



Purushottam Khaparde Health & Education Society's

# **Yashoda Girls'**

## **Arts & Commerce College,**

Sneh Nagar, Wardha Road, Nagpur-440015

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Dr. Dhanraj Shete

Principal & Chairperson IQAC

Mob. 9665553451

E-Mail: [ghanrajshete1002@gmail.com](mailto:ghanrajshete1002@gmail.com)

Dr. K. G. Meshram

IQAC Coordinator

Mob. 9970071236

E-Mail: [kgmeshram17@gmail.com](mailto:kgmeshram17@gmail.com)

Phone No. 0712 2290637 E-Mail: [ygc.ngp@rediffmail.com](mailto:ygc.ngp@rediffmail.com) Website: [yashodagirlscollege.edu.in](http://yashodagirlscollege.edu.in)

### **IQAC NOTICE**

No. 5/2020-21

Date: 06-7-2020.

I have the honour to inform you that the first meeting for the Session 2020-2021 of the Internal Quality Assurance Cell will be held on Wednesday, 15th of July, 2020 at 12.00 p.m. in the ground floor space observing the rules of social distancing. The mask will be compulsory for all the members in the meeting.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,

(Dr. K. G. Meshram)  
Co-ordinator, IQAC  
Yashoda Girls' Arts & Commerce College, Nagpur

#### **Agenda:**

1. To read and finalize the report of the previous meeting dated 05-05-2020.
2. To take review of the departmental academic calendar prepared by the different Teaching departments.
3. To apply for Google-Suit to make the online teaching- learning process convenient for the teachers as well as the learners during the pandemic period.



4. Formation of Whats app groups of all classes and also of newly admitted students.
5. To finalize the annual plan of activities of other departments like NSS, Sports, etc.
6. Any other subjects with the permission of the chairperson.

#### Names of the Members of IQAC

Dr. Dhanraj V. Shete.  
 Dr. Pramod Fating  
 Dr. Sharad Sambare  
 Dr. Lalita Punayya  
 Prof. Rekha Meshram  
 Dr. M. D. Katre  
 Dr. Sudhakar Thool  
 Dr. Amol Raut  
 Dr. Prakash Sonak  
 Dr. N.R. Dixit.  
 Shri. Shrikant Ghogare  
 Mrs. Leena Shambharkar  
 Miss. Poonam Pache.  
 Miss. Kalpana Nimje  
 Shri. Pradeep Bhoyar.  
 Shri. Ajay Bindal.  
 Shri. Yogiraj Bharsagade

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 Co-ordinator, IQAC  
 Yashoda Girls' Arts &  
 Commerce College, Nagpur

*[Signature]*  
 PRINCIPAL  
 Yashoda Girls Arts & Commerce  
 College Nagpur





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**Dr. K. G. Meshram**

IQAC Coordinator

Mob. 9970071236

Phone No. 0712 2290637 E-Mail: [ygc.ngp@rediffmail.com](mailto:ygc.ngp@rediffmail.com) Website: [yashodagirlscollege.edu.in](http://yashodagirlscollege.edu.in)

### **IQAC MEETING REPORT DATED 15<sup>th</sup> of JULY, 2020**

As per the IQAC notice dated 06-07-2020 with respect to the first meeting of the Internal Quality Assurance Cell was held on 15<sup>th</sup> of July, 2020 at 12.00 noon at the ground floor space observing the rules of social distancing. At the beginning Dr. K. G. Meshram, IQAC co-ordinator welcomed all the members and secured permission from the Chairperson of the IQAC, Principal Dr. Dhanraj Shete to read the minutes of the last meeting of the Session 2019-2020 held on 05-05-2020. After taking approval to the minutes of the last meeting the agenda of the meeting was opened for discussion one by one. Each point in the agenda was discussed thoroughly and resolutions were passed as under:-

**Resolution No. 1:-** The Principal asked all the teachers whether they have prepared the teaching plans as per the institutional academic calendar for the coming session. After taking review of the teaching plan from all the teachers, the teachers were asked to get it approved from the IQAC and to implement it keeping in mind the online teaching requirement during the corona pandemic situation.

**Resolution No. 2:-** The Principal told all the teachers that there is need to develop an online platform for conducting teaching learning and evaluation work online as the possibility of conducting face to face classroom teaching during corona pandemic situation is not certain. It was resolved unanimously to apply for Google-Suit to fulfill the requirement. As the institution has already taken website with educational institution domain, it has become easy to get the Google- Suit, the Principal added.

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Resolution No. 3:-

The chairperson of the IQAC said that keeping in view the need of online teaching and conducting continuous evaluation system using online method, the formation of whats app groups be given priority. Accordingly the classes were distributed to the teachers to work as admin for the formation of whats app groups. The group administrators were given instructions to work with responsibility and all the teachers were informed to upload or share educational material/ information on the group.

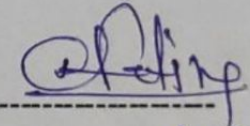
Resolution No. 4:- The other departments in the college except the teaching department were also informed that they should take approval of their annual activity calendar from the IQAC and implement it as per the sanctioned schedule. The Principal also instructed them that they should keep emphasis on using online mode for organizing programs taking into consideration the corona pandemic situation.

Other subjects:-The co-ordinator, Dr. K.G. Meshram asked everyone if there were any additional subjects for discussion in the meeting. As there were no more topics for further discussion, the IQAC co-ordinator, thanking all the members, concluded the meeting.

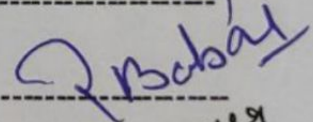
**Names of the Members of IQAC**

**Signature**

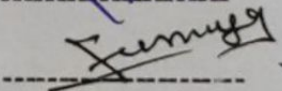
Dr. Pramod Fating



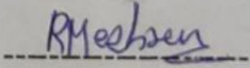
Dr. Sharad Sambare



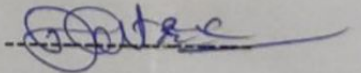
Dr. Lalita Punayya



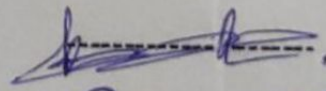
Prof. Rekha Meshram



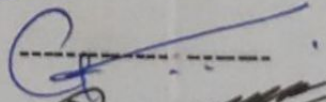
Dr. M. D. Katre



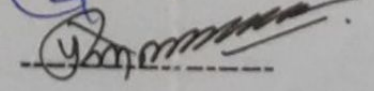
Dr. Sudhakar Thool



Dr. Amol Raut



Dr. Prakash Sonak







Dr. N. R. Dixit.

Shri. Shrikant Ghogare

Ms. Leena Shambharkar

Ku. Gayatri Makode

Miss. Kalpana Nimje

Shri. Pradeep Bhoyar.

Shri. Ajay Bindal.

Mr. Yogiraj Barsagade

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Co-ordinator, IQAC  
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IQAC Coordinator

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### **IQAC NOTICE**

No. 6/2020-21

Date: 7-10-2020.

I have the honour to inform you that the Second meeting for the Session 2020-2021 of the Internal Quality Assurance Cell will be held on Wednesday, 21st of October, 2020 at 12.00 p.m. at the ground floor space observing the rules of social distancing. The mask will be compulsory for all the members in the meeting.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,

(Dr. K. G. Meshram)  
Co-ordinator, IQAC  
Yashoda Girls' Arts &  
Commerce College, Nagpur.

#### Agenda:

1. To read and finalize the report of the previous meeting dated 15-07-2020.
2. To implement e-governance in administration, admission process, accounts and college level examination.
3. Effective implementation of feedback system from the stakeholders.






- ### Names of the Members of IQAC

**Shri. Yogiraj Bharsagade**

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Co-ordinator, IQAC  
Yashoda Girls' Arts &  
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### IQAC MEETING REPORT OF SECOND IQAC MEETING DATED 21 October,

2020

As per the IQAC notice dated 07-10-2020 with respect to the Second meeting of the Internal Quality Assurance Cell was held on 21 October, 2020 at 12.00 noon in the ground floor space observing the rules of social distancing. At the beginning Dr. K. G. Meshram, IQAC co-ordinator welcomed all the members and took permission from the Chairperson of the IQAC to read the minutes of the last meeting held on 15-07-2020. After taking approval to the minutes of the last meeting the agenda of the meeting was opened for discussion one by one. Each point in the agenda was discussed thoroughly and resolutions were passed as under:-

Resolution No. 1:- All the teaching departments were informed that they should implement E-governance system to their level best in admission process, Collecting fees from the students as well as while conducting college level examination during the corona pandemic situation and also for adopting health safety measures. Accordingly it was unanimously decided that all the academic and administrative works will be possibly done adopting E-governance system.

Resolution No. 2:- As Dr. Rawlekar was given the responsibility of developing online feedback mechanism, he has implemented effective online feedback mechanism on the institutional website. Now he has been given responsibility to prepare analysis of feedback taken from all the stakeholders and submit its report for further action. It was





unanimously decided that the feedback obtained from the different stakeholders will be considered for quality improvement in the institution.

Resolution No. 3:- The chairperson of the IQAC said that as the actual face to face classroom teaching is hampered due to outbreak of corona virus and the complete teaching, learning and evaluation process is going on using online mode, all the teachers should use Continuous evaluation system using the online platforms on the taught portion so as to prepare students for university examination. They were also instructed to maintain records of the measures adopted by the individual teacher with respect to Continuous Evaluation Method. All the teachers assured that they would adopt the continuous evaluation method covering all the portion taught. Some of them said that they would use Google platform for conducting examinations.

Resolution No. 4:- The Chairperson of the IQAC said that there is need to introduce training to the students with respect to soft skills and life skills which will help to develop their all round personality. Accordingly the IQAC co-ordinator was informed that he should organize soft skills and life skills training program for the students. It was also decided that in order to enlarge the scope of the beneficiary students even from outside the institution, the activities should be conducted forming the cluster of colleges.

Resolution No. 5:- The teachers to whom the responsibility of MoUs and linkages have been given were informed that they should conduct one or two activities under their MoU. It was also decided to form more linkages and MoUs and to conduct faculty exchange, students exchange programs by using online platform. The teachers who are the incharge of specific MoU were given that responsibility.

Resolution No. 6:- The Principal took the review from all the faculty members regarding completion of their courses. He also informed the teachers to organize Virtual Classes and engage outside expert faculty members so that it would give revision to the students on the syllabus and it will be a great help to the students in the university examination. It was unanimously resolved that all the subject teachers will conduct virtual classes in their subjects.

Resolution No. 7:- The Chairperson also said that he has talked to the Director of the Lifelong Learning and Extension Department of the RTM Nagpur University and enquired regarding getting approval for online short term certificate courses to the colleges. Accordingly discussion went on and it was unanimously decided that the proposal should be prepared for total six short term certificate courses and the co-



ordinators of the course were given complete responsibility from beginning to the end. The respective departments were instructed to implement the courses for the benefit of the students and do all the required procedure and submit its report in July 2021.

Resolution No. 8:- The Principal said that the institution should organize some awareness programs so as to make the students aware of the safety measures to protect from corona virus, accordingly the Dr. Lalita Punayya, head, department of Physical education was given the responsibility to organize extension activities preferably in the form of online guidance to the students. She was also instructed to introduce some yoga and pranayam programs for the students as to boost their immunity and keep their families safe during the pandemic period.

As there were no more topics for further discussion, the IQAC co-ordinator, thanking all the members, concluded the meeting.

**Names of the Members of IQAC**

Dr. Pramod Fating

Dr. Sharad Sambare

Dr. Lalita Punayya

Prof. Rekha Meshram

Dr. M. D. Katre

Dr. Sudhakar Thool

Dr. Amol Raut

Dr. Prakash Sonak

Dr. N.R. Dixit,

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### IQAC NOTICE

No. 6/2020-21

Date: 15-1-2021.

I have the honour to inform you that the Third meeting for the Session 2020-2021 of the Internal Quality Assurance Cell will be held on Wednesday, 27 of January, 2021 at 12.00 p.m. in the ground floor space observing the rules of social distancing. The mask will be compulsory for all the members in the meeting.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,

(Dr. K. G. Meshram)

Co-ordinator, IQAC

Yashoda Girls' Arts &

Commerce College, Nagpur

#### Agenda:

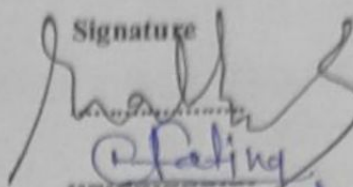
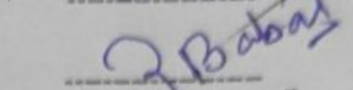
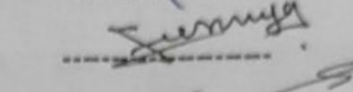
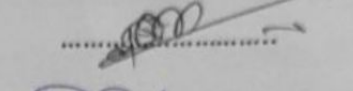
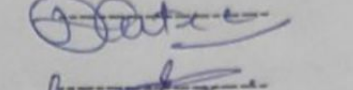
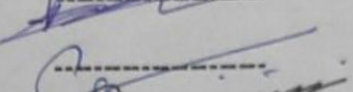
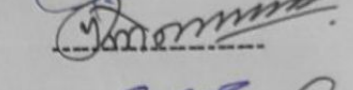
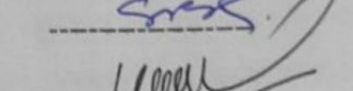
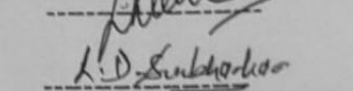
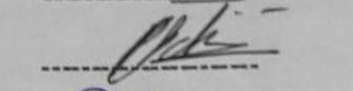
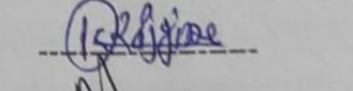
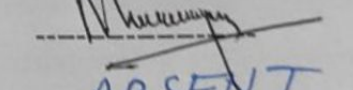
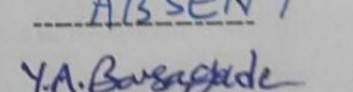
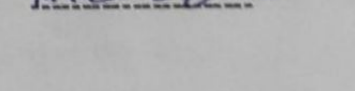
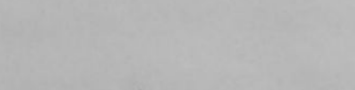

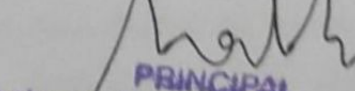
1. To read and finalize the report of the previous meeting dated 21-10-2021.
2. To organize Professional development program for non-teaching staff members and FDP for faculty members.
3. To improve the activities of Competitive guidance cell.
4. To encourage the online activities in the form of cultural competitions and sports training programs.
5. To make the grievance redressal mechanism more robust and result oriented.



6. To encourage support mechanism for the poor and economically backward students.
7. Submission of AQAR 2019-2020 to NAAC portal.
8. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

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 Dr. Sharad Sambare  
 Dr. Lalita Punayya  
 Dr. Suryakant Kapshikar  
 Dr. M. D. Katre  
 Dr. Sudhakar Thool  
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 Dr. Prakash Sonak  
 Shri. Shrikant Ghogre  
 Dr. N. R. Dixit.  
 Mrs. Leena Shambharkar  
 Miss. Poonam Pache.  
 Miss. Komal Rajgire  
 Shri. Pradeep Bhoyar.  
 Shri. Ajay Bindal.  
 Shri. Yogiraj Bharsagade

Signature  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
 ABSENT



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### IQAC MEETING REPORT OF THIRD IQAC MEETING DATED 27 January, 2021

As per the IQAC notice dated 15-01-2021 with respect to the Third meeting of the Internal Quality Assurance Cell was held on 27 January, 2021 at 12.00 noon in the Principal's chamber. At the beginning Dr. K. G. Meshram, IQAC co-ordinator welcomed all the members and took permission from the Chairperson of the IQAC to read the minutes of the last meeting held on 21-10-2020. After taking approval to the minutes of the last meeting the agenda of the meeting was opened for discussion one by one. Each point in the agenda was discussed thoroughly and resolutions were passed as under:-

**Resolution No. 1:-** The Principal said that there is need to organize professional development programs for non-teaching staff members as well as the Faculty Development programs for the teaching staff members. Accordingly it was unanimously resolved that in order to organize the national level Professional Development Program for the non-teaching staff members, the activity should be organized in collaboration of some colleges. Similarly taking into consideration the need of lacuna of fluency of English language speaking skills among the teachers, the faculty development program be organized in collaboration of a cluster of five colleges so that the faculty will get the opportunity to become competent in English communication. The IQAC co-ordinator assured the Principal that he would organized both the programs as quality initiatives shortly.

**Resolution No. 2:-** Principal informed Dr. Kapshikar that even during the pandemic period the activities of Competitive examination Guidance centre should go on and he





should conduct them regularly by using online platform. He also said that the experts from outside should be given opportunity for guidance so as to prepare students for the competitive examination and to maintain in them the competitive spirit.

Resolution No. 3:- During the corona pandemic situation as the classroom attendance of the students have been hampered and the activities like cultural competitions and sports training has also become impossible. Therefore it was unanimously resolved that these activities should be conducted in online mode and Dr. Punayya Madam and Dr. Sonak sir were instructed to take initiatives and organize such training and competitions for the college students.

Resolution No. 4:- Taking into consideration the problems and difficulties of the students with respect to online classes and also the difficulties in the payment of examination fees personally, it was unanimously resolved that the grievances of the students be given priority and the concerned committee was instructed accordingly.

Resolution No. 5:- The Principal said that as the institution has taken initiative to help the poor and economically backward students in the form of Students Welfare Schemes, it was also decided to enlarge the scope of the activities. Therefore, the students' welfare committee was instructed to give scholarship from the students welfare fund to the poor students and also distribute books to them. It was also decided that the poor students be given the masks and sanitizers from the NSS unit in order to protect them from the corona virus.

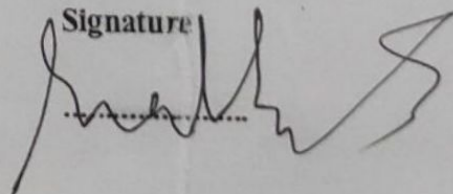
Resolution No. 6:- It was unanimously decided that after the declaration of the result of Summer Exam 2020 of RTM Nagpur University and after the admission process for PG, the details with respect to the college result and the data related to the progression of the students of the institution to higher education should be added and the AQAR 2019-20 be uploaded on NAAC portal.

As there were no more topics for further discussion, the IQAC co-ordinator, thanking all the members, concluded the meeting with due permission from the chairperson.

Names of the Members of IQAC

Dr. Dhanraj V. Shete.

Signature





Dr. Pramod Fating  
 Dr. Sharad Sambare  
 Dr. Lalita Punayya  
 Dr. Suryakant Kapshikar  
 Dr. M. D. Katre  
 Dr. Sudhakar Thool  
 Dr. Amol Raut  
 Dr. Prakash Sonak  
 Shri. Shrikant Ghogre  
 Dr. N.R. Dixit.  
 Mrs. Leena Shambharkar  
 Miss. Poonam Pache.  
 Miss. Komal Rajgire  
 Shri. Pradeep Bhoyar.  
 Shri. Ajay Bindal.  
 Shri. Yogiraj Bharsagade

*[Handwritten signatures in blue ink]*  
 Dr. Pramod Fating  
 Dr. Sharad Sambare  
 Dr. Lalita Punayya  
 Dr. Suryakant Kapshikar  
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 Shri. Yogiraj Bharsagade



*[Handwritten signature]*  
 Co-ordinator, IQAC  
 Yashoda Girls' Arts &  
 Commerce College, Nagpur

*[Handwritten signature]*  
 PRINCIPAL  
 Yashoda Girls' Arts & Commerce  
 College, Nagpur



Purushottam Khaparde Health & Education Society's

# Yashoda Girls'

## Arts & Commerce College,

Sneh Nagar, Wardha Road, Nagpur-440015

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. Dhanraj Shete

Principal & Chairperson IQAC

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Dr. K. G. Meshram

IQAC Coordinator

Mob. 9970071236

Telephone No. 0712 2290637 E-Mail: [ygc.ngp@rediffmail.com](mailto:ygc.ngp@rediffmail.com) Website: [yashodagirlscollege.edu.in](http://yashodagirlscollege.edu.in)

### IQAC NOTICE

No. 6/2020-21

Date: 26-6-2021.

I have the honour to inform you that the Fourth meeting for the Session 2020-2021 of the Internal Quality Assurance Cell will be held on Wednesday, 30th of June, 2021 at 12.00 p.m. in the ground floor space observing the rules of social distancing. The mask will be compulsory for all the members in the meeting.

All the members of the IQAC are requested to make it convenient to attend the meeting.

(Dr. K.G. Meshram)

Yours faithfully,  
Co-ordinator, IQAC  
Yashoda Girls' Arts &  
Commerce College, Nagpur

#### Agenda:

1. To read and finalize the report of the previous meeting dated 27-01-2021.
2. To develop online learning mechanism/modules for students by the teachers.
3. To discuss about the academic calendar to be prepared for the next session.
4. To finalize next years' Plan of action of the IQAC and discussion about preparing AQAR-2020-2021.









Purushottam Khaparde Health & Education Society's

# Yashoda Girls' Arts & Commerce College,

Sneh Nagar, Wardha Road, Nagpur-440015

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. Dhanraj Shete

Principal & Chairperson IQAC

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Dr. K. G. Meshram

IQAC Coordinator

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E-Mail: [ygc.ngp@rediffmail.com](mailto:ygc.ngp@rediffmail.com) Website: [yashodagirlscollege.edu.in](http://yashodagirlscollege.edu.in)

### IQAC MEETING REPORT OF FOURTH IQAC MEETING DATED 30 of June, 2021

As per the IQAC notice dated 26-06-2021 with respect to the Fourth meeting of the Internal Quality Assurance Cell was held on 30 of June, 2021 at 12.00 noon on online mode on zoom app. At the beginning Dr. K. G. Meshram, IQAC co-ordinator welcomed all the members and took permission from the Chairperson of the IQAC to read the minutes of the last meeting held on 27-01-2021. After taking approval to the minutes of the last meeting the agenda of the meeting was opened for discussion one by one. Each point in the agenda was discussed thoroughly and resolutions were passed as under:-

**Resolution No. 1:-** The Principal informed all the faculty members that as there is no chances of commencing the actual teaching in the classrooms, there is need to continue the teaching only with the help of virtual platform. Therefore all the teachers have been instructed to upload the videos and audios they have prepared based on their syllabus on the institutional website before the month of August 2021. At least three videos were made compulsory to upload on the website under the respective departments of the teachers. All the teachers gave their consent.

**Resolution No. 2:-** The Principal asked all the teachers to prepare the academic calendar of their respective departments as the University has circulated its academic calendar and the session 2021-2022 is going to commence from 2<sup>nd</sup> of August 2021, hence all the teachers were instructed to prepare their teaching plans and also the plan of activities with respect to the department like NSS, Sports and Environmental education department. They must finalize their teaching plans from the IQAC before 15<sup>th</sup> of August, 2021.





Resolution No. 3:- The Principal instructed the IQAC co-ordinator to initiate the work of preparing AQAR 2020-2021 at the earliest so that it would be easier to upload the AQAR within the given time limit by NAAC.

Resolution No. 4:- The chairperson also discussed about the planning of the IQAC for implementing quality parameters in the institution during the coming session and also instructed all the departments to keep their reports and required information ready for the preparation of the AQAR- 2019-2020 for online submission to NAAC. The discussion was also made on the next years action plan of the IQAC. The pointed got noted as per the discussion in the meeting to be included in the next years plan of action of the IQAC for 2021-2022.

Resolution No. 5:- The Principal instructed the teachers to identify the competent and brilliant students from the class and pay special attention to them so that they should stand in the merit list of the university in the coming university examination. It should be taken by all the faculty members as quality initiative of the institution.

As there were no more topics for further discussion, the IQAC co-ordinator, thanking all the members, concluded the meeting with due permission from the chairperson of the meeting.

Names of the Members of IQAC

Dr. Dhanraj V. Shete.

Dr. Pramod Fating

Dr. Sharad Sambare

Dr. Lalita Punayya

Dr. Suryakant Kapshikar

Dr. M. D. Katre

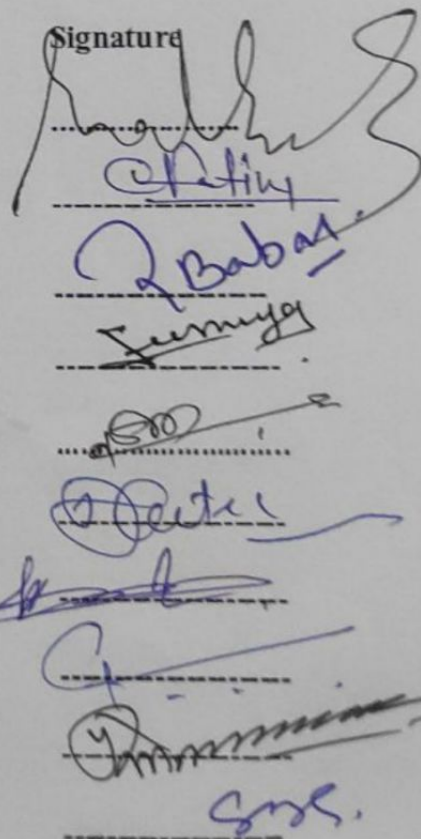
Dr. Sudhakar Thool

Dr. Amol Raut

Dr. Prakash Sonak

Shri. Shrikant Ghogre

Signature





Dr. N. R. Dixit.

Mrs. Leena Shambharkar

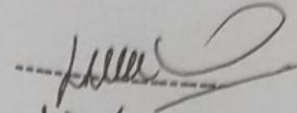
Miss. Poonam Pache.

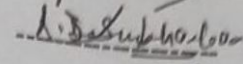
Miss. Komal Rajgire

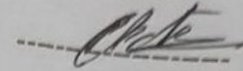
Shri. Pradeep Bhoyar.

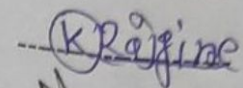
Shri. Ajay Bindal.

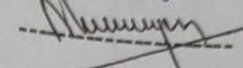
Shri. Yogiraj Bharsagade

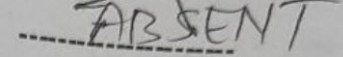


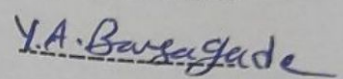


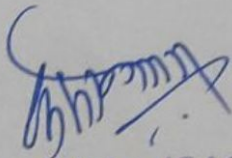




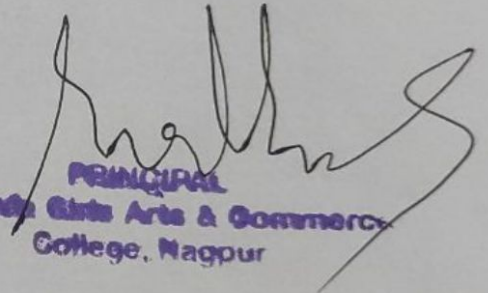








Co-ordinator, IQAC  
Yashoda Girls' Arts &  
Commerce College, Nagpur



PRINCIPAL  
Yashoda Girls Arts & Commerce  
College, Nagpur



# YASHODA GIRLS ARTS & COMMERCE COLLEGE, SNEHA NAGAR, NAGPUR

## ACTION TAKEN REPORT OF IQAC FOR THE SESSION 2020-2021

Sr. No.	Plan of Action	Action Taken Report
1	Academic planning in advance for the next session and approval to it as per the quality sustenance plan of IQAC.	As it is the usual practice of the institution that before the commencement of each session, the academic planning is done well in advance based on the academic calendar of the affiliating university and it is approved in the meeting of the IQAC, accordingly all the teaching departments were informed to prepare their academic planning and the plan of evaluation for both the semesters and it was approved by the IQAC of the institution. Similarly, other departments such as NSS, Sports, etc., were also instructed to prepare their planning of activities and accordingly it was also approved in the very first meeting of the session. This has been the usual practice of the institution for quality sustenance.
2	To encourage continuous evaluation system and work for online evaluation system for day to day teaching by all the departments.	As due to the sudden outbreak of corona virus, the actual teaching learning and evaluation process in the institution got hampered. To complete the teaching of the entire syllabus and conducting unit tests and terminal tests became a challenge for the teachers as most of the students coming from poor economic background had no mobile phones or internet data enough to continue online teaching classes. Therefore, the teachers were instructed to teach the portion and also conduct evaluation of the portion taught so as to understand the difficulties of the students and overcome them. This practice was continued by almost all the faculties.
3	To implement bridge courses, remedial coaching for slow learners and to provide special attention to the advanced learners.	Due to the outbreak of pandemic in the country the actual teaching learning process in the classroom and paying special attention to the students was not possible as the classes were held online. There were so many problems with respect to the attendance of the students on



		<p>the virtual platform as there were no android phones to the poor students. Naturally the limited number of students used to attend the classes. Therefore the bridge courses for the newly admitted students could not be conducted. However the teachers were instructed to start their course taking the review of the previous course at entry level in order to bridge the gap of two levels of learning of the newly admitted students.</p> <p>Similarly finding the slow learners and advanced learners had become a challenging task as not all the students could join the virtual classes. In spite of that the teachers were informed to locate the slow and the advanced learners and pay special attention to them at their level best.</p>
4	<p>To use ICT based teaching learning methodology such as use of whats app groups/, modern applications for online learning through mobile phone to improve results.</p>	<p>During the pandemic period the entire teaching leaning and evaluation was ICT enabled and in the form of virtual manner. The whats app groups were formed of all the classes and the teachers were appointed as the Admin of the groups, so all the information, messages used to be shared on whats app groups, for those students who could not attend the classes due to some or the other reasons, they would get their study material through whats app. The institution is having its own G-Suit platform through which the online teaching, learning and evaluation process used to be continued as per the time table.</p>
5	<p>To introduce skill based courses to implement one student one skill program.</p>	<p>Total Six Short Term courses introduced in online mode dully permitted by Jeevan Shikshan Abhiyan of the affiliating University Extension Department introduced and conducted online successfully. The first short term course for 35 days duration was 'The Basic Skills required for Career was conducted in which total 40 students were admitted and completed the course successfully. The second short term course was 'Corporate Communication and public Relations in which total 40 girls were admitted and successfully completed the course. The third course was The short term course on Basics Preparation for Competitive Examination in which total 40 students were admitted. The Certificate course</p>





		<p>in health and Yoga had total 50 students who completely the course successfully. The fifth course was certificate course in Soft skills required for personality Development which was of 35 hours and total 40 students were enrolled. The sixth and the last course was a Certificate Course in Agricultural marketing. This course also was of 35 days duration and total 40 girls were enrolled. The examinations were also conducted online and the certificates duly signed by the Extension department has been distributed to the students.</p>
6	To organize professional development program for non-teaching staff and also the faculty development program for the teaching staff.	<p>At the beginning of the session Two days Faculty Development program was organized to enable the teachers for using ICT for effective teaching leaning and evaluation process. The program was organized as cluster activity of three colleges in which Principal Arunrao Kalode mahavidyalaya and Women's college of Arts &amp; Commerce, Nandanyan were in cluster. Total 240 teachers took benefit of this Virtual event. Six Days national Online Professional development program for non-Teaching staff members in which total 1365 members of the non-teaching staff benefited. Doubtlessly the staff members of the institution were also encouraged to participate in such activities of professional development by attending virtual events. Similarly the institution has very successfully organized a mega event for the non-teaching staff members also. It was an eight day Professional Development program in which more than 1200 non-teaching staff members across the nation were participated. The event was a grand success and it was widely acknowledged. It was organized in collaboration with Mahila Mahavidyalaya, Nandanyan, Nagpur.</p>
7	To organize seminars and conferences in different disciplines as cluster activity.	<p>The institution has organized Webinars in three subjects keeping in view the Pandemic situation in the country. On 28<sup>th</sup> of April, 2021, a One Day Webinar was organized by the department of History on 'Dr. Babasaheb Ambedkar's Views on Indian History'. Total participants were 98 and the Seminar proceedings was produced in which total 30 research scholars contributed their quality research papers on the theme of the webinar. The</p>



		<p>Department of Commerce organized a One Day National Webinar on Impact of Covid 19 on Indian Economy and E-Commerce in collaboration with Mahila Mahavidyalaya, Nandanvan, Nagpur on 25<sup>th</sup> of May 2021. Total 08 research papers were published in the seminar proceedings and more than hundred commerce teachers participated in the event. The Department of Marathi also conducted one day national Webinar on 'Ambedkarwadi Kavayitrinchi Kavita on July 15, 2021. Total 56 participants from the Marathi teachers participated and more than 35 papers published on the topic in the research volume.</p>
8	To adopt staff improvement strategies for different purpose.	<p>The institution gives utmost importance to the updation of the staff members with respect to the recent knowledge and ICT orientation so that the students should be benefited by their expertise for effective and ICT enabled teaching learning and evaluation process. As per this strategy the institution conducted two days online Professional Development program based on ICT oriented teaching learning process in which Dr. Anil Dodewar guided them for two days through Zoom Virtual platform. The teachers from other educational institutions also participated in the event and got benefited. Similarly during the pandemic situation when there was work from home situation, many teachers of the institution attended webinars in order to update them and also for the purpose of their academic improvement thereby providing benefit to the students. The institution always encouraged the staff members for their academic upgradation and improvement.</p>
9	To implement e-governance in administration, admission process, accounts and college level examination.	<p>During the Corona pandemic situation there was no other way so far as the administration, admission process as well as the process of Examination. Almost all the communications were done in the form of e-governance. The same online system was adopted for the process of admission also especially for those students who found it difficult to approach. They adopted online mode of payment also for the payment of fees. The examination conducted by the university was also in online mode. Also the examinations conducted by the college were</p>





		also in mix mode. All the communication of account with banks was also done in the form of e-governance. The Wi-Fi in the campus has made it easy to support e-governance system even in the premises of the institution.
10	To encourage participation of students in social activities and programs to make them social citizen with required awareness.	<p>In fact due to the corona pandemic situation and lock down in the country almost all the gatherings and related activities were almost obstructed. In spite of that the institution made all the efforts to encourage the students during this pandemic situation and tried to inculcate social sense among them. The institution organized a guidance program on "How to take health care to save from corona" in which Dr. Dhawle guided the girls in the virtual program health care to save from corona' in which Dr. Dhawle guided the girls in the virtual program organized by the college. Another program was organized on "Emotional intelligence" in which Dr. Purnima Kedar Chinchmalapure guided the students on how to maintain emotions in different situation. The program was a grand success and the program was taken in collaboration with Mahila Mahavidyalaya, Nandanvan, Nagpur on ZOOM virtual platform. In the same way with the sole purpose to serve the society and especially the poor community for saving themselves from the pandemic situation, the NSS department of the institution conducted Mask and Sanitizers Distribution Drive in the slum area near the institution in which more than 300 masks and the bottles of sanitizers were distributed among the slum dwellers. Even the masks and sanitizers were distributed among the NSS volunteers and the staff members of the institution. Keeping the sense of Institutional Social Responsibility, the teachers of the institution helped all the poor girls during the pandemic situation by providing them aid for food and economic support. Even the admission fees and the examination fees were paid of the most of the girls by the staff members. The institution provided the scholarship of Rs. 1000 to the poor students from the Students Welfare Fund and directly deposited this amount in their respective bank accounts. Thus the institution has practically tried its level best to imbibe social sense and the sense of social responsibility</p>



		among the students.
11	To implement effective online feedback mechanism for improvement in overall functioning of the institution.	<p>The IQAC of the institution is well aware of the importance of feedback mechanism in order to bring improvement in all aspects of its functioning. The feedback from the different stakeholders such as the students, the Alumni, parents, the employers and the teachers is taken on the curriculum and also on the overall functioning of the institution for the purpose of getting knowledge for implementing the strategic planning of quality improvement. The feedback is taken in online and offline mode and its due analysis is done by the Feedback Committee constituted under the IQAC. The analysis of the feedback is also kept in the meeting of the College Development Committee and it is discussed even in the meetings of the IQAC. The action is taken as per the review and analysis of the feedback taken. The action Taken Reports duly signed is uploaded on the website of the institution also. The feedback on curriculum is shared with the chairperson of the respective BoS chairpersons and members for improvement in the syllabus. The institution has brought a lot of improvement in its functioning especially in overcoming the issues of the students and effective implementation of the teaching learning and evaluation process of the institution by using this mechanism of feedback in an effective way.</p>
12	To encourage more linkages and MoU's for quality outcomes.	<p>The institution puts emphasis on conducting activities in collaboration signing the MoU's and linkages with different institutions, organizations. This year also the linkages were formed for the purpose of faculty exchange, students exchange, for organizing students seminars and webinars and other activities for the students. The Linkage with Santaji Mahavidyalaya, Nagpur, Mahila Mahavidyalaya, Nandanvan, Nagpur and NSS college of Commerce, Mumbai was formed and implemented for effective faculty exchange, students exchange and also for organizing different programs for the benefit of the students. This year the most of the activities related to the old MoU's and linkages were widely affected due to the pandemic</p>





		<p>situation and lock down situation in the nation, however, the institution tried to conduct variety of programs as possible by using virtual platform for the purpose of its effective implementation.</p>
13	To make the grievance redressal mechanism more robust and result oriented.	<p>During this year the physical attendance of the students was affected due to the pandemic situation and hence the institution took every care for the redressal of the grievances of the students by using its Whats App platform. In fact the institution forms the Whats app groups of every class. Most of the grievances of the students were regarding their admission process, payment of examination fees and also with respect to the online mode of the examination. These issues were very effectively redressed by the institution by way of special attention paid to them and resolving them on priority basis. The Principal had also instructed the students to share their issues with him and also the students were given the mobile number of the principal to share their issues and to resolve them in time so that they should not be in loss. The institution has very effective Students' Mentoring Mechanism which takes utmost care of the issues of the students. The students consult their mentors for all kinds of problems they faced and they get due help from their mentors. This mentoring system is very effective that also help the students to resolve their grievances.</p>
14	To implement the programs and activities to realize the vision of the institution of 'Empowerment of Women'.	<p>The sole vision of the institution is the 'Empowerment of Women' and therefore almost all the activities and programs are conducted to develop competence and confidence among the girls of the college to create them a responsible citizen of the nation. The activities planned by the IQAC this year included the program on 'Awareness regarding Superstitions', "The Legislations for Women's Safety" in which Advocate Barapatre Madam guided the girls. Similarly, a guidance program was organized on how to maintain health during corona pandemic situation for the girls. Almost all the program were conducted in virtual mode this year due to the lockdown situation.</p>



15	To introduce programs and activities for competence building among the students.	The institution pays complete attention to develop competence among the girls of the college and almost all the programs and activities are designed by the IQAC accordingly. The institution has organized a skill based program for the students in collaboration with Mahila Mahavidyalaya Nandanyan, Nagpur on 'Content Writing and 'Goal Setting' on 25 and 26 th of June 2021. Similarly the college has also organized an International Webinar in collaboration with NSS College of Commerce and Management, Tardeo, Mumbai on "Competitive Strategy" on 15-06-2021 in which Yelina Prokhorova from Ukraine was the guest speaker from the international platform.
16	To enhance the quality among the students through implementing regular best practices.	Due to the lock down situation and the pandemic atmosphere the regular classes were hampered and so the implementation of the best practices also became impossible for the students.
17	To encourage support mechanism for the poor and economically backward students.	The institution has its best practice which is based on the need of the girls students coming to the institution. This best practice was designed keeping in view the fact that the girls coming to the institution are from the poor and backward background. Their poverty seems to be the real problem in their continuation of education. The IQAC of the institution through the best practice has generated revenue in the form of the 'Students Welfare Fund' and it was distributed to the needy students in the form of scholarship directly in their bank accounts. These poor students were also given free books from the college. The teachers and the Principal took initiative and help the students to pay their admission fees and also the fees needed for examination form. The utmost care was taken so that no student should remain aloof from education due to the economic crunches.

Date: 30-06-2021

IQAC Co-ordinator  
Co-ordinator, IQAC  
Yashoda Girls' Arts &  
Commerce College, Nagpur



Principal  
PRINCIPAL  
Yashoda Girls' Arts & Commerce College  
Bach Nagar, Nagpur-46