panjri (6 kms), Ruhi (9 kms), Waroda (7 kms), Khapri (7 Kms), Butibori (26 kms), Takalghar (30 kms), Dongargaon (14 Kms.), Waghdhara (16 kms), Gumgaon (17 kms.), Parsodi (7 kms.), Beltarodi (6 kms.), Narsada (8 kms.), Pipla (9 kms.). The reason for such a good response for admission is that the institution has earned its trust, name and fame as an institution paying attention to the safety measures of the girls, caring and providing timely guidance to the girls related to their educational and other issues and problems, informing the parents about the progress of the students, helping the students with respect to their economical and health related problems and implementing all the programs, facilities, activities considering the students as members of the family. The Vision of the institution : "We believe in promoting holistic policy of education and imparting higher education to the girls coming from financially weaker and educationally deprived sections of the society, and every aspirant in general, making them competent, selfreliant and responsible member of the community for countering the challenges of rapidly changing globalized world" • Based on the above vision of the institution, the institution is imparting education to the girls coming from rural background especially the girls of the farmers and labourers in large number are admitted in the institution. • The trust that the institution has earned since its opening of the masses and the students and parents in and around the city and especially from the rural belt of Nagpur become clear from the fact that more than 50 girls prefer this institution for the perusal of higher education. • The batches of successful passed out graduates from the institution that are engaged in some jobs or other work has given this identity and popularity to the institution. • In addition to the teaching of curriculum, the cocurricular, extracurricular and extension activities are organized for the overall development of the students. The guest lectures, the expert lectures, competitive examination guidance on every Saturday, placement drive, short term and certificate courses for students, enrichment programs, bridge courses and the best practices ensure the overall personality development of the girls to realize the vision and mission of the institution.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Future Plan for the next Academic Year (20192020) • To organize NAAC Sponsored One Day National Level Seminar by IQAC. • To Sign MoUs with the institutions of national and international importance and encourage activities under them. • To form linkages for mutual exchange of Library resources, career guidance, entrepreneurship, promotion of curricular and cocurricular activities, students and faculty exchange programme. • To install CCTV surveillance System in the institution. • To implicate ICT in overall functioning of the institution. • To introduce short term courses, certificate courses for life skills and transferable skills. • To introduce courses for curriculum enrichment. • To introduce the system of online feedback mechanism from the stakeholders. • To

make continuous evaluation system more robust and effective. • To conduct extension activities by involving NGOs and government agencies. • To make efforts for the NSS Unit of 100 in place of the existing unit of 50. • To apply for grants under RUSA scheme. • To encourage teachers to apply for grants from ICSSR for Minor Research projects and also for organizing seminars. • To make efforts to make institutional website students' centric.