



Purushottam Khaparde Health & Education Society's

## Yashoda Girls' Arts & Commerce College, Nagpur

Accredited  
B++  
by NAAC

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SSR/2022/Cri-I/1.3.1

Date: 25-9-2022

### Criterion 1 – Curricular Aspects

#### Key Indicator – 1.3 Curriculum Enrichment

<b>1.3.1 (QIM)</b>	<b><i>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.</i></b>
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	<b>1.3.1 Supporting Documents</b>
<b>Appendix-I</b>	<b><i>Cross cutting issues from Curriculum earmarked by teachers</i></b>
<b>Appendix-II</b>	<b><i>Programs &amp; Activities Integrating Cross- Cutting Issues on Gender.</i></b>
<b>Appendix-III</b>	<b><i>Programs &amp; Activities Integrating Cross- Cutting Issues on Professional Ethics.</i></b>
<b>Appendix-IV</b>	<b><i>Programs &amp; Activities Integrating Cross- Cutting Issues on Human Values.</i></b>
<b>Appendix-V</b>	<b><i>Programs &amp; Activities Integrating Cross- Cutting Issues Environment and sustainability.</i></b>
<b>Appendix-VI</b>	<b><i>Curriculum of Rashtrasant Tukadoji Maharaj University</i></b>

  
Co-ordinator, IQAC  
Yashoda Girls' Arts &  
Commerce College, Nagpur



  
PRINCIPAL  
Yashoda Girls Arts & Commerce College,  
Sneh Nagar, Nagpur-15

I

# **Appendix-I**

*Cross cutting issues from  
Curriculum earmarked  
by teachers*

**The Curriculum of the University touching the Cross Cutting issues**  
**Curriculum of B.A. Department of English (2017 to 2022)**

The topic/portion of the syllabus related to the cross cutting issues are as under:-

Class – B A (U G Level)	Professional Ethics	Gender	Human Values	Environment & Sustainability
B A Part I Semester I	Between the Mosque and the Temple- <i>Boman Desai</i>  Education Provides a Solid Foundation – <i>A P J Abdul Kalam</i>	Lesson- Between the Mosque and the Temple- <i>Boman Desai</i>	Prescribed Lessons- In Sahyadri Hills- A Lesson in Humility – <i>Sudha Murty</i> Uncle Podger Hang a Picture- <i>Jerome K. Jerome</i> The Thief – <i>Ruskin Bond</i> Between the Mosque and the Temple- <i>Boman Desai</i> A Letter by Hazlitt to His Son – <i>William Hazlitt</i> Education Provides a Solid Foundation – <i>A P J Abdul Kalam</i>	--
	Ramachandra Kirloskar and Laxmanrao Kirloskar Sudha Murty Muhammad Yunus	Personality – Sudha Murty	----	---
	In the Bazaars of Hyderabad – <i>Sarojni Naidu</i>	---	Poems- Where the Mind is Without Fear – <i>Rabindranath Tagore</i> The Toys- <i>Coventary Patmore</i> In the Bazaars of Hyderabad – <i>Sarojni Naidu</i> Daffodils – <i>William Wordsworth</i>	----

			To Autumn – <i>John Keats</i> The Highwayman – <i>Alfred Noyes</i>	
	---	Short Story – Why I Want a Wife- <i>Judy Brady</i>	Short Stories- The Selfish Giant – <i>Oscar Wild</i>	---
B A Part I Semester II	The Power of Prayer- <i>APJ Abdul Kalam</i>	----	Prescribed Lessons- How much Land does a Man Need- <i>Leo Tolstoy</i> The Power of Prayer- <i>APJ Abdul Kalam</i> The Romance of a Busy Broker – <i>O. Henry</i> Miss Brill – <i>Katherine Mansfield</i> The Homecoming – <i>Rabindranath Tagore</i> Values in Life – <i>Rudyard Kipling</i>	----
	Ratan Tata Sundar Pichai Louis Braille	----	----	-----
	An Irish Airman Foresees His Death – <i>W B Yeats</i>	---	Poems- Laugh and be Merry- <i>John Masefield</i> An Irish Airman Foresees His Death – <i>W B Yeats</i> Money Madness – <i>D H Lawrence</i> Stay Calm – <i>Grenvillie Kleiser</i> The Lotus – <i>Toru Dutt</i>	The Feeling of the Bunyan Tree- <i>Dilip Chitra</i>
	----	----	-----	One Act Play - Refund: <i>Fritz Karinthy</i>
B A Final (Annual Pattern)	Tight Corners	Essay – Empowerment of Women Gender Equality	A Golden Touch A Confession The Dear Departed (One Act Play)	Essays – Protection of Environment Tree : Plantation:



				A Need of hour  Pollution: A Threat to Humanity
B A Part II Semester III	---	----	Prescribed Lessons- My Lost Dollar – <i>Stephen Leacock</i> The Lottery Ticket- <i>Anton Chekhov</i> The Three Questions – <i>Leo Tolstoy</i> Water: the Elixir of Life- <i>C V Raman</i>	All About a Dog- <i>A.G. Gardiner</i>
	Mallika Srinivasan G D Naidu Akio Morita	Personality - Mallika Srinivasan	----	----
	-----	----	Poems – Solitary Reaper- <i>William Wordsworth</i> A Psalm of Life – <i>H W Longfellow</i> Yussouf – <i>James Russell Lowell</i> Lord Ullin’s Daughter – <i>Thomas Campbell</i> To India- My Native Land- <i>Henry Derozio</i> When We Two Parted – <i>Lord Byron</i>	-----
	-----	-----	Moti – <i>Sunikumar Navin</i>	Short Stories- The Barbers’ Trade Union – <i>Mulk Raj Anand</i>
B A Part II Semester IV	The Doctor’s Word – <i>R. K. Narayan</i>  The Last Salvation – <i>R P Sisodia</i>		Prescribed Lessons- Monday Morning- <i>Mark Twain</i> The Last Salvation – <i>R P Sisodia</i> Forgetting – <i>Robert Lynd</i> The Diamond Necklace- <i>Guy De Maupassant</i>	The Doctor’s Word- <i>R. K. Narayan</i>

	Vijay Bhatkar Priya Paul Steve Jobs	----	----	----
	A Village School Master- <i>Oliver Goldsmith</i>	-----	Poems – A Village School Master- <i>Oliver Goldsmith</i> Say Not the Struggle Naught Availeth – <i>Arthur Hugh Clough</i> The Tiger and the Deer – <i>Sri Aurobindo</i> Polonius to Laertes – <i>William Shakespeare</i> Nature – <i>H W Longfellow</i>	-----
	-----	-----	One Act Play – Abu Hasan Pays His Debts- <i>Ronald Hadlington</i>	----
B A Part III Semester V	Playing the English Gentleman- <i>A.G.Gardiner</i> The Gold Frame- <i>R.K.Laxman</i>	-----	-----	----
	-----	-----	Poems – She Walks in Beauty- <i>Lord Byron</i> The Lost Leader- <i>Robert Browning</i>	-----
	-----	-----	Short Stories- Kabuliwallah- <i>Rabrinranath Tagore</i> The Open Window – <i>Hector Hugh Munro</i>	-----
B A Part III	With the Photographer – <i>Stephen</i>	-----	Prescribed Lessons-	-----

Semester VI	<i>Leacock</i>  Spoken English and Broken English- <i>G.B. Shaw</i>		With the Photographer- <i>Stephen Leacock</i> Spoken English and Broken English- <i>G.B. Shaw</i>	
	-----	-----	Poems – River - <i>A.K.Ramanujan</i> The Bird Sanctuary- <i>Sarojini Naidu</i>	-----
	-----	----	One Act Play- Chitra- <i>Rabindranath Tagore</i>	-----

**Cross Cutting Issues**

**Curriculum of B.A. Department of Political Science (2017 to 2022)**

The topic / portion of the syllabus related to the cross cutting issues are as under:-

<b>Class</b>	<b>Professional Ethics</b>	<b>Gender</b>	<b>Human Values</b>	<b>Environment &amp; Sustainability</b>
<b>B A Part I Semester I &amp; II</b>	<b>Plato Aristotle J S Mill Karl Marks</b>	<b>Theory of Communism (Communism of Wives)</b>	<b>1. Liberty, Equality 2. Rights, Justice 3. Aristotle Thoughts of Slavery 4. Aristotle Thoughts of Revolution 5. Mill's Concepts of Liberty 6. Karl marks Thoughts of class War, Theory of Surplus Value</b>	<b>-----</b>
<b>B A Part II Semester III &amp; IV</b>	<b>President, Parliament and Prime Minister Role of Chief Minister</b>	<b>73<sup>rd</sup> and 74<sup>th</sup> Constructional Amendment Women Reservation and Panchayat Raj</b>	<b>Permeable of Indian Constitution Fundamental Rights Directive Principles of State Policy Major Issues in Indian Politics</b>	<b>Directive Principles of State Policy (Social Principle )to Conserve National and Historical Places Renovation and Secure of our Historical Places and Environment</b>
<b>B A Part III Semester V &amp; VI</b>	<b>-----</b>	<b>Women and Political Participation</b>	<b>Political Culture International Relations Human Rights Global Terrorism</b>	<b>-----</b>

**Cross Cutting Issues**  
**Department of Economics – Dr M. D.Katre**

The Topic /Portion of the shyllabus related to the cross cutting issues are as under :-

Class	Profession Ethics	Gender	Human Values	Environment and Sustainability
B.A. I Micro Economic s I & II sem	<p><b>Unit –I</b>            Nature, Definition and Scope of Economics, Inductive and deductive methods, Meaning of Micro and Macro Economics, Importance of Micro and Macro economics, Economic Laws, Economic Problem</p> <p><b>Unit IV</b>            Production Function: Meaning and concepts of Production, Factor’s of production, Return to Scale, Law of Variable Proportion, Iso-quant Curve, Economies of scale.</p>		<p><b>Unit II</b>            Demand: Definition and Features of Demand, Determinants of demand, Law of Demand, Demand Curve, Giffen’s Paradox            Elasticity of Demand: Definition, Types of Elasticity - Methods of Measuring price elasticity of demand, Factor’s influencing elasticity of Demand &amp; Importance            Definition, Market Supply, Determinates of supply, Law of Supply</p> <p><b>Unit III</b>            Utility Analysis: Meaning of Utility, Law of Diminishing Marginal Utility, Law of equip-Marginal Utility            Indifference Curve Analysis: Definition, Schedule, Consumers Equilibrium with help of Indifference Curve,            Consumer Surplus: Concept and Measurement of Consumer Surplus, Engel’s Law.</p>	
	<p><b>Unit I</b> Cost and Revenue Analysis            Cost of Production: Meaning, Costs, Different concept of production - Monetary cost, Implicit and Explicit cost, Opportunity cost, Inter-relationship between average and marginal cost, Revenue Analysis: Concept of</p>		<p><b>Unit II</b> Market Structure &amp; Perfect Compe. Market            Market Structure: Meaning and definitions, Classifications of the Markets.            Perfect Competition Market: Features</p>	

<p><b>Total, Average, Marginal revenue, Relationship between average revenue and marginal revenue, concept of profit - Gross, Net, Normal and Abnormal, Break-Even point, Equilibrium of the Firm, Expansion path.</b></p> <p><b>Unit IV Factors Pricing and Statistics</b></p> <p><b>Factors Pricing: Factors of production – Theories of Distribution: Marginal Productivity and Modern Theory of Distribution; Ricardo and Modern Theory of Rent; Modern Theory of wages, Wages Theories of Interest: Lovable fund and Keynes liquidity Preference theory of Interest; Theories of Profit: Uncertainty, Dynamic &amp; Innovation theory .</b></p> <p><b>Statistics: Nature and scope of Statistics, Relationship of Economics to statistics, Statistical Averages: Mean, Median, Mode, Geometr.</b></p> <p><b>&amp; Harm. mean, their merit &amp; demerits</b></p>		<p><b>of Perfect competition, Meaning of Firm and Industry, Price determination under perfect competition, Equilibrium of Industry &amp; firm</b></p> <p><b>Unit III Monopoly and Imperfect Competition Market</b></p> <p><b>Monopoly: Definition, Characteristics, Types, Price determination under monopoly, Price discrimination under monopoly, Monopoly Control, Monopoly and anti-trust policy</b></p> <p><b>Monopolistic Competition: Definition, Characteristics, Price determination under Monopolistic competition, Product Differentiation</b></p> <p><b>Oligopoly: Definition, Characteristics</b></p>	
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<p><b>B.A. II Macro Economic s III &amp; IV sem</b></p>	<p><b><u>Unit I</u></b> Nature and Scope ,Importance of Macro economics, Limitations , Transition from Micro to macro economics, Difference between micro and macro economics, Basic concepts of circular flow of economic activity- two,three and four sector model. <b>Unit III</b> Meaning, Definitions, Types of Money, Functions of Money, Fishers Quantity Theory of Money and Cambridge Quantity Theory of Money <b>Inflation, Deflation: Meaning, Definition, Features, Causes, Types and Effect</b> Meaning, Objectives and Importance, Measures of monetary policy, Instrument of Fiscal policy, Importance of Deficit Budget, Limitations of policy</p>	<p><b><u>Unit II</u></b> Concepts of National income, Some basic concepts- Consumption goods, Capital goods, Final goods, Intermediate goods, Gross investment and depreciation, GNP, NNP, GDP, NDP, Per Capita Income, Personal and disposal Income, Methods and difficulties in Measurement of National income, Importance analysis <b><u>Unit IV</u></b> Concept of Say's of Market Law, Keynesian objection, Principle of Effective Demand: aggregate supply functions. Average and Marginal Propensity to Consume, Factors influencing consumption function, Importance of propensity to consume. Definition of investment multiplier, Limitations, Criticism, Importance of Multiplier Meaning of investment, Types of investment- Autonomous and Induced investment, Marginal Efficiency of Capital</p>	
	<p><b><u>Unit I</u></b> Commercial and Central Bank Commercial Banks: Evolution, Meaning, Functions, Critical appraisal of the commercial bank in India after nationalization, Principle of Sound Commercial Bank, Credit creation of commercial Banks, Process of Credit</p>	<p><b><u>Unit II</u></b> RBI and Innovation in Banking Reserve Bank of India:Meaning,Objects Fuc. Monetary policy of RBI- Objectives, Limitation and Credit control- methods <b>Modern Banking System: Non-performing Assets, Electr. Banking,</b></p>	<p><b><u>Unit IV</u></b> Health and Statistics Health Economics: Meaning, Areas of Health Economics, Causes of Health Problems in India, Sources of health finance.</p>

	<p>Creation, C RR of Commercial Bank, Limitation of credit creation, , Reforms in banking sector in India</p> <p>Central Bank and Credit Control: Meaning, Definition, Characteristics, Importance, Functions, Credit Control of Central Bank</p> <p><b>Unit III Financial Market</b></p> <p>Money Market: Meaning, Definition, Features, Objectives, Components of Money Market, Function, Importance and need, Indian Money Market- Meaning and Types, Features and Demerits</p> <p>Financial Markets: Financial institutions, Markets Instruments and financial innovations, Role of Financial Markets and institutions, Equilibrium of Financial markets, financial crises</p> <p>Capital Market: Stock Exchange - Meaning, Features; Functions and Size of capital market, Relationship of Debt Market, Indian capital Market - Structure, Factors responsible to develop capital market in India</p>		<p><b>CORE Banking, Innovation in Banking Sector- ATM, Debit and Credit Card, Plastic Card, Smart Card, Cheque Card, Electronic Purse, Laser Card, Bankers Clearing House – Automated Clearing House, Online Banking, Advanced Ledger posting machine, MICR Technology, Cheque Clearing, Electronic fund transfer, Internet Banking, Electronic Cheque, Electronic Clearing Service, DEMAT Account, Private sector Banks in India</b></p> <p><b>Dispersion: Definition, Objects, Nature, Properties of good measures of Dispersion, Standard Deviation, Coefficient of Variation</b></p>	
<p><b>B.A. III</b> <b>Indian Economy</b> <b>V &amp; VI</b> <b>sem</b></p>	<p><b>Unit I</b> Meaning, Nature and types of economy Capitalist-, Socialist, Mixed,Basicfeatures,Population,Urbanization and Migration.National Income of India - Trends and Structure, Basic features of Maharashtra’s Economy.</p> <p><b>Unit II</b></p>		<p><b>Unit III</b> Need, Importance and Role of Industries in Economic Development. , Cottage, Small And Large Scale Industries, Role of Public And Private Sector In Indian Economy. Concept of Disinvestment, Public-Private Partnership(PPT), Industrial Policies of India.</p>	<p><b>The Impact of Covid -19 on the Indian Economy.Specially on Agriculture,industry, Service Sector and international Trade.</b></p>



	<p><b>Importance of Indian Agriculture, Problems related to Indian Agriculture Production and Productivity , Cropping pattern in India, Agrarian reforms, Irrigation and types of irrigation, Green revolution, Agriculture price policy, Agriculture credit, Agricultural marketing, Contract Farming, Community Farming, Crop Insurance And Livestock Insurance, Problems Of Agricultural Labour , Agricultural Crisis In India</b></p>	<p><b>Privatization, Liberalisation And Globalization,</b>  <u><b>Unit IV Short Stories</b></u>  <b>Employment : Extent of employment-organized ,unorganized sector, Meaning, Types, causes and problems of unemployment, Labour problem in India, problems of child labour and exploitation of labour.</b>  <b>Concept of poverty, methods to measure poverty in India, Estimates of poverty and inequality, Vicious circle of poverty</b>  <b>Poverty alleviation programmes:</b>  <b>Programmes for Rural areas,</b>  <b>Programmes for Urban areas,</b>  <b>Objectives and Strategy and Outline of Wage employment programmes, Self-employment programmes, Food security programmes ,Social security programmes , Urban poverty programmes</b></p>	
		<p><u><b>Unit III Public Finance</b></u>  <b>Meaning, Nature, Scope and Importance of Public Finance, Source of Public Revenue, Indian Tax Structure, Classification of Taxes, Shifting And Incidence of Taxes., Features of Indian Tax System. ,,Goods and Services Tax (GST),</b>  <b>Meaning And Types of Public Debt, Problems of Public Debt,</b>  <b>Meaning of Budget,. Concept of Deficit:</b></p>	<p><u><b>Unit I Economic Development and Growth</b></u>  <b>Meaning Of Economic Development And Factors Affecting Economic Development, Indicators And Measurement Of Economic Development, Concept Of Sustainable Development,- Definition, Background, Issues , Objectives and Goals ,</b></p>

		<p>Revenue, Fiscal And Primary Deficit. . , Gender Budgeting, .Features of Current Year Budget  Latest Finance Commission – Centre-State Conflicts.  <b>Unit IV</b> International Trade  India’s Foreign Trade, Trends in Export And Imports, Composition And Direction of Indian Foreign Trade, Multilateral and Bilateral trade of India, India’s Free Trade and Preferential Trade Agreements and its impact on Indian Economy,  BRICS and its impact on Indian Economy. India and World Trade Organization,  Balance of Payments, Export Promotion, Export- Import Policy ,Foreign Direct Investment. ,Foreign Portfolio Investment, Multinational Corporations</p>	<p>Human Development Index and its components, Gender Development Index, Multidimensional Poverty Index Concept Of Inclusive Growth- need ,elements of inclusive growth, Impact and Challenges of Inclusive growth in Indian Economy.</p>
	<p><b>Unit II</b> Planning and Policy  Meaning and Definition, Objectives, Broad achievement and failures of five year plans ,NITI  ( National Institution for Transforming India )Aayog - Objectives, Structure.  Regional planning , Features of Current Economic Survey of India. ,Special Economic Zone (SEZ) - Definition, Objectives and its impact on Indian Economy. Concept of Economic Reforms in</p>		

	India.			
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**Cross Cutting issues (Last date 5 August- 2022)**

**Department of History**

The topic/portion of the syllabus related to the cross cutting issues are as under:-

Class	Professional Ethics	Gender	Human Values	Environment and sustainability
B.A. SEM I	The Harappan Civilization, Chandragupt Maurya, The Gupta Dynasty, Iltutmish, Balban, Alauddin Khilji – Administrative Policy, Mohammad – bin – Tuglaq – His Experiments, Firoz Tuglaq – Administration		Vaidik Civilization Jainism, Buddhism, Ashoka’s Dhamma , Sufi cult, Bhakti Movement, Akbar’s Religious Policy, Shivaji’s Coronation,	Architecture of Sultanate period
B.A. SEM II	Establishment of Mughal Power Babur, Sher Shah Suri’s Administrative Reform, Shah Jahan’s War of Succession, Shivaji –			Art and Architecture

	<b>Relations with Deccan Powers and the Mughals,</b>			
<b>B.A. SEM III</b>	<b>Dual Government, Permanent Settlement, Ryotwari, Mahalwari System, Subsidiary Alliance,</b>		<b>Brahmo Samaj, Prarthna Samaj, Arya Samaj, Satya Shodhak Samaj, Depressed Class Movement, Rise of Indian Nationalism,</b>	
<b>B.A. SEM IV</b>	<b>Establishment of Indian National Congress, Indian National Army,</b>		<b>Non Co-operation Movement, Civil Disobedience Movement, Quit India Movement,</b>	
<b>B.A. SEM V</b>	<b>Foreign Policy of Bismark and Kaiser Willium, League of Nations,</b>		<b>French Revolution, Chinese Revolution, Russian Revolution,</b>	
<b>B.A. SEM VI</b>	<b>Soviet Russia's Five Year Plans, United Nations Organization,</b>			

## Cross Cutting Issues

### Department of Commerce - Dr K G Meshram

The topic/ portion of the syllabus related to the cross cutting issues are as under:-

Class	Professional Ethics	Gender	Human Values	Environment and Sustainability
<b>B Com I st Seme.:</b>				
<b>1. Business Organization</b>	<b>Unit – I</b> <b>Nature and scope of business:</b> <b>Meaning and definition of business, characteristics, objectives of business.</b> <b>Unit – II</b> <b>Forms of Business Units:</b> <b>Meaning, Characteristics, Advantages and Disadvantages of Sole Trader, Partnership, One Person Company, Private Company, Joint Stock Company- Concept.</b> <b>Unit - III</b> <b>Organization: Meaning, Definition ,Concept and functions of Organization, Principles of Organization, Types of Organization- Line and Staff, Modern types of organizations- Project, Matrix, Formal and Informal</b>		<b>Unit – I</b> <b>Classification of business activities, Industry, Service, Commerce &amp; Trade. Social Responsibility of Business towards different groups.</b> <b>Unit – II</b> <b>Joint Stock Company- Concept, Classification, Service sector business: - meaning, types including BPO and KPO, advantage its role in economy</b> <b>Unit - III</b> <b>Organization: Meaning, Definition ,Concept and functions of Organization, Principles of Organization, Types of Organization- Line and Staff, Modern types of organizations- Project, Matrix, Formal and Informal</b>	<b>Unit – I</b> <b>Classification of business activities, Industry, Service, Commerce &amp; Trade. Social Responsibility of Business towards different groups.</b> <b>Unit - III</b> <b>Organization: Meaning, Definition ,Concept and functions of Organization, Principles of Organization,</b>

	<b>Organization, Advantages and Disadvantages.</b> <b>Unit IV</b> <b>Recent Trends in Business Organization: Internal constituents of the Business Organization; key managerial personnel (KMP); chairman-qualities of a chairman, powers, responsibilities and duties of a chairman; chief executive officer (CEO), role and responsibilities of the CEO;</b>		<b>Organization, Advantages and Disadvantages.</b> <b>Unit IV</b> <b>Recent Trends in Business Organization: Internal constituents of the Business Organization; key managerial personnel (KMP); chairman-qualities of a chairman, powers, responsibilities and duties of a chairman; chief executive officer (CEO), role and responsibilities of the CEO;</b>	
	<b>Professional Ethics</b>	<b>Gender</b>	<b>Human Values</b>	<b>Environment and Sustainability</b>
<b>2. Company Law</b>	<b>Unit – I (i) Background of New Company Act 2013.</b> <b>(ii) Corporate Personality – Company, Meaning of Company, Characteristics of a Company, Lifting of Corporate Veil (iii) Kinds of Company- Private Company, Public Company, Company limited by Share, Company Limited by guarantee, Unlimited Company, Association not for profit, Government Company, Foreign Company, Holding and Subsidiary and associate</b>		<b>Unit – I (i) Background of New Company Act 2013.</b> <b>(ii) Corporate Personality – Company, Meaning of Company, Characteristics of a Company, Lifting of Corporate Veil (iii) Kinds of Company- Private Company, Public Company, Company limited by Share, Company Limited by guarantee, Unlimited Company, Association not for profit, Government Company, Foreign Company, Holding and Subsidiary and associate</b>	

	<p>company with features of all kinds of company.  <b>(iv) Promotion and incorporation of company- stages in formation and incorporation of company, registration and commencement of business, Certificate of Incorporation.</b>  <b>Unit – II (i) Memorandum of Association- Meaning, Definition, Importance and Content of Memorandum of Association.</b>  <b>(ii) Articles of Association – Meaning, Definition, Importance and content of Articles of association. (iii) Private Placement and Prospectus: Meaning and definition of private placement and prospectus, public offer, types of prospectus- Deemed prospectus, Shelf prospectus, Red Herring Prospectus, Abridge prospectus. (iv) Misrepresentation in prospectus, Consequences of misrepresentation and remedies for misrepresentation in prospectus.</b>  <b>Unit – III (i) Share and share</b></p>		<p>company with features of all kinds of company.  <b>(iv) Promotion and incorporation of company- stages in formation and incorporation of company, registration and commencement of business, Certificate of Incorporation.</b>  <b>Unit IV (i) Membership in a company – Meaning of shareholder and member, distinction between shareholder and member, kinds of member.</b>  <b>(ii) Procedure to become member and shareholder of a company, Concept of Transfer and Transmission of Securities (Share and Debenture)</b>  <b>(iii) Directors – Meaning, Appointment, Power and Duties, Managing Director and Whole Time Director – Appointment and Qualification.</b>  <b>(iv) Concept of Small Shareholders Director, Women Director, Resident Director and Independent Director, Auditor – Meaning, Appointment and Removal</b></p>	
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	<p><b>capital- Meaning and nature of capital and share capital, kinds of share- equity, preference, sweat equity, bonus, employee stock option scheme, and Right issue. (ii) Debt Capital (Borrowing and Debenture)- Meaning and nature of debt and debt capital, Types of different types of borrowing (iii) Difference between- Share and debenture, owned capital and debt capital. (iv) Depositories and dematerialization of securities- meaning and nature of depositories, procedure of dematerialization of securities.</b></p> <p><b>Unit IV (i) Membership in a company – Meaning of shareholder and member, distinction between shareholder and member, kinds of member. (ii) Procedure to become member and shareholder of a company, Concept of Transfer and Transmission of Securities (Share and Debenture) (iii) Directors – Meaning, Appointment, Power and Duties, Managing Director and</b></p>			
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	<p><b>Whole Time Director – Appointment and Qualification.</b>  <b>(iv) Concept of Small Shareholders Director, Women Director, Resident Director and Independent Director, Auditor – Meaning, Appointment and Removal</b></p>			
<b>B Com II nd Seme.:</b>	<b>Professional Ethics</b>	<b>Gender</b>	<b>Human Values</b>	<b>Environment and Sustainability</b>
<b>1. Business Management</b>	<p><b>Unit – I</b>  <b>Introduction: Meaning, Definition ,concept and types of management. Principles of business Management. Scope and significance of business management. Process of business management. Function of business Management. Management as a science or art.</b>  <b>Planning: - Meaning, Nature and Characteristics, Importance, Types &amp; Components of Planning.</b>  <b>Decision Making: Meaning, characteristics &amp; importance of decision making. Traditional and Modern techniques of Decision-Making.</b></p>		<p><b>Unit – I</b>  <b>Introduction: Meaning, Definition ,concept and types of management. Principles of business Management. Scope and significance of business management. Process of business management. Function of business Management. Management as a science or art.</b>  <b>Planning: - Meaning, Nature and Characteristics, Importance, Types &amp; Components of Planning.</b>  <b>Decision Making: Meaning, characteristics &amp; importance of decision making. Traditional and Modern techniques of Decision-Making.</b></p>	

	<p><b>Delegation of Authority:—</b>  <b>Meaning, Elements, Advantages, &amp; Obstacle of Delegation of Authority.</b>  <b>Centralization and decentralization of authority and its merits and demerits.</b>  <b>Co-ordination &amp; Controlling: Meaning, Concept and principles of Coordination, Internal &amp; External Coordination. Meaning, concept and elements of control.</b>  <b>Unit IV</b>  <b>Recent trends in management: Management of Change Management of Crisis, Total Quality Management, Stress Management, International Management.</b></p>		<p><b>Delegation of Authority:—</b>  <b>Meaning, Elements, Advantages, &amp; Obstacle of Delegation of Authority.</b>  <b>Centralization and decentralization of authority and its merits and demerits.</b>  <b>Co-ordination &amp; Controlling: Meaning, Concept and principles of Coordination, Internal &amp; External Coordination. Meaning, concept and elements of control.</b>  <b>Unit IV</b>  <b>Recent trends in management: Management of Change Management of Crisis, Total Quality Management, Stress Management, International Management.</b></p>	
	<b>Professional Ethics</b>	<b>Gender</b>	<b>Human Values</b>	<b>Environment and Sustainability</b>
<b>2. Secretarial Practice</b>	<p><b>Unit – I</b>  <b>(i) Procedure for Incorporation of Companies, Conversion of Companies – Private Limited to Public Limited and Public Limited to Private Limited</b>  <b>(ii) Procedure for Alteration of Memorandum of Association and Article of Association (i)</b></p>		<p><b>Unit – I</b>  <b>(i) Procedure for Incorporation of Companies, Conversion of Companies – Private Limited to Public Limited and Public Limited to Private Limited</b>  <b>(ii) Procedure for Alteration of Memorandum of Association and Article of Association (i)</b></p>	

	<p><b>Company Secretary – Meaning, Qualification and Functions/ Role (ii) Directors – Procedure for Appointment of Directors and Director’s Identification Number (DIN)- allotment and surrender.</b></p> <p><b>Unit – II</b></p> <p><b>(i) Types and characteristics of company meeting, statutory, board, general and extra ordinary meeting, and meetings of committee of director.</b></p> <p><b>(ii) Agenda, Notice and provision regarding quorum of Board meeting, Annual General Meeting and Extra ordinary General Meeting.</b></p> <p><b>(iii) Voting and resolution- Meaning of poll, postal ballot and E-Voting, Meaning of ordinary and Special Resolution.</b></p> <p><b>(iv) Circular Resolution, Explanatory statement, Ordinary and special Business to be transacted in meetings.</b></p> <p><b>Unit - III</b></p> <p><b>(i) Report Writing - Essential and content of Board Report and Annual Report.</b></p> <p><b>(ii) Concept of secretarial</b></p>		<p><b>Company Secretary – Meaning, Qualification and Functions/ Role (ii) Directors – Procedure for Appointment of Directors and Director’s Identification Number (DIN)- allotment and surrender.</b></p> <p><b>Unit – II</b></p> <p><b>(i) Types and characteristics of company meeting, statutory, board, general and extra ordinary meeting, and meetings of committee of director.</b></p> <p><b>(ii) Agenda, Notice and provision regarding quorum of Board meeting, Annual General Meeting and Extra ordinary General Meeting.</b></p> <p><b>(iii) Voting and resolution- Meaning of poll, postal ballot and E-Voting, Meaning of ordinary and Special Resolution.</b></p> <p><b>(iv) Circular Resolution, Explanatory statement, Ordinary and special Business to be transacted in meetings.</b></p> <p><b>Unit - III</b></p> <p><b>(i) Report Writing - Essential and content of Board Report and Annual Report.</b></p>	
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	<p>audit, Secretarial standards, corporate social responsibility and corporate governance, National Financial Reporting Authority.</p> <p>(iii) E-Governance and E-Filling- Meaning, features and procedure of E-Governance and E-Filling, MCA-21</p> <p>Unit IV</p> <p>(i) Key managerial personnel- Appointment and function of managing director, whole time director and manager.</p> <p>(ii) Procedure for appointment of Additional Directors, Alternate Directors, Nominee Directors.</p> <p>(iii) Managerial Remuneration - Remuneration of managing director, whole time director or manager.</p> <p>(iv) Provisions regarding resignation, removal of directors, Casual vacancy.</p>		<p>(ii) Concept of secretarial audit, Secretarial standards, corporate social responsibility and corporate governance, National Financial Reporting Authority.</p> <p>(iii) E-Governance and E-Filling- Meaning, features and procedure of E-Governance and E-Filling, MCA-21</p> <p>Unit IV</p> <p>(i) Key managerial personnel- Appointment and function of managing director, whole time director and manager.</p> <p>(ii) Procedure for appointment of Additional Directors, Alternate Directors, Nominee Directors.</p> <p>(iii) Managerial Remuneration - Remuneration of managing director, whole time director or manager.</p> <p>(iv) Provisions regarding resignation, removal of directors, Casual vacancy.</p>	
B Com III rd Seme.:	<b>Professional Ethics</b>	<b>Gender</b>	<b>Human Values</b>	<b>Environment and Sustainability</b>
1. Business Communication & Management	<u>Unit – I: Introduction</u> Meaning, Definition and concept of Communication,		<u>Unit – I: Introduction</u> Meaning, Definition and concept of Communication,	

	<p><b>Objectives of Communication, Functions of Communication, Written Communication, Oral Communication, Visual Communication, Audio Visual Communication, Interpersonal Communication, Supervisory Communication, grapevine communication, barrier in communication.</b></p> <p><b><u>Unit – II: Business Communication</u></b></p> <p><b>Business Communication: concept, objective, elements, purpose, importance, salient feature, principles of effective business communication. customer care communication In business</b></p> <p><b>Types of business communication-company manual, house journal, placement broacher, leaflets, E MAIL . Public Relations Management- Role of public relations officer in business, group discussion,</b></p> <p><b><u>Unit-III: Technology and business communication</u></b></p> <p><b>Concept of Management Information System, Role of Computer in Communication,</b></p>		<p><b>Objectives of Communication, Functions of Communication, Written Communication, Oral Communication, Visual Communication, Audio Visual Communication, Interpersonal Communication, Supervisory Communication, grapevine communication, barrier in communication.</b></p> <p><b><u>Unit – II: Business Communication</u></b></p> <p><b>Business Communication: concept, objective, elements, purpose, importance, salient feature, principles of effective business communication. customer care communication In business</b></p> <p><b>Types of business communication-company manual, house journal, placement broacher, leaflets, E MAIL . Public Relations Management- Role of public relations officer in business, group discussion,</b></p> <p><b><u>Unit-III: Technology and business communication</u></b></p> <p><b>Concept of Management Information System, Role of Computer in Communication,</b></p>	
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	<p><b>Barriers of computerized Communication, Use of internet, website and electronic media in business communication. Social media as a mean of communication.</b></p> <p><b><u>Unit IV MS-office aided communication:</u></b></p> <p><b>MS Word and its application in Business Communication , Role of MS-Excel and MS-Power point in communication skill, MS excel and financial presentation MS-power point and business communication, Use of MS-power point in business meeting as a tools of effective communication.</b></p>		<p><b>Barriers of computerized Communication, Use of internet, website and electronic media in business communication. Social media as a mean of communication.</b></p> <p><b><u>Unit IV MS-office aided communication:</u></b></p> <p><b>MS Word and its application in Business Communication , Role of MS-Excel and MS-Power point in communication skill, MS excel and financial presentation. MS-power point and business communication, Use of MS-power point in business meeting as a tools of effective communication.</b></p>	
<b>B Com IV th Seme.:</b>	<b>Professional Ethics</b>	<b>Gender</b>	<b>Human Values</b>	<b>Environment and Sustainability</b>
<b>1. Skill Development</b>	<p><b>Unit – II</b></p> <p><b>Communication skills and Personality Development: Intra-personal communication and Body Language, Inter-personal Communication and Relationships Leadership Skills, Team Building and public speaking, Communication in English, Presentation Skills, and Quality</b></p>		<p><b>Unit – I</b></p> <p><b>Introduction: Basic of personality, Human growth and behavior, Motivation and morality, Meaning of Skill, types; soft and hard skill, need for developing skill, human skill and behavior, Motivation and morality, skill development and employment</b></p> <p><b>Unit – II</b></p>	

	<p>required for good public speaker.  <b>Unit IV</b>  <b>Entrepreneurial skill development</b>  <b>Skill development of rural industrial sectors - small scale - handloom - agro based industries, rural artisans - handicrafts and sericulture.</b>  <b>Meaning of entrepreneurship, types skill required for entrepreneurship.</b></p>		<p><b>Communication skills and Personality Development:</b>  <b>Intra-personal communication and Body Language, Inter-personal Communication and Relationships Leadership Skills, Team Building and public speaking, Communication in English, Presentation Skills, and Quality required for good public speaker,</b>  <b>Unit - III</b>  <b>Techniques in Personality development</b>  <b>Self confidence, Mnemonics, Goal setting, Time Management and effective planning, Stress Management, Meditation and concentration techniques. Self Motivation Self acceptance and Self growth.</b>  <b>Unit IV</b>  <b>Entrepreneurial skill development</b>  <b>Skill development of rural industrial sectors - small scale - handloom - agro based industries, rural artisans - handicrafts and sericulture.</b>  <b>Meaning of entrepreneurship, types skill required for</b></p>	
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			entrepreneurship.	
B Com V th Seme.:	<b>Professional Ethics</b>	<b>Gender</b>	<b>Human Values</b>	<b>Environment and Sustainability</b>
<b>1. Marketing Management</b>	<p><b><u>Unit – I: Introduction</u></b>  Meaning and Concept of Marketing and Marketing Management.  Traditional and Modern concept of Marketing, Functions and importance of Marketing Management, Market segmentation: - evaluation, criteria's, advantages and disadvantages of market segmentation, types.  <b><u>Unit – II: Market and pricing policies:</u></b>  Meaning, concept and characteristics of Consumer Market, Industrial Market and Service Market, their difference, government and reseller market, online market: - issues and challenges Pricing policies: - meaning, types and factors governing them.  <b><u>Unit-III: Product Planning and Distribution:</u></b>  Product Planning – New Product Development – Product Life Cycle – Branding and Packaging , Distribution</p>		<p><b><u>Unit – I: Introduction</u></b>  Meaning and Concept of Marketing and Marketing Management.  Traditional and Modern concept of Marketing, Functions and importance of Marketing Management, Market segmentation: - evaluation, criteria's, advantages and disadvantages of market segmentation, types.  <b><u>Unit – II: Market and pricing policies:</u></b>  Meaning, concept and characteristics of Consumer Market, Industrial Market and Service Market, their difference, government and reseller market, online market: - issues and challenges Pricing policies: - meaning, types and factors governing them.  <b><u>Unit-III: Product Planning and Distribution:</u></b>  Product Planning – New Product Development – Product Life Cycle – Branding and Packaging , Distribution</p>	<p><b><u>Unit – I: Introduction</u></b>  Meaning and Concept of Marketing and Marketing Management.  Traditional and Modern concept of Marketing, Functions and importance of Marketing Management, Market segmentation: - evaluation, criteria's, advantages and disadvantages of market segmentation, types.  <b><u>Unit – II: Market and pricing policies:</u></b>  Meaning, concept and characteristics of Consumer Market, Industrial Market and Service Market, their difference, government and reseller market, online market: - issues and challenges Pricing policies: - meaning,</p>



	<p><b>Channels for Consumer Product, Industrial Product and Service Product, Function of Distribution of Channels, Factors Affecting Distribution of Channels.</b></p> <p><b><u>Unit IV Consumer behavior and Promotion:</u></b>  <b>Consumer behavior: -</b>  <b>Meaning, concept and factors affecting consumer behavior, Customer Satisfaction, measurement of Customer Satisfaction, After Sales Services and its role in modern business,</b>  <b>Promotion: techniques of promotion, Personal Selling; Advertising, Direct Marketing. E-marketing</b></p>		<p><b>Channels for Consumer Product, Industrial Product and Service Product, Function of Distribution of Channels, Factors Affecting Distribution of Channels.</b></p> <p><b><u>Unit IV Consumer behavior and Promotion:</u></b>  <b>Consumer behavior: -</b>  <b>Meaning, concept and factors affecting consumer behavior, Customer Satisfaction, measurement of Customer Satisfaction, After Sales Services and its role in modern business,</b>  <b>Promotion: techniques of promotion, Personal Selling; Advertising, Direct Marketing. E-marketing</b></p>	types and factors governing them.
<b>B Com VI th Seme.:</b>	<b>Professional Ethics</b>	<b>Gender</b>	<b>Human Values</b>	<b>Environment and Sustainability</b>
<b>1. Human Resource Management</b>	<p><b>Unit – I</b>  <b>Introduction:</b>  <b>Human Resource Management, Definition, Objectives, Functions, Scope, Importance. Quality of a ideal Human Resource Managers</b></p> <p><b>Unit – II</b>  <b>Recruitment selection and</b></p>		<p><b>Unit – I</b>  <b>Introduction:</b>  <b>Human Resource Management, Definition, Objectives, Functions, Scope, Importance. Quality of a ideal Human Resource Managers</b></p> <p><b>Unit – II</b>  <b>Recruitment selection and</b></p>	

	<p><b>training</b>  <b>Recruitment: - meaning, source; selection process and importance, placement and induction, career planning v/s manpower planning</b>  <b>Training: - meaning, method, training and development,</b>  <b>Unit - III</b>  <b>Labour welfare and Collective bargaining</b>  <b>Labour welfare: - Safety and Health Measures Workers</b>  <b>Participation in Management - Objectives for Wage Incentive - Fringe Benefits</b>  <b>Collective Bargaining - Features - Pre-requisite of Collective Bargaining</b>  <b>Agreement at different levels, Successful Participation of workers in Management.</b>  <b>Unit IV</b>  <b>Human resource planning and accounting</b>  <b>Human Resource Planning - Human Capital Investment - Expenditure vs. Productivity</b>  <b>Meaning and Definition of Human Resource Accounting, Importance; Human Resource Accounting - Measurement of</b></p>		<p><b>training</b>  <b>Recruitment: - meaning, source; selection process and importance, placement and induction, career planning v/s manpower planning</b>  <b>Training: - meaning, method, training and development,</b>  <b>Unit - III</b>  <b>Labour welfare and Collective bargaining</b>  <b>Labour welfare: - Safety and Health Measures Workers</b>  <b>Participation in Management - Objectives for Wage Incentive - Fringe Benefits</b>  <b>Collective Bargaining - Features - Pre-requisite of Collective Bargaining</b>  <b>Agreement at different levels, Successful Participation of workers in Management.</b>  <b>Unit IV</b>  <b>Human resource planning and accounting</b>  <b>Human Resource Planning - Human Capital Investment - Expenditure vs. Productivity</b>  <b>Meaning and Definition of Human Resource Accounting, Importance; Human Resource Accounting - Measurement of</b></p>	
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	<b>Human Value addition into Money Value.</b>		<b>Human Value addition into Money Value.</b>	

## Cross Cutting issues

### Department of Environmental Studies

The topic/portion of the syllabus related to the cross cutting issues are as under:-

<b>Class</b>	<b>Professional Ethics</b>	<b>Gender</b>	<b>Human Values</b>	<b>Environment and sustainability</b>
<b>B.A. 2<sup>nd</sup> Year &amp; B.Com. 2<sup>nd</sup> Year</b>	<b>Nature of Environment</b> पर्यावरण अभ्यास			<b>Nature of Environment</b> पर्यावरण अभ्यास
	<b>Environment and the Social Aspects</b> सामाजिक प्रश्न आणि पर्यावरण		<b>Environment and the Social Aspects</b> सामाजिक प्रश्न आणि पर्यावरण	<b>Environment and the Social Aspects</b> सामाजिक प्रश्न आणि पर्यावरण
	<b>Human population &amp; Environment</b> मानवी लोकसंख्या आणि पर्यावरण	<b>Human population &amp; Environment</b> मानवी लोकसंख्या आणि पर्यावरण		<b>Human population &amp; Environment</b> मानवी लोकसंख्या आणि पर्यावरण
	<b>Natural Resources</b> नैसर्गिक साधन संपदा		<b>Resources</b> नैसर्गिक साधन संपदा	<b>Resources</b> नैसर्गिक साधन संपदा

	<b>Ecosystem</b> परिसंस्था			<b>Ecosystem</b> परिसंस्था
	<b>Biodiversity &amp; Its Conservation</b> जैवविविधता आणि त्यांचे संवर्धन		<b>Biodiversity &amp; Its Conservation</b> जैवविविधता आणि त्यांचे संवर्धन	<b>Biodiversity &amp; Its Conservation</b> जैवविविधता आणि त्यांचे संवर्धन
	<b>Environment Pollution &amp; Disaster Management</b> पर्यावरण प्रदूषण व अप्पती व्यवस्थापन		<b>Environment Pollution &amp; Disaster Management</b> पर्यावरण प्रदूषण व अप्पती व्यवस्थापन	<b>Environment Pollution &amp; Disaster Management</b> पर्यावरण प्रदूषण व अप्पती व्यवस्थापन
	<b>Field Work</b> क्षेत्र अभ्यास			<b>1. Field Work</b> क्षेत्र अभ्यास

# **Appendix-II**

*Programs & Activities  
Integrating Cross- Cutting  
Issues on Gender*



## Yashoda Girls' Arts & Commerce College

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

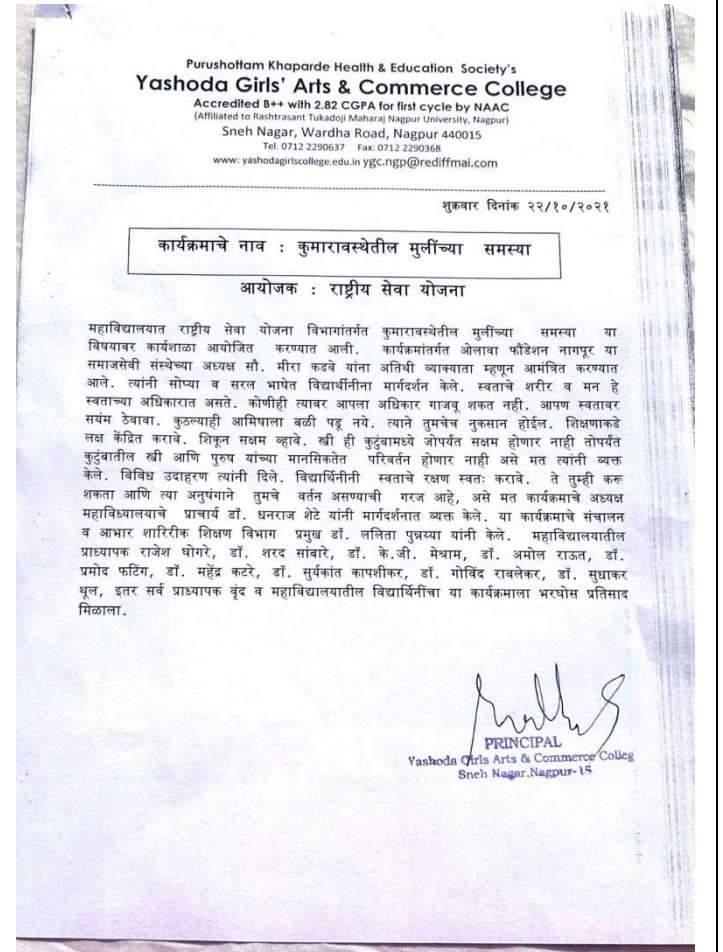
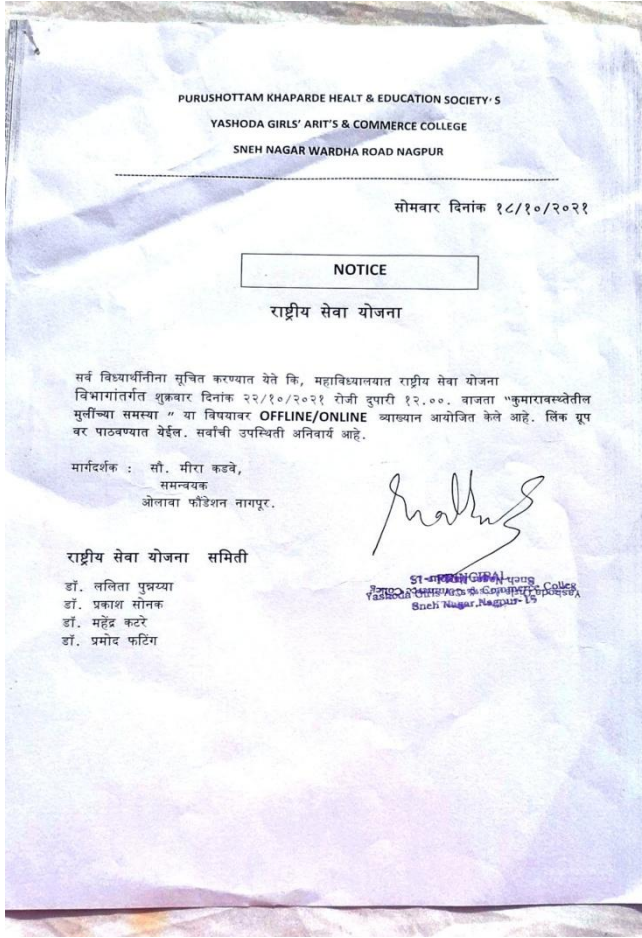
NAAC Accreditation B++ with 2.82 CGPA

Sneh Nagar, Wardha Road, Nagpur. 440015

### Gender Equity Program on Problems of Girls in Adolescence Age

Date: 22 October 2021

NOTICE & REPORT OF THE EVENT



### Gender Equity Program on Problems of Girls in Adolescence Age

BRIEF REPORT OF THE EVENT

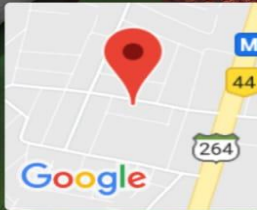
A program to talk on the topic of "problems of girls in Adolescence Age" was organized by the institution on 22<sup>nd</sup> October 2021 under the chairmanship of Principal Dr.Dhanraj Shete. President of a welfare society namely "Olava foundation" Mrs.Meena Kadbe was invited to guide the students on the occasion. She guided the students that in the age of adolescence girls should be focused and happy, she should be stress free and aware of happenings around. She exclaimed that we only have the command on our heart and minds no one else can control it. Principal also explained giving many examples that they should have strong control on themselves. Head of the Physical education department of the college Dr.Lalita Punayya conducted the program and proposed a vote of thanks. All the staff members with all the students were present at the occasion.



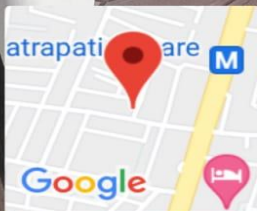
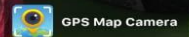
# Gender Equity Program on Problems of Girls in Adolescence Age

Date: 22 October 2021

NOTICE & REPORT OF THE EVENT



Nagpur, Maharashtra, India  
103, New Sneh Nagar, Nagpur, Maharashtra 440015, India  
Lat 21.107852°  
Long 79.067507°  
22/10/21 12:51 PM



Nagpur, Maharashtra, India  
1479/52/31B, New Sneh Nagar, Nagpur, Maharashtra 440015, India  
Lat 21.108108°  
Long 79.067943°  
22/10/21 12:53 PM





# Yashoda Girls' Arts & Commerce College

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur  
NAAC Accreditation B++ with 2.82 CGPA

Sneh Nagar, Wardha Road, Nagpur. 440015

## Gender Awareness Program on Cyber Crime and Cyber Safety on Social Media

Date: 28 October 2021

### NOTICE & REPORT OF THE EVENT

Purushottam Khaparde Health & Education Society's  
**Yashoda Girls' Arts & Commerce College**  
Accredited B++ with 2.82 CGPA for first cycle by NAAC  
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)  
Sneh Nagar, Wardha Road, Nagpur 440015  
Tel. 0712 2290637 Fax: 0712 2290368  
www.yashodagirlscollege.edu.in ygc.ngp@rediffmail.com


DEPARTMENT OF PHYSICAL EDUCATION

संगळवार दिनांक २६/१०/२०२१

#### NOTICE

महाविद्यालयात शारीरिक शिक्षण व राष्ट्रीय सेवा योजना विभागातर्फे गुरुवार दिनांक २६/१०/२०२१ रोजी "सायबर सुरक्षा (सोशल मिडियावरील महिलांची सुरक्षा) व जागृती" कार्यक्रम आयोजित करण्यात आलेला आहे. या कार्यक्रमात विद्यार्थिनींना सायबर सुरक्षेबाबत मार्गदर्शन ONLINE/OFFLINE करण्यात येईल. लिंक नंतर पाठवण्यात येईल. जास्वीत जास्त विद्यार्थिनींची उपस्थिती अनिवार्य आहे.

मार्गदर्शक :  
मा. सुकेशिनी लोखंडे (सहाय्यक पोलीस निरीक्षक)  
वेळ : दुपारी १२.०० वाजता .

  
PRINCIPAL  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15

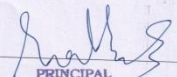
Purushottam Khaparde Health & Education Society's  
**Yashoda Girls' Arts & Commerce College**  
Accredited B++ with 2.82 CGPA for first cycle by NAAC  
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)  
Sneh Nagar, Wardha Road, Nagpur 440015  
Tel. 0712 2290637 Fax: 0712 2290368  
www.yashodagirlscollege.edu.in ygc.ngp@rediffmail.com

गुरुवार दिनांक २२/१०/२०२१

कार्यक्रमाचे नाव : सोशल मिडिया वरील महिलांची सुरक्षा (सायबर सुरक्षा)

आयोजक : शारीरिक शिक्षण व राष्ट्रीय सेवा योजना विभाग

महाविद्यालयात शारीरिक शिक्षण व राष्ट्रीय सेवा योजना विभागातर्फे गुरुवार दिनांक २६/१०/२०२१ रोजी सोशल मिडिया वरील महिलांची सुरक्षा (सायबर सुरक्षा) सल्ला व मार्गदर्शन चा कार्यक्रम आयोजित करण्यात आला. कार्यक्रमांतर्गत माजी विद्यार्थिनी सुकेशिनी लोखंडे सहाय्यक पोलीस निरीक्षक, वार्डम ब्रांच, नागपूर यांना मार्गदर्शन करिता आमंत्रित करण्यात आले. सोशल मिडिया द्वारा जे मुद्दे होतात त्यातून महिलांनी आपली सुरक्षा कशी करावी याविषयी साध्या व सोप्या भाषेत विद्यार्थिनींना मार्गदर्शन केले. सोशल मिडियाची वास्तविकता विद्यार्थिनीं समोर मांडवी. मोबाईलचा उपयोग शिक्षणाकरिता ८०% व इतर गोष्टीकरिता २०% करावा. स्वतावर संयम ठेवावा. कुठल्याही अभिमाना बळी पडू नये. जर काही वाईट घडले तर लगेच तक्रार नोंदवावी. सोशल मिडिया चा वापर करतांना सेहुरिटी कशी करावी हे प्रात्यक्षिक करून दाखवले. व विद्यार्थिनींना मोबाईल वर करायला लावले. प्रा. राजेश घोगे यांनी विद्यार्थिनींना मार्गदर्शन केले. सुकेशिनी लोखंडे यांचा आदर्श समोर ठेऊन, प्रेरणा घेऊन आपल्याला जीवनात नेमकं काय करायचे आहे हे ध्येय निश्चित करा. ते सध्या करण्यासाठी प्रयत्न करा. तुम्हाला नजीक यश मिळेल. तुमच्या यशामुळे आम्हालाही अभिमान वाटेल असे मत त्यांनी व्यक्त केले. कार्यक्रमाचे अध्यक्ष महाविद्यालयाचे प्राचार्य डॉ. धनराज शेटे यांनी विद्यार्थिनींना मार्गदर्शन केले. गरीब परिस्थिती असली तरी त्यांचे भांडवल करू नका. जिद्द, चिकाटी, परिश्रम व इच्छाशक्ती असली तर कुठल्याही परिस्थितीत तुम्ही स्वताला सक्षम करू शकता, चांगल्या पदावर नोकरी मिळू शकता, त्याकरिता तुम्हाला सोशल मिडिया चा कमी वापर व शिक्षणाकडे जास्त लक्ष केंद्रित करावे लागेल. ते तुम्ही करू शकता. असे मत त्यांनी मार्गदर्शनात व्यक्त केले. या कार्यक्रमाचे संचालन व आभार शारीरिक शिक्षण विभाग प्रमुख डॉ. ललिता पुनय्या यांनी केले. महाविद्यालयातील प्राध्यापक राजेश घोगे, डॉ. धनराज सांबारे, डॉ. के.जी. मेथाम, डॉ. अमोल राजत, डॉ. प्रमोद फटिंग, डॉ. महेंद्र कट्टे, डॉ. सुनील कापशीकर, डॉ. मोहिंद रावलेकर, डॉ. सुधाकर धूल, इतर सर्व प्राध्यापक वृंद व महाविद्यालयातील विद्यार्थिनींचा या कार्यक्रमाला भरघोस प्रतिसाद मिळाला.

  
PRINCIPAL  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15

## Gender Awareness Program on Cyber Crime and Cyber Safety on Social Media

Date: 28 October 2021

### BRIEF REPORT OF THE EVENT

A gender awareness program on "Cyber Crime and Cyber Safety on Social Media" was organized by Yashoda Girls' college under the chairmanship of Principal Dr. Dhanraj Shete. "Sukeshini Lokhande" ex student of the college as assistant police inspector, Crime Branch was invited to guide the students. she explained how to avoid the crimes that are caused by social media. She suggested that mobile phones should be used for studies and gaining knowledge 80% and for other purpose 20%. Students should have control on themselves and should not be deceived by anyone. No information should be given to strangers. she also demonstrated the security tricks while using social media. Principal Dr. Dhanraj Shete also motivated students to be alert and active enough to face the situations. Prof. Rajesh Ghogre also suggested the students to take inspiration from Sukeshini Lokhande. Head of physical education department Dr. Lalita Punayya



conducted the program and proposed a vote of thanks.

## Gender Awareness Program on Cyber Crime and Cyber Safety on Social Media

Date: 28 October 2021

PHOTOGRAPH OF THE EVENT





# Women's Self Defense Awareness Program

Date: 20 December 2021

## NOTICE & REPORT OF THE EVENT

Purushottam Khaparde Health & Education Society's  
**Yashoda Girls' Arts & Commerce College**  
Accredited B++ with 2.82 CGPA for first cycle by NAAC  
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)  
Sneh Nagar, Wardha Road, Nagpur 440015  
Tel: 0712 2290637 Fax: 0712 2290368  
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सुक्रवार दिनांक १९/१२/२०२१

### NOTICE

#### राष्ट्रीय सेवा योजना

महाविद्यालयातील विद्यार्थिनींना सूचित करण्यात येते कि, महाविद्यालयात राष्ट्रीय सेवा योजना विभागा तर्फे सोमवार दिनांक २०/१२/२०२१ रोजी सकाळी ११.३० वाजता "महिला स्वरक्षण" विषयक मार्गदर्शनाचा कार्यक्रम आयोजित करण्यात आला आहे. सर्वांनी उपस्थिती अनिवार्य आहे.

मार्गदर्शक : श्रीमती जाधव  
वरिष्ठ पोलीस निरीक्षक  
नागपूर.

राष्ट्रीय सेवा योजना समिती सदस्य  
डॉ पुत्रय्या ललिता .  
डॉ सोनक प्रकाश .  
डॉ कटरे महेंद्र .  
डॉ फटिंग प्रमोद .

PRINCIPAL  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15

Purushottam Khaparde Health & Education Society's  
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सोमवार दिनांक २०/१२/२०२१

### कार्यक्रमाचे नाव : "महिला स्वरक्षण"

आयोजक : शारिरीक शिक्षण व राष्ट्रीय सेवा योजना विभाग  
महाविद्यालयात शारिरीक शिक्षण व राष्ट्रीय सेवा योजना विभागांतर्गत सोमवार दिनांक २०/१२/२०२१ रोजी सकाळी ११.३० वाजता "महिला स्वरक्षण" विषयक मार्गदर्शनाचा कार्यक्रम आयोजित करण्यात आला. कार्यक्रमांतर्गत P.S.I. शीतल चामले, प्रतापनगर पोलीस स्टेशन नागपूर यांना मार्गदर्शन करिता आमंत्रित करण्यात आले. त्यांच्यासोबत A.S.I. रवतकर सर, W.N.P.C. वैशाली शन्देलकर उपस्थित होते. त्यांनी "पोलीस दीदी उपक्रम" विषयी माहिती दिली. अल्पवयीन मुलींवर होणारे अत्याचार, प्रेमप्रकरण, सायबर क्राइम, (सोशल मिडिया द्वारे जे गुन्हे होतात) त्यातून महिलांनी आपली सुरक्षा कशी करावी याविषयी साध्या व सोप्या भाषेत विद्यार्थिनींना मार्गदर्शन केले. सोशल मिडियाची वास्तविकता विद्यार्थिनीं समोर मांडली. मोबाईलचा उपयोग शिक्षणाकरिताच करावा. स्वतावर संयम ठेवावा. चुकीचा स्पर्श ओळखण्यास शिका जर काही वॉर्ड घडले तर लगेच तक्रार नोंदवावी. सोशल मिडिया चा वापर करताना सेकुरिटी असावी. गुन्हे धडू शकतात असे मत त्यांनी व्यक्त केले. कार्यक्रमाचे अध्यक्ष महाविद्यालयाचे प्राचार्य डॉ. धनराज शेटे यांनी विद्यार्थिनींना मार्गदर्शन केले. P.S.I. शीतल चामले यांचा आदर्श समोर ठेऊन, प्रेरणा घेऊन आपल्याला जीवनात नेमकं काय करायचे आहे हे ध्येय निश्चित करा. ते साध्य करण्यासाठी प्रयत्न करा. तुम्हाला नक्कीच यश मिळेल. जिद्द, चिकाटी, परिश्रम व इच्छाशक्ती असली तर कुठल्याही परिस्थितीत तुम्ही स्वताला सक्षम करू शकता, चांगल्या पदावर नोकरी मिळवू शकता, त्याकरिता तुम्हाला सोशल मिडिया चा कमी वापर, इतर गोष्टी कडे कमी व शिक्षणाकडे जास्त लक्ष केंद्रित करावे लागेल. ते तुम्ही करू शकता. असे मत त्यांनी मार्गदर्शनात व्यक्त केले. डॉ. ललिता पुत्रय्या यांनी संचालन व डॉ. महेंद्र कटरे यांनी आभार व्यक्त केले. महाविद्यालयातील प्राध्यापक राजेश घोर्गे, डॉ. शरद सांबारे, डॉ. प्रमोद फटिंग, डॉ. सुर्यकांत कापसिकर, डॉ. धूल सुधाकर .डॉ. गोविंद रावलेकर, व इतर सर्व प्राध्यापक उपस्थित होते. महाविद्यालयातील विद्यार्थिनींचा भरघोस प्रतिसाद मिळाला.

PRINCIPAL  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15

# Women's Self Defense Awareness Program

Date: 20 December 2021

## BRIEF REPORT OF THE EVENT

"Women's self defense awareness program was organized by the department of physical education and National Service Scheme department of the college on 20/12/2021 under the chairmanship of Principal Dr.Dhanraj Shete.PSI Sheetal Chamle, Pratap Nagar, Nagpur police station was invited at the event to guide the students.ASI Rewatkar, W.N.P.C, Vaishali Shendelkar were also present at the event. Shri. Sheetal Chamle explained the students about "Police didi activities". He guided the students how women can protect themselves from abuse of minor girls, love affairs, cyber crime and crimes committed through social media. He suggested learn to spot bad touch if something happens and never get afraid, be confidence and what they should do if got into trouble. Dr.Lalita Punayya conducted the program whereas Dr. Mahendra Katre proposed a vote of thanks. All the students were present at the event and learned useful protection tips and all the staff members were also present and appreciated the program.

# Women's Self Defense Awareness Program

Date: 20 December 2021

## PHOTOGRAPH OF THE EVENT





Nagpur, Maharashtra, India  
1479/52/31B, New Sneh Nagar, Nagpur, Maharashtra 440015, India  
Lat 21.10816°  
Long 79.067881°  
20/12/21 01:29 PM



Nagpur, Maharashtra, India  
1479/52/31B, New Sneh Nagar, Nagpur, Maharashtra 440015, India  
Lat 21.10816°  
Long 79.067881°  
20/12/21 01:29 PM

# Awareness Program on Saving girls child on National Girl Child Day

Date: 24 January 2022

## NOTICE & REPORT OF THE EVENT

Purushottam Khaparde Health & Education Society's  
**Yashoda Girls' Arts & Commerce College**

Accredited B++ with 2.82 CGPA for first cycle by NAAC  
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शुक्रवार दिनांक २१/१/२०२२

### NOTICE

#### राष्ट्रीय सेवा योजना विभाग

महाविद्यालयातील सर्व विद्यार्थीनींना सूचित करण्यात येते कि, महाराष्ट्र शासनाच्या परिपत्रकांनुसार "राष्ट्रीय बालिका दिवस" निमित्त महाविद्यालयातील राष्ट्रीय सेवा योजना विभागातर्फे सोमवार दिनांक २४/०१/२०२२ रोजी कार्यक्रमाचे आयोजन करण्यात आलेले आहे.

टीप : विद्यार्थीनिनी "राष्ट्रीय बालिका दिवस" या विषयावर आधारित A-4 SIZE कागदावर पोस्टर काढावे तसेच स्लोगन लिहून महाविद्यालयात जमा करावे.

वेळ : सकाळी १०.०० वाजता

राष्ट्रीय सेवा योजना समिती सदस्य

डॉ. ललिता पुन्नय्या

डॉ. प्रकाश सोनक

डॉ. महेंद्र कटरे

डॉ. प्रमोद फटिंग

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सोमवार दिनांक २४/०१/२०२२

### कार्यक्रमाचे नाव : राष्ट्रीय बालिका दिवस

#### आयोजक : राष्ट्रीय सेवा योजना विभाग

महाराष्ट्र शासनाच्या परिपत्रकानुसार "राष्ट्रीय बालिका दिवस" निमित्त महाविद्यालयातील राष्ट्रीय सेवा योजना विभागातर्फे सोमवार दिनांक २४/०१/२०२२ रोजी कार्यक्रमाचे आयोजन करण्यात आले. महाविद्यालयाचे प्राचार्य डॉ. धनराज शेटे सरांनी राष्ट्रीय बालिका दिवसाचे महत्त्व सांगितले. विद्यार्थीनिनी आपले अधिकार, शिक्षा, स्वास्थ, रोजगार या विषयी जागरूक व्हायला पाहिजे असे मत व्यक्त केले. राष्ट्रीय सेवा योजना कार्यक्रम अधिकारी डॉ. ललिता पुन्नय्या यांनी राष्ट्रीय बालिका दिवसाची सुरुवात, मुख्य उद्देश या विषयी माहिती दिली. सांगितले.

विद्यार्थीनिनी "राष्ट्रीय बालिका दिवस" या विषयावर आधारित पोस्टर काढून तसेच स्लोगन लिहून आम्ही सर्व "सेव द गर्ल चाईल्ड, बेटा बचाओ बेटा पढाओ" यास समर्थन करीत आहो असे जाहीर केले. या कार्यक्रमात डॉ. शरद सांबारे, प्रा. राजेश घोगरे, डॉ. प्रमोद फटिंग, डॉ. महेंद्र कटरे, डॉ. अमोल राजत, डॉ. सुर्यकांत कापसिकर, डॉ. विजया बनकर, डॉ. गोविंद रावलेकर यांनी सहभाग घेतला.

PRINCIPAL  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15

# Awareness Program on Saving girls child on National Girl Child Day

Date: 24 January 2022

## BRIEF REPORT OF THE EVENT

As per the instruction received from Government of Maharashtra "Awareness Program on Saving girl child on national girl child day" was organized at the college on 24/01/2022 by the department of National Service Scheme. Principal Dr.Dhanraj Shete while addressing the students gave information about the importance of "girl child day". He explained that every girl should know the girls' right to education, health and employment. Head of physical education department Dr.Lalita Punayya also explained the beginning and aim of "girl child day". She informed that through the posters and slogans, she with students supported "Save girl child, Beti bachao, Beti padhao Abhian".Dr.Suryakant Kapshikar, Dr.Govind Rawleker, Dr.Pramod Fating, Dr.Rajesh Ghogre, Dr.Sharad Sambhare and Dr.Mahendra Katre were present at the occasion.

# Awareness Program on Saving girls child on National Girl Child Day

Date: 24 January 2022

## PHOTOGRAPH OF THE EVENT



इन्दीवर पान्डेय, आई.एस.एस.  
 सचिव  
**INDEVAR PANDEY, I.A.S.**  
 Secretary  
 Tel. : 011-23383586, 23386731  
 Fax : 011-23381492  
 E-mail: secy.wcd@nic.in

शक्ति भवन, नए दिल्ली  
 Ministry of Women & Child Development  
 Government of India

Date: 13<sup>th</sup> January, 2022


**D.O. No. CDN/210/2020-COORDINATION-PART(1)**

Dear Secretary,

As you are aware that the National Implementation Committee (NIC) and Ministry of Culture has approved the event "National Girl Child Day" to be celebrated on 24<sup>th</sup> January, 2022 by this Ministry as the lead Ministry. The D.O. letter of the Hon'ble Minister of Culture and suggestive programme therein is being enclosed for ready reference.

2. As can be seen all the Ministries have to high light the achievements of their efforts in empowering girl child. In view of the above, you are requested to kindly celebrate the National Girl Child Day on 24<sup>th</sup> January, 2022 in virtual/online mode both at the Central and State Level involving your line/field departments and share with us the events celebrated on this day as well as upload the activities on [amritmahotsav.nic.in](http://amritmahotsav.nic.in).

With Regards

Yours sincerely,  
  
 (Indevar Pandey)

Encl.: As above.

Secretaries to the Ministries of Government of India  
 (As per list attached)

Shakti Bhawan, Dr. Rajendra Prasad Road, New Delhi-110 002  
 Website: <http://www.wcd.nic.in>





# Gender Equity Program on International Women's Day


Date: 08 March 2022

## NOTICE & REPORT OF THE EVENT

सूचना

Page No. 19  
Date 05 03 22

कमिष्ठ व परिष्ठ महाविद्यालयातील सर्व प्राध्यापकां  
तसेच सर्व कर्मचारी वर्ग व विद्यार्थिनीना भूषित करण्यात  
येते ही दिनांक 08/03/2022 अंगववार रोजी आयोजित  
महाविद्यालयामध्ये "आंतरराष्ट्रीय महिला दिनाच्या"  
कार्यक्रमाचे आयोजन सकाळी 11:30 वाजता रुम नं. 04  
मध्ये करण्यात आलेले असून परीष्ठ कार्यक्रमात  
सर्व प्राध्यापक शिक्षकेत्तर वर्ग व विद्यार्थिनीया  
उपस्थिते अनिवार्य आहे याची सर्वांनी नोंद घ्यावी.  
कार्यक्रमाचे अध्यक्ष आणे प्रमुख व्हे. साकार डी. शेटे सर आहेत.  
टिप: परीष्ठ कार्यक्रमात कोविड 19 च्या नियमांचे  
पालन करणे अत्यांत आवश्यक आहे.

भंडारी कमीती  
संभव्यक  
[डॉ. प्रकाश सोनाक] 


सर्व प्राध्यापक आणि शिक्षकेत्तर कर्मचारी कक्षाच्या सव्या

1. अ. ल. र. 150
2. Dr. P. G. Fating
3. V. S. Bankar
4. Dr. Anurag P. Kulkarni
5. Lalita Punnapa

अहवाल

Page No. 20  
Date 08 03 22

समाजशास्त्र विभागाद्वारे दिनांक 08/03/2022  
रोजी "आंतरराष्ट्रीय महिला दिनाच्या" कार्यक्रमाचे  
आयोजन करण्यात आले परीष्ठ कार्यक्रमाभिमित्य  
अतिथी म्हणून राज्यशास्त्र विभाग प्रमुख डॉ. शारद  
सांबारे सरांनी सर्व विद्यार्थिनीना मार्गदर्शन केले  
कार्यक्रमाचे अध्यक्ष महाविद्यालयाचे प्राचार्य डॉ.  
धनराज शेटे सर होते परीष्ठ कार्यक्रमात प्रमुख  
पदे म्हणून प्राचार्य सांबारे यांनी मार्गदर्शन  
केले. अध्यक्षीय भाषणातून डॉ. शेटे सर यांनी  
आजच्या दिवसाचे कित्या महत्त्व काढे यावर  
विद्यार्थिनीना मार्गदर्शन केले. कार्यक्रमाचे  
संचालन समाजशास्त्र विभाग प्रमुख डॉ. प्रकाश  
सांबारे यांनी केले. काळार प्रदर्शन डॉ. कापशीकर  
यांनी मानले अल्पपोहारा नंतर कार्यक्रमाची  
सोबत अध्यक्षीय परवानगीने करण्यात  
आले. सर्व महिलांच्या स्कार आणि विद्यार्थिनींच्या  
स्कार करण्यात आला.

भंडारी कमीती  
संभव्यक  
[डॉ. प्रकाश सोनाक] 

Principal  
Yashoda Girls Arts & Commerce  
College, Saak Nagar, Nagpur-15

# Gender Equity Program on International Women's Day

Date: 08 March 2022

## BRIEF REPORT OF THE EVENT

Department of Social Science, Yashoda Girls' College organized a "Gender equity Program" on International Women's Day on 8<sup>th</sup> march 2022 under the chairmanship of Principal Dr. Dhanraj Shete. Dr. Sharad Sambhare, Head of the Department of Political Science was the chief guest of the program who in his speech told the importance of the day. He motivated students to do hard work and achieve the goal. Principal also guided the students regarding the achievements and contribution of women in better society. Dr. Rajesh Ghogre coordinator of Junior college was present as a chief speaker. He gave many examples of successful women of the country through which students could take inspiration. Dr. Prakash Sonak conducted the program and Dr. Kapshikar proposed a vote of thanks. All the staff members and students were present at the occasion.

# Gender Equity Program on International Women's Day

Date: 08 March 2022

PHOTOGRAPH OF THE EVENT







# Yashoda Girls' Arts & Commerce College

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur  
NAAC Accreditation B++ with 2.82 CGPA

Sneh Nagar, Wardha Road, Nagpur. 440015

## Run For Equity Program

Date: 13 March 2022

### NOTICE & REPORT OF THE EVENT

राष्ट्रसंत तुकडोजी महाराज नागपूर विद्यापीठ  
राष्ट्रीय सेवा योजना  
Mobile N 9970361418 Email Id : rtmnuanss@gmail.com

संकेत/सं./2021-22/143  
दिनांक 10.03.2022

लॉ. सोपानदेव पिसे  
संचालक

प्रति,  
मा. प्राचार्य,  
रा.से.यो. सल्लमिंत सर्व महाविद्यालय  
नागपूर शहर

विषय -- Break The Bias व Run for Equality या फक्त महिलासाठीच्या मॅरिथन मध्ये सहभागी होण्याबाबत।

मा. जिल्हाधिकारी, नागपूर यांचे अध्यक्षतेखाली दि. ०९ मार्च २०२२ रोजी झालेल्या बैठकीत दिलेल्या सुचनेनुसार जागतिक महिला दिनाचे औचित्य साधून दि. १३ मार्च २०२२ रोजी सकाळी ०९.०० ते ०८.०० वाजता Break The Bias व Run for Equality या फक्त महिलासाठीच्या मॅरिथन चे आयोजन केलेले आहे. सदर मॅरिथन ची सुरुवात कस्तूरचंद पार्क नागपूर शहर येथून सकाळी ०९.०० वाजता होणार असून शेट सकाळी ०८.०० वाजता याच ठिकाणी होणार आहे।

सदर कार्यक्रमात आपल्या महाविद्यालयातील महिला प्राध्यापक व विद्यार्थिनी यांना सहभागी होण्यास प्रेरित करावे ही विनंती। खालील लिंक वर नोंदणी करावी व सहभागी विद्यार्थिनींची यादी रा.से.यो कार्यालयास सादर करावी तिक १२ मार्च २०२२ सायंकाळी ०५.०० वाजता पर्यंत सुरु राहिल.

<https://forms.gle/aj4DTYYMDhuoULwa6>

आपला  
90/02  
2022 डॉ. सोपानदेव पिसे  
संचालक

Chhatrapati Shivaji Maharaj, Administrative Building, First floor opp. Maharajbag Ravindranath  
Tagor Road, Civil Lines Nagpur 440 001

Purushottam Khaparde Health & Education Society's  
Yashoda Girls' Arts & Commerce College  
Accredited B++ with 2.82 CGPA for first cycle by NAAC  
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)  
Sneh Nagar, Wardha Road, Nagpur 440015  
Tel. 0712 2290637 Fax: 0712 2290368  
www.yashodagrilscollege.edu.in ygc.ngp@rediffmail.com

गुरुवार दिनांक १०/०३/२०२२

राष्ट्रीय सेवा योजना  
NOTICE

महाविद्यालयानील विद्यार्थिनींना सूचित करण्यात येते कि, राष्ट्रसंत तुकडोजी महाराज नागपूर विद्यापीठ राष्ट्रीय सेवा योजना विभागातर्फे "BREAK THE BIAS व RUN FOR EQUALITY फक्त महिलासाठी मॅरिथन" चे आयोजन रविवार दिनांक १३ मार्च २०२२ रोजी दुपारी ८.०० वाजता कस्तूरचंद पार्क नागपूर येथे करण्यात येत आहे. सदर कार्यक्रमात भाग घेण्यास इच्छुक विद्यार्थिनींनी आपली नावे प्रा. ललिता पुत्रय्या यांच्याकडे दिनांक १५/०३/२०२२ रोजी द्यावीत.

राष्ट्रीय सेवा योजना समिती सदस्य  
डॉ. ललिता पुत्रय्या  
डॉ. प्रकाश सोनाक  
डॉ. महेंद्र कटरे  
डॉ. प्रमोद फटिंग

PRINCIPAL  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15

## Run For Equity Program

Date: 13 March 2022

### BRIEF REPORT OF THE EVENT

Rashtrasant Tukdoji Maharaj Nagpur University, Department of National Service Scheme organized a "Break the bias" and "Run for equity" program on 13<sup>th</sup> March 2022 at Kasturchand park. There was a marathon only for women in which 13 students of Yashoda Girls' college participated willingly. Members of National Service Scheme Dr.Lalita Punayya, Dr.Prakash Sonak, Dr.Mahendra Katre and Dr.Pramod Fating were present at the event and motivated the students.



# Run For Equity Program

Date: 13 march 2022

## PHOTOGRAPH OF THE EVENT

Purushottam Khaparde Health & Education Society's  
**Yashoda Girls' Arts & Commerce College**  
 Accredited B++ with 2.82 CGPA for first cycle by NAAC  
 (Affiliated to Maharashtra University of Health Sciences, Nagpur)  
 Sneha Nagar, Wardha Road, Nagpur 440015  
 Tel: 0712 2296837 Fax: 0712 2296348  
 www.yashodagirlscollege.edu.in ygc.nagpur@rediffmail.com

रविवार दिनांक 13/03/2022

**कार्यक्रमाचे नाव :- "BREAK THE BIAS व RUN FOR EQUALITY 'फक्त महिलासाठी रेषाच"**

आयोजक : राष्ट्रिय हुक्मतीची महाराज नागपूर विद्यापीठ राष्ट्रीय सेवा योजना विभाग,  
 राष्ट्रिय हुक्मतीची महाराज नागपूर विद्यापीठ राष्ट्रीय सेवा योजना विभागाने "BREAK THE BIAS व  
 RUN FOR EQUALITY 'फक्त महिलासाठी रेषाच' चे आयोजन रविवार दिनांक 13 मार्च 2022 रोजी  
 दुपारी ८.०० वाजता कॅम्पस पर्यंत नागपूर येथे करण्यात आले.  
 सर कार्यालय खासिल विद्यार्थिनी महावम घेतला.

अ.क्र	विद्यार्थिनीचे नाव	वर्ग
१.	पुजा राजेंद्र जीवगुदरे	बी.ए.३
२.	सीमिता सुधीरजीव पाशात	बी.ए.३
३.	सुनील सोमनाथ अंबाबाई	बी.ए.३
४.	सनीया सोनी	बी.ए.३
५.	चित्राबाई हिरनाथ बसो	बी.ए.३
६.	पिप्पा प्रदीप विठ्ठली	बी.ए.३
७.	सोनाली सुधीर जीवगुदरे	बी.ए.३
८.	कायना वसुधारा नागुडे	बी.ए.३
९.	माधुरी रमेश धर्तारे	बी.ए.३
१०.	वैजान्ती विकास चौधरी	बी.ए.३
११.	वीष्णवी रामनाथजी धोटे	बी.ए.३
१२.	अनिता मनीष महलजुडे	बी.ए.३
१३.	कालिकाणी लक्ष्मण हुमके	बी.ए.३

Principal  
 Yashoda Girls Arts & Commerce College  
 Sneha Nagar, Nagpur



**फक्त महिलासाठी रेषाच**

यशोदा गर्ल्स  
 आर्ट्स अँड कॉमर्स कॉलेज, नागपूर  
 राष्ट्रीय सेवा योजना

Nagpur, Maharashtra, India  
 1479/52/31B, New Sneha Nagar, Nagpur, Maharashtra 440015, India  
 Lat 21.108184°  
 Long 79.0679°  
 13/03/22 08:00 AM

**आंतरराष्ट्रीय महिला दिन - 2022**

श्री द बायस • नागपूर महिला मॅरिथॉन  
 वीट समानतेची आणि सुरक्षितेची  
 'फक्त महिलासाठी रेषाच'

यशोदा गर्ल्स  
 आर्ट्स अँड कॉमर्स कॉलेज, नागपूर  
 राष्ट्रीय सेवा योजना

Nagpur, Maharashtra, India  
 1479/52/31B, New Sneha Nagar, Nagpur, Maharashtra 440015, India  
 Lat 21.108184°  
 Long 79.0679°  
 13/03/22 08:13 AM

**माय-लेडीची महामॅरिथॉन स्पर्धा**

वोड समानतेची आणि सुरक्षितेची  
 'फक्त महिलासाठी रेषाच'

यशोदा गर्ल्स  
 आर्ट्स अँड कॉमर्स कॉलेज, नागपूर  
 राष्ट्रीय सेवा योजना

Nagpur, Maharashtra, India  
 1479/52/31B, New Sneha Nagar, Nagpur, Maharashtra 440015, India  
 Lat 21.108184°  
 Long 79.0679°  
 13/03/22 07:58 AM

**माय-लेडीची महामॅरिथॉन स्पर्धा**

वोड समानतेची आणि सुरक्षितेची  
 'फक्त महिलासाठी रेषाच'

यशोदा गर्ल्स  
 आर्ट्स अँड कॉमर्स कॉलेज, नागपूर  
 राष्ट्रीय सेवा योजना



# Gender Equity Awareness on International Women's Day

Date: 08 March 2021

## NOTICE & REPORT OF THE EVENT

17

सूचना

महाविद्यालयीत सर्व विद्यार्थिनीना, सर्व प्राध्यापक वनी भागि शिक्षकेतर कर्मचारी पगालि खुशित करव्यात जेते की दिनांक ०८ मार्च २०२१ रोज समेकित २२काळी ११:०० वाजता "ऑंतरराष्ट्रीय महिला दिन" कार्यक्रम ऑन लाईन आयोजित करव्यात आलेला असून या कार्यक्रमा निमित्त उद्घाटक म्हणून प्रा. कुमुद वी. चारमोडे ज्योतिषीक शिक्षण विभाग प्रमुख गणी लक्ष्मीबाई भट्टीला महाविद्यालय, सावरगाव, नरखेड, यांचे भावदर्शन टोडनवार असून अध्यक्ष म्हणून महाविद्यालयाचे प्राचार्य डॉ. धनराज शेटे सर राहवार आहेत. वरील कार्यक्रम समाजशास्त्र विभागाच्या वतीने आयोजित करण्यात आलेला आहे. कार्यक्रमाचे आयोजन समाजशास्त्र विभाग प्रमुख डॉ. प्रकाश सोनाक करतील. कृपया सर्वांनी जरील कार्यक्रम ऑन लाईन सहभागी व्हावा.

धन्यवाद

(Signature)

प्र. प्रकाश सोनाक

समाजशास्त्र विभाग प्रमुख

Dr. Prakash Sonak  
Head  
Department of Sociology  
Yashoda Girls Arts & Commerce College,  
Bach Nagar, Nagpur-18

PRINCIPAL  
Yashoda Girls Arts & Commerce College,  
Bach Nagar, Nagpur-18

सर्व प्राध्यापक आणि शिक्षकेतर कर्मचारी पगालि संस्थानत

1 M. D. Katre	11
2 K. G. Meshram	12
3 P. G. Fule	13
4 Sushant Keshkar	14
5 Anand N. Kulkarni	15
6 Lalita Punayya	16
7 S. S. Tawal	17
8 Anand K. Chaudhari	18
9 L. S. Wale	19

18

अहवाल

समाजशास्त्र विभागातर्फे दिनांक ८ मार्च २०२१ रोजी सकाळी ११:०० वाजता महाविद्यालयीत सर्व ऑंतरराष्ट्रीय महिला दिनाच्या कार्यक्रमाचे आयोजन ऑन लाईन करण्यात आलेले होते या कार्यक्रमाकरिता प्रमुख कनिष्ठा म्हणून डॉ. कुमुद वी. चारमोडे ज्योतिषीक शिक्षण विभाग प्रमुख, गणी लक्ष्मीबाई भट्टीला महाविद्यालय, सावरगाव, नरखेड यांना विद्यार्थिनीना भावदर्शन केले. त्यांनी कनेक उद्घाटकाद्वारे या दिवसाचे महत्त्व काय आणि काय किती महत्त्वाचे आहे याचे महत्त्व पटवून दिले. कार्यक्रमाचे अध्यक्ष महाविद्यालयाचे प्राचार्य यांनी देवताळ भावदर्शन केले. सर्व महाविद्यालयातील महिला कनिष्ठा किंवा विद्यार्थिनीना यांच्या करव्यात काय. कार्यक्रमाचे संचालन समाज शास्त्र विभाग प्रमुख डॉ. प्रकाश सोनाक यांनी केले. कार्यक्रमाचे आचार पदवी ऑन लाईन पुस्तका यांनी केले. कार्यक्रमाच्या शेवटी संचालन व्हावा जेव्हा देवताळ काय किती महत्त्वाचे परव्यात काय संपलं किंवा जरी करव्यात काय.

(Signature)

प्र. प्रकाश सोनाक

समाजशास्त्र विभाग प्रमुख

Dr. Prakash Sonak  
Head  
Department of Sociology  
Yashoda Girls Arts & Commerce College,  
Bach Nagar, Nagpur-18

PRINCIPAL  
Yashoda Girls Arts & Commerce College,  
Bach Nagar, Nagpur-18

# Gender Equity Awareness on International Women's Day

Date: 08 March 2021

## BRIEF REPORT OF THE EVENT

Department of Social Science, Yashoda Girls' College organized a "Gender Equity Awareness Program" on the occasion of "International Women's Day on 8<sup>th</sup> march 2021 under the chairmanship of Principal Dr. Dhanraj Shete. Dr. Kumud Vicharmode, head of the Department of physical education, Rani Lakshmi Bai Girls' college, Narkhed, was invited as a chief guest. He guided the students about the importance of "International women's Day" and how the society cannot survive without women. Women qualified in different fields and students of the college were felicitated at the event. Dr. Prakash Sonak conducted the program whereas Dr. Lalita Punayya proposed a vote of thanks. All the students and staff members were present at the occasion.

# GENDER AWARENESS ON LEGISLATION FOR WOMEN

Date: 22 March 2021

## NOTICE & REPORT OF THE EVENT

बुधवार दिनांक २०/०३/२०२१

### NOTICE

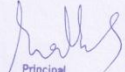
#### महिला विषयक कायदे

सर्व विद्यार्थिनींना सूचित करण्यात येते कि महाविद्यालयतील, महिला अध्ययन केंद्र अंतर्गत महाविद्यालयात सोमवार दिनांक २२/०३/२०२१ रोजी सकाळी ११.०० वाजता " महिला विषयक कायदा" या विषयावर online वाचनात आयोजित केलेले आहे. लिंक सूच व पाठवण्यात येईल. सर्वांची online उपस्थिती अनिवार्य आहे.

मार्गदर्शक : श्रेष्ठकोट रेखा बाराहाते (ठाकरे) नागपूर

राष्ट्रीय सेवा योजना समिती सदस्य

डॉ. ललिता पुनय्या  
डॉ. प्रकाश मोनक  
डॉ. महेंद्र कटरे


  
Principal  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15.

सोमवार दिनांक २२/०३/२०२१

### कार्यक्रमाचे नाव : महिला विषयक कायदा

आयोजक : राष्ट्रीय सेवा योजना व महिला अध्ययन व सेवा केंद्र

महाविद्यालयात राष्ट्रीय सेवा योजना महिला अध्ययन व सेवा केंद्राच्या वतीने "महिला विषयक कायदा" या विषयावर आयोजित ऑनलाईन कार्यक्रमाअंतर्गत श्रेष्ठकोट रेखा बाराहाते (ठाकरे) यांना अतिथी व्याख्याता म्हणून आमंत्रित करण्यात आले. त्यांनी कायद्याची मूल्यात, विविध प्रकारचे कायदे, कायद्याविषयी संपूर्ण माहिती दिली. आपल्या सर्वांना कायदा माहित असणे गरजेचे आहे. त्याचा योग्य उपयोग झाला पाहिजे. स्वतः जागरूक असायला पाहिजे, स्वतःचे रक्षण स्वतः करा, स्वस्थ वसुंधर आरुढ्य जगा असे मत त्यांनी व्यक्त केले. स्त्रियांचे जीवन संपर्कमय असते. त्यातून मार्ग काढून स्वतःचे अस्तित्व टिकवणे हे फक्त ज्ञानाने व शिक्षणाने शक्य आहे. स्वतः आत्मनिर्भर व्हायला पाहिजे. असे मत महाविद्यालयाचे प्राचार्य डॉ. धनराज शेटे सरांनी व्यक्त केले. क्रयक्रमाचे संचालन व आभार शरीरिक शिक्षण विभाग प्रमुख डॉ. ललिता पुनय्या यांनी केले. या प्रसंगी महाविद्यालयातील प्राध्यापक राजेश घोगे, डॉ. अरुण सांबारे, डॉ. प्रमोद फाटिंग, डॉ. अमोल राऊत, डॉ. क.जी. मेथाम, डॉ. सुधाकर थूल व इतर सर्व प्राध्यापक व महाविद्यालयातील विद्यार्थिनींनी सहभाग घेतला.

  
Principal  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15.

# GENDER AWARENESS ON LEGISLATION FOR WOMEN

Date: 22 March 2021

## BRIEF REPORT OF THE EVENT

Department of National Service Scheme and women education department, Yashoda Girls' College organized an online seminar on the topic of "Gender awareness on legislation for women" on 22<sup>nd</sup> march 2021 under the chairmanship of Principal Dr. Dhanraj Shete. Advocate Rekha Barahate was invited to guide the students about the topic. She in her speech gave important information regarding the rights and acts of women. She said that every woman should be aware of her rights and she should apply it when it is needed. Women should be able to protect themselves in any condition. She suggested students to be confident and strong enough to face any difficult situation in life, any goal can be achieved through knowledge and education is the power of women. Principal also motivated students to know about their rights and learn self defense against any critical situation. Dr. Lalita Punayya conducted the program and proposed a vote of thanks. Dr. Rajesh Ghogre, Dr. Amol Raut, Dr. Sharad Sambhare, Dr. Pramod Fating, Dr. K.G. Meshram, Dr. Sudhakar Thool with all the students were present at the event.

# GENDER AWARENESS ON LEGISLATION FOR WOMEN

Date: 22 March 2021

PHOTOGRAPH OF THE EVENT



**यशोदा गर्ल्स**  
आर्ट्स अँड कॉमर्स कॉलेज  
स्नेह नगर नागपूर  
महिला अध्ययन केंद्र

विषय : महिला विषयक कायदा  
मार्गदर्शक आयोजक

अध्यक्ष



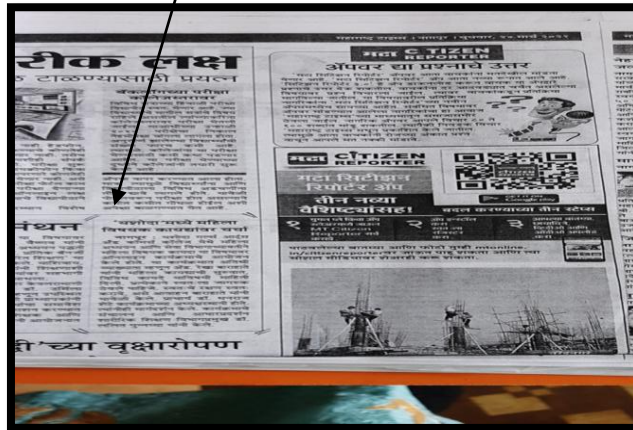
डॉ० धनराज शेते अॅडव्होकेट रेखा बाराहाते  
प्राचार्य



डॉ० ललिता पुन्नय्या  
शारीरिक शिक्षण विभाग प्रमुख



## News of the event





# Gender Equity Awareness on International Women's Day

Date: 08 March 2019

## NOTICE & REPORT OF THE EVENT

07  
Page No. 06 03 19

"सूचना"

महाविद्यालयातील सर्व विद्यार्थिनींना तसेच सर्व महिला प्राध्यापक आणि महिला शिक्षकैतन्व कर्मचारी वर्ग आणि सर्व प्राध्यापक वर्ग आणि शिक्षकैतन्व कर्मचारी वर्गांना सूचित करण्यात येते. समाजशास्त्र विभागातर्फे आंतरराष्ट्रीय महिला दिनाच्या कार्यक्रमा दिनांक 8/03/2019 रोजी रूम क्र. 4 मध्ये सकाळी 11:00 वाजता आयोजित करण्यात आला आहे. वरील कार्यक्रमात अतीथी व्याख्यान देव्याकरीता सौ. मेघा देशपांडे कविचंद्रा आणि सामाजिक कार्यकर्त्या म्हणून उपस्थित राहणार आहेत. कृपया वरील कार्यक्रमात सर्वांची उपस्थिती अनिवार्य आहे.

धन्यवाद

समाजशास्त्र विभाग प्रमुख

PRINCIPAL  
Yashoda Girls Arts & Commerce College,  
Sneh Nagar, Nagpur-15

Department of Sociology  
Yashoda Girls Arts & Commerce College  
Comm. Sec. 4

1. सा. रेवा मेश्राम  
2. प्रा. डॉ. गोविंद ना. रावळकर  
3. विनिता हिंडो  
4. प्रमोद फटींग  
5. ललीता पुनय्या  
6. निरुपा उन्कर  
7. B.R. Shrinani  
8. P.G. Fety  
9. Anant Raut  
10. Mrs. Meshram  
11. C.D. Wale  
12. A.R. Borge  
13. Wajiduddin Ahmed



Purushottam Kharade Health & Education Society's

### Yashoda Girls' Arts & Commerce College, Nagpur

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Tel : 0712 - 2290637 • Fax No. : 0712 - 2290368 • www.ygcngp.org • Email : ygcngp@rediffmail.com



YGC No./SoC/2019-2019

Date 19/03/2019

### यशोदा महाविद्यालयात आंतरराष्ट्रीय महिला दिन संपन्न

स्थानिय यशोदा गर्ल्स आर्ट्स अँड कॉमर्स कॉलेज, स्नेहनगर नागपूर येथे आंतरराष्ट्रीय महिला दिनाच्या कार्यक्रमाचे आयोजन समाजशास्त्र विभागाच्या वतीने दिनांक 08 मार्च 2019 रोजी करण्यात आले. या कार्यक्रमात अतिथी म्हणून सामाजिक कार्यकर्त्या सौ मेघा देशपांडे उपस्थित होत्या. त्यांनी स्त्रियांच्या संदर्भात बोलतांना स्त्रियांची भूमिका ही प्रत्येक क्षेत्रात महत्त्वाची असते असे मार्गदर्शन केले. कार्यक्रमाच्या अख्यस्त्यानी महाविद्यालयाचे प्राचार्य डॉ. धनराज शेटे यांनी आपल्या अध्यक्षीय भाषणात मुलींच्या जिवनात सहभागिता अधिक महत्त्वाची असते. कारण प्रत्येक कुटुंबाच्या विकासात स्त्रिये योगदान अग्रगण्य स्वरूपाचे राहिलेले आहे. असे सांगितले. कार्यक्रमाचे संचालन समाजशास्त्र विभागप्रमुख डॉ. प्रकाश सोनक यांनी केले.

वरील कार्यक्रमानिमित्त इतिहास विभागाचे डॉ. सुर्यकांत कापशीकर यांच्या ऐतिहासिक परिषेध में भारतीय महिला पुस्तकाचे विमोचन करण्यात आले. कार्यक्रम यशस्वी करण्यात डॉ. प्रमोद फटींग, डॉ. सांबारे, प्रा. राजेश घोरे, डॉ. पुनय्या, डॉ. कटरे, प्रा. रेखा मेश्राम, डॉ. के.जी.मेश्राम, डॉ. धुल, डॉ. रावळकर, डॉ. राऊत, डॉ. हिंगे, डॉ. बतकर आणि सर्व विद्यार्थिनींचा सहभाग होता.

प्रती,  
दैनिक संपादक

कृपया वरील बातमी आपल्या वर्तमानपत्रात प्रकाशित करण्यात यावी. हि विनंती.  
धन्यवाद



Principal  
Yashoda Girls Arts & Commerce  
College, Sneh Nagar, Nagpur-15

# Gender Equity Awareness on International Women's Day

Date: 08 March 2019

## BRIEF REPORT OF THE EVENT

Department of Social Science, Yashoda Girls' College organized a "Gender Equity Awareness Program" on the occasion of "International Women's Day on 8<sup>th</sup> march 2019 under the chairmanship of Principal Dr.Dhanraj Shete. Shrimati Megha Deshpande, a Social worker was invited as a chief guest. She guided the students about the importance of "International women's Day" and how the society cannot survive without women. Women qualified in different fields and students of the college were felicitated at the event. Dr.Prakash Sonak Conducted the program whereas Dr.Lalita Punayya proposed a vote of thanks. All the students and staff members were present at the occasion. Dr. Suryakant Kapshikar read "Women in Indian History, at the event.

# Gender Equity Awareness on International Women's Day

Date: 08 March 2019

## PHOTOGRAPH OF THE EVENT



१० १७



# Women's Empowerment program on Right to Feel safe Program

Date: 28 February 2018

NOTICE & REPORT OF THE EVENT

BOARD  
STAG

PAGE:  
DATE: 28/2/18

सूचना

शारीरिक शिक्षण विभाग

महाविद्यालयानील विद्यार्थिनीना सुविध  
करव्यान येने की बृधवार दि. 28/02/2018  
रोज महाविद्यालयान स्वयंम रक्षण कौशल्या पाठशिक्षण  
कार्यक्रम स. 9.00 वा. आयोजित केलेले  
आहे. या कार्यक्रमात विद्यार्थिनींची उपस्थिती  
शनिवारी आहे.

PRINCIPAL  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-16

पा. (वर्गीत) शिव. पु. कुठ्या  
शा. डा. प्रभा. पु. दे. ज.  
डि. ख. से. ल. क.  
B. R. Ghinmine  
Dr. Prakash sonak  
Dr. Kumud S. Mesham  
Amol Rane  
R. L. Mesham

B. Com III  
B. A. I  
B. A. III  
BA Sem III  
B. A. II

THE RIGHT TO FEEL SAFE  
WORKSHOP

महाविद्यालयानील विद्यार्थिनीना आत्मनिर्भर व स्वयंम  
करणे. विद्यार्थिनीना सुरक्षेची भागना विकसीत होऊन  
आत्मविश्वास वाढवा व स्वतःची रक्षा करताना यावी  
या उद्देशाने महाविद्यालयान स्वयंम रक्षण कौशल्या पाठशिक्षण  
कार्यक्रम आयोजित करव्यान आल.  
कार्यक्रमाचे अध्यक्ष उद्घाटन डॉ. पुरुषोत्तम चौधरी  
रीरायड नागपूर यांच्या हस्ते करव्यान आले.  
यांनी विद्यार्थिनीना मार्गदर्शन करताना म्हणाले  
की आपल्यात यशस्वी व्हायचे असल्यास  
परिभ्रमणसोबत मानसीक व्यूहान असणे गरजेचे आहे.  
शारीरिक स्वतःचे रक्षण करवयाच्या कौशल्याविषयी  
मार्गदर्शन केले. कौशल्या आयुक्तान केल्यावर त्यांच्या  
निष्ठासोबत स्तराव करणे असे मान व्यक्त केले.  
पाठशिक्षण श्री. मुकुंद डांगे रीरायड सुपरिटेन्डेंट,  
शारीरिक कोर्ट, गडचिरोली. यांनी आपल्या मार्गदर्शनात  
विद्यार्थिनीना शिस्त, स्वच्छता व स्वकारात्मिक  
विचार हेच आपल्यात यशान्ना शिखरावर  
नेतान असे मान व्यक्त केले.  
यांनी स्वयंम रक्षणाने (ज्यूदो या खेळाद्वारे) विविध  
कौशल्याची माहिती देवून त्यांच्या चमत्काराने  
प्रात्यार्थिक करत दाखविले व विद्यार्थिनींकडून करवून घेतले.  
पुढाची उपद सांगारे यांनी विद्यार्थिनीना मार्गदर्शन  
केले. कार्यक्रमाचे आयोजन पा. ललीता पु. कुठ्या  
शारीरिक शिक्षण विभाग यांनी केले.  
कार्यक्रमाच्या यशस्वीतेकरीता सर्व प्राध्यापकांनी  
सहकार्य केले. या कार्यक्रमात विविध  
महाविद्यालयानील विद्यार्थिनी व महाविद्यालयानील  
विद्यार्थिनी सहभाज होताना.

PRINCIPAL

# Women's Empowerment program on Right to Feel safe Program

Date: 28 February 2018

BRIEF REPORT OF THE EVENT

To empower students self defense skill training workshop called "Right to feel safe" was conducted in Yashoda Girls' College on 28/02/2018. Retired DSP Purshottam chaudhary was invited to guide the students. According to him it is necessary to have mental balance along with hard work and skills without weapon for self defense to be successful. Retired Superintendent district court, Gadchiroli, Mr. Mukund Dange came as an instructor and trained the students. He expressed that hard work; discipline and positive thinking are the trinity of success. Students were given a demonstration of self defense. Principal Dr. Sharad Sambhare guided the students to get benefited with this information. Students also demonstrated what they had learned in front of the Principal.

# Women's Empowerment program on Right to Feel safe Program

Date: 28 February 2018

## PHOTOGRAPH OF THE EVENT



### यशोदा महाविद्यालयात स्वयंरक्षण कौशल्य प्रशिक्षण

नागपूर, ता. १९ : विद्यार्थिनींना आत्मनिर्भर व सक्षम करण्यासाठी यशोदा महाविद्यालयात स्वयंरक्षण कौशल्य प्रशिक्षण कार्यशाळा घेण्यात आली. यशस्वी होण्यासाठी परिश्रमासोबत मानसिक संतुलन तसेच स्वरक्षणासाठी शस्त्राविना कौशल्य असणे गरजेचे असल्याचे मत माजी डी. वाय. एस. पी. डॉ. पुरुषोत्तम चौधरी यांनी व्यक्त केले. गडचिरोली येथील जिल्हा न्यायालयाचे मुकुंद डांगे प्रशिक्षक होते. शिस्त, साधना व सकारात्मक विचार ही यशाची त्रिसूत्री आहे, असे प्रतिपादन त्यांनी केले. तसेच स्वरक्षणाच्या विविध कौशल्यांची माहिती देऊन विद्यार्थिनींकडून प्रात्यक्षिक करवून घेतले. कार्यशाळेत विविध महाविद्यालयांतील विद्यार्थिनीही सहभागी झाल्या होत्या.

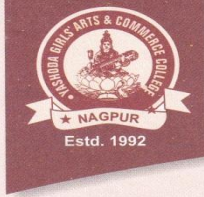


I

# **Appendix-III**

*Programs & Activities  
Integrating Cross- Cutting  
Issues on Professional Ethics*

# Application for organizing visit dated 12-2-2022



Purushottam Khaparde Health & Education Society's

Accredited  
B++  
by NAAC

## Yashoda Girls' Arts & Commerce College, Nagpur

■ Recognized by Government of Maharashtra ■ Affiliated to RTM Nagpur University, Nagpur  
SNEH NAGAR, WARDHA ROAD, NAGPUR - 440 015. (M.S.) INDIA  
■ Tel. : 0712-2290637 ■ Fax No.: 0712- 2290368 ■ Website : www.yashodagirlscollege.edu.in ■ Email : ygc.ngp@rediffmail.com

YGC No./

VTG/1

Date

12/02/2022

To,  
The Director/Chief Auditor,  
Vilas Kulkarni & Associates,  
Nagpur.

Sub: An application for organizing visit to your firm of our students.

Dear, Sir,

As per our Memorandum of Understanding dated 27-06-2020 and as per the talk and consent taken telephonically, we are sending our 14 girls of commerce faculty along with three teachers to visit your firm today on 12-02-2022 at 11.00 am. Sharp. You are requested to share your expertise with the students and provide them the knowledge of the functioning of your firm so that our students of commerce will be benefited by the visit.

1. Seema Vishwakarma
2. Anita Sahu
3. Rani Bilone.
4. Princy Bramhne
5. Anujkumari Sah
6. Himani Misal
7. Kajal Varma
8. Nisha Sahu
9. Nisha Rahangdale
10. Rupali Verma
11. Shena Pathak
12. Apeksha Rajgire
13. Janhvi Moon
14. Shalini Sharma

I expect your co-operation and support in making the visit a successful event.

Thanking you!

Date 12-02-2022.

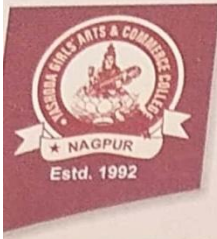
Received  
Vilas Kulkarni  
(V.V. KULKARNI)



Yours faithfully,

PRINCIPAL  
Yashoda Girls Arts & Commerce Collg.  
Sneh Nagar, Nagpur-15

## English Translation of Report



Purushottam Khaparde Health & Education Society's

### Yashoda Girls' Arts & Commerce College, Nagpur



■ Recognized by Government of Maharashtra ■ Affiliated to RTM Nagpur University, Nagpur  
SNEH NAGAR, WARDHA ROAD, NAGPUR - 440 015. (M.S.) INDIA

■ Tel. : 0712-2290637 ■ Fax No.: 0712- 2290368 ■ Website : www.yashodagirlscollege.edu.in ■ Email : ygc.ngp@rediffmail.com

### Activity Report (English Translation) CA. Office Visit Program Report

On 10/02/2022 at 10.30 am, the selected students of B.Com Final year of Yashoda Girls' Arts and Commerce College had a visit to an organization of C. A. Mr. Vilas Kulkarni's. Students learned how audit is done, receipt stories are checked. What deductions are there in income tax and How to fill the return form? The students were given very basic information about this. Mr. Vilas Kulkarni explained the role of auditing to all the students. Students solved the doubts by asking many questions. Head of Department of Commerce, Dr. Pramod Fating, Head of Department of Economics, Dr. Mahendra Katre and Dr. Sudhakar Thool were present on this occasion.

  
Co-ordinator, IQAC  
Yashoda Girls' Arts &  
Commerce College, Nagpur



  
PRINCIPAL  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15

# Letter of appreciation from Kulkarni Associates



VILAS KULKARNI & ASSOCIATES  
CHARTERED ACCOUNTANTS

98, Madhusudan Apartments,  
Pande Layout, Khamla, Nagpur-440025,  
Phone: Mob: 9823583667  
Email: cavvkulkarni@rediffmail.com

To,  
The Principal,  
Yashoda Girls' Arts & Commerce College,  
Sneh Nagar, Nagpur.

Sub: Letter of appreciation.  
Ref: Letter of thanks received from you dated 12-02-2022.


Dear Sir,

The girls of commerce faculty from your institution visited our firm as per our MoU signed dated 27-06-2020 and have taken knowledge of the functioning of the firm being the part of their curriculum. It was a very good experience for us in the form of our social responsibility. It was a great pleasure in sharing our expertise with the new and budding youths taking interest in developing their career and becoming ready for the national development. I wish my good wishes for the future of these girls from all the members of our firm.

Date: 14-02-2022

Yours faithfully,



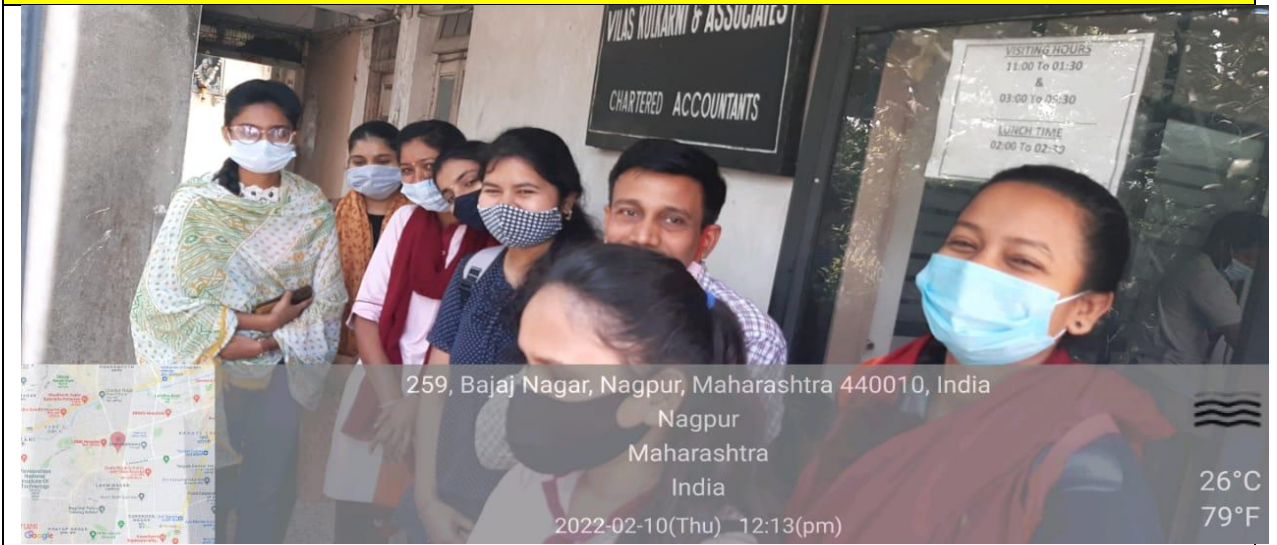
  
(V.V. KULKARNI)  
Vilas Kulkarni & Associates,  
Nagpur

## Photographs of the visit





## Photographs of the visit





## Report of the Bank Visit dated 26-2-2020



Purushottam Khaparde Health & Education Society's

### Yashoda Girls' Arts & Commerce College, Nagpur



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SNEH NAGAR, WARDHA ROAD, NAGPUR - 440 015. (M.S.) INDIA

■ Tel. : 0712-2290637 ■ Fax No.: 0712- 2290368 ■ Website : www.yashodagirlscollege.edu.in ■ Email : ygc.ngp@rediffmail.com

### Report of the Visit Bank visit 26/02/2020

As per MoU signed on 1st february 2020 between Yashoda Girls' Arts and Commerce College and Bank of Mharashtra, Nagpur a bank visit to Bank of Mharashtra, Devnagar, was organized by the economics and commerce department of the college on 26<sup>th</sup> February 2020. Bank Manager, Bank of Maharashtra, Devnagar branch Mr.Santosh Rangirvan guided the students about banking process of account opening, online banking, use of debit card, credit card etc. he also explained different schemes run by the bank for girls, student, teachers, employment schemes, locker facilities, zero balance account etc.students cleared their doubts by asking questions to him.

  
Co-ordinator, IQAC  
Yashoda Girls' Arts &  
Commerce College, Nagpur



  
PRINCIPAL  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15



## Yashoda Girls' Arts & Commerce College

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

NAAC Accreditation B++ with 2.82 CGPA

Sneh Nagar, Wardha Road, Nagpur. 440015

### PHOTOGRAPH

Bank Visit Dated 26-02-2020







# Yashoda Girls' Arts & Commerce College

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

NAAC Accreditation B++ with 2.82 CGPA

Sneh Nagar, Wardha Road, Nagpur. 440015

## PHOTOGRAPH

Bank Visit Dated 26-02-2020







## Yashoda Girls' Arts & Commerce College

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

NAAC Accreditation B++ with 2.82 CGPA

Sneh Nagar, Wardha Road, Nagpur. 440015

### PHOTOGRAPH

Bank Visit Dated 04-02-2022







# Yashoda Girls' Arts & Commerce College

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

NAAC Accreditation B++ with 2.82 CGPA

Sneh Nagar, Wardha Road, Nagpur. 440015

## PHOTOGRAPH

Bank Visit Dated 04-02-2022



## Report of the Visit to Industry dated 14-3-2022



Purushottam Khaparde Health & Education Society's

### Yashoda Girls' Arts & Commerce College, Nagpur



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SNEH NAGAR, WARDHA ROAD, NAGPUR - 440 015. (M.S.) INDIA

■ Tel. : 0712-2290637 ■ Fax No.: 0712- 2290368 ■ Website : www.yashodagirlscollege.edu.in ■ Email : ygc.ngp@rediffmail.com

### Report of the activity Factory visit to Bharat Plastics Ltd

As per MoU signed between Yashoda Girls Arts and Commerce College and Bharat Plastic limited, Factory visit to Bharat Plastics Ltd. Hingna was organized by the Commerce department of Yashoda Girls' College for economics, home economics and Commerce students on 14<sup>th</sup> march 2022. Students enthusiastically participated in the visit and got to learn the processing and production process in the industry.

Total 43 students and 5 teachers visited the place. Dr. Amol Raut, Dr. Lalita Punayya, Dr. Pramod Fating, Dr. K.G.Meshram guided the students and they were appreciated by the factory persons.

  
Co-ordinator, IQAC  
Yashoda Girls' Arts &  
Commerce College, Nagpur



  
PRINCIPAL  
Yashoda Girls Arts & Commerce College,  
Sneh Nagar, Nagpur-15

## Visit to Industry dated 14-3-2022

### List of students visited

To,  
The Principal,  
Yashoda Girls' Arts & Commerce College,  
Nagpur.

Sub: Regarding the industrial visit to Bharat Plastic Industries.

Dear Sir,

As you are well aware of the fact that as per our MoU our commerce department have organized a industrial visit today to Bharat Plastics Ltd. Hingana. The following students are participating in the visit. The names and signatures of them are as under:-

Sr. No.	Name of students and teachers going for visit.	Signature
	Payal Kamble	Payal
	Reiyanka Kamble	R Kamble
	Seema Vishwakarma	Seema
	Poojey Brahmbe	Poojey
	Manisha Sahu	Manisha
	Shivani Tiwari	Shivani
	Ruchi Tiwari	Ruchi
	Ranj W. Bilone	Ranj
	Laxmi C. Sulekhe	Laxmi
	Shweta S. Mankar	Shweta
	Vaishnavi A. Bhat	Vaishnavi
	Shaili H. Ukey	Shaili
	Nisha D. Shelke	Nisha
	Bonali K. Gadekar	Bonali






# Visit to Industry dated 14-3-2022

## List of students visited

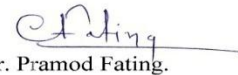
pallavi .s. Misal	<del>B. Misal</del>
Prithi K. Ujkey	Prithi
Aditi G. Nimbalkar	Aditi
Manita N. Shahu	<del>M</del>
Ankita O. Khadse	<del>Khadse</del>
Tashu .R. Puram	<del>Tashu</del>
Muskan .R. Mishra	Muskan
Roshni .R. Gupta	<del>R Gupta</del>
Prinyani .V. Janzod	<del>Prinyani</del>
Tanisha .P. Bondade	<del>Tanisha</del>
Suhani S. Tidke	Suhani
Swati S. Dikhare	<del>Swati</del>
Devyani J. Raut	<del>Devyani</del>
Tanya A. Gajbhiye	Tanya
Soni G. Singh.	Soni
Shagun D. Upadhyay	<del>Sh</del>
Nikita J. Shahu	<del>NK</del>
Nupur S. Dubey	<del>NS</del>

Received & Approved  


Date 14-3-2021

**PRINCIPAL**  
 Yashoda Girls Arts & Commerce College  
 Sneh Nagar, Nagpur-15

  
 (Dr. R. G. Meshram)

  
 Dr. Pramod Fating.

Bharat Plastic Industries  
  
 Proprietor



## Visit to Industry dated 14-3-2022

### Letter of appreciation from the industry owner

To  
**The Principal,**  
**Yashoda Girls' Arts & Commerce College,**  
**Sneh Nagar, Nagpur.**

Sub: Letter of Appreciation.

Dear Sir,

I am very much pleased to inform you that the students of your institution visited our Bharat Plastic Industry, Hingna Nagpur today on 14-3-2021 as per the MoU signed today. They were very much enthusiastic to know the production process and other processing in the industry. We shared a lot of information with your students with related to the functioning of our industry. It was a great pleasure interacting with your students which was a very good experience for us and it also provided us the sense of fulfillment of social responsibility of the industry to create a good entrepreneurs for the development of the nation and to create a responsible citizen by sharing the expertise of each other for the better future of India.

I wish good wishes to all your students for their bright future.

Thanking you.

Date 14-03-2021

Yours faithfully,

Bharat Plastic Industries



Proprietor

## Photographs of the Visit





## Photographs of the Visit





## Photographs of the Visit



# **Appendix-IV**

*Programs & Activities  
Integrating Cross- Cutting  
Issues on Human Values*



Mask and Sanitizer Distribution in Hutment Area for Poor

Date Activity-15-5-2021

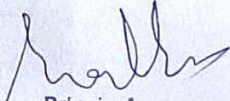
Report of the Event

शनिवार दिनांक १५/०५/२०२१

कार्यक्रमाचे नाव : मास्क व सॅनिटायझर वितरण मोहीम

आयोजक : राष्ट्रीय सेवा योजना विभाग

महाविद्यालयातील राष्ट्रीय सेवा योजना विभागातर्फे शनिवार दिनांक १५/०५/२०२१ रोजी मास्क व सॅनिटायझर वितरण मोहीम ऑरेंज सिटी हॉस्पिटल जवळील दन्तेस्वरी वस्तीत राबवण्यात आले. तेथील मजूर लोकांना मास्क व सॅनिटायझर वाटप करण्यात आले. या मोहिम अंतर्गत गरजू मजूर वर्गांना मास्क व सॅनिटायझर या वस्तूचा लाभ मिळाला. तसेच महाविद्यालयातील शिक्षकेतर कर्मचारी व निवडक विद्यार्थिनींना मास्क व सॅनिटायझर वाटप करण्यात आले. या प्रसंगी महाविद्यालयाचे प्राचार्य डॉ. धनराज शेटे, राष्ट्रीय सेवा योजना कार्यक्रम अधिकारी डॉ. ललिता पुत्रय्या, डॉ. प्रकाश सोनक, सदस्य डॉ. महेंद्र कटारे व महाविद्यालयातील निवडक विद्यार्थिनी उपस्थित होत्या.



Principal

Yashoda Girls Arts & Commerce College  
Sheh Nagar, Nagpur-15.



## Mask and Sanitizer Distribution in Hutment Area for Poor

Date Activity-15-5-2021

Photographs of the Event



News of the event





# Covid-19 RTPCR Test- 5-1-2022

## Report of the Activity

Purushottam Khaparde Health & Education Society's  
**Yashoda Girls' Arts & Commerce College**

Accredited B++ with 2.82 CGPA for first cycle by NAAC  
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

Sneh Nagar, Wardha Road, Nagpur 440015

Tel: 0712 2290637 Fax: 0712 2290368

www: yashodagirlscollege.edu.in ygc.ngp@rediffmai.com

बुधवार दिनांक ०५/०१/२०२२

कार्यक्रमाचे नाव : COVID TESTING

आयोजक : राष्ट्रीय सेवा योजना

कोरोनाचा प्रादुर्भाव लक्षात घेता नागपूर महानगरपालिका (आरोग्य विभाग) लक्ष्मीनगर झोन नागपूर व महाविद्यालयातील राष्ट्रीय सेवा योजना विभागातर्फे बुधवार दिनांक ०५/०१/२०२२ रोजी महाविद्यालयात COVID-19 R.T.P.C.R TEST मोहीम राबवण्यात आले. महाविद्यालयातील प्राध्यापक, शिक्षकेतर कर्मचारी व विद्यार्थिनीनिनी COVID TEST करून घेतली. या मोहीम चे आयोजन प्राचार्य डॉ. धनराज शेते सरांच्या मार्गदर्शनात करण्यात आले. मोहीम यशस्वीतेकारिता महानगरपालिका लक्ष्मीनगर झोन नागपूर तर्फे A.N.M पौर्णीमा सहारे व काजल मून तसेच यशोदा महाविद्यालयातील डॉ. शरद सांबारे, प्रा. राजेश घोगरे डॉ. ललिता पुन्नय्या, डॉ. महेंद्र कटरे, व विद्यार्थिनीचे सहकार्य लाभले.

  
Principal  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15.



# Covid-19 RTPCR Test- 5-1-2022

## Photographs of the Activity





# Covid Vaccination Drive- 10-01-2022

## Report of the Activity

Purushottam Khaparde Health & Education Society's  
**Yashoda Girls' Arts & Commerce College**

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Sneh Nagar, Wardha Road, Nagpur 440015

Tel. 0712 2290637 Fax: 0712 2290368

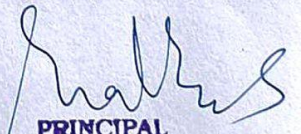
www: yashodagirlscollege.edu.in ygc.ngp@rediffmai.com

सोमवार दिनांक १०/०१/२०२२

कार्यक्रमाचे नाव : एकदिवसीय कोविड लसीकरण मोहीम

आयोजक : यशोदा गर्ल्स आर्ट्स अँड कॉमर्स कॉलेज नागपूर

यशोदा गर्ल्स आर्ट्स अँड कॉमर्स कॉलेज नागपूर द्वार महाविध्यालयीन विद्यार्थीनिमध्ये कोरोनाचा संसर्ग टाळण्यासाठी सोमवार दिनांक १०/०१/२०२२ रोजी दुपारी १२.०० वाजता पासूनते ४.०० वाजेपर्यंत एकदिवसीय कोविड लसीकरण मोहीम आयोजित करण्यात आली. या एकदिवसीय कोविड लसीकरण मोहीमेत महाविध्यालयातील १५ ते १८ या वयोगटातील ८६ विद्यार्थिनीनि कोविड लसीकरण केले. त्याचप्रमाणे ०५ पालकांनी शुद्धा या लसीकरण मोहीमेत सहभागी होऊन स्वतःचे लसीकरण केले. हि लसीकरण मोहीम यशस्वी करण्याकातीता नागपूर महानगर पालिका, लक्ष्मी नगर विभागाचे वैद्यकीय अधिकारी डॉ.सुमित कांबळे व सुनील मेश्राम यांच्या नेतृत्वाखाली वैद्यकीय चमूने विशेष प्रयत्न केले. त्याचप्रमाणे राष्ट्रीय सेवा योजनेच्या समन्वयक डॉ. ललिता पुन्नय्या यांच्या नेतृत्वाखाली राष्ट्रीय सेवा योजनेचे स्वयंसेवकांनी शुद्धा मोहीमेच्या सफलतेसाठी परिश्रम घेतले. महाविध्यालयाचे प्राचार्य डॉ. धनराज शेटे यांच्या योग्य मार्गदर्शनाखाली एकदिवसीय कोविड लसीकरण मोहीम यशस्वीरीत्या पार पडली.

  
PRINCIPAL  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15



# Covid Vaccination Drive- 10-01-2022

## Photographs of the Activity







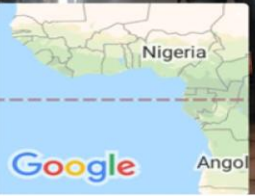
**Nagpur, Maharashtra, India**  
 2265A27A, near Jogger's Park, New Sneh Nagar, Nagpur, Maharashtra  
 440015, India  
 Lat 21.107829°  
 Long 79.067514°  
 15/01/22 01:01 PM

GPS Map Camera



**Nagpur, Maharashtra, India**  
 2265A27A, near Jogger's Park, New Sneh Nagar, Nagpur, Maharashtra  
 440015, India  
 Lat 21.107829°  
 Long 79.067514°  
 15/01/22 12:38 PM

GPS Map Camera



**Nagpur, Maharashtra, India**  
 1479/52/31B, New Sneh Nagar, Nagpur, Maharashtra 440015, India  
 Lat 21.108234°  
 Long 79.067958°  
 15/01/22 12:56 PM

GPS Map Camera

## Youth Awareness program for Students on 'Sadbhavana Diwas' on Rajiv Gandhi Birth Anniversary

Date: 20 August, 2021

Photographs of the Activity



*Teachers, Students and members of the Non-teaching staff participated in the Sadbhavana Day celebration on the occasion of Rajiv Gandhi Birth Anniversary. Dr. Dhanraj Shete, Principal of the college also guided the students on the occasion.*

## Youth Awareness program for Students on 'Sadbhavana Diwas' on Rajiv Gandhi Birth Anniversary – Brief Report

*Youth Awareness Program was organized on the occasion of Rajiv Gandhi Birth Anniversary on 20 August, 2021 to celebrate 'Sadbhavna Diwas'. Prof. Rajesh Ghogre guided the students and explained the importance of the day. He called upon the students to respect each other and India is the nation in which the people of different class, religion, creed and classes live together. Dr. Dhanraj Shete, Principal of the College also talked about the contribution of Rajiv Gandhi for the development fo the nation and also how he has taken decision to bring computer revolution in the nation. Total 13 teachers and 36 girls students of the institution participated in the program. The program was conducted taking every precaution of safe distance. Dr. Suryakant Kapshikar conducted the program whereas Dr. Lalita Punnaya proposed vote of than*





# Yashoda Girls' Arts & Commerce Coll

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur  
NAAC Accreditation B++ with 2.82 CGPA  
Sneh Nagar, Wardha Road, Nagpur. 440015

## Oath of National Unity taken on National Unity Day

Date: 31 October, 2021

Number of Teachers Participated: All staff members

Number of Students Participated: All the NSS Volunteers and other Students

## Circular/ Notice and the Report of the program

गुरुवार दिनांक २८/१०/२०२१

**NOTICE**


राष्ट्रीय सेवा योजना  
राष्ट्रीय एकता दिवस

महाविद्यालयातील सर्व प्राध्यापकांना व विद्यार्थिनींना सूचित करण्यात येते कि राष्ट्रीय सेवा योजना विभागातर्फे महाविद्यालयात रविवार दिनांक ३१/१०/२०२१ रोजी "सरदार वल्लभभाई पटेल जयंती" निमित्त "राष्ट्रीय एकता दिवस शपथ ग्रहण" कार्यक्रम आयोजित केला आहे. सर्वांची उपस्थिती अनिवार्य आहे.

वेळ : सकाळी ०९.१५ वाजता

टीप : मानक परिधान करणे, सुरक्षित अंतर, सॅनीटाईज या सर्व नियमांचे पालन करणे आवश्यक आहे.

राष्ट्रीय सेवा योजना समिती सदस्य  
डॉ. ललिता पुत्रय्या  
डॉ. प्रकाश सोनक  
डॉ. महेन्द्र कटरे  
डॉ. प्रमोद फटिंग

  
PRINCIPAL  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-45

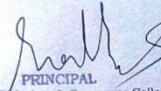
Purushottam Khaparde Health & Education Society's  
**Yashoda Girls' Arts & Commerce College**  
Accredited B++ with 2.82 CGPA for first cycle by NAAC  
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)  
Sneh Nagar, Wardha Road, Nagpur 440015  
Tel. 0712 2290637 Fax: 0712 2290368  
www.yashodagirlscollege.edu.in ygc.ngp@rediffmail.com

रविवार दिनांक ३१/१०/२०२१

कार्यक्रमाचे नाव : "सरदार वल्लभभाई पटेल जयंती"

आयोजक : राष्ट्रीय सेवा योजना विभाग

महाविद्यालयात राष्ट्रीय सेवा योजना विभागातर्फे रविवार दिनांक ३१/१०/२०२१ रोजी "सरदार वल्लभभाई पटेल जयंती" निमित्त राष्ट्रीय एकता दिवस कार्यक्रम आयोजित केला. सर्वप्रथम प्राचार्य डॉ. धनराज शेते सर यांच्या हस्ते सरदार वल्लभभाई पटेल यांच्या प्रतिमेस मान्यार्पण करण्यात आले. त्यांनी सरदार वल्लभभाई पटेल यांच्या जीवनावर प्रकाश टाकला. त्यांचे आदर्श समोर ठेवावे व एक चांगले नागरिक बनण्याचा प्रयत्न करावा असे मत त्यांनी व्यक्त केले. राष्ट्राची सुरक्षा एकता आणि अखंडता मजबूत करण्यास आपण प्रतिबद्ध आहोत त्यासाठी आपण प्रयत्नशील असावे. असे मत प्रा. राजेश घोसरे यांनी आपल्या भाषणात व्यक्त केले. त्यानंतर "राष्ट्रीय एकता दिवस शपथ" ग्रहण करण्यात आले. सर्व प्राध्यापकांनी सरदार वल्लभभाई पटेल यांच्या प्रतिमेस पुष्प अर्पण केले. कार्यक्रमाचे संचालन व आभार डॉ. ललिता पुत्रय्या यांनी केले. या कार्यक्रमात प्राचार्य डॉ. धनराज शेते, डॉ. शरद सांबारे, प्रा. राजेश घोसरे, व इतर सर्व प्राध्यापकांनी सहभाग घेतला. कार्यक्रमाच्या यशस्वीतेकरिता डॉ. महेंद्र कटरे व डॉ. ललिता पुत्रय्या यांनी प्रयत्न केले. कार्यक्रमात सर्व प्राध्यापकांनी मानक परिधान करून, सुरक्षित अंतर, सॅनीटाईज या सर्व नियमांचे पालन केले.

  
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Sneh Nagar, Nagpur-15

## Oath of National Unity taken on National Unity Day Date- 31 October, 2021- Brief Report

*The National Unity Day program was organized by the NSS of the institution on the occasion of Sardar Vallabhbhai Patel Birth Anniversary on 31<sup>st</sup> of October, 2021. Dr. Dhanraj Shete, Principal of the College garlanded the image of Vallabhbhai Patel and he explained the contribution of Patel to the Unity among the different religions of India. He also explained the need to work for the progress of India with the sense of Unity and how we have to maintain unity among the multiple diversities in India. Diversity and Unity are the two ends of arrows but they are the Indians who bring together these ends of arrow and live with the sense of Universal brotherhood. This view was expressed by Prof. Rajesh Ghogre on the occasion. Then the students and staff members took oath of maintaining National Unity. Dr. Prakash Sonak conducted the program and Dr. Punnaya proposed vote of thanks.*

## Oath of National Unity taken on National Unity Day Date- 31 October, 2021- Photographs of the Activity



***The staff members and the Principal as well as the students celebrating the National Unity Day.***



***All the students, Staff and the members of non teaching staff taking oath of National unity.***



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### Constitutional Awareness program on the Constitution Day

**Date: 26-11-2021**

**Number of Teachers present: 16**

**Number of Students Present: 198**

### Report of the Program

#### Purushottam Khaparde Health & Education Society's Yashoda Girls' Arts & Commerce College

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शुक्रवार दिनांक २६/११//२०२१

कार्यक्रमाचे नाव : संविधान दिन

आयोजक : राष्ट्रीय सेवा योजना व राज्यशास्त्र विभाग

महविद्यालयात राष्ट्रीय सेवा योजना राज्यशास्त्र विभाग विभागा तर्फे शुक्रवार दिनांक २६/११/२०२१ रोजी दुपारी १२.०० वाजता संविधान दिनानिमित्त कार्यक्रमाला आयोजन करण्यात आले. कार्यक्रमाचे अध्यक्ष महविद्यालयाचे प्राचार्य डॉ. धनराज शेते सर तर प्रमुख वक्ते महविद्यालयातील राज्यशास्त्र विभाग प्रमुख डॉ. शरद सांबारे, आणि कनिष्ठ महविद्यालयातील राज्यशास्त्र विभाग प्रमुख प्रा. राजेश घोरे उपस्थित होते. कार्यक्रमाच्या प्रारंभी मान्यवरांच्या हस्ते भारतीय संविधानाचे शिल्पकार डॉ. बाबासाहेब आंबेडकर यांच्या प्रतिमेस माल्यार्पण करण्यात आले. प्रत्येक विद्यार्थ्यांनी भारतीय संविधान अंगीकृत करून त्याचे पालन करायला पाहिजे असे आव्हान प्राचार्य डॉ. धनराज शेते सरांनी केले. तर संविधानाचा अभ्यास केल्याशिवाय आपला सर्वांगीण विकास होणार नाही असे उद्गार प्रा. राजेश घोरे यांनी व्यक्त केले. या प्रसंगी डॉ. शरद सांबारे यांनी भारतीय संविधान प्रास्ताविकेचे वाचन केले. या कार्यक्रमाचे संचालन राष्ट्रीय सेवा योजना प्रमुख डॉ. ललिता पुन्यया व आभार इतिहास विभाग प्रमुख डॉ. सुर्यकांत कापसिकर यांनी केले. संविधान दिनाच्या कार्यक्रमाला महविद्यालयातील सर्व प्राध्यापक, शिक्षकेत्तर कर्मचारी तसेच विद्यार्थ्यांनी मोठ्या संख्येने उपस्थित होत्या. कार्यक्रमात सर्वांनी मास्क परिधान करून, सुरक्षित अंतर, सॅनीटाईज या सर्व नियमांचे पालन केले.

  
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Sneh Nagar, Nagpur-15

### Brief Report of the Program

*The constitutional awareness day was observed on 26/11/2021 by the department of political Science and NSS of the institution. The students took oath to follow the constitutional rules on the occasion. Dr. Dhanraj Shete, principal of the college explained the importance of the constitution and the contribution of Dr. Ambedkar who played very important role in composing the constitution of India. He also appealed the students to abide by all the regulations of the constitution and without it the future of Indian democracy is in danger. The program was conducted by Dr. Lalita Punnaya while Dr. Kapshikar proposed vote of thanks.*



# Constitutional Awareness program on the Constitution Day

Date: 26-11-2021





# **Appendix-V**

*Programs & Activities  
Integrating Cross- Cutting  
Issues Environment and  
Sustainability*

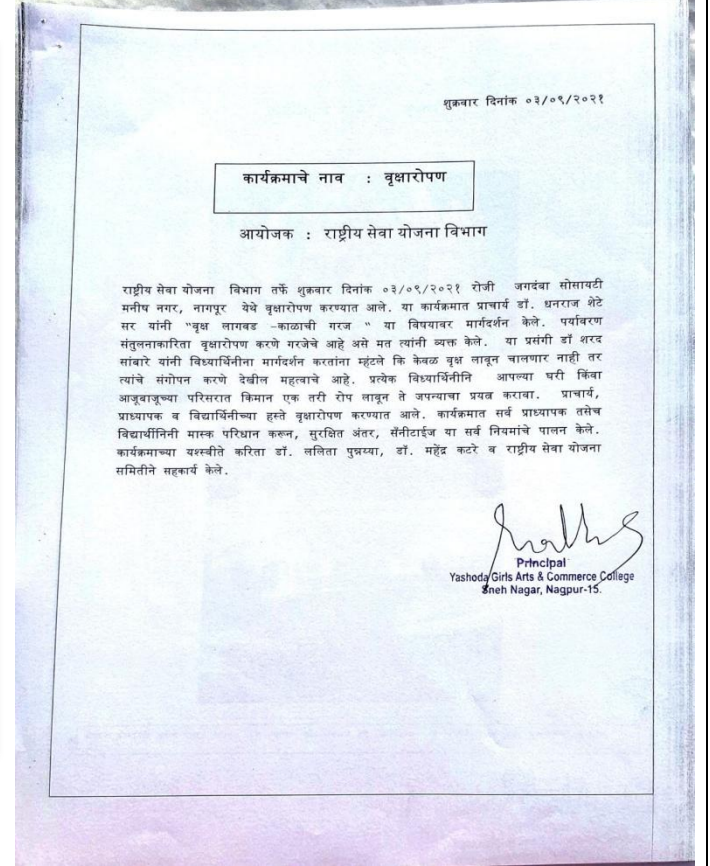
## Tree Plantation Program by NSS in Jagadamba Society, Manish Nagar,

Nagpur

Date: 3 September, 2021



Dr. Dhanraj Shete, Principal of the College planting tree at Jagadamba Society, Garden.



## Tree Plantation Program by NSS in Jagadamba Society, Manish Nagar, Nagpur- Brief Report of the activity

*The NSS Unit of the Institution organized Tree Platanion Drive in Jagadamba Society area of Manish Nagar, Nagpur on 3<sup>rd</sup> of Septmeber, 2021 in which total 15 students and 5 teachers participated. The area near the garden was devoid of trees. When this fact was brought to the notice of NSS unit of the college by one of the staff members, it was decided to conduct tree plantation drive in the area around garden in Manish Nagar so that the people coming in the garden could take the advantage of the trees in future. The responsibility of watering the trees regularly was also given to some people whose residence was close to the garden. Dr. Dhanraj Shete, Principal of the College was present on the occasion who encouraged the students to plant trees*

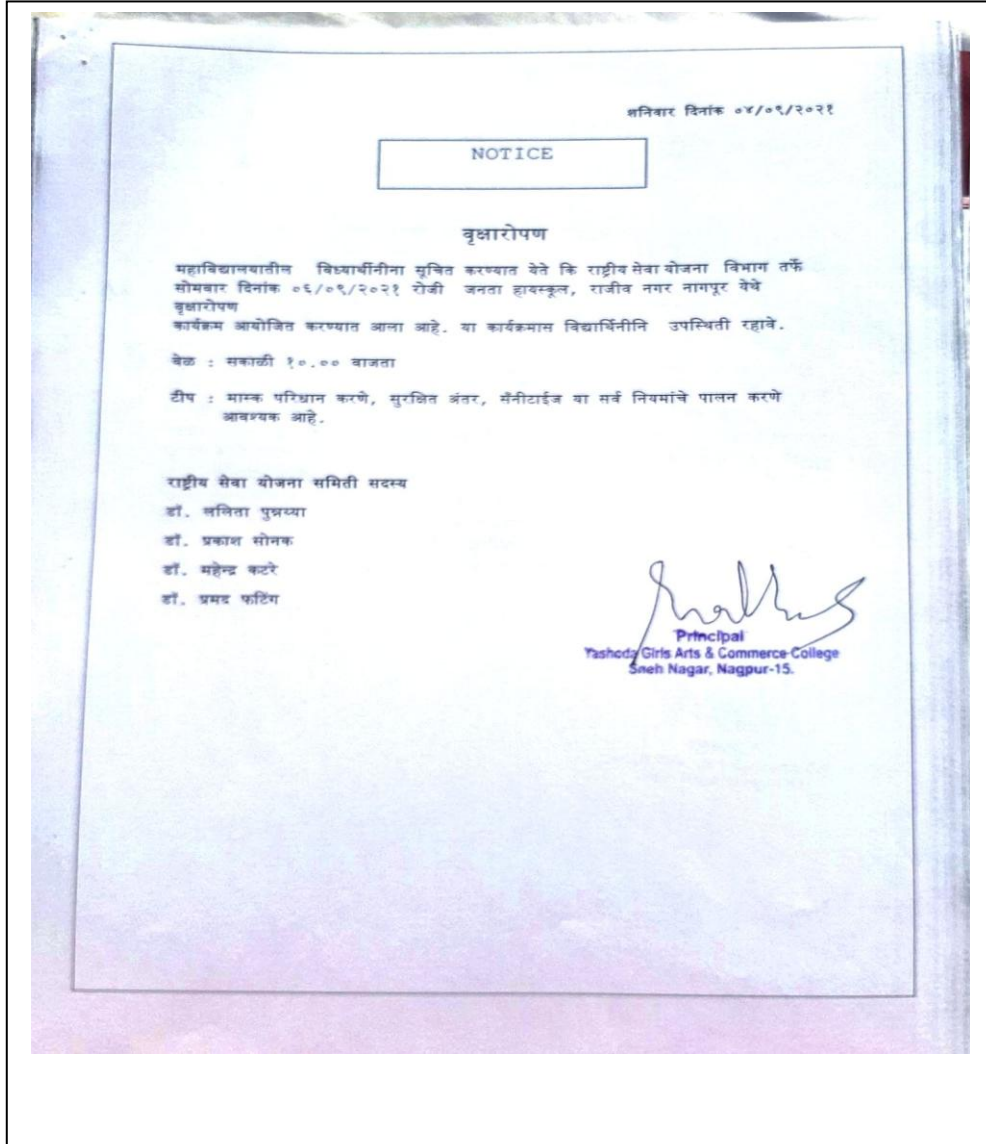
# Tree Plantation Program by NSS in Janata Highschool Premises at Rajio Nagar, Nagpur

Date: 6 September, 2021

Number of Teachers Participated: 5

Number of Students Participated: 22 Students

## Circular/ Notice of the Program





**Tree Plantation Program by NSS in Janata Highschool Premises at Rajio Nagar, Nagpur**  
**Date: 6 September, 2021**  
**Photographs of the Activity**



**Tree Plantation Program by NSS in Janata Highschool Premises at Rajio Nagar, Nagpur- Brief Report**

*The NSS Unit of the Institution organized Tree Plation Program at Janata Highschool Premises, in Rajio Nagar on 6<sup>th</sup> of Septmeber, 2021 in which total 22 students and 5 teachers participated. The premises of the school was devoid of trees. When this fact was brought to the notice of NSS unit of the college by one of the teachers of Janata School invited as guest for the program, it was decided to conduct tree plantation drive there. The responsibility of watering the trees regularly and for taking care was also given to the staff members of the school. Dr. Dhanraj Shete, Principal of the College, Dr. Sharad Sambare, Dr. Mahendra Katre, Dr. Pramod Fating and Dr. Lalita Punnaya took efforts for the success of the event.*

# Awareness Program and Awareness Rally on the occasion of World Ozone Day

Date: 21 September, 2021

Number of Teachers Participated: 7

Number of Students Participated: 44 Students

## Circular/ Notice of the Program



### Yashoda Girls' Arts & Commerce College

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Sneh Nagar, Wardha Road, Nagpur. 440015

मंगळवार दिनांक १४/०९/२०२१

#### NOTICE

#### ओझोन डे

महाविद्यालयातील विद्यार्थिनीना सूचित करण्यात येते कि राष्ट्रीय सेवा योजना विभाग तर्फे गुरुवार दिनांक १६/०९/२०२१ रोजी महाविद्यालयात ओझोन डे निमित्त कार्यक्रम आयोजित करण्यात आला आहे. या कार्यक्रमास विद्यार्थिनीनि उपस्थिती रहावे.

वेळ : सकाळी ११.०० वाजता

टीप : मास्क परिधान करणे, सुरक्षित अंतर, सॅनीटाईज या सर्व नियमांचे पालन करणे आवश्यक आहे.

राष्ट्रीय सेवा योजना समिती सदस्य

डॉ. ललिता पुत्रय्या

डॉ. प्रकाश सोनक

डॉ. महेन्द्र कटरे

डॉ. प्रमद फटिंग

  
Principal  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15.



# Awareness Program and Awareness Rally on the occasion of World Ozone Day

Date: 21 September, 2021

## Photographs of the Activity



*Students and Teachers of the institution participated in Awareness Rally on Ozone Day and also conducted Tree Plantation in the premises of the institution*





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# Online 'Save the Planet by choosing right food' awareness Program on National Service Scheme Day

Date: 24 September, 2021

Number of Teachers Participated: 7

Number of Students Participated: 135 Students

## Circular/ Notice of the Program

मंगळवार दिनांक २१/०९/२०२१

**NOTICE**

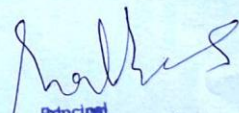
राष्ट्रीय सेवा योजना दिन

महाविद्यालयातील सर्व विद्यार्थिनीना सूचित करण्यात येते कि, शुक्रवार दिनांक २४/०९/२०२१ रोजी राष्ट्रीय सेवा योजना दिनानिमित्त यशोदा गर्ल्स' आर्ट्स अँड कॉमर्स कॉलेज व विगन आउटरिच इंडिया संस्था द्वारे **ONLINE** सत्राचे आयोजन केलेले आहे. या सत्रात " **FOOD-PLANET-HEALTH** (प्राणी आणि पर्यावरणावर भोजनाच्या आवडीचे प्रभाव /जनावरो एवं पर्यावरण पर भोजन कि पसंत के प्रभाव)" या विषयावर मार्गदर्शन केले जाईल. सर्वांची उपस्थिती अनिवार्य आहे.

मार्दर्शक : कोमल तेहलान  
वेळ : १.०० ते २.००

टीप : १. नाव नोंदणी करिता लिंक पाठवत आहे. सर्वांनी नाव नोंदवावे. त्यानंतरच तुमच्या **E.Mail** वर लिंक पाठवण्यात येईल.  
२. सत्रात उपस्थित झाल्यानंतर तुम्हाला प्रमाणपत्र देण्यात येईल.

राष्ट्रीय सेवा योजना समिती  
१. प्रा. डॉ. ललिता पुत्रया  
२. प्रा. डॉ. प्रकाश सोनक  
३. प्रा. डॉ. महेन्द्र कटरे  
४. प्रा. डॉ. प्रमोद फटिंग

  
Principal  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15.

# Online 'Save the Planet by choosing right food' awareness Program on National Service Scheme Day

Date: 24 September, 2021  
Photographs of the Activity



# Online 'Save the Planet by choosing right food' Food awareness Program on National Service Scheme Day

Date: 24 September, 2021  
Brief Report of the Activity

**Brief- Report- Online Health Awareness program entitled 'Save the Planet by Choosing Right good was organized on the occasion of NSS Day in collaboration with Vegan Foundation on 24 September, 2021 to celebrate the NSS Day. Almost all the NSS volunteers participated in the program. They were given information regarding the right choice of good for all living beings on the earth. On this occasion the Principal guided the students regarding the importance of the NSS Day.**



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### Cleanliness Drive in Sneh Nagar Area and Rally for Cleanliness

Date: 4 October, 2021

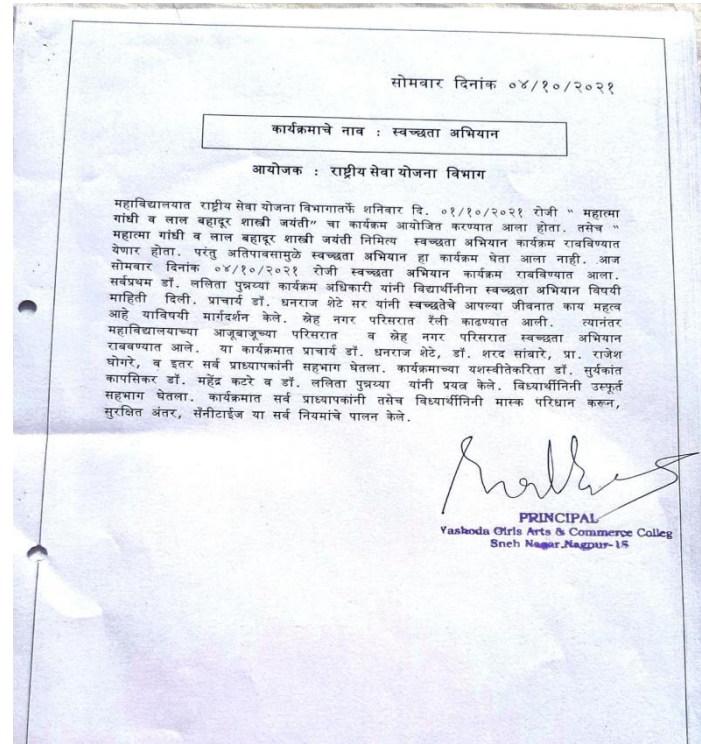
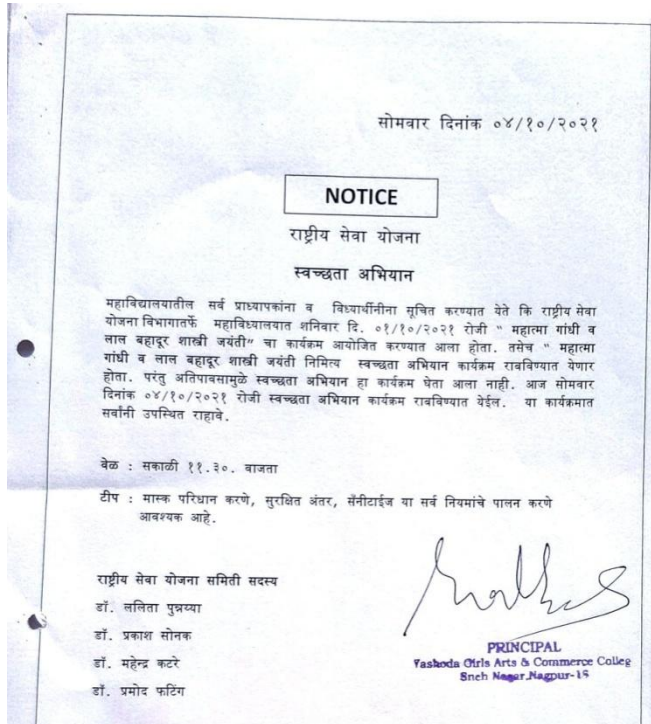
Number of Teachers Participated: 7

Number of Students Participated: NSS Volunteers of the institution

#### Circular/ Notice of the Program and the Report of the program

##### Notice/Circular

##### Report



### Cleanliness Drive in Sneh Nagar Area and Rally for Cleanliness

#### Brief Report of the Activity

*Cleanliness Drive was conducted by the NSS Unit of the Institution in Sneh Nagar Area in addition to the Cleanliness Awareness Rally was also taken out on 4<sup>th</sup> of October, 2021. In fact this program was scheduled on 2<sup>nd</sup> of October on the occasion of Gandhi Jayanti but due to the rainfall condition the rally could not be taken out and the cleanliness drive could not be conducted. Therefore, this program was taken on 4<sup>th</sup> of October, 2021. The NSS Volunteers, staff members and the Principal of the college took active part in the program as well as in the rally.*



# Cleanliness Drive in Sneh Nagar Area and Rally for Cleanliness

Date: 4 October, 2021

## Photographs of the Activity



*The NSS Volunteers of the Institution doing the Cleanliness in Sneh Nagar Area as well as participated in the rally spreading the message of cleanliness through slogans. The event demarcated the clean India Mission and its message to the public at large on the occasion of Mahatma Gandhi Birth Anniversary.*



## Yashoda Girls' Arts & Commerce Coll

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur  
NAAC Accreditation B++ with 2. 82 CGPA  
Sneh Nagar, Wardha Road, Nagpur. 440015

### Fit India Rally of NSS Volunteers

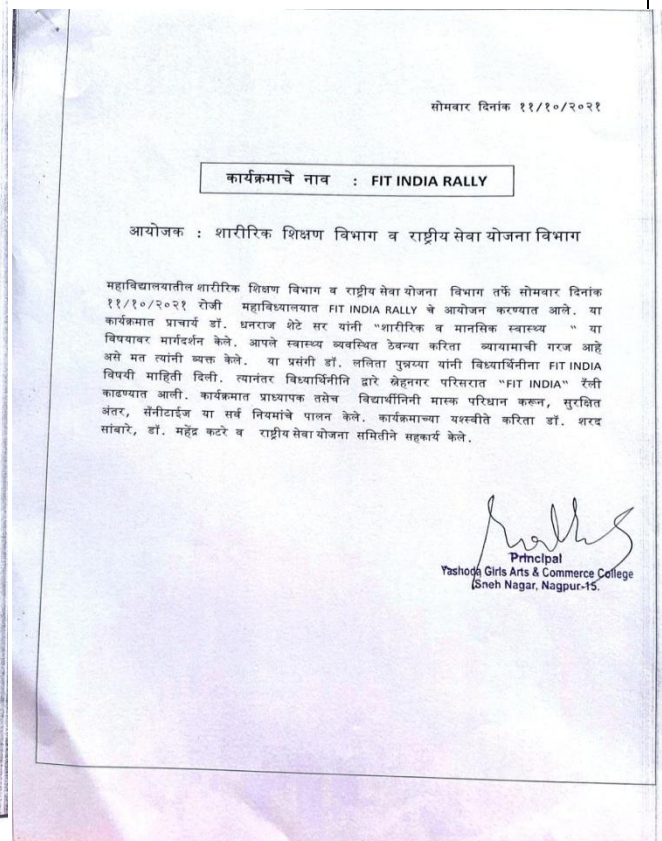
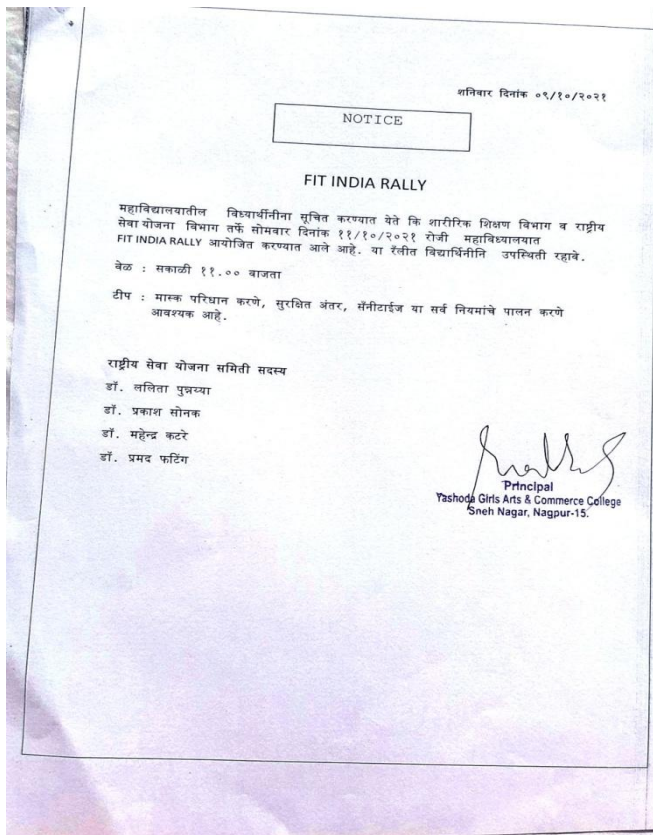
**Date:- 11/10/2021**

**Number of Teachers Participated: 6**

**Number of NSS Volunteers Participated: 34**

#### Notice/ Circular of the activity

#### Report of the Activity



### Fit India Rally of NSS Volunteers- Brief Report of the Activity

*Fit India Rally was organized by the NSS Volunteers of the institution on 11/10/2021 under the Fit India Program. The aim of Rally was to spread the message among the masses the importance of health of mind and body for peaceful life. The principal of the college also guided the students on this occasion. As the period of corona pandemic is going on, the rally was organized observing the rules of corona pandemic situation. The rally was taken out observing the safe distance and wearing masks by all the participants.*



# Fit India Rally of NSS Volunteers

Date:- 11/10/2021

Photographs of the Activity







## Yashoda Girls' Arts & Commerce College

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

NAAC Accreditation B++ with 2.82 CGPA

Sneh Nagar, Wardha Road, Nagpur. 440015

### Outreach program -Cleanliness Drive at Blind School, Nagpur

Date: 11 December, 2021

#### Notice/ Circular and the report of the Activity

Purushottam Khaparde Health & Education Society's  
**Yashoda Girls' Arts & Commerce College**

Accredited B++ with 2.82 CGPA for first cycle by NAAC

(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

Sneh Nagar, Wardha Road, Nagpur 440015

Tel. 0712 2290637 Fax: 0712 2290368

www.yashodagirlscollege.edu.in [ygc.ngp@rediffmail.com](mailto:ygc.ngp@rediffmail.com)

सुक्रवार दिनांक ०९/१२/२०२१

**NOTICE**

राष्ट्रीय सेवा योजना

महाविद्यालयातील विद्यार्थिनीना सूचित करण्यात येते कि, शनिवार दिनांक ११/१२/२०२१ रोजी महाविद्यालयातील राष्ट्रीय सेवा योजना विभागातर्फे अंध विद्यालय व कार्यशाळा दीक्षाभूमी रोड, नागपूर येथे भेट व श्रमदान कार्यक्रम आयोजित केलेला आहे. इच्छुक विद्यार्थिनीनि आपली नावे प्रा. ललिता पुन्नया यांच्याकडे दिनांक १०/१२/२०२१ रोजी द्यावीत.

राष्ट्रीय सेवा योजना समिती सदस्य  
डॉ. ललिता पुन्नया  
डॉ. मंगेश प्रकाश  
डॉ. कट्टे महेंद्र  
डॉ. फटिंग प्रमोद

**PRINCIPAL**  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15

Purushottam Khaparde Health & Education Society's  
**Yashoda Girls' Arts & Commerce College**

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शनिवार दिनांक ११/१२/२०२१

कार्यक्रमाचे नाव ; स्वच्छता अभियान (अंध विद्यालय)

आयोजक : राष्ट्रीय सेवा योजना

महाविद्यालयातील राष्ट्रीय सेवा योजना विभागातर्फे शनिवार दिनांक ११/१२/२०२१ रोजी अंध विद्यालय व कार्यशाळा दीक्षाभूमी रोड, नागपूर येथे भेट व स्वच्छता अभियान कार्यक्रम राबवण्यात आले. या अंतर्गत विद्यार्थिनी द्वारे संपूर्ण परिसर व ग्रीन जिम परिसर स्वच्छ करण्यात आले. तसेच अंध विद्यालयातील क्लासरूम, संगीत वर्ग, कार्यशाळा, संगणक कक्षा, ग्रंथालय ई. ना विद्यार्थिनीनी भेट दिली. संस्थेची कार्यप्रणाली, अंध विद्यालयाच्या मुलींच्या शैक्षणिक बाबीबद्दल संपूर्ण माहिती शाळेचे मुख्याध्यापक श्री. ताकसांडे व शिक्षिका श्रीमती ब्रवती देशपांडे यांच्याकडून जाणून घेतली. कार्यक्रमाचे आयोजन प्राचार्य डॉ. धनराज शेटे सरांच्या मार्गदर्शनात करण्यात आले. कार्यक्रमाच्या यशस्वीतेकरिता अंध विद्यालयातील अधीक्षक, श्री टेंभरे सर व यशोदा महाविद्यालयातील डॉ. ललिता पुन्नया, डॉ. महेंद्र कट्टे, डॉ. सुर्यकांत कापतिकर व विद्यार्थिनीचे सहकार्य लाभले.

**PRINCIPAL**  
Yashoda Girls Arts & Commerce College  
Sneh Nagar, Nagpur-15

### Outreach program -Cleanliness Drive at Blind School, Nagpur

Date: 11 December, 2021

#### Brief Report

*The Cleanliness Drive was conducted at Blind School, Nagpur in its premises by the NSS Volunteers on 11<sup>th</sup> of December, 2021 under the guidance of the Principal of the College. The girls conducted cleanliness activities in the premises of the institution and also in the play area of the school. The staff members of the blind school also appreciated the work of the girls. The Principal of the college, Dr. Dhanraj shete also was present on the occasion. Dr. Lalita Punnaya, Dr. Katre, Dr. Kapshikar worked hard for the success of the activity. The students and the Staff very enthusiastically tried to understand the methods of blind learning on the occasion.*



# Outreach program -Cleanliness Drive at Blind School, Nagpur

Date: 11 December, 2021

## Photographs of the Activity



Nagpur, Maharashtra, India  
1479/52/31B, New Sneh Nagar, Nagpur, Maharashtra 440015, India  
Lat 21.108212°  
Long 79.067915°  
11/12/21 10:04 AM



Nagpur, Maharashtra, India  
1479/52/31B, New Sneh Nagar, Nagpur, Maharashtra 440015, India  
Lat 21.108212°  
Long 79.067915°  
11/12/21 10:33 AM



Nagpur, Maharashtra, India  
1479/52/31B, New Sneh Nagar, Nagpur, Maharashtra 440015, India  
Lat 21.108212°  
Long 79.067915°  
11/12/21 10:37 AM



Nagpur, Maharashtra, India  
1479/52/31B, New Sneh Nagar, Nagpur, Maharashtra 440015, India  
Lat 21.108212°  
Long 79.067915°  
11/12/21 10:37 AM



Nagpur, Maharashtra, India  
1479/52/31B, New Sneh Nagar, Nagpur, Maharashtra 440015, India  
Lat 21.108212°  
Long 79.067915°  
11/12/21 10:37 AM



Nagpur, Maharashtra, India  
1479/52/31B, New Sneh Nagar, Nagpur, Maharashtra 440015, India  
Lat 21.108212°  
Long 79.067915°  
11/12/21 10:22 AM

## Newspaper Coverage of the Activity

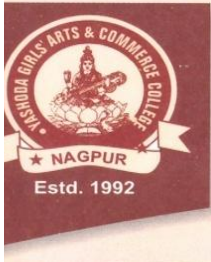




Plastic free village drive and cleanliness activity in NSS Camp







Purushottam Khaparde Health & Education Society's

# Yashoda Girls' Arts & Commerce College, Nagpur



■ Recognized by Government of Maharashtra ■ Affiliated to RTM Nagpur University, Nagpur  
SNEH NAGAR, WARDHA ROAD, NAGPUR - 440 015. (M.S.) INDIA

■ Tel. : 0712-2290637 ■ Fax No.: 0712- 2290368 ■ Website : www.yashodagirlscollege.edu.in ■ Email : ygc.ngp@rediffmail.com

## SUPPORTING DOCUMENTS (2021-2022)

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

### BEST PRACTICE-1 : CLEANLINESS DRIVE AT PUBLIC PLACES AND CROWDED PLACES LIKE TEMPLES

Date: 21/12/2021

Place: Shri Binashira Dunda Maroti Devasthan, Waroda-Nagpur

Present Teachers & Students: 26



Purushottam Khaparde Health & Education Society's

### Yashoda Girls' Arts & Commerce College, Nagpur

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YGC No./

Date 21/12/2021

## ACTIVITY REPORT BEST PRACTICE-1(2021-22)


### *Cleanliness Drive at public places and crowded places like temples*

The cleanliness drive as per the schedule of above Best Practice was conducted by the Institution at SHRI BINASHIRA DUNDA MARUTI DEVSTHAN, Waroda, Nagpur on 21/12/2021 at 11:00 am in which 26 students took active participation.

The students cleaned the surroundings of the temple, swept and collected the garbage. Through the drive they have given a message of cleanliness and they came to know their responsibilities of being a good citizen. The management of the temple and the priest appreciated and gave them best wishes.

The activity was successfully completed under the guidance of Principal Dr.Dhanraj Shete, Prof.Lalita Punayya, Prof.Katre and Prof.Suryakand Kapshikar and Prof.Sambhare worked hard for the success of the drive and encouraged the students.



  
Principal  
Yashoda Girls Arts & Commerce  
College, Sneh Nagar, Nagpur-15





23MQ+84P, Maharashtra 441108, India

Maharashtra  
India

2021-12-21(Tue) 11:43(am)



23MQ+84P, Maharashtra 441108, India

Maharashtra  
India

2021-12-21(Tue) 11:48(am)



23MQ+84P, Maharashtra 441108, India

Maharashtra  
India

2021-12-21(Tue) 11:38(am)



23MQ+84P, Maharashtra 441108, India

Maharashtra  
India

2021-12-21(Tue) 11:45(am)





23MQ+84P, Maharashtra 441108, India  
Maharashtra  
India  
22°C  
72°F  
2021-12-21(Tue) 11:48(am)



23MQ+84P, Maharashtra 441108, India  
Maharashtra  
India  
22°C  
72°F  
2021-12-21(Tue) 11:49(am)



Unnamed Road, Maharashtra 441108, India  
Maharashtra  
India  
22°C  
72°F  
2021-12-21(Tue) 11:59(am)



23MQ+84P, Maharashtra 441108, India  
Maharashtra  
India  
22°C  
72°F  
2021-12-21(Tue) 11:59(am)



23MQ+84P, Maharashtra 441108, India  
Maharashtra  
India  
2021-12-21(Tue) 12:00(pm)



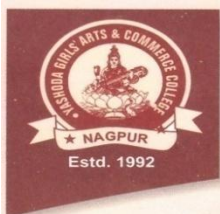
23MQ+84P, Maharashtra 441108, India  
Maharashtra  
India  
22°C  
72°F  
2021-12-21(Tue) 12:00(pm)



**Date: 05/01/2022**

**Place: Shri Vitthal Rukhmani Mandir, Snehnagar-Nagpur**

**Present Teachers & Students: 24**



Purushottam Khaparde Health & Education Society's

**Yashoda Girls'  
Arts & Commerce College, Nagpur**

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B++  
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■ Tel. : 0712-2290637 ■ Fax No.: 0712- 2290368 ■ Website : www.yashodagirlscollege.edu.in ■ Email : ygc.ngp@rediffmail.com

YGC No./

Date 5/1/2022

**ACTIVITY REPORT**

**BEST PRACTICE-1(2021-22)**

***Cleanliness Drive at public places and crowded places  
like temples***

The cleanliness drive as per the schedule of above Best Practice conducted by the Institution at SHRI VITTHAL RUKMANI MANDIR, Sneh Nagar, Nagpur on 05/01/2022 at 11:00 am in which 24 students took active participation.

The students cleaned the surroundings of the temple, swept and collected the garbage. Through the drive they have given a message of cleanliness and they came to know their responsibilities of being a good citizen. The management of the temple and the priest gave them best wishes.

The activity was successfully completed under the guidance of Principal Dr.Dhanraj Shete. Prof.Lalita Punayya, Dr. Sudhakar Thool, Prof. Katre and Prof. Suryakant Kapshikar and Prof. Pramod Fating worked hard for the success of the drive and encouraged the students.



  
**Principal**  
Yashoda Girls Arts & Commerce  
College, Sneh Nagar, Nagpur-15





Nagpur, Maharashtra, India



Nagpur, Maharashtra, India

37, Old, Wardha Rd, New Sneh Nagar, Nagpur, Maharashtra 440015, India

Lat 21.108652°

Long 79.067629°

05/10/22 12:04 PM



Nagpur, Maharashtra, India

37, Old, Wardha Rd, New Sneh Nagar, Nagpur, Maharashtra 440015, India



# **Appendix-VI**

*Curriculum of  
Rashtrasant Tukadoji  
Maharaj Nagpur  
University*



**BACHELOR OF COMMERCE  
(B. COM.) – SYLLABUS,  
ORDINANCE & DIRECTIONS  
OF RTMNU FROM 2017**



## **RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY**

“(Established by Government of Central Provinces Education Department by Notification No. 513 dated the 1<sup>st</sup> of August, 1923 & presently a State University governed by Maharashtra Universities Act, 1994.)”

### **Directions, Subject Scheme and Syllabus**

**For**

**Bachelor of Commerce**



**RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR**

**Direction No. 59 of 2016**

**DIRECTION GOVERNING THE EXAMINATION LEADING TO THE DEGREE OF  
BACHELOR OF COMMERCE (CREDIT BASE SEMISTER PATTERN) FACULTY OF  
COMMERCE**

(Issued under section 14(8) of the Maharashtra University Act 1994)

**WHEREAS**, Maharashtra University act No. xxxv of 1994 has come into force with effect from 22<sup>nd</sup> July 1994 and has been amended from time to time,

AND

**WHEREAS**, the University Grants Commission, New Delhi vide letter no. D.O. No. F-2/2008/(XI Plan), Dated 31<sup>st</sup> January 2008 regarding new initiatives under the XI Plan-Academic reforms in the University has suggested for improving quality of higher education and to initiate the Academic reform at the earliest.

AND

**WHEREAS**, faculty of commerce act its meeting held 14.3.2016 has decided to update the existing syllabus for award of the degree of Bachelor of Commerce commensurate with the curricula existing in the various universities in India and with a view to include the latest trends in the commerce stream as well as to design it to suit to the needs of the industries and corporate houses,

AND

**WHEREAS**, University Grants Commission, New Delhi has prescribed the Model Curriculum for award of the Bachelor degree in the Faculty of commerce and directed to implement the same from the academic session 2016-2017

AND



**WHEREAS**, Chairman of all the Board of Studies in the Faculty of Commerce in their meeting held on 5.4.2016 prepared the Scheme of Credit Based Semester pattern for conduct of the B.Com. Examination,

AND

**WHEREAS**, Board of Studies viz. (1) Business Administration and Business Management, (2) Commerce, (3) Accounts and Statistics, (4) Business Economics and (5) Ad-hoc Board in Computer Application in its meetings held on 8.2.2016 respectively updated the existing Syllabi and recommended some modifications in the scheme of examination for graduate courses,

AND

**WHEREAS**, Coordinator of Task Force, Faculty of Commerce has consented to the changes in the syllabus and the scheme of examination for the award of B.Com Degree,

AND

**WHEREAS**, the Vice-Chancellor, Nagpur University, Nagpur approved the recommendations so made by the Special Task Committee in the Faculty of Commerce duly concurred by the Coordinator, Faculty of Commerce as required under Section 38 (a) of the Act on

AND

**WHEREAS**, As per the Advice of the Vice Chancellor, Coordinator, Faculty of Commerce & Coordinator, Special Task Committee in the meeting held on 14.3.2016 constituted sub-committee for syllabus restructuring of B.Com with CBCS pattern.

The Sub-committee submitted the Draft Syllabus of B.Com with CBCS pattern in meeting held on 5.4.2016

AND

**WHEREAS**, ordinance making involve a time consuming process, Now, therefore, I, Dr. S. P. Kane, Vice-Chancellor, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur in exercise of the powers vested in me under Section 14(8) of the Maharashtra University Act of 1994 do hereby issue the following direction:

This direction shall be called **“DIRECTION GOVERNING THE EXAMINATION LEADING TO THE DEGREE OF BACHELOR OF COMMERCE (CREDIT BASED SEMESTER SYSTEM) FACULTY OF COMMERCE RASHTRASANT TUKDOJI MAHARAJ NAGPURUNIVERSITY,NAGPUR”**.

- The Direction shall come into force with effect from the date of its issuance by Honorable Vice-Chancellor.

- The duration of the course shall be of **three** academic years consisting of the **six** semesters with university examination at the end of each semester namely
  - B.Com Semester I Examination
  - B. Com Semester II Examination
  - B. Com Semester III Examination
  - B.Com Semester IV Examination
  - B.Com Semester V Examination
  - B.Com Semester VI Examination

The examination shall be held at such places and on such dates which are notified by the University.

#### **I. ELIGIBILITY TO THE COURSE**

- The duration of B. Com. Course shall be of Three years consisting Semester-I &II in first year ,Semester-III &IV in second year and Semester-V &VI in third year
- Subject to compliance with the provisions of this direction and of other ordinances in force from time to time, an applicant for admission to this course shall have passed the XII Standard Examination of the Maharashtra State Board of Secondary and Higher Secondary Education, with English at Higher or Lower level and any Modern Indian Language at higher or lower level with any combination of optional subjects;

**OR**

- XII Standard Examination of Maharashtra State Board of Secondary and Higher Secondary Education in Vocational Stream with one language only; OR any other examination recognized as equivalent thereto; in such subjects and with such standards of attainments as may be prescribed Minimum Competition vocation course (MCVC).

**OR**

**Any other Equivalent Examination of any State in (10+2) pattern with English & any combination of subjects**

- The Examinations for Semesters I,II,III,IV , V and VI shall be held twice a year at Such places and on such dates as notified by the University.
- The fees for examination shall be as prescribed by the Rashtrasant Tukdoji Maharaj Nagpur University from time to time.

- Applicant for the examination pursuing the regular course of study leading to the Bachelor Degree in Commerce shall not be permitted to join any other course in this University or any other University simultaneously.
- ATKT Rules** for Admission for the B.Com. Course -An unsuccessful examinee at the any semester examination shall be **ALLOWED TO KEEP TERM in accordance to the following table:**

<b>Admission to Semester</b>	<b>Candidate should have filled in the examination form of the R.T.M. Nagpur University</b>	<b>Candidate should have passed at least 50% of the passing heads of following examinations</b>
I Semester	As provided eligibility to the course, as above in the direction.	-
II Semester	of semester I	-
III Semester	-	Semester I and II taken together i.e. 6 heads clear
IV Semester	of semester III	-
V Semester	-	Semester I & II all heads clear & semester III & IV together i.e. 6 heads clear
VI Semester	of semester V	-

**Note- The consideration of passing heads in respect of all the subjects, including languages, includes the University Theory Examination and Internal Assessment/Practical marks taken together for all subjects.**

**For providing teaching facility in the subjects of Foundation and Elective Groups minimum requirement of student is 5.**

## **II. CREDIT SYSTEM OF EVALUATION**

- The B. COM. programme shall consist of **Thirty Six** Papers/Subjects in old terminology

With the issuance of this Direction, The Direction No 46 of 2016 shall stand repealed.

Nagpur:

Dated : 2/9/2016

Sd/-  
( **Dr. S.P. Kane** )

Vice-Chancellor



**Subjects offered, contact hours, credits attached and allocation of marks shall be as follows:**

### **APPENDIX-I**

**Scheme of teaching and examination under credit based semester system for B.Com Course.**

#### **Semester-I**

Course Code	Subjects	Internal /University Exam.	Total Hours	Marks			Credits
				Semester End Exam.	Internal Assessment	Total Marks	
1T1	Financial Accounting-I	Uni.	60	80	20	100	4
1T2	Business Organization	Uni.	60	80	20	100	4
1T3	Company Law	Uni.	60	80	20	100	4
1T4	Business Economics-I	Uni.	60	80	20	100	4
1T5	Compulsory English	Uni.	60	80	20	100	4
1T6	Second Language 1T6.1- Supplementary English 1T6.2- Marathi 1T6.3- Hindi	Uni.	60	80	20	100	4.
<b>Total</b>			<b>360</b>	<b>480</b>	<b>120</b>	<b>600</b>	<b>24</b>

**Note-. Second Language subject of B. Com. Semester ; I, II, III & IV shall be as follows:**

**A)The syllabus, question paper pattern and question paper of the following subjects :**

**1. Supplementary English, 2. Marathi, 3. Hindi will be as per the Commerce Language Board.**

**B) The syllabus , question paper pattern and question paper of the following subjects :**

**Sanskrit, Urdu, Gujarathi, Telgu, Bengali, Persian, Arebic Pali & Prakrit, Latin will be as per the Boards of the faculty of Arts for B.A. Semester- I, II, III & IV respectively.**

**Vocational Courses : Semester -I**

Course Code	Subjects	Total Hours	Examination Scheme				Total Marks TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)			
			Max Marks Theory Paper (TH)	Max Marks (IM)	Max Marks Practical (PR)	Min Passin Mark		
1T7	Entrepreneurship Development	60	80	20	-	40	100	4
1T8	2T8.1- Computer Application-II <b>or</b> 2T8.2- Principles and Practice of Insurance-II <b>or</b> 2T8.3- Advertising, Sales Promotion & Sales Management-II	60	80	20	-	40	100	4

**Semester-II**

Course Code	Subjects	Internal /University Exam.	Total Hours	Marks			Credits
				Semester End Exam.	Internal Assessment	Total Marks	
2T1	Statistics and Business Mathematics	Uni.	60	80	20	100	4
2T2	Business Management	Uni.	60	80	20	100	4
2T3	Secretarial Practice	Uni.	60	80	20	100	4
2T4	Business Economics-II	Uni.	60	80	20	100	4
2T5	Compulsory English	Uni.	60	80	20	100	4
2T6	Second Language 2T6.1- Supplementary English  2T6.2- Marathi  2T6.3-	Uni.	60	80	20	100	4.
<b>Total</b>			<b>360</b>	<b>480</b>	<b>120</b>	<b>600</b>	<b>24</b>

**Note-. Second Language subject of B. Com. Semester ; I, II, III & IV shall be as follows:**

**A)The syllabus, question paper pattern and question paper of the following subjects :**

**1. Supplementary English, 2. Marathi, 3. Hindi will be as per the Commerce Language Board.**

**B) The syllabus , question paper pattern and question paper of the following subjects :**

**Sanskrit, Urdu, Gujarathi, Telgu, Bengali, Persian, Arebic Pali & Prakrit, Latin will be as per the Boards of the faculty of Arts for B.A. Semester- I, II, III & IV respectively.**



**Vocational Courses : Semester -II**

Course Code	Subjects	Total Hours	Examination Scheme				Total Marks (TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)			
			Marks Theory Paper	Max Marks (IM)	Marks Practical (PR)	Passing Marks		
2T7	Entrepreneurship Development	60	80	20	-	40	100	4
2T8	2T8.1- Computer Application-II <b>or</b> 2T8.2- Principles and Practice of Insurance-II <b>or</b> 2T8.3- Advertising, Sales Promotion & Sales Management-II	60	80	20	-	40	100	4

**Semester-III**

Course Code	Subjects	Internal /University Exam.	Total Hours	Marks			Credits
				Semester End Exam.	Internal Assessment	Total Marks	
3T1	Financial Accounting -II	Uni.	60	80	20	100	4
3T2	Business Communication & Management	Uni.	60	80	20	100	4
3T3	Business Law	Uni.	60	80	20	100	4
3T4	Monetary Economics –I	Uni.	60	80	20	100	4
3T5	Compulsory English	Uni.	60	80	20	100	4
3T6	Second Language 3T6.1- Supplementary English  3T6.2- Marathi  3T6.3- Hindi	Uni.	60	80	20	100	4.
<b>Total</b>			<b>360</b>	<b>480</b>	<b>120</b>	<b>600</b>	<b>24</b>

**Note-Second Language subject of B. Com. Semester ; I, II, III & IV shall be as follows:**

**A)The syllabus, question paper pattern and question paper of the following subjects :**

**1. Supplementary English, 2. Marathi, 3. Hindi will be as per the Commerce Language Board.**

**B) The syllabus , question paper pattern and question paper of the following subjects :**

**Sanskrit, Urdu, Gujarathi, Telgu, Bengali, Persian, Arebic Pali & Prakrit, Latin will be as per the Boards of the faculty of Arts for B.A. Semester- I, II, III & IV respectively.**

**Vocational Courses :Semester-III**

Course Code	Subjects	Total Hours	Examination Scheme				Total Marks (TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)			
			Max Marks Theory Paper (TH)	Max Marks (IM)	Max Marks Practical (PR)	Min Passing Marks		
3T7	Entrepreneurship Development	60	80	20	-	40	100	4
3T8	3T8.1- Computer Application-II <b>or</b> 3T8.2- Principles and Practice of Insurance-II <b>or</b> 3T8.3- Advertising, Sales Promotion & Sales Management-II	60	80	20	-	40	100	4



**Semester-IV**

Course Code	Subjects	Internal /University Exam.	Total Hours	Marks			Credits
				Semester End Exam.	Internal Assessment	Total Marks	
4T1	Financial Accounting -III	Uni.	60	80	20	100	4
4T2	Skill Development	Uni.	60	80	20	100	4
4T3	Income Tax	Uni.	60	80	20	100	4
4T4	Monetary Economics-II	Uni.	60	80	20	100	4
4T5	Compulsory English	Uni.	60	80	20	100	4
4T6	Second Language 4T6.1- Supplementary English  4T6.2- Marathi  4T6.3- Hindi	Uni.	60	80	20	100	4.
<b>Total</b>			<b>360</b>	<b>480</b>	<b>120</b>	<b>600</b>	<b>24</b>

**Note-1. For rest of Indian Languages the code is as per syllabus of B.A. Semester –I**

**2. Second Language subject of B. Com. Semester ; I, II, III & IV shall be as follows:**

**A)The syllabus, question paper pattern and question paper of the following subjects :**

**1. Supplementary English, 2. Marathi, 3. Hindi will be as per the Commerce Language Board.**

**B) The syllabus , question paper pattern and question paper of the following subjects :**

**Sanskrit, Urdu, Gujarati, Telgu, Bengali, Persian, Arabic Pali & Prakrit, Latin will be as per the Boards of the faculty of Arts for B.A. Semester- I, II, III & IV respectively.**

**Vocational Courses :Semester-IV**

Course Code	Subjects	Total Hours	Examination Scheme				Total Marks (TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)			
			Max Marks Theory Paper (TH)	Max Marks (IM)	Max Marks Practical (PR)	Min Passing Marks		
4T7	Entrepreneurship Development-IV	60	80	20	-	40	100	4
4T8	4T8.1- Computer Application-IV <b>or</b> 4T8.2- Principles and Practice of Insurance-IV <b>Or</b> 4T8.3- Advertising, Sales Promotion and Sales Management-IV	60	80	20	-	40	100	4

**Semester-V**

Course Code	Subjects	Internal /Uni. Examination	Total Hours	Marks			Credits
				Semester End Exam.	Internal Assessment	Total Marks	
5T1	<b>Core Group</b> 1. Financial Accounting-IV	Uni.	60	80	20	100	4
5T2	2. Cost Accounting	Uni.	60	80	20	100	4
5T3	3. Management Process	Uni.	60	80	20	100	4
5T4	4. Indian Economics- I	Uni.	60	80	20	100	4
5T5	<b>Elective Group –I</b> 5T5.1 Marketing Management <b>OR</b> 5T5.2 Computerized Accounting	Uni.	60	80	20	100	4
5T6	<b>Foundation Group- I</b> 5T6.1 Business Finance -I <b>OR</b> 5T6.2 Auditing	Uni.	60	80	20	100	4
<b>Total</b>			<b>360</b>	<b>480</b>	<b>120</b>	<b>600</b>	<b>24</b>



**Vocational Courses :Semester-V**

Course Code	Subjects	Total Hours	Examination Scheme				Total Marks (TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)			
			Max Marks Theory Paper (TH)	Max Marks (IM)	Max Marks Practical (PR)	Min Passing Marks		
5T7	Entrepreneurship Development-V	60	80	20	-	40	100	4
5T8	5T8.1  Computer Application-V  <b>Or</b> 5T8.2  Principles and Practice of Insurance-V  <b>Or</b> 5T8.3  Advertising, Sales Promotion and Sales Management-V	60	80	20	-	40	100	4

**Semester-VI**

Course Code	Subjects	University Examination	Total Internal /Hours	Marks			Credits
				Semester End Exam.	Internal Assessment	Total Marks	
6T1	<b>Core Group</b> 1. Financial Accounting -V	Uni.	60	80	20	100	4
6T2	2. Management Accounting	Uni.	60	80	20	100	4
6T3	3. Advanced Statistics	Uni.	60	80	20	100	4
6T4	4. Indian Economics - II	Uni.	60	80	20	100	4
6T5	<b>Elective Group-II</b> 6T5.1 Human Resource Management <b>OR</b> 6T5.2- Indirect Tax	Uni.	60	80	20	100	4
6T6	<b>Foundation Group- II</b> 6T6.1 Business Finance - II <b>OR</b> 6T6.2 Industrial Law	Uni.	60	80	20	100	4
<b>Total</b>			<b>360</b>	<b>480</b>	<b>120</b>	<b>600</b>	<b>24</b>

**Vocational Courses :Semester-VI**

Course Code	Subjects	Total Hours	Examination Scheme				Total Marks (TH. + PR + IM)	Credits
			Theory (Uni)	Internal (College)	Practical (Uni)			
			Max Marks Theory Paper (TH)	Max Marks (IM)	Max Marks Practical (PR)	Min Passing Marks		
6T7	Entrepreneurship Development-VI	60	80	20	-	40	100	4
6T8	6T8.1 Computer Application-VI <b>Or</b> 6T8.2 Principles and Practice of Insurance-VI <b>Or</b> 6T8.3 Advertising, Sales Promotion and Sales Management-VI	60	80	20	-	40	100	4



### **III Choice of Vocational Courses :**

Apart from doing General B.Com, students can opt for vocational courses in B. Com as under :

- ***Vocational subjects:*** The various vocational courses (mainly sponsored by UGC) which can be chosen by the students are given below. As per the UGC letter no. F.9-3/95 (Desk-VE) dated 23.12.1999 a course for **Entrepreneurial Development is compulsory** for students opting for vocational subjects. Thus with every vocational subject there will be one paper of Entrepreneurship Development.

#### ***Group –I - Computer Applications***

- I. Entrepreneurship Development- Paper-I
  - II. Computer Applications
- (2 papers in each year i.e. 6 papers in 3 years)

#### ***Group –II - Principles and Practice of Insurance***

- I. Entrepreneurship Development- Paper-I
  - II. Principles and Practice of Insurance
- (2 papers in each year i.e. 6 papers in 3 years)

#### ***Group –III - Advertising, Sales Promotion And Sales Management***

- I. Entrepreneurship Development- Paper-I
  - II. Advertising, Sales Promotion And Sales Management
- (2 papers in each year i.e. 6 papers in 3 years)

#### **NOTE :**

Students opting for UGC Vocational subject (any one group of the two mentioned above) may select the same in lieu of following mentioned subjects in the respective Semester.

#### **B.Com. Semester-I :**

- a. Second Language subject i.e. Hindi, Marathi, Supp. English, etc.
- b. Company Law

#### **B.Com. Semester-II :**

- a. Second Language subject i.e. Hindi, Marathi, Supp. English, etc.
- b. Secretarial Practice

#### **B.Com. Semester-III :**

- a. Second Language subject i.e. Hindi, Marathi, Supp. English, etc.
- b. Business Communication and Management

#### **B.Com. Semester-IV :**

- a. Second Language subject i.e. Hindi, Marathi, Supp. English, etc.
- b. Skill Development

#### **B.Com. Semester-V :**

- a. Core Group-I
- b. Elective Group-I

#### **B.Com. Semester-VI :**

- a. Core Group-II
- b. Elective Group-II

### Summary of the Total Marks and Credits

<u>Sr. No.</u>		<u>Instruction Hours</u>	Total Marks ) Semester End Exam.	Credits
1	Semester-I	360	600	24
2	Semester-II	360	600	24
3	Semester-III	360	600	24
4	Semester-IV	360	600	24
5	Semester-V	360	600	24
6	Semester-VI	360	600	24
<b>Total</b>		2160	3600	144

- The Semester End written examination of all subjects shall be conducted by the University.

### **B.COM. Examination Semester-I**

Subject	Examination Scheme	Maximum Marks	Minimum Passing Marks (Combined)
1. Financial Accounting – I	<i>University Theory Examination</i>	80	40
	Internal Assessment	20	
	Total	100	
2. Business Organization	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
3. Company Law	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
4. Business Economics-I	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
5. Compulsory English	University Theory Examination	80	
	Internal Assessment	20	

	Total	100	40
6. Second Language	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
Total		<b>600</b>	<b>240</b>

### B.COM. Examination Semester-II

Subject	Examination Scheme	Maximum Marks	Minimum Passing Marks (Combined)
1. Statistics & Business mathematics	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
2. Business Organization	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
3. Company Law	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
4. Business Economics-II	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
5. Compulsory English	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
6. Second Language	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
Total		<b>600</b>	<b>240</b>



**B..COM. Examination Semester–III**

Subject	Examination Scheme	Maximum Marks	Minimum Passing Marks (Combined)
1. Financial Accounting –II	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
2. Business Communication and Management	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
3. Business Law	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
4.Monetary Economics-I	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
5. Compulsory English	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
6.Second Language	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
Total		<b>600</b>	<b>240</b>

**B..COM. Examination Semester–IV**

Subject	Examination Scheme	Maximum Marks	Minimum Passing Marks (Combined)
1. Financial Accounting – III	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
2. Skill Development	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
3. Income Tax	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
4.Monetary Economics-II	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
5. Compulsory English	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
6.Second Language	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
<b>Total</b>		<b>600</b>	<b>240</b>

**B.COM. Examination Semester–V**

Subject	Examination Scheme	Maximum Marks	Minimum Passing Marks ( Combined)
<b>Group</b> 1. Financial Accounting-IV	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
2. Management Accounting	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
3. Management Process	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
4. Indian Economics- I	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
5. <b>Elective Group-I</b> Marketing Management <b>OR</b> Computerized Accounting.	University Theory Examination	<b>80</b>	40
	Internal Assessment	20	
	Total	100	
6. <b>Foundation Group- I</b> Business Finance -I <b>OR</b> Auditing	University Theory Examination	<b>80</b>	40
	Internal Assessment	20	
	Total	100	
<b>Total</b>		<b>600</b>	<b>240</b>



**B.COM. Examination Semester–VI**

Subject	Examination Scheme	Maximum Marks	Minimum Passing Marks ( Combined)
<b>Group</b> 1.Financial Accounting -V	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
2.Cost Accounting	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
3. Advanced Statistics	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
4. Indian Economics-II	University Theory Examination	80	40
	Internal Assessment	20	
	Total	100	
<b>3. Elective Group-II</b> Human Resource Management <b>OR</b> Indirect Tax	University Theory Examination	<b>80</b>	40
	Internal Assessment	20	
	Total	100	
<b>4. Foundation Group- II</b> Business Finance –II <b>OR</b> Industrial Law	University Theory Examination	<b>80</b>	40
	Internal Assessment	20	
	Total	100	
<b>Total</b>		<b>600</b>	<b>240</b>

## APPENDIX-II

### I. GENERAL RULES AND REGULATIONS

The scope of the subject, percentage of passing in theory will be governed as per following rules:

- In order to pass at the Semester I, II, III & IV examinations an examinee shall obtain not less than 40% marks in each paper. This is to say that out of total 100 marks student should score 40 marks jointly in university examination (80 Marks) and internal examination (20 marks).
- The results of successful candidates at the end of semester-VI shall be classified on the basis of aggregate marks obtained in all the six semesters.
- The candidates who pass all the semester examinations in the first attempt are eligible for ranks.
- The results of the candidates who have passed the Semester-VI examination but not passed the lower semester examinations shall be declared as NCL (not completed lower semester examinations). Such candidates shall be eligible for the Degree only after successful completion of all the lower semester examinations.
- Percentage of marks for declaring class:  
Distinction- 75% and above (First Class With Distinction).  
First Class- 60% and above  
Second Class 45% and above but less than 60%.  
Third Class 40% but not less than 45%
- An unsuccessful examinee at the any semester wise end examination shall be eligible for re-examination on payment of a fresh Examination fee prescribed by the University.

### II. TEACHING NORMS FOR THEORY PAPERS

- For all Theory Papers there shall be **FIVE Periods Per week per Subject of 48 Minutes duration** each. Each Theory Paper must cover minimum 60 Clock Hours of Teaching and 360 Clock Hours for semester I, II, III IV, V & VI form awl the 6 papers and One Credit, subject of Theory will be of 1 Clock Hour
- No person shall be admitted to this Programme, if he has already passed the same Programme or an Programme of any other statutory University (which has been recognized as equivalent to this programme.)
- A candidate who fails in any of the semester examinations may be permitted to take the examinations again at a subsequent appearance as per the syllabus and scheme of

examination in vogue at the time the candidate took the examination for the first time. This facility shall be limited to the following two years i.e. 4 more attempts.

- Examinee successful at the Semester I, II, III, IV, V and VI examinations shall, on payment of the prescribed fee, receive a Degree in the prescribed form signed by the Vice-Chancellor.
- Qualification of Teacher shall be as per U.G.C. and State Government norms.

**APPENDIX- III**  
**Rashtrasant Tukdoji Maharaj Nagpur University**

**I. SUBJECTS FOR B.Com. EXAMINATION**

**Semester-I**

1. 1T1-Financial Accounting-I
2. 1T2- Business Organization
3.1T3 Company Law
4. 1T4 Business Economics –I
5.1T5 Compulsory English
6.1T6 Second Language

**Semester-II**

1. 2T1 Statistics and Business Mathematics
2. 2T2 Business Management
3. 2T3 Secretarial Practice
4. 2T4 Business Economics –II
5.2T5 Compulsory English
6.2T6 Second Language

**Semester-III**

1. 3T1 Financial Accounting-II
2. 3T2 Business Communication and Management
3. 3T3 Business Law
4. 3T4 Monetary Economics –I
5.3T5. Compulsory English
6. 3T6 Second Language



**Semester-IV**

1. 4T1 Financial Accounting-III
2. 4T2 Skill Development.
3. 4T3 Income Tax
4. 4T4 Monetary Economics –II
5. 4T5 Compulsory English
6.4T6 Second Language

**Semester-V**

<b>Core Group</b>	1. 5T1 Financial Accounting IV
	2.5T2 Management Accounting
	3. 5T3 Management Process
	4. 5T4 Indian Economics-I
<b>Elective Group-I</b>	5. 5T5 .1 Marketing Management <b>OR</b> 5T5.2 Computerizes Accounting
<b>Foundation Group I</b>	6. 5T6.1 Business Finance 1 <b>OR</b> 5T6.2 Auditing

**Semester-VI**

<b>Core Group</b>	1.6T1 Financial Accounting -V
	2. 6T2 Cost Accounting
	3.6T3 Advanced Statistics
	4. 6T4 Indian Economics-Ii
<b>Elective Group-II</b>	5. 6T5.1 Human Resource Management <b>OR</b> 6T5.2 Indirect Tax
<b>Foundation Group II</b>	6. 6T6.1 Business Finance-II <b>OR</b> 6T6.2 Industrial Law

## Workload

**Workload Chart (70 periods per week) (Odd Semesters) ( July to November )**

B. Com. Semester - I			B. Com. Semester – III			B. Com. Semester – V		
S. No.	Subjects	N/o. of Periods	S. No	Subjects	No. of Periods	S. No.	Subjects	No. of Periods
1.	Financial Accounting-I	5	1.	Financial Accounting-II	5	1.	<b>Core Group 1.</b> Financial Accounting IV Management Accounting Management Process Indian Economics	5
2.	Business Organization	5	2.	Business Communication and Management	5	2 3 4.		5 5 5
3	Company Law	5	3.	Business Law	5	5.		5
4.	Business Economics –I	5	4.	Monetary Economics -I	5	6.		5
<b>Total Periods</b>		<b>20</b>	<b>Total Periods</b>		<b>20</b>	<b>Total Periods</b>		<b>30</b>

**Workload Chart (70 periods per week)(Even Semesters)**  
( December to April)

<b>B. Com. Semester - II</b>			<b>B. Com. Semester – IV</b>			<b>B. Com. Semester – VI</b>		
<b>S. No.</b>	<b>Subjects</b>	<b>No. of Periods</b>	<b>S. No.</b>	<b>Subjects</b>	<b>No. of Periods</b>	<b>S. No.</b>	<b>Subjects</b>	<b>No. of Periods</b>
1.	Statistics and Business Mathematics	5	1.	Financial Accounting-III	5	1.	<b>Core Group</b> Financial Accounting-V	5
2.	Business Management	5	2.	Skill Development.	5	2.	Cost Accounting	5
						3.	Advanced Statistics	5
						4.	Indian Economics-II	5
3.	Secretarial Practice	5	3.	Income Tax	5	5.	<b>Elective Group-I</b> Human Resource Management <b>OR</b> Indirect Tax	5
4.	Business Economics – II	5	4.	Monetary Economics –II	5	6.	<b>Foundation Group- I</b> Business Finance-II <b>OR</b> Industrial Law	5
<b>Total Periods</b>		<b>20</b>			<b>20</b>			<b>30</b>

**WEEKLY Workload Chart ( LANGUAGES) ( For Semesters I, II, III & IV)**

<b>SUBJECT(S)</b>		<b>PERIODS</b>
<b>1.</b>	<b>Compulsory English</b>	<b>5 PERIODS OF THEORY + 1 PERIOD OF TUTORIAL FOR A BATCH OF 20 STUDENTS</b>
<b>2.</b>	<b>Second Language - Supplementary English/ Hindi/ Marathi/ Sanskrit etc.</b>	<b>5 PERIODS OF THEORY</b>

**II. CONVERSION OF MARKS TO GRADES AND CALCULATIONS OF GPA (GRADE POINT AVERAGE) AND CGPA (CUMULATIVE GRADE POINT AVERAGE) :**

In the Credit and Grade Point System, the assessment of individual Subjects in the concerned examinations will be on the basis of marks only, but the marks shall later be converted into Grades by some mechanism wherein the overall performance of the Learners can be reflected after considering the Credit Points for any given course. However, the overall evaluation shall be designated in terms of Grade. There are some abbreviations used here that need understanding of each and every parameter involved in grade computation and the evaluation mechanism. The abbreviations and formulae used are as follows:-

**Abbreviations and Formulae Used**

G : Grade

GP : Grade Points

C : Credits

CP : Credit Points

CG : Credits X Grades (Product of credits & Grades)

SGPA =  $\sum CG$ : Sum of Product of Credits & Grades points /  $\sum C$ : Sum of Credits points

SGPA : Semester Grade Point Average shall be calculated for individual semesters. (It is also designated as GPA)

CGPA : Cumulative Grade Point Average shall be calculated for the entire Programme by considering all the semesters taken together.

While calculating the CG the value of Grade Point 1 shall be consider Zero (0) in case of learners who failed in the concerned course/s i.e. obtained the marks below 40. After calculating the SGPA for an individual semester and the CGPA for entire programme, the value can be matched with the grade in the Grade Point table as per the Five (05) Points Grading System and expressed as a single designated GRADE such as O,A,B,C, F. (Fail).



Marks	Grade	Grade Points
75& above	O (Outstanding)	10
60-74	A (Very Good)	09
45-59	B (Good)	08
40-44	C (Average)	07
39& Below	F (Fail)	00

CGPA	Grade	Division
10	O (Outstanding)	Distinction
9-10	A (Very Good)	First
8-9	B (Good)	Second
7-8	C (Average)	Third

Note: -

- Consider Grade Points equal to Zero for (C x G) calculations of failed Learner/s in the concerned course/s.

**The illustration for the conversion of marks into grades in a course and semester Illustrations of Calculation:- Pass**

Subjects	Total Maximum Marks	Total Minimum Marks	Total Marks Obtained	Grade(G)	Grade points (GP)	Credit of the Course(C)	(Credit) X (Grade points)(CX GP)	SGPA= $\Sigma$ CG/ $\Sigma$ C
C-11	100	40	60	A	9	4	36	<b>SGPA</b> =208/24 =8.67 <b>Grade B</b> <b>RESULT</b> <b>=PASS</b>
C-12	100	40	50	B	8	4	32	
C-13	100	40	75	O	10	4	40	
C-14	100	40	70	A	9	4	36	
C-15	100	40	48	B	8	4	32	
C-16	<b>100</b>	<b>40</b>	<b>52</b>	<b>B</b>	<b>8</b>	<b>4</b>	<b>32</b>	
<b>Total</b>	<b>600</b>	240	<b>355</b>	--	<b>48</b>	<b>24</b>	<b>208</b>	

**Illustrations of Calculation:- Fail**

Subjects	Total Maximum Marks	Total Marks Obtained	Grade(G)	Grade points(GP)	Credit of the Course(C)	(Credit) X (Grade points)(CX GP)	SGPA= $\frac{\sum CG}{\sum C}$
C-31	100	32	F	0	4	00	<b>SGPA</b> =102/24 =4.24 <b>Grade</b> <b>FRESUL</b> <b>T</b> <b>-FA II</b>
C-32	100	34	F	0	4	00	
C-33	100	60	B	8	4	32	
C-34	100	75	O	10	4	40	
C-35	100	33	F	0	4	00	
<b>C-36</b>	<b>100</b>	<b>55</b>	<b>B</b>	<b>8</b>	<b>4</b>	<b>32</b>	
<b>Total</b>	<b>600</b>	<b>304</b>	<b>--</b>	<b>26</b>	<b>24</b>	<b>102</b>	

Provision of Direction No.44 of 2001 governing the award of grace marks for passing an examination, securing higher Grades shall apply to the examination

### III. **GUIDELINES FOR SETTING QUESTION PAPERS:**

- .The question paper should be set in such a manner so as to cover the complete syllabus as prescribed by the University.
- .The numerical questions in any of the subjects shall be set in ENGLISH only and the candidate shall have to answer such questions in ENGLISH only. The candidate may answer non-numerical questions in ENGLISH, MARATHI or HINDI.
- The duration of the Semester wise End Examination shall be **3.00** Hours per course.

## ABSORPTION SCHEME –I

### **Bachelor of Commerce (B.Com)(Old Course Before 2013-2014)**

It is notified for general information of all concerned that the failure students of **Bachelor of Commerce (B.Com) OLD course** shall be absorbed in the **New course** introduced from the session 2014-2015 examination with the following scheme.

1. Those who have completed & passed **B.Com Part - I as per Old course** are eligible for admission in the **B.Com Part - II New course**.
2. Failure students of **B.Com Part - I old course** and having ATKT as per rules are eligible to take admission in **B.Com Part-II New course**. They should clear their **B.Com Part - I old course backlog** papers in next **three attempts (Last Chance Winter 2016)**. If they fail to pass in **Winter-2016** attempt they will have to appear in parallel papers of **New course**

**Scheme** as per absorption scheme indicated in Appendix- I.

**Note:** The students who will appear in parallel papers of **New course scheme** paper with maximum theory marks 80, will get proportional marks out of 100 updated in **old course marksheetofB.Com Part - I**.

3. Those who have completed & passed **B.Com Part - I & B.Com Part -II as per Old course** are eligible for admission in the **B.Com Part - III**

**New course.**

4. Failure students of **B.Com Part - II old course** and having ATKT as per rules are eligible to take admission in **B.Com Part-III New course**. They should clear their **B.Com Part - II old course backlog** papers in next **three attempts (Last Chance Winter 2017)**. If they fail to pass in **Winter-2017** attempt they will have to appear in parallel papers of **New course**

**Scheme** as per absorption scheme indicated in Appendix- II.

**Note:** The students who will appear in parallel papers of **New course scheme** paper with maximum theory marks 80, will get proportional marks out of 100 updated in **old course marksheetofB.Com Part - II**.

5. Failure students of **B.Com Part-III old course** are having chances up to **Winter 2018** examination (**Last Chance**). So they should appear **B.Com Part-III old course examination &are required to clear their backlog**. After that those who will have backlog in the **B.Com Part-III old course** will have to appear in parallel papers of **New course scheme** as per the absorption scheme indicated in Appendix- III.

**Note:** The students who will appear in parallel papers of **New course scheme** paper with maximum theory marks 80, will get proportional marks out of 100 updated in old course mark sheet of **B.Com Part-III**.

**6.** The students opted for UGC vocational subjects in **B.Com (old course)** & failed will have to appear in respective vocational paper of **B.Com (new course)** as indicated in Appendix – IV.

**Appendix- I B.Com Part- I**

Sr. No	Old course Before 2013-2014	Max. Marks	Sr.No.	New Course from 2014-2015	Max. Marks
	Theory			Theory	
1	Compulsory English	100	1	Compulsory English	100
2	II <sup>nd</sup> Language (Other Indian language as per syllabus) (Hindi, Marathi, etc.)	100	2	II <sup>nd</sup> Language (Other Indian language as per syllabus) (Hindi, Marathi, etc.)	100
3	Financial Accounting – I	100	3	Financial Accounting - I	100
4	Basics of Computer & Statistical Techniques	100	4	Fundamentals of Statistics & Computer	100
5	Principles of business Management	100	5	Principles of Management	100
6	Business Economics	100	6	Business Economics	100
7	Optional Paper - I (Any Group)	100	7	Company Law & Secretarial Practice (CLSP)	100



Appendix- II B.Com Part-II

<b>Sr.No.</b>	<b>Old course Before 2013-2014</b>	<b>Max. Marks</b>	<b>Sr.No.</b>	<b>New Course from 2014-2015</b>	<b>Max. Marks</b>
	<b>Theory</b>			<b>Theory</b>	
1	Compulsory English	100	1	Compulsory English	100
2	II <sup>nd</sup> Language (Other Indian language as per syllabus) (Hindi, Marathi, etc.)	100	2	II <sup>nd</sup> Language (Other Indian language as per syllabus) (Hindi, Marathi, etc.)	100
3	Financial Accounting – II	100	3	Financial Accounting - II	100
4	Cost & Management Accounting	100	4	Cost & Management Accounting	100
5	Company Law & Secretarial Practice	100	5	Business and Industrial Law	100
6	Monetary Economics	100	6	Monetary Economics	100
7	Optional Paper - II (Any Group)	100	7	Business Communication	80

Appendix- III B.Com Part-III

<b>Sr.No.</b>	<b>Old course Before 2013-2014</b>	<b>Max. Marks</b>	<b>Sr.No.</b>	<b>New Course from 2014-2015</b>	<b>Max. Marks</b>
	<b>Theory</b>			<b>Theory</b>	
1	Financial Accounts & Auditing – III	100	1	Financial Accounting – III	100
2	Income Tax	100	2	Income Tax & Auditing	100
3	Business Law	100	3	Business Finance	100
4	Business Communication & Management	100	4	Functional Management	100
5	Indian Economics	100	5	Indian Economy	100
6	Optional Paper - III (Any Group)	100	6	Computerized Accounting	80

## Appendix- IV

## B.Com Part- I ( Vocational Subjects )

Sr No.	Old course Before 2013-2014	Max. Marks	Sr No.	New Course from 2014-2015	Max. Marks
	<b>Theory</b>			<b>Theory</b>	
1	Group I. Tax Procedures & Practice Tax Procedures & Practice – I	70	1	Group I. Tax Procedures & Practice Tax Procedures & Practice – I	70
2	Group II. Office management and Secretarial Practice Office Management & Secretarial Practice- I	70	2	Group II. Office management and Secretarial Practice Office Management & Secretarial Practice- I	70
3	Group III. Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management – I	70	3	Group III. Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management – I	70
4	Group IV. Computer Applications MIS & IT – I	70	4	Group IV. Computer Applications Information Technology & MIS (IT & MIS)	70
5	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – I	70	5	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – I	70
6	Entrepreneurship Development – I	70	6	Entrepreneurship Development – I	70

B.Com Part- II ( Vocational Subjects )

Sr No.	Old course Before 2013-2014	Max. Marks	Sr No.	New Course from 2014-2015	Max. Marks
	<b>Theory</b>			<b>Theory</b>	
1	Group I. Tax Procedures & Practice Tax Procedures & Practice – II	70	1	Group I. Tax Procedures & Practice Tax Procedures & Practice – II	70
2	Group II. Office management and Secretarial Practice Office Management & Secretarial Practice- II	70	2	Group II. Office management and Secretarial Practice Office Management & Secretarial Practice- II	70
3	Group III. Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management – II	70	3	Group III. Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management – II	70
4	Group IV. Computer Applications MIS & IT – II	70	4	Group IV. Computer Applications Visual Basic & DBMS (VB & DBMS)	70
5	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – II	70	5	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – II	70
6	Entrepreneurship Development – II	70	6	Entrepreneurship Development – II	70

B.Com Part-III

( Vocational Subjects )

Sr No.	Old course Before 2013-2014	Max. Marks	Sr No.	New Course from 2014-2015	Max. Marks
	<b>Theory</b>			<b>Theory</b>	
1	Group I. Tax Procedures & Practice Tax Procedures & Practice – III	70	1	Group I. Tax Procedures & Practice Tax Procedures & Practice – III	70
2	Group II. Office management and Secretarial Practice Office Management & Secretarial Practice-III	70	2	Group II. Office management and Secretarial Practice Office Management & Secretarial Practice- III	70
3	Group III. Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management – III	70	3	Group III. Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management – III	70
4	Group IV. Computer Applications MIS & IT – III	70	4	Group IV. Computer Applications E-Commerce & Web Development (EWD)	70
5	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – III	70	5	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – III	70
6	Entrepreneurship Development – III	70	6	Entrepreneurship Development – III	70



## ABSORPTION SCHEME –II (Old Course 2014-2015 & New Course 2016-2017)

Bachelor of Commerce (B.Com)(Old Course 2014-2015) The students of B. Com course of 2014-2015 who are not eligible for getting admission in B. Com part- II from B. Com part-I as per prevailing ATKT rules shall have to pass in the subjects given in the absorption scheme as below.

After becoming eligible they will be admitted in Semester III of CBCS 2016-2017

Similarly, those students who are not eligible for getting admission in B. Com part-III from B. Com-II shall have to pass in the subjects given in the absorption scheme II as below. After becoming eligible they will be admitted in semester V of CBCS 2016-2017.

Only three attempts of successive examination shall be given to such students

For example- If the student fails in B. Com part –I in summer 2016 shall get winter 2016, Summer 2017, and Winter 2017 attempts only

### Appendix- I B.Com Part- I

Sr. No	Old course(2014-2015)	Max. Marks	Sr.No.	New Course ( 2016-2017)	Max. Marks
	<b>Theory</b>			<b>Theory</b>	
1	Compulsory English	100	1	Compulsory English	100
2	II <sup>nd</sup> Language (Other Indian language as per syllabus) (Hindi, Marathi, etc.)	100	2	II <sup>nd</sup> Language (Other Indian language as per syllabus) (Hindi, Marathi, etc.)	100
3	Financial Accounting – I	100	3	Financial Accounting - I	100
4	Fundamentals of Statistics & Computer	100	4	Statistics & Business Mathematics	100
5	Principles of business Management	100	5	Business of Management	100
6	Business Economics	100	6	Business Economics-I	100
7.	Company Law & Secretarial Practice(CLSP)	100	7	Company Law	100

Appendix- II B.Com Part-II

Sr.No.	Old course(2014-2015)	Max. Marks	Sr.No.	New Course ( 2016-2017)	Max. Marks
	<b>Theory</b>			<b>Theory</b>	
1	Compulsory English	100	1	Compulsory English	100
2	II <sup>nd</sup> Language (Other Indian language as per syllabus) (Hindi, Marathi, etc.)	100	2	II <sup>nd</sup> Language (Other Indian language as per syllabus) (Hindi, Marathi, etc.)	100
3	Financial Accounting – II	100	3	Financial Accounting - II	100
4	Cost & Management Accounting	100	4	Cost Accounting	100
5	Business Communication	100	5	Business Communication & Management	100
6	Monetary Economics	100	6	Monetary Economics-I	100
7.	Business & Industrial Law	100	7	Business Law	100

Appendix- III B.Com Part-III

Sr.No.	Old course(2014-2015)	Max. Marks	Sr.No.	New Course ( 2016-2017)	Max. Marks
	<b>Theory</b>			<b>Theory</b>	
1	Financial Accounts – III	100	1	Financial Accounting – III	100
2	Income Tax& Auditing	100	2	Auditing	100
3	Functional Management	100	3	Management Process	100
4	Indian economy	100	4	Indian Economics -I	100
5	Business Finance	100	5	Business Finance - I	100
6	Computerized Accounting	80	6	Computerized Accounting	100

Appendix- IV

B.Com Part- I (Vocational Subjects)

Sr No.	Old course(2014-2015)	Max. Marks	Sr No.	New Course ( 2016-2017)	Max. Marks
	<b>Theory</b>			<b>Theory</b>	
1	Group I. Tax Procedures & Practice Tax Procedures & Practice – I	70	1	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – Life Insurance	70
2	Group II. Office management and Secretarial Practice Office Management & Secretarial Practice- I	70	2	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – Life Insurance	70
3	Group III. Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management – I	70	3	Group III. Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management – I	70
4	Group IV. Computer Applications MIS & IT – I	70	4	Group IV. Computer Applications Fundamentals of Information Technology (FIT )	70
5	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – I	70	5	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – Life Insurance	70
6	Entrepreneurship Development – I	70	6	Entrepreneurship Development – I	70

B.Com Part- II \_\_\_\_\_ ( Vocational Subjects )

Sr No.	Old course(2014-2015)	Max. Marks	Sr No.	New Course ( 2016-2017)	Max. Marks
	<b>Theory</b>			<b>Theory</b>	
1	Group I. Tax Procedures & Practice Tax Procedures & Practice – II	70	1	<b>Principles &amp; Practice of Insurance General Insurance – Paper I</b>	70
2	Group II. Office management and Secretarial Practice Office Management & Secretarial Practice- II	70	2	<b>Principles &amp; Practice of Insurance General Insurance – Paper I</b>	70
3	Group III. Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management – II	70	3	<b>Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management – II</b>	70
4	Group IV. Computer Applications MIS & IT – II	70	4	Computer application- Software Packages (Word & Excel)	70
5	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – II	70	5	<b>Principles &amp; Practice of Insurance General Insurance – Paper I</b>	70
6	Entrepreneurship Development – II	70	6	Entrepreneurship Development – II	70



B.Com Part-III

( Vocational Subjects )

Sr No.	Old course(2014-2015)	Max. Marks	Sr No.	New Course ( 2016-2017)	Max. Marks
	<b>Theory</b>			<b>Theory</b>	
1	Group I. Tax Procedures & Practice Tax Procedures & Practice – III	70	1	<b>Principles &amp; Practice of Insurance Insurance and Actuarial Science – Paper I</b>	70
2	Group II. Office management and Secretarial Practice Office Management & Secretarial Practice- III	70	2	<b>Principles &amp; Practice of Insurance Insurance and Actuarial Science – Paper I</b>	70
3	Group III. Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management – III	70	3	<b>Advertising, Sales Promotion and Sales Management. Advertising, Sales Promotion and Sales Management. III</b>	70
4	Group IV. Computer Applications MIS & IT – III	70	4	Group IV. Computer Applications Web Designing using HTML (WD)	70
5	Group V. Principles and Practice of Insurance Principles and Practice of Insurance – III	70	5	<b>Principles &amp; Practice of Insurance Insurance and Actuarial Science – Paper I</b>	70
6	Entrepreneurship Development – III	70	6	Entrepreneurship Development – III	70

The students of old course shall be given 03 attempts to pass their examination with old course starting from implementation of New Course.

***Proposed New syllabus For B. Com***  
**From the Academic session 2016-2017**

**B.Com. – First Year**

**Semester-I**

**1T1: Financial Accounting-I**

**Unit – I Financial Accounting**

Meaning, objectives and principles of Accounting, Accounting concepts & Conventions, Accounting Standards- AS 1 to AS 10. Final accounts of Sole Traders. **(Theory & Numerical)**

**Unit – II Hire Purchase Accounts**

Meaning of Hire Purchase Accounts, Features, Merits and Demerits of Hire Purchase System, Distinction between Hire Purchase and Instalment System.  
**(Theory & Numerical Excluding Instalment System and Repossession of Assets)**

**Unit – III**

**Final Accounts of Co - Operative Societies:** ( As per Maharashtra Co-Operative Societies Act 1960)- Introduction, Types of Co-operative societies Preparation of Trading & Profit and Loss A/C and Balance Sheet. **(Theory & Numerical)**

**Unit – IV**

**Joint Venture Accounts**

Meaning, Distinction between Joint venture and Partnership, Methods of joint venture accounting. **(Theory & Numerical on Centralized & Decentralized Method)**

**The Financial year ends on 31<sup>st</sup> March.**

**Reference Books :**

- S. N. Maheshwari :- Financial Accounting – Vikas Publishing House, New Delhi.
- Gupta R. L. – Advanced Financial Accounting – S. Chand & Sons.
- Kumar, Anil S. – Advanced Financial Accounting – Himalaya Publication House.
- Shukla and Grewal : Advanced Accounts (S. Chand & Ltd. New Delhi).
- Jain and Narang : Advanced Accounts (Kalyani Publishers, Ludhiana).
- Sr. K. Paul : Accountancy, Volume –I and II (New Central Book Agency, Kolkata).
- R. K..Lele and Jawaharlal : Accounting Theory (Himalaya Publishers).
- M. A. Arulnandam :- Advance Accounting – Himalay Publication
- Gulhane, Navghare And Others- Financial Accounting –I, Sheth Publishers Pvt. Ltd. Mumbai.
- Prof. PradeepWath, Dr. R. D. Mehta, Dr. DilipGotmare :- Financial Accounting– Payal Pakashan.
- Advanced Accounts (volume –I), M. C. Shukla, T.S. Grewal, Revised by S. C. Gupta. S, Chand Publishing.

# 1T1-Financial Accounting – I

## Paper Pattern

- N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q. No. 1 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16Marks  |

Q. No. 2 – Unit II

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 3 – Unit III

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 4 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 5

- |    |          |                  |
|----|----------|------------------|
| a) | Unit- I  | Problem 04 Marks |
| b) | Unit –II | Problem 04 Marks |
| c) | Unit-III | Problem 04Marks  |
| d) | Unit-IV  | Problem 04 Marks |

## 1T2: Business Organization

### Unit – I

Nature and scope of business: Meaning and definition of business, characteristics, objectives of business, classification of business activities, Industry, Service, Commerce & Trade. Social Responsibility of Business towards different groups.

### Unit – II

**Forms of Business Units:** Meaning, Characteristics, Advantages and Disadvantages of Sole Trader, Partnership, One Person Company, Private Company, Joint Stock Company- Concept, Classification, Service sector business: - meaning, types including BPO and KPO, advantage its role in economy

### Unit - III

**Organization:** Meaning, Definition, Concept and functions of Organization, Principles of Organization, Types of Organization- Line and Staff, Modern types of organizations- Project, Matrix, Formal and Informal Organization, Advantages and Disadvantages.

### Unit IV

**Recent Trends in Business Organization:** Internal constituents of the Business Organization; key managerial personnel (KMP); chairman- qualities of a chairman, powers, responsibilities and duties of a chairman; chief executive officer (CEO), role and responsibilities of the CEO; E-commerce, E-business, E-banking.

### Suggested Books:

1. Jain, Khushpat S : Business Organisation, Mumbai
2. C.P Bose: Business Organisation & Management
3. Sekhri, Arun : Organisation, MUMBAI, Himalaya Publishing House, 2014
4. P.C.Jain: Government and business policy, Galgotia Publishing Com. New Delhi
5. Gulhane, Chopade Choudhary- Business Organization, Sheth Publishers Pvt. Ltd. Mumbai.
6. 'kekZ] ,l-,y- % O;kolkf;d laxBu] jes'k cwd fMiks] ubZ fnYyh
7. oekZ] ;ksxsUnzizlkn % O;kolkf;d laxBu izca/k ,oa iz'kklu] ,l-pkUn ,aM da-
8. Dr. A. Shende, Dr. M Dixit & Dr. D. Mohture, Business Organization, Anuradha Prakashan Nagpur.



**QUESTION PAPER PATTERN**  
**BCOM – I : SEMESTER I**  
**1T2-Business Organisation**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

- Q.1.
- |     |          |          |
|-----|----------|----------|
| (a) | UNIT – I | 08 Marks |
| (b) | UNIT – I | 08 Marks |
|     | OR       |          |
| (c) | UNIT – I | 16Marks  |
- Q.2.
- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – II | 08 Marks |
| (b) | UNIT – II | 08 Marks |
|     | OR        |          |
| (c) | UNIT – I  | 16Marks  |
- Q.3.
- |     |            |          |
|-----|------------|----------|
| (a) | UNIT – III | 08 Marks |
| (b) | UNIT – III | 08 Marks |
|     | OR         |          |
| (c) | UNIT – I   | 16Marks  |
- Q.4.
- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – IV | 08 Marks |
| (b) | UNIT – IV | 08 Marks |
|     | OR        |          |
| (c) | UNIT – I  | 16Marks  |
- Q.5.
- |    |            |          |
|----|------------|----------|
| a) | UNIT – I   | 04 Marks |
| b) | UNIT – II  | 04 Marks |
| c) | UNIT – III | 04Marks  |
| d) | UNIT – IV  | 04 Marks |

## **1T3: Company Law**

**Level of Knowledge:** - Basic Conceptual Knowledge.

**Objective:** To make aware the students with basic concept of company law

[The Company Act 2013 with Amendments up to June 2016]

### **UNIT - I**

- (i) Background of New Company Act 2013.
- (ii) Corporate Personality – Company, Meaning of Company, Characteristics of a Company, Lifting of Corporate Veil
- (iii) Kinds of Company- Private Company, Public Company, Company limited by Share, Company Limited by guarantee, Unlimited Company, Association not for profit, Government Company, Foreign Company, Holding and Subsidiary and associate company with features of all kinds of company.
- (iv) Promotion and incorporation of company- stages in formation and incorporation of company, registration and commencement of business, Certificate of Incorporation

### **UNIT – II**

- (i) Memorandum of Association- Meaning, Definition, Importance and Content of Memorandum of Association.
- (ii) Articles of Association – Meaning, Definition, Importance and content of Articles of association.
- (iii) Private Placement and Prospectus: Meaning and definition of private placement and prospectus, public offer, types of prospectus- Deemed prospectus, Shelf prospectus, Red Herring Prospectus, Abridge prospectus.
- (iv) Misrepresentation in prospectus, Consequences of misrepresentation and remedies for misrepresentation in prospectus.

### **UNIT- III**

- (i) Share and share capital- Meaning and nature of capital and share capital, kinds of share- equity, preference, sweat equity, bonus, employee stock option scheme, and Right issue.
- (ii) Debt Capital (Borrowing and Debenture)- Meaning and nature of debt and debt capital, Types of different types of borrowing
- (iii) Difference between- Share and debenture, owned capital and debt capital.
- (iv) Depositories and dematerialization of securities- meaning and nature of depositories, procedure of dematerialization of securities.

### **UNIT – IV**

- (i) Membership in a company – Meaning of shareholder and member, distinction between shareholder and member, kinds of member.
- (ii) Procedure to become member and shareholder of a company, Concept of Transfer and Transmission of Securities (Share and Debenture)
- (iii) Directors – Meaning, Appointment, Power and Duties, Managing Director and Whole Time Director – Appointment and Qualification.

- (iv) Concept of Small Shareholders Director, Women Director, Resident Director and Independent Director, Auditor – Meaning, Appointment and Removal

**Reference Books:**

- Company Law By Ashok K. Bagriyal:, Vikas Publication House
- Company Law And Practice, Ratan Nolakha: Vikas Publication House
- Business Law Including Company Law, Gulshan, S S and Kapoor, G K , New Age International (P) Ltd., Publishers.
- Company Law - A comprehensive Textbook on New Companies Act 2013 , Kapoor G.K. and Dhamija Sanjay: Tazman Publication
- Company Law & Secretaria lPractice- Appannaian Reddy, Prabhudev, Himalaya Publishing House
- Faroq Haque Company Law., Sheth Publishers Pvt. Ltd. Mumbai
- Company Law Dr. A . Shende, Dr. R. Ingole, Anuradha Prakashan, Nagpur
- Company Law and Secretarial Practice- Dr. R.K. Nelakha, Ramesh Book Depot, Jaipur, New Delhi.
- Secretarial Practice & Company Law- Arunkumar, Rachana Sharma- Atlantic Publishers and Distributors
- A Text Book of Company Law & Corporate Law) P.P.S.Gogna, S. Chand Publishing.

**QUESTION PAPER PATTERN**  
**1T3-COMPANY LAW**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Q.1.	(a) UNIT – I	08 Marks
	(b) UNIT – I	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.2.	(a) UNIT – II	08 Marks
	(b) UNIT – II	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.3.	(a) UNIT – III	08 Marks
	(b) UNIT – III	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.4.	(a) UNIT – IV	08 Marks
	(b) UNIT – IV	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.5.	a) UNIT – I	04 Marks
	b) UNIT – II	04 Marks
	c) UNIT – III	04Marks
	d) UNIT – IV	04 Marks



## **1T4: Business Economics – I**

### **Unit I: Nature and Scope of Business Economics**

Business Economics-Meaning, scope and objectives of business economics. Nature and types of business decisions. Role and social responsibility of business & business economist. Micro and Macro Economics- Definition, scope, merits and demerits.

### **Unit II: Theory of Consumption**

Law of Demand, Demand determinants, Changes in demand, Indifference Curve Concept- Definition, properties, importance of indifference curves. Elasticity of Demand- Concept, definition, kinds, measurement of elasticity of demand, Factors influencing elasticity of demand, Importance of elasticity of demand. Demand Forecasting- Meaning, need, importance, methods of demand forecasting.

### **Unit III: Theory of Production**

Concept of Production Function- Concept, definition, Types of Products, Total Production, Average Production, Marginal Production. Law of Variable Proportions- Assumptions, significance & limitations. Isoquant Curves- Definition, general properties of Isoquant curves, Expansion Path. Law of Returns to Scale, Internal and External Economies and Diseconomies of Scale, Ridge Lines. Theories of Population - Malthusian Theory of Population, Optimum Theory of Population, Demographic Transition Theory of Population and Criticisms. Law of Supply.

### **Unit IV- Theory of Cost and Revenue**

Law of Supply & Criticisms, Factors influencing supply. Concept of Cost in the Short & Long Run- Accounting Cost, Economic Cost, Opportunity Cost, Fixed Cost, Variable Cost, Direct and Indirect Costs, Real Cost, Explicit & Implicit Costs, Money Cost, Total Cost, Average Cost, Marginal Cost, Selling Costs. Revenues - Total Revenue, Average Revenue, Marginal Revenue and their Relationship.

### **Books Recommended:**

1. Business Economics ,V.G. Mankar, Himalaya Publication House.
2. Business Economics, H.L.Ahuja, S.Chand Publishing
3. Business Economics, Dr. A. shende, Dr. D. Mohture, Dr. Dixit, Dr. R. Gan,Anuradha Prakashan Nagpur
4. Micro Economics, P.N.Chopra, Kalyani Publishers.
5. Micro Economics, D.D.Chaturvedi, Galgotia Publishing Company.
6. Principles of Economics, D.M.Mithani, Himalaya Publishing House.
7. Advance Micro Economic Theory, M.Maria John Kennedy, Himalaya Publishing House.
8. Business Economics, Rashmi Arora, Sheth Publishers, Mumbai
9. Business Economics, Dr. Samudra, Sai Jyoti Prakashan

**QUESTION PAPER PATTERN**  
**BCOM – I : SEMESTER I**  
**1T4-Business Economics- I**

**TIME:- 3 Hours]**

**[Full Marks:-80**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

- Q.1.
- |     |          |          |
|-----|----------|----------|
| (a) | UNIT – I | 08 Marks |
| (b) | UNIT – I | 08 Marks |
|     | OR       |          |
| (c) | UNIT – I | 16Marks  |
- Q.2.
- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – II | 08 Marks |
| (b) | UNIT – II | 08 Marks |
|     | OR        |          |
| (c) | UNIT – I  | 16Marks  |
- Q.3.
- |     |            |          |
|-----|------------|----------|
| (a) | UNIT – III | 08 Marks |
| (b) | UNIT – III | 08 Marks |
|     | OR         |          |
| (c) | UNIT – I   | 16Marks  |
- Q.4.
- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – IV | 08 Marks |
| (b) | UNIT – IV | 08 Marks |
|     | OR        |          |
| (c) | UNIT – I  | 16Marks  |
- Q.5.
- |    |            |          |
|----|------------|----------|
| a) | UNIT – I   | 04 Marks |
| b) | UNIT – II  | 04 Marks |
| c) | UNIT – III | 04Marks  |
| d) | UNIT – IV  | 04 Marks |

**Allocation of marks for the subjects-**

- 1. Financial Accounting**
- 2. Business Organization**
- 3. Company Law and**
- 4. Business Economics-I**

<b>1a</b>	<b>Two periodical class tests</b>	<b>10marks</b>
<b>1b</b>	<b>An assignment/Viva/Group Discussion/Seminar based on curriculum to be assessed by the teacher concerned</b>	<b>10marks</b>
<b>1</b>	<b>Internal assessment Total marks</b>	<b>20 marks</b>
<b>2</b>	<b>Unit- I            20 marks</b>	
	<b>Unit-II            20 marks</b>	
	<b>Unit-III          20 marks</b>	
	<b>Unit-IV          20 marks</b>	
	<b>Semester wise End Examination marks</b>	
		<b>80 marks</b>
	<b>Total marks per subject</b>	<b>100 marks</b>

## 1T5-Compulsory English

### Unit –I Short Stories:

1. The Gifts by O Henry
2. The Quality by J. Galsworthy
3. The Axe by R. K. Narayan

### Unit –II Poems:

1. You turned away yourself by Kabir
2. Mending wall by Robert Frost
3. Unknown Citizen by W.H. Auden

### Unit –III Essays:

1. Tolerance by E.M. Forster
2. The Philosophy of Pleasure by Fulton J. Sheen
3. On Painted Face by A. G. Gardiner

### Unit –IV

A) I ) Synonym/Antonym of Given words (Match the following format)

II ) One Word Substitute

B) Business Correspondence:

Job Application Letter, Interview Call Letter, Job Offer Letter

C) Comprehension of an Unseen Passage

D) Precis Writing

**Prescribed Textfor UNITS I, II & III:** Swan and Pearls (Raghav Publishers)

### Reference Books :

#### For UNIT IV(A) (Grammar /Vocabulary items)

1. Learner's English Grammar & Composition by Dr. N.D.V.Prasada Rao (S.Chand)

For Unit IV (B)

2. Business Correspondence and Report Writing – R.C.Sharma & Krishna Mohan  
(Tata McGraw-Hill)

3. Developing Communication Skills – Krishna Mohan & Meera Banerji (Macmillan)



**Question Paper Pattern**  
**1T5-: Compulsory English**  
**SEMESTER – I**

N.B. LAQ - Long Answer Question to be answered in about 150 words.

SAQ - Short Answer Question to be answered in about 75 words.

VSAQ – Very Short Answer Question to be answered in one or two sentences.

**Total Marks- 80**

- Q 1. A. One LAQ out of Two based on Short Stories (Unit I) 08 Marks  
B. Two SAQs with internal choice based on Short Stories (Unit I) 2 x 4 Marks - 08 Marks
- Q 2. A. One LAQ out of Two based on prescribed poems (Unit II) 08 Marks  
B. One LAQ out of Two based on the prescribed Essays (Unit III) 08 Marks
- Q 3. A. Two SAQs with Internal Choice from Unit III (2 x 4 Marks) = 08 Marks  
B. (i) Synonyms/Antonyms - Match the following – 4 items against 6 options 04 Marks  
(4 x 1 Marks)  
(ii) One word substitute – 4 out of 6 (4 x 1 Marks) 04 Marks
- Q 4. A. One out of Two items based on Business Correspondence (Unit IV) 08 Marks  
B. Comprehension of Unseen Passage – 4 VSAQs – 4 x 2 Marks 08 Marks
- Q 5. A. Make a Precis of the given passage and give it a suitable Title 08 Marks  
B. Five VSAQs based on Unit I and Unit III (4x2 Marks) = 08 Marks

**INTERNAL ASSESSMENT : 20 MARKS**

The Internal Assessment would be done on the basis of the assignments submitted by the student and his/her performance, attendance and conduct during the Semester. The concerned teacher shall provide, in advance, a list of topics/assessment items/Question Bank (to the students) based on the Units prescribed for the Theory Examination. Students shall finalize 2 topics/items from 2 different units with the approval of the concerned teacher and submit the same within the prescribed deadline.

Students may be given freedom to submit a creative writing assignment on human values/world peace/environmental issues inspired by or related to the lessons/poems prescribed in the syllabus.

**2 Assignments – 6+6 = 12 Marks**

**Performance & Conduct – 4 Marks**

**Attendance - 4 Marks**

**TOTAL – 20 MARKS**

**Semester - I**  
**1T6.1- Supplementary English**

**Unit 1- Prose**

1. A New Star Rises- Jawaharlal Nehru
2. Mahatma Gandhi- Louis Fischer
3. Jagdish Chandra Bose- Aldous Huxley
4. My Greatest Olympic Prize- Jesse Owens
5. Eating for Health- Rajkumari Amrit Kaur

**Unit 2 - Poetry**

1. Virtue- George Herbert
2. Solitude- Alexander Pope
3. How Sleep the Brave- William Collins

**Non-Textual portion-**

**Unit 3 – Writing Skills**

**(A) Social Correspondence:**

Letter of Congratulations, Letter of Condolence, Informal Invitation

**(B) Writing Classified Advertisements**

**Unit 4 – Grammar**

Spotting errors in the use of - (1) Articles (2) Subject-Verb Agreement

**Prescribed Text-** *Zenith*- An Anthology of Prose and Poetry (Raghav Publishers)

**Reference books**

1. Macmillan Foundation English - R.K. Dwivedi, A. Kumar ( **for Unit IV**)
2. Developing Communication Skills -- Krishna Mohan & Meera Banerji (Macmillan Publishers) ( **for the topic of ‘Social Correspondence under Unit III**)
3. Write Right – Sarita Manuja (Macmillan) ( **For the topic ‘Writing Classified Advertisements’ given under Unit III**)

**1T6.1- Supplementary English  
Question Paper Pattern**

**Semester - I**

Q1.

(A) Unit 1 Prose - LAQ 150 words ( 2 out of 4)2 x 08 = 16 marks

Q 2.

(B) Unit 1 Prose - SAQ 75 words( 4 out of 5)4 x 4 = 16 marks

Q 3.

(A) Unit 2 Poetry- LAQ 150 words (1 out of 2) 1 x 08 = 08 marks

(B) Unit 2 Poetry - SAQ 75 words ( 2 out of 3) 2 x 4 = 08 marks

Q 4.

Non-textual portion

(A) Social Correspondence: 1 x 08= 08Marks

(B) Writing Classified Ads 1 x 08= 08 Marks

Q 5. (A)i. Correct the error in the use of Articles (4) 04 x 1= 04 Marks

ii. Correct the error in the subject-verb agreement (4)04 x 1 = 04Marks

(B)VSAQs Units 1 & 2

Answer each of the following in one or two lines 04 x 2 =08 Marks

**Total Marks of Theory Examination- 80**

**INTERNAL ASSESSMENT: 20 MARKS**

**The Internal Assessment would be done on the basis of the assignments submitted by the student and his/her performance, attendance and conduct during the Semester. The concerned teacher shall provide, in advance, a list of topics/assessment items/Question Bank (to the students) based on the Units prescribed for the Theory Examination. Students shall finalize 2 topics/items from 2 different units with the approval of the concerned teacher and submit the same within the prescribed deadline.**

**Students may be given freedom to submit a creative writing assignment on human values/world peace/environmental issues inspired by or related to the lessons/poems prescribed in the syllabus.**

**2 Assignments – 6+6 = 12 Marks**

**Performance & Conduct – 4 Marks**

**Attendance - 4 Marks**

**TOTAL – 20 MARKS**

**Theory Examination – 80 Marks**

**Internal Assessment – 20 Marks**

**Total: 100 Marks**



## 1T6.2 - विषय : मराठी

सत्र पहिले २०१६

प्रश्न क्र.	घटक क्र.	अभ्यासक्रम	गुण	शेरा
१	१	समकालीन राष्ट्रीय, सामाजिक समस्यावर आधारित ( चार पर्यायांपैकी एका विषयावर, शब्द मर्यादा-४०० )	२०	
२	२	गद्य विभाग : पाठ्य पुस्तक : भाषा दर्शन भाग एक  १. लोकशाहीचे भवितव्य (डॉ. बाबासाहेब आंबेडकर) २. नौका ( प. भा. भावे ) ३. अस्पृश्यांचा आधारवड ( शिवाजी सावंत) ४. बेगड ( योगीराज वाघमारे ) ५. उमा ( वि. स. जोग )	३५	
३	३	पद्य विभाग : पाठ्य पुस्तक : भाषा दर्शन भाग एक  १. ज्ञानेश्वरांच्या विराण्या ( संत ज्ञानेश्वर ) २. मन ( बहिणाबाई चौधरी ) ३. गणपतवाणी ( बा. सी. मर्डेकर) ४. गिरणीची लावणी ( नारायण सुर्वे) ५. माउली भुकेले बेट ( सुधाकर गायधनी)	३५	
४	४	व्यावहारिक मराठी  १. पत्रलेखन २. इतिवृत्त लेखन	१०	

## 1T6.2-विषय : मराठी

प्रश्न पत्रिकेचे स्वरूप

सत्र : पहिले

वेळ:३ तास)

(एकूण गुण-80)

प्रश्न:१ समकालीन राष्ट्रीय, सामाजिक समस्यांवर आधारित निबंध (चार पर्यायांपैकी एका विषयावर)

शब्दमर्यादा-४०० शब्द

(16 गुण )

प्रश्न: २ गद्य विभागावर आधारित दीर्घोत्तरी दोन प्रश्नांपैकी एक सोडवा ( 16 गुण )

प्रश्न: ३ पद्य विभागावर आधारित दीर्घोत्तरी दोन प्रश्नांपैकी एक सोडवा ( 16 गुण )

प्रश्न: ४ दोन गद्य विभागावर व दोन पद्य विभागावर आधारित चार लघु प्रश्नांच्या दोन गटांपैकी एक

गट सोडवा

( 16 गुण )

प्रश्न: ५ एक लघु प्रश्न गद्य विभागावर, एक लघु प्रश्न पद्य विभागावर आणि दोन लघु प्रश्न व्यावहारिक मराठीवर आधारित अशा चार लघु प्रश्नांची उत्तरे लिहा ( 16 गुण )

### एकूण गुण विभागणी

१. गद्य विभाग 28 गुण

२. पद्य विभाग 28 गुण

३. व्यावहारिक मराठी 08 गुण

४. निबंध 16 गुण

एकूण गुण : 80

अंतर्गत मूल्यांकन गुण २० : संबंधित महाविद्यालयातील प्राध्यापकांनी परीक्षार्थ्यांची वर्गातील उपस्थिती (०५ गुण), परीक्षार्थ्यांचा वर्गातील सक्रीय सहभाग ( ०५ गुण) आणि लिखित स्वरूपातील गृह पाठ ( १० गुण) या निकषांवर एकूण २० गुणांपैकी विद्यार्थ्यांचे अंतर्गत मूल्यांकन करणे.

सत्र लेखी परीक्षा : ८० गुण

अंतर्गत मूल्यांकन : २० गुण

एकूण गुण : १००

**1T6.3-fo"k;%& fgUnh  
izFke l=% SSSSemester I**

**le;%& rhu ?kaVs**  
(Units)

bdkb;ksa Units)dk ikB~;Øe Øekuqlkj

**dqy vad%&80**  
Vad

**bdkbZ 1 Lkedkyhu jk"V<sup>ah</sup>;] lkekftd rFkk vkfFkZd leL;kvksa ij vk/kkfjr  
fuca/k A**  
(Unit-1)

¼fdUgh pkj esa ls,d fo"k; ij & 'kCn lhek 400 rd½

**bdkbZ 2 Xk| foHkkx%& ikB~;iqLrd%&^^lkfgR; ohfFkd\*\***

**(Unit-2)** 1½ xi'ki& fuca/k&ukeoj flag

2½ IPph ohjrk& fuca/k&ljnki iw.kZflag

3½ dQu & dgkuh &izsepan

4½ phQ dh nkor& dgkuh & Hkh"e lkguh

5½ 'kj.kkxr& dgkuh& o`Unkouky oekZ

**ij foHkkx%& ikB~;iqLrd%& ^^lkfgR; ohfFkd\*\***

**bdkbZ 3** 1½ dchj ds nksgs & dchjnkl

**(Unit-3)** 2½ cky yhyk & lwjnkl

3½ HkfDr] uhfr ds nksgs &fcgkjh

4½ oj ns] oh.kkokfnuh oj ns& lw;ZdkUr f=ikBh fujkyk

5½ fgekfz rqax Ja`x ls & t;'kadj izlkn

**vU; ikB~; lkexzh%&**

**bdkbZ4** 1½ ikfjHkkf'kd 'kCnkoyh&ikB~;iqLrd esa layXu okf.kT; ls lcaf/kr  
**(Unit-4)** ikfjHkkf'kd 'kCnksa dk vaxzsth ls fgUnhrFkk fgUnh ls vaxzsth esa v/;;u  
visf{kr gSA

2½ dYiuk foLrkj&IkkB~;iqLrd esa layXu mfDr;ksa dh lwph ls gh dYiuk  
foLrkj dk v/;;u visf{kr gSA

**iz'u&i= dk izk:lk ,oa vad foHkktu**

**izFke I=**  
**1T6.3-fo"k;%& fgUnh**

**le;%& rhu ?kaVs**

**dqy vad%&80**

iz'u&1Lkedkyhu jk"V<sup>ah</sup>;] lkekftd rFkk vkfFkZd leL;kvksa ij vk/kkfjr fuca/kA  
**vad&16**

¼ fdUgh pkj esa ls ,d fo"k; ij & 'kCn lhek 400 rd½

iz'u&2x|& foHkkx ij vk/kkfjr ikBksa esa ls fodYi ds lkFk nh?kksZRrjh iz'u A  
**vad&16**

¼nks iz'uksa esa ls ,d iz'u dk mRrj visf{kr gSA½

iz'u&3i|& foHkkx ij vk/kkfjr dforkvksa esa ls fodYi ds lkFk nh?kksZRrjh iz'u A  
**vad&16**

¼nks iz'uksa esa ls ,d iz'u dk mRrj visf{kr gSA½

iz'u&4 rhu x|&foHkkx lss o rhu i|& foHkkx ij vk/kkfjr dqy Ng y?qk iz'uksa esa ls fdUgha  
pkj iz'uksa dsmRrj visf{kr gSA **4 x 4vad =vad&16**

iz'u&5 blds vUrxZr IEiw.kZ ikB~;Øe ls pkj y?qkRrjh iz'u gksaxsaA **izFke iz'u x| ls] f}rh;**  
**iz'u i| ls] r`rh; iz'u ikfjHkkf"kd 'kCnkoyh ls vkSj prqFkZ iz'u dYiuk foLrkj ls**  
**iwNs tk;saxsa A** lHkh iz'uksa ds mRrj visf{kr gSA

**4 x 4 vad = vad&16**

vkUrfjd ewY;kdau & 20 vad  
**dqy vad foHkktu%&**

fucU/k&16 vad

x| foHkkx&28 vad

i| foHkkx&28 vad

vU; ikB~; lkexzh&08vad

dqy vad&80 vad

**Vocational Course**

**Semester I**

(Same syllabus for all vocational group subjects in B. Com. – I)

**1T7-Entrepreneurial Development-I**

**Time : 3 Hours**

**Full Marks: 80**

**Internal Assessment: 20**

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**Level of knowledge: Basic knowledge**



**Objective:** To provide an introductory knowledge about entrepreneurship and its development process.

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**Unit-I**

Entrepreneurship – Evolution of the concept of entrepreneur, Definitions of Entrepreneurship & Entrepreneur, Types of Entrepreneurship, Function of Entrepreneur, Characteristics of Entrepreneur, Socio-economic origins of Entrepreneurship.

**Unit-II**

Stages in the Entrepreneurial process, Barriers to Entrepreneurship, Environmental factors affecting Entrepreneurship, Entrepreneurial Structures.

**Unit-III**

Qualities of a successful Entrepreneur. Distinction between an Entrepreneur and a Manager, role of Entrepreneurship in Economic development. Theories of Entrepreneurship- Theory of Achievement Motivation, Conceptual Model of Entrepreneurship.

**Unit-IV**

Women Entrepreneurship- Concept of Women Entrepreneurs, Functions of Women Entrepreneurs, Growth of women Entrepreneurship and problems of women Entrepreneurs, Development of women Entrepreneurship, Recent Trends.

**Books Recommended:**

- ✓ Dynamics of entrepreneurial development and management, Vasant Desai
- ✓ Entrepreneurial development, Vasant Desai.
- ✓ Entrepreneurial Development, S. S. Khanka, S. Chand Publishers.
- ✓ M.V. Deshpande : Entrepreneurship of small scale industries.
- ✓ Entrepreneurship Development and Business Communication, Vasant Desai and Urmila Rai, Himalaya Publishing House.
- ✓ Entrepreneurship Development in India, Dr. C. B. Gupta and Dr. N.P. Srinivasan, Sultan Chand & Sons.
- ✓ Entrepreneurial Development, Vasant Desai, Appannaiah, Reddy and Gopal Krishna, Himalaya Publishing House.

**Group – I : Computer Applications**

**1T8.1 : Fundamental of Information Technology (FIT)**

**Unit-I:** Definition of Computer, Block diagram of computer, generations of computer, classification of computers, characteristics, advantages & limitations of computer. Computer organization: Central processing Unit - speed of processor, computer memory: primary & secondary, Storage devices: floppy disk, Hard disk, magnetic tapes, optical disk (CD/ DVD), pen drive. Input devices: keyboard, mouse, joystick, light pen, scanners, OCR, MICR, Touch Screen, Bar code reader. Output devices: monitor, printers, classification of printers, impact & non-impact printers, dot matrix, ink jet, laser, thermal printers, plotters.

**Unit-II :** Hardware & software, Software and programming languages.

Computer networks – LAN, WAN, MAN

Internet, WWW, E-Mail, education, financial service, e-Commerce, banking, shopping, advertising, e-governance. Virus, Types of Viruses, Anti-Virus, Firewall and Anti-Spy ware Utilities

**UNIT – III :**

**Introduction to Disk Operating System (DOS) :**

-File types, Directory Structure, Booting - Warm and Cold Booting, Types of DOS commands (Internal and External)

-Directory commands: DIR, MD, RD, TREE, PATH, SUBST ETC., Wild card Definitions, Commands related to file management: COPY, DEL, ERASE, REN, ATTRIB, XCOPY, BACKUP and RESTORE , General commands: TYPE DATE, TIME, PROMPT etc., batch commands, wild card characters & its use.

**UNIT – IV :**

**Introduction to Windows Operating System :**

Advantages of windows operating system, operating with windows, GUI, use of help features, starting an application, essential accessories, windows explorer, control panel, my computer, my documents, recycle bin, finding folders and files, system tools, new features in windows-7/8/10 versions.

**Practical : Practical will be based on Unit-III & IV i.e. MS-DOS and Windows**

**BOOKS RECOMMENDED:**

1. I.T. Today (Encyclopedia) By S. Jaiswal (Test Book)
2. Computer Today By Donald Senders
3. Computer Applications In Management – Ushadahiya, Sapnanagpal (Taxmann's)
4. Information Technology - Dr. Sushilamadan (Taxmann's)
5. Understanding Computer By Dineshkumar
6. Computer Fundamentals By P. K. Sinha
7. Office Automation By K.K. Bajaj (Macmilan)
8. Business On The Net An Introduction To The Whats And Hows Of E-Commerce By K. N. Agarwala & Others (Macmilan)
9. Dos/Unix & Windows: I.T. Today (Encyclopedia) By S. Jaiswal
10. Msdos; Manual

**Vocational Course**  
**Semester – I**  
**Group – II : Principles & Practice of Insurance**  
**1T8.2-Life Insurance – Paper I**

Time : 3 Hours]

Theory : 80 Marks  
Internal Assessment: 20 Marks

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**Level of knowledge - Basic knowledge.**

**Objective -** To create awareness regarding basic knowledge about Life Insurance.

**Unit - I**

Concept of Risk, Meaning ,Definition, Classification of Risk

Risk management : Meaning and Definition, Objectives, Importance, Classification of Risk,

Methods of Handling Risk, factors affecting Risk Management, Principles of Insurance Management, Process of Risk Insurance Management

**Unit - II**

Concept of Insurance: Meaning, Definition, Need, Importance and Scope of Insurance, Benefits of Insurance

History of Insurance, Meanings of Terms used - Premium, Compensation, Cover note, Claim, Peril, actor affecting premium calculation

Reinsurance : Important concepts, characteristics, types of reinsurance, double cover, external and internal insurance.

**Unit - III**

Life Insurance: Meaning and definition of Life Insurance, Organization , Management , regulation , role and functions of life insurance

Insurance Contract, Essentials of Insurance Contract

Principles of Life Insurance, Classification of Life Insurance Policies.

**Unit - IV**

Policy conditions of Life Insurance ,

Insurance document – Proposal form, policy form, cover note, certificate of Insurance, endorsement, co-insurance and renewal receipt, procedure of taking Life Insurance Policy.

Settlement of Claim on Maturity of Policy, Death of Policy holder,

**Recommended books:**

- Fundamental Of Insurance, R.K. Gupta, Himalaya Publishing House.
- Principles & Practice of Insurance, Dr. P. Periasamy, Himalaya Publishing House
- Insurance Principle and Practice,M.M. Mishra and Dr. S.B. Mishra,S. Chand Publication
- Principles of Insurance, Dr. Shakti Pratchbal and Dr. N.P. Dwivedi, Himalaya Publishing House

✓ बीमा के सिद्धांत एवं व्यवहार – भगवती प्रकाश अर्मा, राजीव जैन, पुरुशोत्तम दयाल– हिमालया पब्लिशिंग हाऊस

**Group III.**  
**Advertising, Sales Promotion and Sales Management**  
**Semester-I**  
**1T8.3 -Advertising, Sale Promotion and Sales Management – I**

**Full Marks : 80**

**Time : 3 Hours**

**Internal Assessment : 20**

**Objectives:** The aim of the paper is to acquaint the students with concepts, techniques and give experience in the application of concepts for developing an effective advertising programme.

**Unit-1**

- Advertising Role in the Marketing Process: Legal Ethical and social Aspects of Advertising. Functions and types of advertising.

**Unit- 2**

Integrated Marketing communication .Brand management , Brand Image, Brand Equity and Brand Building. Ethics of advertising

**Unit- 3**

The major players in advertising, Advertising agency, Brand manager, market research firms, Media, Type of agencies. Structure of an agency and its functions. The process of developing an ad.

**Unit-4**

Objective Setting and market Positioning; Dagmar Approach in Determination of Target Audience and understanding them. Assumptions about consumer behavior.

**Recommended books:**

- Luick, John F and Siegler, William Lee, Sales promotion and Modern Merchandising (McGraw Hill Book Co., New York, 1968) □
- Still, Richard, Edward W & Govoni Norman AP, Sales management Decisions, Strategies and cases (Prentice Hall India Pvt. Ltd., New Delhi, 1981) □
- Stanton, William J & Buskrit, management of Sales Force ( Richard D, Irwin, Inc. Homewood, 1987)
- Russell, Frederic A. Beach, Frank H & Buskrit, Richard H, Selling principles and Practices (Mcgraw Hill, International Book Co.1982) □
- David Aaker, Advertising management (Prentice Hall India Pvt. Ltd., New Delhi) □
- Kazmi & Batra, Advertising & Sales Promotion – Excel Books. □
- Belch & Belch, Advertising & Promotion – Tata McGraw Hill. □
- Jethwaney & Jain – Advertising Management, Oxford Univ. Press □□



**SEMESTER I**  
**QUESTION PAPER PATTERN FOR All Vocational Subjects**

**Computer Application, Insurance & Entrepreneurial Development**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Q.1.(a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.2. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.3. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.4. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.5. Answer in Brief		
(a)	UNIT – I	4 Marks
(b)	UNIT – II	4 Marks
(c)	UNIT – III	4 Marks
(d)	UNIT – IV	4 Marks

**B.Com. – First Year**  
**Semester-II**  
**2T1: Statistics and Business Mathematics**

**Unit – I Statistics & Measures of Central Tendency**

Meaning, Scope, Importance, Functions and Limitations of Statistics. Collection of data, Tabulation and Classification, Frequency distribution.  
Mean, Median, Mode, Geometric Mean and Harmonic Mean (**Theory & Numericals**)

**Unit – II**

**Dispersion-** Meaning and significance of dispersion, Methods of measuring dispersion, Mean Deviation, Standard Deviation, Quartile Deviation, co-efficient of variation (**Theory & Numericals**)

**Unit – III**

Skewness-Absolute Measures of Skewness, Relative Measures of Skewness, Karl Pearson's Coefficient of Skewness, Bowley's Coefficient of Skewness. (**Numericals**)

**Unit – IV**

**Business Mathematics:-** Ratio Proportion, Percentages, Simple & Compound Interest, Profit/ Loss. (**Numericals**)

**Reference Books:**

- Fundamentals of statistics : D. V. Elhance & Veena Elhance
- Statistics : V. K. Kapoor – S. Chand & Sons
- Statistics : B. New Gupta – Sahitya Bhavan Agra
- Fundamentals of statistics and Computer, Dr. M. Datakar & Mrs. Sindhu Ghate, Sai Jyoti Prakashan, Nagpur
- Business Statistics A Self Study Text Book, Dr. P. C. Tulsian & Bharat Jhunjhunwala, S. Chand Publishing
- Fundamental of Statistics : S. C. Gupta – Himalaya Publishing House
- Business Mathematics & Statistics : NEWK Nag & S.C. Chanda – Kalyani Publishers
- Gulhane, Chopade – Statistics and business mathematics, Sheth Publishers Pvt. Ltd. Mumbai
- Business Mathematics and Statistics- Dr. M. Datakar & Mrs. S. Ghate, Sai Jyoti Publication, Nagpur.
- Problem in statistics : Y. R. Mahajan - Pimplapure Publisher Nagpur

**Question Paper Pattern**  
**Semester-II**  
**2T1-Statistics and Business Mathematics**  
**Paper - I**

N.B. – 1) All questions are compulsory.  
 2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q. No. 1 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16Marks  |

Q. No. 2 – Unit II

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 3 – Unit III

- |            |           |          |
|------------|-----------|----------|
| a) Problem |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 4 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Problem |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 08 Marks |
| d) Problem |           | 08 Marks |

Q. No. 5

- |    |          |                  |
|----|----------|------------------|
| a) | Unit- I  | Problem 04 Marks |
| b) | Unit –II | Problem 04 Marks |
| c) | Unit-III | Problem 04Marks  |
| d) | Unit-IV  | Problem 04 Marks |

## 2T2: Business Management

### Unit I

**Introduction:** Meaning, Definition, concept and types of management. Principles of business Management. Scope and significance of business management.

Process of business management. Function of business Management. Management as a science or art.

### Unit II

**Planning:** - Meaning, Nature and Characteristics, Importance, Types & Components of Planning. **Decision Making:** Meaning, characteristics & importance of decision making. Traditional and Modern techniques of Decision-Making.

### Unit – III

**Delegation of Authority:**— Meaning, Elements, Advantages, & Obstacle of Delegation of Authority. Centralization and decentralization of authority and its merits and demerits.

**Co-ordination & Controlling:** Meaning, Concept and principles of Coordination, Internal & External Coordination. Meaning, concept and elements of control.

### Unit IV

#### **Recent trends in management:**

Management of Change Management of Crisis, Total Quality Management, Stress Management, International Management.

#### **Suggested Books:**

1. Bajaj: Management Processing and Organization, Excel Publications.
2. Tripathy and Reddy – Principles of Management – Tata McGraw Hill.
3. A. Pardhasaradhy & R. Satya Raju: Management Text and Cases, Prentice Hall of India. Gulhane, Chopade Choudhary- Business Management, Sheth Publishers Pvt. Ltd. Mumbai
- 4- lq/kk] th-,l- Jhekyh fot;% O;kofk;d izcaU/k ds fl/nkar] jes'k cwd fMisk]jubZ fnYyh
- 5- 'kekZ] th-Mh-lwukuk] th-lh-% izcaU/k ds fl/nkar] jes'k cwd fMiks]jubZ fnYyh
- 6- ns'keq[k] izHkkdj% O;olk; O;oLFkkiukph ewy rRos] fiaiGkiwjs vaM da- ukxiqjs

**Question Paper Pattern**  
**Semester-II**  
**2T2-Business Management**

- N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q.1.	(a) UNIT – I	08 Marks
	(b) UNIT – I	08 Marks
	OR	
	(c) UNIT – I	16 Marks
Q.2.	(a) UNIT – II	08 Marks
	(b) UNIT – II	08 Marks
	OR	
	(c) UNIT – II	16 Marks
Q.3.	(a) UNIT – III	08 Marks
	(b) UNIT – III	08 Marks
	OR	
	(c) UNIT – III	16 Marks
Q.4.	(a) UNIT – IV	08 Marks
	(b) UNIT – IV	08 Marks
	OR	
	(c) UNIT – IV	16 Marks
Q.5.	a) UNIT – I	04 Marks
	b) UNIT – II	04 Marks
	c) UNIT – III	04Marks
	d) UNIT – IV	04 Marks



## 2T3 : Secretarial Practice

**Level of Knowledge:** - Book Conceptual Knowledge.

**Objective:** To make aware the student with various function, duties and responsibilities of company secretary and Secretarial Practice

[The Company Act 2013 with Amendments up to June 2016]

### UNIT – I

- (i) Procedure for Incorporation of Companies, Conversion of Companies – Private Limited to Public Limited and Public Limited to Private Limited
- (ii) Procedure for Alteration of Memorandum of Association and Article of Association
  - (i) Company Secretary – Meaning, Qualification and Functions/ Role
  - (ii) Directors – Procedure for Appointment of Directors and Director’s Identification Number (DIN)- allotment and surrender

### UNIT- II

- (i) Types and characteristics of company meeting, statutory, board, general and extra ordinary meeting, and meetings of committee of director.
- (ii) Agenda, Notice and provision regarding quorum of Board meeting, Annual General Meeting and Extra ordinary General Meeting
- (iii) Voting and resolution- Meaning of poll, postal ballot and E-Voting, Meaning of ordinary and Special Resolution.
- (iv) Circular Resolution, Explanatory statement, Ordinary and special Business to be transacted in meetings.

### UNIT – III

- (i) Report Writing - Essential and content of Board Report and Annual Report.
- (ii) Concept of secretarial audit, Secretarial standards, corporate social responsibility and corporate governance, National Financial Reporting Authority.
- (iii) E-Governance and E-Filing- Meaning, features and procedure of E-Governance and E-Filing, MCA-21

### UNIT – IV

- (i) Key managerial personnel- Appointment and function of managing director, whole time director and manager.
- (ii) Procedure for appointment of Additional Directors, Alternate Directors, Nominee Directors.
- (iii) Managerial Remuneration - Remuneration of managing director, whole time director or manager.
- (iv) Provisions regarding resignation, removal of directors, Casual vacancy.

Reference Books:

- Company Law, Ashok K. Bagrial: Vikas Publication House
- Ratan Nolakha: Company Law And Practice, Vikas Publication House
- Gulshan, S S and Kapoor, G K: Business Law Including Company Law , New Age International (P) Ltd., Publishers
- Dr. Arvind shende, Dr. Asha Tiwari, Company Law & Secretarial Practice, Anuradha prakashan, Nagpur.
- Faroq Haque Secretarial Practice., Sheth Publishers Pvt. Ltd. Mumbai
  
- Kapoor G.K. and Dhamija Sanjay: Company Law -A comprehensive Textbook on New Companies Act 2013 , Tazman Publication
- Secretarial Practice & Company Law- Arunkumar, Rachana Sharma- Atlantic Publishers and Distributors
- Secretarial Practice, M. C. Kuchhal, S. Chand Publishing.

**QUESTION PAPER PATTERS**  
**SEMISTER II**  
**2T3-SECRETARIAL PRACTICE**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Q.1.	(a) UNIT – I	08 Marks
	(b) UNIT – I	08 Marks
	OR	
	(c) UNIT – I	16 Marks
Q.2.	(a) UNIT – II	08 Marks
	(b) UNIT – II	08 Marks
	OR	
	(c) UNIT – II	16 Marks
Q.3.	(a) UNIT – III	08 Marks
	(b) UNIT – III	08 Marks
	OR	
	(c) UNIT – III	16 Marks
Q.4.	(a) UNIT – IV	08 Marks
	(b) UNIT – IV	08 Marks
	OR	
	(c) UNIT – IV	16 Marks
Q.5.	a) UNIT – I	04 Marks
	b) UNIT – II	04 Marks
	c) UNIT – III	04Marks
	d) UNIT – IV	04 Marks

## 2T4 : Business Economics – II

### Unit I: Market Structure

Meaning, Definition, Classification of Market Structures. Firm & Industry- Meaning, Difference between Industry and Firm. Pricing of Products-Types, Cost-based pricing, Customer-based pricing, Competitor-based pricing.

### Unit II: Perfect & Imperfect Competition Markets

Definition, Features, Price-output determination under Perfect Competition Market. Monopoly - Definition, Features, Types, Price determination under Monopoly. Concept of Price Discrimination .Monopolistic Competition- Meaning, Features, Price determination under Monopolistic Competition.

### Unit III: Theories of Distribution

Theory of Distribution -Modern Theory of Distribution. Theories of Rent- Ricardian theory of Rent, Modern theory of Rent, Concept of Quasi Rent. Theory of Wages- Marginal Productivity theory of Wages with Criticisms, Nominal & Real wages. Theories of Interest-Loanable Funds Theory of Interest, Liquidity Preference Theory of Interest, Criticisms, Concept of Gross Interest & Net Interest. Theories of Profit- Dynamic Theory of Profit, Innovation Theory of Profit, Criticisms of the Theories, Gross Profit & Net Profit.

### Unit IV- Business Cycles & National Income

Business Cycles-Concept, Features, Types, Phases of Business Cycles. National Income - Meaning, Concepts, Methods of Measuring National Income, Difficulties in National Income Accounting.

### Books Recommended:

1. Business Economics , V.G. Mankar, Himalaya Publication House
2. Modern Economics, H.L.Ahuja, S.Chand & Co Ltd.
3. Micro Economics P.N.Chopra, Kalyani Publishers.
4. Micro Economics, D.D.Chaturvedi, Galgotia Publishing Company.
5. Modern Economic Theory, K.K.Dewett, S.Chand & Co Ltd.
6. Business economics, Dr. Arvind Shende, Dr. R. Ingole, Dr. P. Kothiwale, Anuradha Prakashan, Nagpur
7. Managerial Economics,D.N.Dwivedi, Vikas Publishing House Pvt Ltd.
8. Managerial Economics-Theory & Applications, D.M.Mithani, Himalaya Publishing House.
9. Business Economics by Ms. V. Karkare, Mrs. S Ghate, Anuradha Prakashan Nagpur.
1. Business Economics, Rashi Arora, Sheth Publishers, Mumbai

**Question Paper Pattern**  
**Semester- II**  
**2T4-Business Economics - II**  
N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q.1.	(a) UNIT – I	08 Marks
	(b) UNIT – I	08 Marks
	OR	
	(c) UNIT – I	16 Marks
Q.2.	(a) UNIT – II	08 Marks
	(b) UNIT – II	08 Marks
	OR	
	(c) UNIT – II	16 Marks
Q.3.	(a) UNIT – III	08 Marks
	(b) UNIT – III	08 Marks
	OR	
	(c) UNIT – III	16 Marks
Q.4.	(a) UNIT – IV	08 Marks
	(b) UNIT – IV	08 Marks
	OR	
	(c) UNIT – IV	16 Marks
Q.5.	a) UNIT – I	04 Marks
	b) UNIT – II	04 Marks
	c) UNIT – III	04Marks
	d) UNIT – IV	04 Marks



**Allocation of marks for the subjects-**

- 1. Statistics and Business Mathematics**
- 2. Business Management**
- 3. Secretarial Practice and**
- 4. Business Economics-II**

<b>1a</b>	<b>Two periodical class tests</b>	<b>10marks</b>
<b>1b</b>	<b>An assignment/Viva/Group Discussion/Seminar based on curriculum to be assessed by the teacher concerned</b>	<b>10marks</b>
<b>1</b>	<b>Internal assessment Total marks</b>	<b>20 marks</b>
<b>2</b>	<b>Unit- I      20 marks</b> <b>Unit-II      20 marks</b> <b>Unit-III     20 marks</b> <b>Unit-IV     20 marks</b>  <b>Semester wise End Examination marks</b>	<b>80 marks</b>
	<b>Total marks per subject</b>	<b>100 marks</b>

## **Semester-II**

### **2T5-Compulsory English**

#### **Unit –I Short Stories**

1. Some Day by Issac Asimov
2. Marriage is a private affair by Chinua Achebe
3. The Taxi Driver by Kartar Singh Duggal

#### **Unit –II Poems**

1. Art of Life by Tukadoji from Gramgeeta ( Translation by Dr. Bhelkar)
2. Horses Graze by Gwendolyn Brooks
3. Swan and Shadow by John Hollander

#### **Unit –III Essays**

1. Knowledge and Wisdom by Bertrand Russell
2. On education by Albert Einstein
3. What is Indianness? by Shelia Dhar

#### **Unit –IV**

A)a. Degrees of Comparison    b. Words often Confused

B) Business Correspondence:

Sales Letter, Inviting Quotations, Placing Orders

C) Comprehension of an Unseen Passage

D) Essay in about 300 words on any one Topics out of the Four Given Topics [Social issues, Economic issues, Environmental issues, Personal (Reflective) essays]

**Prescribed Textfor UNITS I, II & III:** Swan and Pearls (Raghav Publishers)

#### **Reference Books :**

##### **For UNIT IV (A) (Grammar /Vocabulary items)**

1.Learner’s English Grammar & Composition by Dr. N.D.V.Prasada Rao (S.Chand)

For Unit IV (B)

2. Business Correspondence and Report Writing – R.C.Sharma & Krishna Mohan  
(Tata McGraw-Hill)

3 Developing Communication Skills – Krishna Mohan & Meera Banerji

**2T5-Compulsory English**  
**SEMESTER – II**  
**Question Paper Pattern**

Q 1. A. One LAQ out of Two based on Short Stories (Unit I)	08 Marks
B. Two SAQs with internal choice based on Short Stories (Unit I) 2 x 4 Marks	- 08 Marks
Q 2. A. One LAQ out of Two based on prescribed poems (Unit II)	08 Marks
B. One LAQ out of Two based on the prescribed Essays (Unit III)	08 Marks
Q 3. A. Two SAQs with Internal Choice from Unit III	(2 x 4 Marks) = 08 Marks
B. (i) Degrees of Comparison – 4 out of 6 - 4 x 1 Marks	08 Marks
(ii) Words often confused – 4 out of 6 - 4 x 1 Marks	04 Marks
Q 4. A. One out of Two items based on Business Correspondence (Unit IV)	04 Marks
B. Comprehension of Unseen Passage – 4 VSAQs – 4 x 2 Marks	08 Marks
Q 5. A. Essay in about 300 words (1 out of 4 topics)	08 Marks
B. Four VSAQs based on Unit I and Unit III	(4x2 Marks) = 08 Marks

**Total = 80 Marks**

N.B. LAQ - Long Answer Question to be answered in about 150 words.

SAQ - Short Answer Question to be answered in about 75 words.

VSAQ – Very Short Answer Question to be answered in one or two sentences.

**INTERNAL ASSESSMENT : 20 MARKS**

**The Internal Assessment would be done on the basis of the assignments submitted by the student and his/her performance, attendance and conduct during the Semester. The concerned teacher shall provide, in advance, a list of topics/assessment items/Question Bank (to the students) based on the Units prescribed for the Theory Examination. Students shall finalize 2 topics/items from 2 different units with the approval of the concerned teacher and submit the same within the prescribed deadline. Students may be given freedom to submit a creative writing assignment on human values/world peace/environmental issues inspired by or related to the lessons/poems prescribed in the syllabus.**

**2 Assignments – 6+6 = 12 Marks**

**Performance & Conduct – 4 Marks**

**Attendance - 4 Marks**

**TOTAL – 20 MARKS**

## 2T8.1-Supplementary English

### Semester - II

#### Unit 1- Prose

1. Using the Dictionary- Albert Walker and Mary R. Parkman
2. On the Rule of the Road- A.G. Gardiner
3. How I became a Public Speaker- George Bernard Shaw
4. Seeing People Off- Sir Max Beerbohm
5. The Postmaster- Rabindranath Tagore

#### Unit 2 - Poetry

1. The Daffodils- William Wordsworth
2. Stopping by Woods on a Snowy Evening- Robert Frost

#### Unit 3 Non-Textual Portion

##### (A) Social Correspondence:

- Letter of Recommendation
- Letter of Introduction
- Making reservations in hotels for accommodation

##### (B) Note making :

- Serial or sequential format
- Tree diagram

#### Unit 4 – Grammar

Spotting errors in the use of- (1) Prepositions s (2) Tenses

**Prescribed Text-** *Zenith*- An Anthology of Prose and Poetry (Raghav Publishers) **For Unit I and II**

#### Reference books

1. Macmillan Foundation English - R.K. Dwivedi, A. Kumar ( **For Unit IV**)
2. Developing Communication Skills -- Krishna Mohan & Meera Banerji (Macmillan Publishers) (**For the topic ‘Social Correspondence’ under Unit III** )
3. Write Right by Sarita Manuja ( Macmillian Publication) (**For the topic ‘Note Making’ under unit III**)

**2T8.1-Supplementary English  
Question Paper Pattern**

**Semester - II**

Q 1.

(C) Unit 1 Prose - LAQ 150 words ( 2 out of 4)

2 x 08 = 16 marks

Q 2.

(D) Unit 1 Prose - SAQ 75 words( 4 out of 5)

4 x 4 = 16 marks

Q 3.

(A) Unit 2 Poetry- LAQ 150 words (1 out of 2)

1 x 08 = 08 marks

(B) Unit 2 Poetry - SAQ 75 words ( 2 out of 3)

2 x 4 = 08 marks

Q 4.

Non-textual portion

(A) Social Correspondence:

1 x 08= 08Marks

(B) i. Correct the error in the use of prepositions (4 out 5) 04 x 1= 04 Marks

ii. Correct the error in the use of the tense (4 out 5) 04 x 1= 04 Marks

Q 5.

(A) Note Making

1 x 08 = 08 Marks

(B) VSAQs Units 1 & 2

Answer each of the following in one or two lines 4X2 Marks = 08 Marks

**Total Marks of Theory Examination- 80**

**INTERNAL ASSESSMENT: 20 MARKS**

**The Internal Assessment would be done on the basis of the assignments submitted by the student and his/her performance, attendance and conduct during the Semester. The**



**concerned teacher shall provide, in advance, a list of topics/assessment items/Question Bank (to the students) based on the Units prescribed for the Theory Examination. Students shall finalize 2 topics/items from 2 different units with the approval of the concerned teacher and submit the same within the prescribed deadline.**

**Students may be given freedom to submit a creative writing assignment on human values/world peace/environmental issues inspired by or related to the lessons/poems prescribed in the syllabus.**

**2 Assignments – 6+6 = 12 Marks**

**Performance & Conduct – 4 Marks**

**Attendance - 4 Marks**

**TOTAL – 20 MARKS**

**Theory Examination – 80 Marks**

**Internal Assessment – 20 Marks**

**Total: 100 Marks**

2T8.2-विषय : मराठी

सत्र दुसरे

प्रश्न क्र.	घटक क्र.	अभ्यासक्रम	गुण	शेरा
१	१	आत्मवृत्तपर, वर्णनपर, विषयांवर आधारित निबंध ( चार पर्यायांपैकी एका विषयावर शब्द मर्यादा-४०० )	२०	
२	२	गद्य विभाग : पाठ्य पुस्तक : भाषा दर्शन भाग एक १ जेट युगातील मराठी माणूस (शंतनू किलोस्कर) २ विठ्ठल तो आला आला ( पु. ल. देशपांडे) ३ नवसमाजनिर्मितीचे प्रणेते: महात्मा ज्योतीबा फुले ( गंगाधर पानतावणे ) ४ भरती ( वसंत वऱ्हाडपांडे ) ५ महालूट ( संदानंद देशमुख)	३५	
३	३	पद्य विभाग : पाठ्य पुस्तक : भाषा दर्शन भाग एक १ तुकारामांचे अभंग ( संत तुकाराम) २ प्रेमाचा गुलकंद ( केशव कुमार) ३ पृथ्वीचे प्रेमगीत ( कुसुमाग्रज् ) ४ स्वप्न ( ग्रेस ) ५ दोन कामागारांच्या गोष्टी ( लोकनाथ यशवंत )	३५	
४	४	व्यावहारिक मराठी ३. मुलाखत तंत्र ४. म्हणी व वाक्प्रचार	१०	

## 2T8.2-विषय : मराठी

प्रश्न पत्रिकेचे स्वरूप

सत्र : दुसरे

वेळ:३ तास)

(एकूण गुण- 80

प्रश्न:१ आत्मवृत्तपर, वर्णनपर निबंध (चार पर्यायांपैकी एका विषयावर)

शब्दमर्यादा- ४०० शब्द

(16 गुण )

प्रश्न: २ गद्य विभागावर आधारित दीर्घोत्तरी दोन प्रश्नांपैकी एक सोडवा ( 16 गुण )

प्रश्न: ३ पद्य विभागावर आधारित दीर्घोत्तरी दोन प्रश्नांपैकी एक सोडवा ( 16 गुण )

प्रश्न: ४ दोन गद्य विभागावर व दोन पद्य विभागावर आधारित चार लघु प्रश्नांच्या दोन गटांपैकी एक गट सोडवा ( 16 गुण )

प्रश्न: ५ एक लघु प्रश्न गद्य विभागावर, एक लघु प्रश्न पद्य विभागावर आणि दोन लघु प्रश्न व्यावहारिक मराठीवर आधारित अशा चार लघु प्रश्नांची उत्तरे लिहा ( 16 गुण )

### एकूण गुण विभागणी

१. गद्य विभाग 28 गुण
२. पद्य विभाग 28 गुण
३. व्यावहारिक मराठी 08 गुण
४. निबंध 16 गुण

एकूण गुण : 80

अंतर्गत मूल्यांकन गुण २० : संबंधित महाविद्यालयातील प्राध्यापकांनी परीक्षार्थ्यांची वर्गातील उपस्थिती (०५ गुण), परीक्षार्थ्यांचा वर्गातील सक्रीय सहभाग ( ०५ गुण) आणि लिखित स्वरूपातील गृह पाठ ( १० गुण) या निकषांवर एकूण २० गुणांपैकी विद्यार्थ्यांचे अंतर्गत मूल्यांकन करणे.

सत्र लेखी परीक्षा : ८० गुण

अंतर्गत मूल्यांकन : २० गुण

एकूण गुण : १००

**2T8.3-fo"K;%& fgUnh  
f}rh; l= % Semester II**

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dqy vad%&100

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<b>bdkbZ 1</b> (Unit-1)	<b>Tkhouh ] o.kZukRed rFkk 'kS{kf.kd fo"K;ksa ij vk/kkfjr fuca/kA</b> ¼ fdUgh pkj esa ls ,d fo"K; ij & 'kCn lhek 400 rd½	<b>20</b>
<b>bdkbZ 2</b> (Unit-2)	<b>Xkj foHkkx%&amp; ikB~;iqLrd%&amp; ^^lkfgR; ohfFkdK**</b>  1½ âf"kds'k eq[kthZ ds lkFk <kbZ fnu & laLej.k& euksgj ;'ke tks'kh 2½ lk;kZoj.k vkSj ge & fuca/k & jktho xxZ 3½ lkbcj dkSrqd & ,dkadh & e/kq /kou 4½ jkr dk jgL; & ,dkadh & MkW- jkedqekj oekZ	<b>35</b>
<b>bdkbZ 3</b> (Unit-3)	<b>ij foHkkx%&amp; ikB~;iqLrd%&amp; ^^lkfgR; ohfFkdK**</b>  1½ Bqdjk nks ;k l;kj djks & lqHknzkdqekjh pkSgku 2½ dye vkSj ryokj & jke/kkjhfllag ^fnudj* 3½ /kwi pedrh gS pk;nh dh lkMh igus & dsnkjukFk vxzoky	<b>35</b>
<b>bdkbZ 4</b> (Unit-4)	<b>4½ chrs fnu dc vkus okys &amp; gfjoa'kjk; cPpu</b> <b>5½ i`Foh fdlfy, ?kwerh jgh &amp; v#.k dey</b>  <b>vU; ikB~; lkexzh%&amp;</b>  1½ eqgkojs vkSj yksdksfDr;kj & ikB~;iqLrd esa lyaXu eqgkojs vkSj yksdksfDr;ksa dk vFkZ ,oa okD; iz;ksx dk v;;u visf{kr gSA  2½ i= ys[ku& izdkj]xq.k] fo'ks"krk,j] izk:i] dk;kZy;hu i=]	<b>10</b>

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**f}rh; l= % Semester II**

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vad&16**

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**iz'u&3i|& foHkkx ij vk/kkfjr dforkvksa esa ls fodYi ds lkFk nh?kksZRRjh iz'u A  
vad&16**

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**iz'u&4rhu x|&foHkkx lss o rhu i|& foHkkx ij vk/kkfjr dqy Ng y?qk iz'uksa esa  
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4vad =vad&16**

**iz'u&5blds vUrxZr lEiw.kZ ikB~;Øe ls pkj y?qkRrjh iz'u gksaxsaA izFke iz'u  
x| ls] f}rh; iz'u i| ls] r`rh; iz'u eqgkojs vkSj yksdksfDr;ksa ls vkSj  
prqFkZ iz'u i=&ys[ku ls iwNs tk;saxsAlHkh iz'uksa ds mRrj visf{kr  
gSA**

**4 x 4vad =vad&16**

**vkUrfjd ewY;kdau & 20 vad**

**dqy vad foHkktu%&**

**fucU/k&16 vad**

**x| foHkkx & 28 vad**

**i| foHkkx &28 vad**

**vU; ikB~; lkexzh& 08 vad**

**dqy vad & 80 vad**

**Vocational Course**  
**Semester II**  
**(Same syllabus for all vocational group subjects in B.Com – I)**  
**2T7:Entrepreneurial Development-I**

**Full Marks: 80**

**Time: 3 Hours**

**Internal Assessment: 20**

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**Level of knowledge: Basic knowledge**

**Objective:** To provide an introductory knowledge about rural entrepreneurship and its development process.

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**Unit I**

Rural entrepreneurship-meaning and need of Rural entrepreneurship, problems of Rural entrepreneurship and how to develop Rural entrepreneurship?, rural marketing potential marketing of agricultural inputs-warehousing, cold storage-importance and problems,

**Unit II**

NGO's and Rural entrepreneurship, entrepreneurship in agriculture, organization and management of agro-based industries, development strategy for Rural entrepreneurs, entrepreneurial development in backward areas.

**Unit III**

Entrepreneurial growth before and after independence, Factors determining the growth of entrepreneurs, Source of entrepreneurship in India, Causes of slow growth

**Unit IV**

The concept and need of Entrepreneurial development programmes in India, Phases and contents of Entrepreneurial development programmes in India, the target group, special agencies and schemes for Entrepreneurial Development Institutions conducting Entrepreneurship development programmes.

**Books Recommended:**

- ✓ Dynamics of entrepreneurial development and management, Vasant Desai
- ✓ Entrepreneurial development, Vasant Desai.
- ✓ Entrepreneurial Development, S. S. Khanka, S. Chand Publishers.
- ✓ M.V. Deshpande : Entrepreneurship of small scale industries.
- ✓ Entrepreneurship Development and Business Communication, Vasant Desai and Urmila Rai, Himalaya Publishing House.
- ✓ Entrepreneurship Development in India, Dr. C. B. Gupta and Dr. N.P. Srinivasan, Sultan Chand & Sons.
- ✓ Entrepreneurial Development, Vasant Desai, Appannaiah, Reddy and Gopal Krishna, Himalaya Publishing House.

**Group – I : Computer Applications**  
**2T8.1 : Software Packages (SP)**

Time : 3 Hours  
Marks

Theory : 80

Practical : 20 Marks

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**Unit –I : Introduction to Word Processing**

Introduction, Starting word, Creating document, Structure of Ms-word window and its application, Mouse & keyboard operations, designing a document; formatting-selection, cut, copy, paste, Toolbars, operating on text;

**Unit –II : Word Processing Tools**

Printing, Saving, Opening, Closing of document; creating a template; Tables, borders, textbox operations; Spelling and Grammar check,

Mail Merge, Envelope and Label, Protection of document, Change the view of document.

**Unit-III : Introduction to Excel**

Introduction To Ms-Excel, Navigating, Excel Toolbars and Operations, Formatting Features- Copying Data Between Worksheets; Entering and Editing Cell Entries,

**Unit-IV : Advance Features of Excel**

Creation of Charts, Editing and Formatting Charts, Goal Seek, Auditing, Linking, Workbook, Database in Excel (Auto Filter, Advanced Filter, Sort, Form), Mathematical, Statistical and Financial Functions in MS-Excel.

**Practical : Practical will be based on MS-Word and MS-Excel**

**Books Recommended:**

1. Microsoft Office –2000 – Gini Courter , Annelte Marquis BPB
2. IT Today (Encyclopaedia) – S.Jaiswal
3. A First Course In Computers – Sanjay Saxena
4. First Text Book On Information Technology – Srikant Patnaik

**Group -: Principles & Practice of Insurance**  
**2T8.2-Life Insurance – Paper II (Semester – II)**

Time : 3 Hours]

Theory : 80 Marks

Internal Assessment: 20

Marks

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**Level of knowledge - Basic knowledge.**

**Objective -** To create awareness regarding basic knowledge about Life Insurance.

**Unit - I**

**Insurance Agent** – Meaning and Definition of agent as per Insurance Act, Qualification and Disqualification for Appointment of Life Insurance Agent Training, duties, rights, code of conduct for agents, essential qualities for a successful agent.

**Unit -II**

**Life Insurance Corporation of India(LIC)** – History and Development and Establishment, Objectives, Organization structure , working of LIC Accounting procedure in life insurance business, analysis and interpretation of financial statement of life insurance organization

**Unit -III**

Role of IRDA – Insurance regulatory and development authority – Constitution, objectives, duties and powers, Role of IRDA in appointing agents. Progress of Life Insurance Business, Privatisation of Life Insurance Business, effect of globalization on insurance sector

**Unit - IV**

Silent features of Insurance Act 1938

Silent features of Life Insurance Corporation Act 1956

Marketing strategies of Life Insurance Products, insurance funds, investment of life, insurance funds

**Recommended books:**

- Fundamental Of Insurance, R.K. Gupta, Himalaya Publishing House.
- Principles & Practice of Insurance, Dr. P. Periasamy, Himalaya Publishing House
- Insurance Principle and Practice, M.M. Mishra and Dr. S.B. Mishra, S. Chand Publication
- Principles of Insurance, Dr. Shakti Pratchbal and Dr. N.P. Dwivedi, Himalaya Publishing House
- ✓ बीमा के सिद्धांत एवं व्यवहार – भगवती प्रकाश अर्मा, राजीव जैन, पुरुशोत्तम दयाल– हिमालया पब्लिशिंग हाऊस
- ✓ Entrepreneurial Development, Vasant Desai, Appannaiah, Reddy and Gopal Krishna, Himalaya Publishing House.

**Semester - II**  
**2T8.3-Advertising, Sale Promotion and Sales Management - II**

**Full Marks : 80**

**Time : 3 Hours**

**Internal Assessment : 20**

**Unit-1**

Building of Advertising Programme-Message, Headlines, Copy, Logo, Illustration, Appeal, layout Campaign Planning. Creative Strategies. Production and execution of TVCs and print ads.

**Unit-2**

Sales Promotion – Introduction to Sales Promotion; Role and growth of Sales Promotion; its Features and Purpose; Tools and Techniques of Sales promotion, Sales promotion campaign, Developing a logic for sales promotion programmes.

**Unit-3**

- Role of selling in planed economy, selling as a career, Acquiring skills and developing new qualities for salesmen and to improve growth chances,

**Unit-4**

Tips and suggestions to improve personal ability, skills for salesmen, product knowledge, planned selling system.

**Recommended books:**

- ✓ Luick, John F and Siegler, William Lee, Sales promotion and Modern Merchandising (McGraw Hill Book Co., New York, 1968)
- ✓ Still, Richard, Edward W & Govoni Norman AP, Sales management Decisions, Strategies and cases (Prentice Hall India Pvt. Ltd., New Delhi, 1981)
- ✓ Stanton, William J & Buskrit, management of Sales Force ( Richard D, Irwin, Inc. Homewood, 1987)
- ✓ Russell, Frederic A. Beach, Frank H & Buskrit, Richard H, Selling principles and Practices (Mcgraw Hill, International Book Co.1982)
- ✓ David Aaker, Advertising management (Prentice Hall India Pvt. Ltd., New Delhi)
  - ✓ Kazmi & Batra, Advertising & Sales Promotion – Excel Books.
  - ✓ Belch & Belch, Advertising & Promotion – Tata McGraw Hill.
  - ✓ Jethwaney & Jain – Advertising Management, Oxford Univ. Press



**SEMESTER II**  
**QUESTION PAPER PATTERN FOR All Vocational Subjects**

**Computer Application, Insurance & Entrepreneurial Development &ASM**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Q.1.(a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.2. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.3. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.4. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.5. Answer in Brief		
(a)	UNIT – I	4 Marks
(b)	UNIT – II	4 Marks
(c)	UNIT – III	4 Marks
(d)	UNIT – IV	4 Marks

**B. Com. Second Year**  
**Semester- III**  
**3T1 – : Financial Accounting – II**

**Unit – I**

**Consignment Accounts.**

Meaning, Needs, Advantages and Formalities in consignment, Difference between a consignment and a sale, Performa invoice, Account Sales, Accounting Procedure of Consignment, Valuation of Consignment Stock. ( **Theory & Numerical** )

**Unit – II**

**Branch Accounts (Excluding Foreign Branch)**

Meaning of Branch, Objectives of Branch Accounting, Maintenance of Accounting Records , Transactions relating to Branch. Accounting Procedure of Branch( **Theory & Numerical** )

**Unit – III**

**Flotation of Joint Stock Companies and their Capital Structure.**

Types of Shares, Methods of issue of shares, Accounting for Issue, Forfeiture of shares & reissue of forfeited shares( **Theory & Numerical** )

**Unit – IV**

**Final Accounts of Joint Stock Companies**

Introduction, Statutory provisions regarding preparation of companies final accounts. Provision for interest on debentures, Proposed Dividends, Interim Dividend ( **Theory & Numerical** )

**The financial year ends on 31<sup>st</sup> March.**

**Reference Books:**

- Corporate Accounting:-Maheshwari S N, VikasPublishing house Pvt. Ltd.
- Advanced Financial Accounting, Gupta R. L. ,S. Chand Publishing
- Advanced Accounts Shukla and Grewal : (S. Chand & Ltd. New Delhi)
- Advanced Accounts , Jain and Narang : (Kalyani Publishers, Ludhiana)
- Accountancy, Volume –I and II ,Sr. K. Paul : (New Central Book Agency,Kolkata)
- Accounting Theory, R. K..Lele and Jawaharlal : (Himalaya Publishers)
- Accounting Theory, Dr. L. S. Porwal : (Tata McGraw Hill)
- Corporate Accounting Dr. S. N. Maheshwari : (Viakas Publishing House Pvt. Lit. New Heldi)
- Advanced Financial Accounting ,Dr. Ashok Sehgal& Dr. Deepak Sehgal : (Taxmann, New Delhi)
- Advanced Financial Accounting Dr. R. D. Mehta, Prof. P. Wath & Dr. D. C. Gotmare ,Payal Prakashan, Nagpur.

**Question Paper Pattern**  
**Semester-III**

**3T1 -Financial Accounting – II**

- N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q. No. 1 – Unit I

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |
| <b>OR</b>  |          |
| c) Problem | 16Marks  |

Q. No. 2 – Unit II

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |
| <b>OR</b>  |          |
| c) Problem | 16 Marks |

Q. No. 3 – Unit III

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |
| <b>OR</b>  |          |
| c) Problem | 16 Marks |

Q. No. 4 – Unit I

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |
| <b>OR</b>  |          |
| c) Problem | 16 Marks |

Q. No. 5

- |    |          |                  |
|----|----------|------------------|
| a) | Unit- I  | Problem 04 Marks |
| b) | Unit –II | Problem 04 Marks |
| c) | Unit-III | Problem 04Marks  |
| d) | Unit-IV  | Problem 04 Marks |

## 3T2 : Business Communication & Management

### Unit – I: Introduction

Meaning, Definition and concept of Communication, Objectives of Communication, Functions of communication Written Communication, Oral Communication, Visual Communication, Audio Visual Communication, interpersonal communication, supervisory communication, grapevine communication, barrier in communication

### Unit – II: Business communication

Business communication: concept, objective, elements, purpose, importance, salient feature, principles of effective business communication.

#### **customer care communication In business**

Types of business communication-company manual, house journal, placement broacher, leaflets, E MAIL . Public Relations Management- Role of public relations officer in business, group discussion,

### Unit-III: Technology and business communication

Concept of Management Information System, Role of Computer in communication, Barriers of computerized Communication –Use of internet, website and electronic media in business communication. **Social media as a mean of communication.**

### Unit-IV:

**MS-office aided communication:** MS Word and its application in business communication , Role of MS-Excel and MS-Power point in communication skill, MS-excel and financial presentation, MS-power point and business communication, Use of MS-power point in business meeting as a tools of effective communication.

### Suggested Books:

1. A guide to business correspondence- Kapoor A- S Chand & Co
- 2.. Urmila Rai & S.M. Rai, Business Communication, Himalya Publishers,
3. Lesikar I Flatley, Basic Business Communication, Tata McGraw Hill.
4. Microsoft office-2000/2007- Gini courter, annelte Marquis BPB
5. Business Communication, Dr. Arvind Shende, Dr. Asha Tiwari, Anuradha Prakashan, Nagpur.
5. Business Communication , Pooja Khanna, S. Chand Publishing.
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**3T2-Business Communication & Management**  
**Paper - II**  
**Question Paper Pattern**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q.1.	(a) UNIT – I	08 Marks
	(b) UNIT – I	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.2.	(a) UNIT – II	08 Marks
	(b) UNIT – II	08 Marks
	OR	
	(c) UNIT – II	16Marks
Q.3.	(a) UNIT – III	08 Marks
	(b) UNIT – III	08 Marks
	OR	
	(c) UNIT – III	16Marks
Q.4.	(a) UNIT – IV	08 Marks
	(b) UNIT – IV	08 Marks
	OR	
	(c) UNIT – IV	16Marks
Q.5.	a) UNIT – I	04 Marks
	b) UNIT – II	04 Marks
	c) UNIT – III	04Marks
	d) UNIT – IV	04 Marks



### 3T3– III: Business Law

**Level of Knowledge:** Basic Conceptual Knowledge

**Objective:** To make students aware about various Laws relating to Business  
[with amendments up to June 2016 in respective Acts]

#### **Unit-I** (i)Business law : Meaning, evolution and significance

- (ii) Law relating to Contract – (Indian Contract Act-1872): important definitions, nature and kinds of contract, essentials of a valid contract, offer and acceptance, consideration, capacities of parties to contract, free consent.
- (iii) Void Agreement, Contingent Contract, Quasi Contract
- (iv) Contract of Indemnity and Guarantee, Law of Agency.

#### **Unit-II**

- (i) Law relating to Sale of Goods- (Sale of Goods Act- 1930): contract of sale of goods, Essentials of a contract of sale, concept of goods, sale distinguished from agreement to sell, difference between conditions and warranties; transfer of ownership and delivery of goods, unpaid seller - his rights against the goods and the buyer.
- (ii) Law relating to Partnership- (the Indian partnership act 1932): concept of partnership and partnership firm, types of partner, types of partnership.
- (iii) Registration of partnership firm, effect of non registration, partnership deed, duties and liabilities of partners including those of newly admitted partners, dissolution of partnership firms.

#### **Unit-III**

- (i) Law relating to Negotiable Instruments -(Negotiable Instrument Act-1881): Meaning and Definition of Negotiable instruments, Promissory Notes, Bills of Exchange and its Types, Cheques and Its types, Crossing of Cheques.
- (ii) Endorsements: Meaning and Types, Holder and Holder in due course and its rights, Discharge of Negotiable Instruments.
- (iii) Parties to a Negotiable Instrument - duties, rights, and liabilities
- (iv) Prevention of Money Laundering Act-2002: Objectives, Important Definitions and Salient Features.

#### **Unit-IV**

- (i) Law relating to Consumer protection in India - (Consumer Protection Act-1986): Definition of Consumer, Importance of Consumer, Problems faced by Consumers, Consumer Protection- Need & Importance, Rights & Responsibilities of Consumer

(ii) Definitions: Complaints, Services, Defects & Deficiency, Relief available to consumer, Procedure to file complaints, ways and means of consumer protection, consumer dispute redresser agencies and procedure followed by redresser agencies.

(iv) Law Relating to Information Technology- (Information Technology Act-2000): Objectives, scope and Important Terms, Digital Signature & Electronic Records, Certifying Authority, Digital Signature Certificates, offense and Penalties.

(iv) Cyber Law: Meaning, Important Definitions, Features, Need and Importance of cyber Law in India

#### **Reference Books:**

- Gulshan, S S and Kapoor, G K: Business Law Including Company Law , New Age International (P) Ltd., Publishers
- M.C. Kuchhal and Vivek Kuchhal : Business Law, Vikas Publishing House, New Delhi
- V.S. Datey: Business and Corporate Laws, Taxman, New Delhi
- N.D. Kapoor: Mercantile Law, Sultan Chand & Sons, Educational Publishers, New Delhi.
- Dr. V. K. Jain: Mercantile Law, Seth Publications, Nagpur.
- Business Law R.S. N. Pillai& V. Bhagavathi, S. Chand Publishing.
- Sen & Mitra: Cinnercuak Kawn, The World Press Pvt. Ltd., Kolkata.
- C.K. Kapoor: Lectures on Business and Corporate Laws, Vidya Sadan, Delhi.
- K.R. Bulchandani, Business Law Himalaya P. House, Mumbai-2006.
- Business Law, Dr. Arvind shende, Dr. Vijay Upgade, Anuradh Prakashan, Nagpur.

**Question Paper Pattern**  
**3T3-Business Law**  
**Paper - III**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q.1.	(a) UNIT – I	08 Marks
	(b) UNIT – I	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.2.	(a) UNIT – II	08 Marks
	(b) UNIT – II	08 Marks
	OR	
	(c) UNIT – II	16Marks
Q.3.	(a) UNIT – III	08 Marks
	(b) UNIT – III	08 Marks
	OR	
	(c) UNIT – III	16Marks
Q.4.	(a) UNIT – IV	08 Marks
	(b) UNIT – IV	08 Marks
	OR	
	(c) UNIT – IV	16Marks
Q.5.	a) UNIT – I	04 Marks
	b) UNIT – II	04 Marks
	c) UNIT – III	04Marks
	d) UNIT – IV	04 Marks

## **3T4 MONETARY ECONOMICS-I**

### **Unit I: Money**

Evolution, Meaning, Definition, Nature and Functions of Money. Quantity Theory of Money and Criticisms. Paper Currency & Methods of Note Issue- Fixed Fiduciary Method, Proportionate Reserve Method, Minimum Reserve Method.

### **Unit II: Inflation & Deflation**

Inflation- Meaning, Nature, Causes, Effects, Impact of Inflation. Deflation - Meaning, Nature, Causes, Effects, Impact of Deflation. Role of Monetary Policy and Fiscal Policy in controlling Inflation & Deflation.

### **Unit III: Money Market & Policies**

Money Market- Concept of Money Market, Objectives, Importance of Money Market, Instruments of Money Market. Monetary Policy and Fiscal Policy Concept-Meaning, Objectives, Need, Importance, Impact, Recent Changes/Trends.

### **Unit IV: Public Finance**

Concept, Meaning, Importance of Public Finance, Principles of Public Finance, Theory of Maximum Social Advantages & Criticisms. Taxation – Definition, Characteristics & Cansons. Types of Taxation- Proportional, Progressive and Regressive Taxation System .Direct and Indirect Taxes- Merits & Demerits.

### **Books Recommended:**

1. Monetary Economics, RR Paul, Kalyani Publishers.
2. Money,Banking,Trade & Public Finance, M.V.Vaish, New Age International Pvt.Ltd.
3. Money, Banking and International Trade, K.P.M. Sundaram , Sultan Chand,New Delhi.
4. Public Finance, Tyagi , Jai Prakash Nath Publishers.
5. Money and Financial System P.K. Deshmukh, Phadke Prakashan.
6. Monetary Economics, Rashi Arora, Sheth Publishers, Mumbai
7. Modern Macroeconomics(Theory & Policy ),B.N.Ghosh, Ane Books Pvt Ltd, 2<sup>nd</sup> Edition, 2012.
8. Macro Economics, D.D.Chaturvedi, Galgotia Publishing Company,1999.

**Question Paper Pattern**  
**Semester -III**  
**3T4-Monetary Economics – I**  
**Paper - IV**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q.1.	(a) UNIT – I	08 Marks
	(b) UNIT – I	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.2.	(a) UNIT – II	08 Marks
	(b) UNIT – II	08 Marks
	OR	
	(c) UNIT – II	16Marks
Q.3.	(a) UNIT – III	08 Marks
	(b) UNIT – III	08 Marks
	OR	
	(c) UNIT – III	16Marks
Q.4.	(a) UNIT – IV	08 Marks
	(b) UNIT – IV	08 Marks
	OR	
	(c) UNIT – IV	16Marks
Q.5.	a) UNIT – I	04 Marks
	b) UNIT – II	04 Marks
	c) UNIT – III	04Marks
	d) UNIT – IV	04 Marks



**Allocation of marks for the subjects-**

- 1. Financial Accounting -II**
- 2. Business Communication and Management,**
- 3. Business Law and**
- 4. Monetary Economics-I**

<b>1a</b>	<b>Two periodical class tests</b>	<b>10 marks</b>
<b>1b</b>	<b>An assignment/Viva/Group Discussion/Seminar based on curriculum to be assessed by the teacher concerned</b>	<b>10 marks</b>
<b>1</b>	<b>Internal assessment Total marks</b>	<b>20 marks</b>
<b>2</b>	<b>Unit- I      20 marks</b> <b>Unit-II      20 marks</b> <b>Unit-III     20 marks</b> <b>Unit-IV     20 marks</b> <p style="text-align: center;"><b>Semester wise End Examination marks</b></p>	<b>80 marks</b>
	<b>Total marks per subject</b>	<b>100 marks</b>

**Semester-III**  
**3T5-Compulsory English**

**Unit –I PROSE ITEMS FROM “BLOSSOMS”**

- 1.The Portrait of a Lady - Khushwant Singh
- 2.Youth and the Tasks Ahead – Karan Singh
- 3.The Verger - W.S.Maugham
- 4.*The Eyes are not Here* - Ruskin Bond

**Unit –II POEMS FROM “BLOSSOMS”**

- 1.*Money Madness* – D.H.Lawrence
- 2.*The Felling of the Banyan Tree* – Dilip Chitre
3. *A River* - A.K.Ramanujan

**Unit –III**

(A)Comprehension of Unseen Passage

(B)Transformation of Sentences:

- a.Affirmative –Negative and vice-versa
- b.Interrogative – Assertive and vice-versa

**Unit –IV**

(A) Business Correspondence:

*Claim and Adjustment Letters* – Making Claims/Offering Adjustments

(B)Drafting Agenda/Minutes of a Meeting

**Prescribed Text** :*Blossoms* (Raghav Publishers)

**Reference Books (For Sem III & IV) :**

For Unit III – Learner’s English Grammar and Composition – N.D.V.Prasada Rao  
(S.Chand)

For Unit IV – 1. Business Correspondence and Report Writing – R.C.Sharma & Krishna Mohan (Tata

2.Developing Communication Skills – Krishna Mohan & Meera Banerji (Macmillan) (Tata McGraw-Hill)

### **3T5-Compulsory English**

#### **Question Paper Pattern**

Q 1. A. One LAQ out of Two based on Prose items (Unit I: Lesson No. 1 & 2)	08 Marks
B. One LAQ out of Two based on Prose items (Unit I: Lesson No 3 & 4)	08 Marks
Q 2. Four SAQs with internal choice based on prescribed Prose items (Unit I)	16 Marks
(4 x 4 Marks)	
Q 3. A. One LAQ out of Two from prescribed poems (Unit II)	08 Marks
B. Comprehension of Unseen Passage – 4 VSAQs –4 x 2 Marks	08 Marks
Q 4. A. (i) Four items based on Unit III B (a) – 4 x 1 Mark -	04 Marks
(ii) Four items based on Unit III B (b) – 4 x 1 Mark -	04 Marks
B. One out of Two Questions based on Business Correspondence [Unit IV (A)]	08 Marks
Q 5. A. One out of Two Questions based on UNIT IV (B)	08 Marks
B. Four VSAQs based on Unit I and Unit III - (4×2 Marks)	08 Marks

Total = 80 Marks

N.B. LAQ - Long Answer Question to be answered in about 150 words.

SAQ - Short Answer Question to be answered in about 75 words.

VSAQ – Very Short Answer Questions to be answered in one or two sentences.

#### **INTERNAL ASSESSMENT : 20 MARKS**

The Internal Assessment would be done on the basis of the assignments submitted by the student and his/her performance, attendance and conduct during the Semester. The concerned teacher shall provide, in advance, a list of topics/assessment items/Question Bank (to the students) based on the Units prescribed for the Theory Examination. Students shall finalize 2 topics/items from 2 different units with the approval of the concerned teacher and submit the same within the prescribed deadline.

Students may be given freedom to submit a creative writing assignment on human values/world peace/environmental issues inspired by or related to the lessons/poems prescribed in the syllabus.

**2 Assignments – 6+6 = 12 Marks**

**Performance & Conduct – 4 Marks**

**Attendance - 4 Marks**

**TOTAL – 20 MARKS**

## 3T6.1 - Supplementary English

### Semester - III

#### Unit 1 – Prose

1. The Thief- Ruskin Bond
2. Three Hermits – Leo Tolstoy
3. The Power of Prayer- A.P.J. Abdul Kalam
4. A Tryst with Destiny- Jawaharlal Nehru

#### Unit 2 - Poetry

1. Still I Rise- Maya Angelou
2. Ulysses - Alfred, Lord Tennyson
3. Telephone Conversation- Wole Soyinka

#### Non-Textual Portion-

#### Unit 3- Writing Skills

##### A) Report Writing

- Inquiry Report
- Progress Report

##### (B) Expansion of an Idea

#### Unit 4 - Vocabulary

(A) Business Terminology - Ad Valorem, Authorized Capital, Blue Chip, Benchmark, Credit Rating, Corporation, Debenture, Dividend, Excise Duty, Face Value, Fringe Benefits, Goodwill, Gross Profit, Inventory, Inflation, Joint Venture, Kickback, Lease, Mortgage, Patent, Portfolio, Running Costs, Surety, Social Security, Voucher

(Students to give the appropriate business term for the definition/ explanation given)

Prescribed Text- *Reflections*- A Supplementary English Coursebook for Undergraduates (Raghav Publishers)( **for unit I & II** )

#### Reference Books-

1. Professional Communication - Roshan Lal Raina, Iftikhar Alam, Falzia Siddiqui. (Himalaya Publishing House)( **For the topic 'Report Writing' under unit III** )
2. Macmillan Foundation English - R.K. Dwivedi, A. Kumar( **for the topic 'Expansion of an Idea' under Unit III** )
3. Business Correspondence & Report Writing- A practical approach to Business & Technical Communication- R.C. Sharma & Krishna Mohan Fourth Edition (McGraw Hill) ( **for the topic ' Business Terms' under Unit IV** )

### 3T6.1 - Supplementary English

#### Question Paper Pattern

Q1.

(E) Unit 1 Prose - LAQ 150 words (2 out of 4)                      2 x 08 = 16 marks

Q 2.

(F) Unit 1 Prose - SAQ 75 words (4 out of 5)

4 x 04 = 16 marks

Q 3.

(C) Unit 2 Poetry- LAQ 150 words- 1 out of 2                      1 x 08 = 08 marks

(D) Unit 2 Poetry - SAQ 75 words- 2 out of 3                      2 x 04 = 08 marks

Q4.

(A) Unit 3- Report Writing    1X08 = 08 marks

(B) Unit 3- Expansion of an idea (1 out of 2)                      1X 08 = 08 marks

Q 5.

(A) Business Terms (4 out of 6)                                      4x02= 08 marks

(B) VSAQs from Unit 1 and Unit 2                                      4X02= 08 marks

**Total Marks of Theory Examination- 80**

#### **INTERNAL ASSESSMENT: 20 MARKS**

The Internal Assessment would be done on the basis of the assignments submitted by the student and his/her performance, attendance and conduct during the Semester. The concerned teacher shall provide, in advance, a list of topics/assessment items/Question Bank (to the students) based on the Units prescribed for the Theory Examination. Students shall finalize 2 topics/items from 2 different units with the approval of the concerned teacher and submit the same within the prescribed deadline.

Students may be given freedom to submit a creative writing assignment on human values/world peace/environmental issues inspired by or related to the lessons/poems prescribed in the syllabus.

**2 Assignments – 6+6 = 12 Marks**

**Performance & Conduct – 4 Marks**

**Attendance - 4 Marks**

**TOTAL – 20 MARKS**

**Theory Examination – 80 Marks**

**Internal Assessment – 20 Marks**

**Total: 100 Marks**



3T6.2-विषय : मराठी

सत्र तिसरे

प्रश्न क्र.	घटक क्र.	अभ्यासक्रम	गुण	शेरा
१	१	पर्यावरण, आधुनिकज्ञानविज्ञान आणि प्रसार माध्यमे ह्या विषयांवर आधारित निबंध ( चार पैकी एक ; शब्द मर्यादा-४०० )	२०	
२	२	गद्य विभाग : पाठ्य पुस्तक : भाषा दर्शन भाग दोन १ दुखःक्रांत लेंकी येणें (म्हाडंभट) २ माझे दत्तक वडील ( चि. वि. जोशी) ३ सांगावा ( शंकरराव खरात ) ४ शेवटची माती ( आनंद यादव ) ५ जनसामान्यांच्या प्रबोधनाचं गतिचक्र ( बा. ह. कल्याणकर )	३५	
३	३	पद्य विभाग : पाठ्य पुस्तक : भाषा दर्शन भाग दोन १ संतवाणी ( चोखामेळा, सेना न्हावी, नरहरी सोनार ) २ लटपट लटपट तुझें चालणें ( होनाजी बाळा) ३ माझी कन्या ( बी. ) ४ आभाळाची आम्ही लेकरे ( वसंत बापट ) ५ इथेच ( यशवंत मनोहर ) ६ जहर खाऊ नका ( ज्ञानेश वाकुडकर)	३५	
४	४	व्यावहारिक मराठी १ प्रसारमाध्यमांसाठी वृत्तलेखन २ कल्पना विस्तार	१०	

### 3T6.2-विषय : मराठी

प्रश्न पत्रिकेचे स्वरूप

सत्र : तिसरे

वेळ:३ तास)

(एकूण गुण-80)

प्रश्न:१ पर्यावरण आधुनिक ज्ञानविज्ञान आणि या विषयावर आधारित निबंध (चार पर्यायांपैकी एका विषयावर)

शब्दमर्यादा- ४०० शब्द

(16 गुण )

प्रश्न: २ गद्य विभागावर आधारित दीर्घोत्तरी दोन प्रश्नांपैकी एक सोडवा ( 16 गुण )

प्रश्न: ३ पद्य विभागावर आधारित दीर्घोत्तरी दोन प्रश्नांपैकी एक सोडवा ( 16 गुण )

प्रश्न: ४ दोन गद्य विभागावर व दोन पद्य विभागावर आधारित चार लघु प्रश्नांच्या दोन गटांपैकी एक गट सोडवा ( 16 गुण )

प्रश्न: ५ एक लघु प्रश्न गद्य विभागावर, एक लघु प्रश्न पद्य विभागावर आणि दोन लघु प्रश्न व्यावहारिक मराठीवर आधारित अशा चार लघु प्रश्नांची उत्तरे लिहा ( 16 गुण )

#### एकूण गुण विभागणी

१. गद्य विभाग 28 गुण
२. पद्य विभाग 28 गुण
३. व्यावहारिक मराठी 08 गुण
४. निबंध 16 गुण

एकूण गुण : 80

अंतर्गत मूल्यांकन गुण २० : संबंधित महाविद्यालयातील प्राध्यापकांनी परीक्षार्थ्यांची वर्गातील उपस्थिती (०५ गुण ), परीक्षार्थ्यांचा वर्गातील सक्रीय सहभाग ( ०५ गुण) आणि लिखित स्वरूपातील गृह पाठ ( १० गुण) या निकषांवर एकूण २० गुणांपैकी विद्यार्थ्यांचे अंतर्गत मूल्यांकन करणे.

सत्र लेखी परीक्षा : ८० गुण

अंतर्गत मूल्यांकन : २० गुण

एकूण गुण : १००

**3T6.3-fo"k;%& fgUnh**

**r`rh; l= % Semester III**

**le;%& rhu ?kaVs**

**dqy vad%&80**

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<b>bdkbZ 2 (Unit-2)</b>	<b>Xkj foHkkx %&amp; ikB~;iqLrd%&amp; ^^lkfgR; ohfFkdK&amp;Hkkx&amp;2**</b> 1½ fgEer vkSj ftanxh & fuca/k& jke/kkjH flag ^fnudj* 2½ thou dh fdrkc & fuca/k& vuar xksiky 'ksoMs 3½ lk;kZoj.k& iznw"k.k % leL;k eukstxr dh & fuca/k& foosdh jk; 4½ xkSjk & laLej.k & egknsOH oekZ	35
<b>bdkbZ 3 (Unit-3)</b>	5½ izfr'kks/k & ,dakdh & MkW- jkedqekj oekZ	35
<b>bdkbZ 4 (unit-4)</b>	<b>ij foHkkx%&amp; ikB~;iqLrd%&amp; ^^lkfgR; ohfFkdK&amp;Hkkx&amp;2**</b> 1½ fou; if=dk & rqylhnkl 2½ ehjk ds in & ehjkckbZ 3½ jghe ds nksgs & jghe 4½ fiz; izokl & v;ks;/kflag mik;/k; ^gfjvkS/k* 5½ ckny dks f?kjrs ns[kk gS & ukxktqZu <b>vU; ikB~; lkexzh %&amp;</b> 1½ thou o`Rr (Bio-Data)ifjHkk"kk] lkekU; ifjp;] izk:i]fo'ks"krk,j] izdkjA	10

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**Vocational Course**  
**Semester III**  
**(Same syllabus for all vocational group subjects in B.Com – I)**  
**3T7-Entrepreneurial Development-I**

**Full Marks: 80**

**Time: 3 Hours**

**Internal Assessment: 20**

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**Level of knowledge: Basic knowledge**

**Objective:** To provide knowledge regarding assisting institutions and preparation of project.

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**Unit-I**

Institutions Assisting Entrepreneurs- District Industries Centres (DICs), State Small Industries Corporations (SSIC), Small Industries Services Institute (SISI), Small Industry Development Corporations (SIDCO), Khadi & village Industries Commission (KVIC)

**Unit-II**

Commercial Bank & Entrepreneurial Development: State Bank of India (SBI), Punjab National Bank (PNB), Indian Bank (IB), Bank of Baroda, Bank of India (BOI), Canara Bank, Syndicate Bank, Export Import Bank of India (Exim Bank).

**Unit-III**

Concept of project and classification of project, project identification, project selection, elements of project formulation - project report, contents of project report- project design - project appraisal

**Unit-IV**

Methods of project appraisal-- Ratio analysis - Break even analysis - Profitability analysis, average rate of return, overrun analysis,

**Books Recommended:**

- ✓ Dynamics of entrepreneurial development and management, Vasant Desai
- ✓ Entrepreneurial development, Vasant Desai.
- ✓ Entrepreneurial Development, S. S. Khanka, S. Chand Publishers.
- ✓ M.V. Deshpande : Entrepreneurship of small scale industries.
- ✓ Entrepreneurship Development and Business Communication, Vasant Desai and Urmila Rai, Himalaya Publishing House.
- ✓ Entrepreneurship Development in India, Dr. C. B. Gupta and Dr. N.P. Srinivasan, Sultan Chand & Sons.
- ✓ Entrepreneurial Development, Vasant Desai, Appannaiah, Reddy and Gopal Krishna, Himalaya Publishing House.

**Group – I : Computer Applications**  
**3T8.1 : Application Software**

Time : 3 Hours  
Marks

Theory : 80

Practical : 20 Marks

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**Unit-I : Introduction to PowerPoint**

Working with PowerPoint Window, Standard Toolbar, Formatting Toolbar, Drawing Toolbar, Moving the Frame, Inserting Clip Art, Picture, Slide; Text Styling, Send to Back, Entering Data to Graph,

**Unit-II : Features of PowerPoint**

Organization Chart, Table, Design Template, Master Slide, Animation Setting, Saving and Presentation, Auto Content Wizard, Package for CD (Pack & Go Feature).

**Unit-III : Introduction to MS-Access**

Introduction to database management system, DBMS vs RDBMS, Database Administrator (DBA) and its role.

Introduction to Microsoft Access, creating a database in access, using database wizards and blank database, creating table, database view and design view,

**Unit-IV : Introduction to MS-Access**

Creating queries, forms, reports and macros in MS-Access, Relationship in MS-Access

**Practical : Practical will be based on MS-PowerPoint and MS-Access**

**Books Recommended:**

1. Microsoft Office –2000 – Gini Courter , Annelte Marquis BPB
2. IT Today (**Encyclopedia**) – S.Jaiswal
3. A First Course In Computers – Sanjay Saxena
4. First Text Book On Information Technology – Srikant Patnaik
5. Guide To Microsoft Access – Carl Townsend
6. An Introduction To Database Management System – Bipin C. Desai (Galgotia Pub.)

7. Database Management Design – CSV Murthy ( Himalaya)

(Semester - III)

**Group - II : Principles & Practice of Insurance**

**3T8.2:General Insurance – Paper I**

Time : 3 Hours]

Theory : 80 Marks

Internal Assessment: 20 Marks

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**Level of knowledge - Basic knowledge.**

**Objective -** To create awareness regarding basic knowledge about General Insurance.

**Unit - I**

- General Insurance : Meaning Definition ,Functions, Importance of General Insurance
- Principle of General Insurance ,History and Development of Insurance

**Unit - II**

- Types of Insurance, Life Insurance Vs.General Insurance
- Silent features of General Insurance Business ( Nationalisation ) Act,1972
- Concept of Reinsurance ,Double Insurance and Over insurance and its features

**Unit-III**

- Fire Insurance : Meaning, features and policy conditions for Fire Insurance, premium calculation, fire insurance contracts.
- Procedure of Taking of Fire Policy, Types of Fire insurance, Settlement of Claim of Fire Insurance, rate of fixation in fire insurance

**Unit IV-** Introduction to miscellaneous insurance, nature and utility of miscellaneous insurance, progress of miscellaneous insurance, general insurance business in India.

- Introduction to National Agricultural Insurance Scheme, property, motor vehicle, health, cattle and engineering insurance, public liability insurance

**Recommended books:**

Fundamental Of Insurance,□□ R.K. Gupta, Himalaya Publishing House.

Principles□□ & Practice of Insurance, Dr. P. Periasamy, Himalaya Publishing House

□ Insurance Principle and Practice,M.M. Mishra and Dr. S.B. Mishra,S. Chand Publication

□ Principles of Insurance, Dr. Shakti Pratchbal and Dr. N.P. Dwivedi, Himalaya Publishing House

✓ बीमा के सिद्धांत एवं व्यवहार – भगवती प्रकाश अर्मा, राजीव जैन, पुरुशोत्तम दयाल– हिमालया पब्लिशिंग हाऊस

### Group-III

#### 3T8.3- Advertising, Sales Promotion and Sales Management - III

Full Marks : 80

Time : 3 Hours

Internal Assessment : 20

- Level of knowledge: basic knowledge
- Objectives: to acquaint students with the theory and practice of advertising as well also management of a firm's sales operation.

### CONTENTS

#### Unit-I

- **Introduction:** meaning of advertising, importance of advertising from the viewpoint of marketing and communication, role of advertising in the marketing mix - inter-relationship with product decisions, Pricing Decision, Channels Decision. Personal Selling, Sales Promotion and Publicity.

#### Unit-II

- **Scope of advertising:** How advertising works (a few case studies), Stimulating, Expanding and sustain scale: secure sales lead, Increasing profits, Demarketing, Supporting other promotion tools etc.

#### Unit - III

**Various forms of advertising:** National, Retail, Trade, Cooperative, Industrial, Corporate/Institutional, Financial, Public Service, Political, Primary and Selective demand Ad; Push and Pull Ad.

#### Unit - IV

- **Advertising objectives:** Meaning and importance, Difference between objective, goals and strategy, possible Ad objectives, Sales as an objective, communication objectives, DAGMAR Approach of RH Colley.

#### Recommended books:

- ✓ Luick, John F and Siegler, William Lee, Sales promotion and Modern Merchandising (McGraw Hill Book Co., New York, 1968)
- ✓ Still, Richard, Edward W & Govoni Norman AP, Sales management Decisions, Strategies and cases (Prentice Hall India Pvt. Ltd., New Delhi, 1981)
- ✓ Stanton, William J & Buskrite, management of Sales Force ( Richard D, Irwin, Inc. Homewood, 1987)
- ✓ Russell, Frederic A. Beach, Frank H & Buskrite, Richard H, Selling principles and Practices (Mcgraw Hill, International Book Co.1982)
- ✓ David Aaker, Advertising management (Prentice Hall India Pvt. Ltd., New Delhi)

✓ Rajiv BAtra, Myers, David Aaker, Advertising Management (Prentice Hall India Pvt. Ltd., New Delhi)

**SEMESTER III**  
***QUESTION PAPER PATTERN FOR All Vocational Subjects***

**Computer Application, Insurance & Entrepreneurial Development &ASM**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

N.B. – 1) All questions are compulsory.

2) All questions carry equal marks.

Q.1.(a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.2. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.3. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.4. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.5. Answer in Brief		
(a)	UNIT – I	4 Marks
(b)	UNIT – II	4 Marks
(c)	UNIT – III	4 Marks
(d)	UNIT – IV	4 Marks

**B.Com. – Second Year**  
**Semester-IV**  
**4T1-: Financial Accounting – III**

**Unit – I**

**Final Accounts of Banking Companies**

Meaning of Banking Companies, Functions of Banking, Restrictions for a Banking Company, Provision of the Banking Companies Regulation Act 1949, Preparation of Annual accounts as per Banking Companies Regulation Act 1949 as per amendment by RBI.

( **Theory & Numericals**)

**Unit – II**

**Final Accounts of General Insurance Companies**

Introduction, Types of General Insurance, Important Terms- Reserve for unexpired Risk, Reinsurance Claims, Reinsurance Premium, Commission, Bonus in Reduction of Premium and preparation of final accounts

( **Theory & Numericals**)

**Unit – III**

**Valuation of Goodwill**

Meaning, Characteristics of Goodwill, Factors influencing the value of goodwill, Need for Valuation of goodwill , Valuation of goodwill as per -Average Profit Method, Weighted Average Profit Method, Super Profit Method, Capitalization Method. ( **Theory & Numericals**)

**Unit – IV**

**Liquidation of Company.**

Meaning, Types of Liquidation, Steps in Voluntary Liquidation, Functions of Liquidator, Liquidators remuneration/Commission. Preparation of Liquidator's Final Statement of Account only. ( **Theory & Numericals**)

**The Financial year ends on 31<sup>st</sup> March.**

**Books Recommended**

- Gupta R. L. – Advanced Financial Accounting – S. Chand & Sons
- Kumar, Anil S. – Advanced Financial Accounting – Himalaya PublicationHouse
- Shukla and Grewal : Advanced Accounts (S. Chand & Ltd. New Delhi)
- Jain and Narang : Advanced Accounts (Kalyani Publishers, Ludhiana)
- Sr. K. Paul : Accountancy, Volume –I and II (New Central Book Agency,Kolkata)
- R. K..Lele and Jawaharlal : Accounting Theory (Himalaya Publishers)
- Dr. L. S. Porwal : Accounting Theory (Tata McGraw Hill)



- Robert Anthony, D. F. Hawkins & K. A. Merchant : Accounting Text & Cases(Tata McGraaw Hill)
- Dr. S. N. Maheshwari : Corporate Accounting (Viakas Publishing House Pvt.Lit. New Haldi)
- Dr. Ashok Sehgal& Dr. Deepak Sehgal : Advanced Accounting (Taxmann,New Delhi)

**Question Paper Pattern**  
**Semester IV**  
**4T1-Financial Accounting – III**  
**Paper - I**

- N.B. – 1) All questions are compulsory.  
 2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q. No. 1 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16Marks  |

Q. No. 2 – Unit II

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 3 – Unit III

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 4 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 5

- |    |        |                  |
|----|--------|------------------|
| a) | Unit-I | Problem 04 Marks |
|----|--------|------------------|

b)	Unit –II	Problem 04 Marks
c)	Unit-III	Problem 04Marks
d)	Unit-IV	Problem 04 Marks

## 4T2- : Skill Development

### Unit I: Introduction:

Basic of personality, Human growth and behavior, Motivation and morality, Meaning of Skill, types; soft and hard skill, need for developing skill, human skill and behavior, Motivation and morality, skill development and employment

### Unit II: Communication skills and Personality Development:

Intra-personal communication and Body Language, Inter-personal Communication and Relationships, Leadership Skills, Team Building and public speaking, Communication in English, Presentation Skills, and Quality required for good public speaker,

### Unit III: Techniques in Personality development

Self confidence, Mnemonics, Goal setting, Time Management and effective planning, Stress Management, Meditation and concentration techniques, Self Motivation Self acceptance and Self growth

### Unit IV : Entrepreneurial skill development

Skill development of rural industrial sectors - small scale - handloom - agro based industries, rural artisans - handicrafts and sericulture. Meaning of entrepreneurship, types skill required for entrepreneurship

### Suggested Books:

1. Personality Development –Transform yourself by Rajiv K Mishra.
2. Personality Development and Communication Skills – II by Dr.C.B.Gupta
3. Business Communication and Personality Development: Lessons for Paradigm Change in Personality by Biswajit Das and Ipseeta Satpathy.
4. Entrepreneurship development.

**Question Paper Pattern**  
**Semester-IV**  
**4T2-Skill Development**

- N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

- Q.1.
- |     |          |          |
|-----|----------|----------|
| (a) | UNIT – I | 08 Marks |
| (b) | UNIT – I | 08 Marks |
|     | OR       |          |
| (c) | UNIT – I | 16Marks  |
- Q.2.
- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – II | 08 Marks |
| (b) | UNIT – II | 08 Marks |
|     | OR        |          |
| (c) | UNIT – II | 16Marks  |
- Q.3.
- |     |            |          |
|-----|------------|----------|
| (a) | UNIT – III | 08 Marks |
| (b) | UNIT – III | 08 Marks |
|     | OR         |          |
| (c) | UNIT – III | 16Marks  |
- Q.4.
- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – IV | 08 Marks |
| (b) | UNIT – IV | 08 Marks |
|     | OR        |          |
| (c) | UNIT – IV | 16Marks  |
- Q.5.
- |    |            |          |
|----|------------|----------|
| a) | UNIT – I   | 04 Marks |
| b) | UNIT – II  | 04 Marks |
| c) | UNIT – III | 04Marks  |
| d) | UNIT – IV  | 04 Marks |

## **4T3-: Income Tax**

### **Unit I: Introduction of Income Tax**

- i) Basic Concepts of Income Tax, Meaning & Definition of Assesses, Assessment Year, Previous Year, Gross Total Income, Types of Assesses, Income Exempt from tax, Capital & Revenue Expenditure. Agricultural Income.

#### **Residential Status**

- ii) Residential Status and its effects on Tax incidence: Residential status of Individual, HUF, Firm & Association of Person, Company, Basic Conditions & Additional Conditions.(**Theory**)

### **Unit II: Income from Salary**

- i) Definition of Salary, Allowances, Types of Allowances, Taxable Allowances, Tax Free Allowances, Partly Taxable Allowances,
- ii) Perquisites, Types of Perquisites, Taxable Perquisites, Tax Free Perquisites,
- iii) Types of Provident Fund, Tax treatment of P.F, E.P.F., Superannuation Fund and Computation of Salary Income/Taxable Salary and tax liability. (**Theory & Numericals**)

### **Unit II Income from House Property**

- i) Meaning of Annual Value, Fully exempted income of house property, deemed owner.
- ii) Deduction from income from house property, unreleased rent, computation of income from house property. (**Theory & Numericals**)

- Unit IV :**
- i) Income Tax Slab Rates, Rebates, Income which do not form part of total Income
  - ii) Deduction under section 80C, 80CCC, 80CCD, 80D, 80DDB, 80E, 80G, 80GG, 80U

#### **iii) Income from Other Sources**

Income specifically included under the head of other sources, specified income, casual income, deduction allowed from the income of other sources, computation of income from other sources. (**Theory & Numericals**)

### **Books Recommended :**

Ahuja G. K. and Ravi Gupta :- Systematic Approach to Income and Central Sales tax, Bharat law house, New Delhi.

- Singhanian V. K. :- Direct taxes :- Law and Practice, Taxman's publication, Delhi.

- Jain K. C., Gour V. P., Narang D. B. :- Direct taxes Kalyani Publishers, Delhi.
- Datey V. S. :- Indirect taxes law and Practice, Taxman, New Delhi, customs and excise Law Time - various issues.
- Dr. V. Upgade and Shende Dr. A. K. Income Tax, Anuradha publication, Nagpur.

**Question Paper Pattern**

**Semester-IV**

**4T3-Income Tax**

- N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q. No. 1 – Unit I

- |           |  |          |
|-----------|--|----------|
| a) Theory |  | 08 Marks |
| b) Theory |  | 08 Marks |
| <b>OR</b> |  |          |
| c) Theory |  | 08 Marks |
| d) Theory |  | 08 Marks |

Q. No. 2 – Unit II

- |            |  |          |
|------------|--|----------|
| a) Theory  |  | 08 Marks |
| b) Problem |  | 08 Marks |
| <b>OR</b>  |  |          |
| c) Problem |  | 16 Marks |

Q. No. 3 – Unit III

- |            |  |          |
|------------|--|----------|
| a) Theory  |  | 08 Marks |
| b) Problem |  | 08 Marks |
| <b>OR</b>  |  |          |
| c) Problem |  | 16 Marks |

Q. No. 4 – Unit I

- |            |  |          |
|------------|--|----------|
| a) Theory  |  | 08 Marks |
| b) Problem |  | 08 Marks |
| <b>OR</b>  |  |          |
| c) Problem |  | 16 Marks |

Q. No. 5

- |    |          |                  |
|----|----------|------------------|
| a) | Unit- I  | Problem 04 Marks |
| b) | Unit –II | Problem 04 Marks |
| c) | Unit-III | Problem 04Marks  |
| d) | Unit-IV  | Problem 04 Marks |

## **4T4-: MONETARY ECONOMICS-II**

### **Unit I: Commercial Banking**

Evolution, Meaning, Functions of Commercial Banks. Role commercial banks in a developing economy. Process of Credit Creation by Commercial Banks & its Limitations, Investment Policy of Commercial Banks. Non-Performing Assets- Meaning, Criteria and Causes.

### **Unit II: E-Banking & Core Banking**

Meaning, Features, Advantages & Disadvantages of ATM (Automated Teller Machines.)  
Meaning, Features, Merits and Demerits of Credit cards, Plastic cards, Smart cards, e-purse, Laser cards. EFT (Electron Fund Transfer), ECS (Electronics clearing system).

### **Unit III: Banks and Customers Relationship and Services**

Introduction, Meaning of Customer. Bank & Customer Relationship- Debtor & creditor, Trustee and Beneficiary, Agent and Principal, Bailor and Bailee. Opening, operating and closing of various bank accounts. Demat Account -Advantages, Opening and Operation of Demat Account. Methods of Calculating Interest Rates on deposits and on loans.

### **Unit : IV Central Bank**

Meaning, Objectives, Functions, Role of Central Bank. Credit Control- Meaning, Objectives, Methods : Quantitative- Bank Rate, Open Market Operations, Cash Reserve Ratio(CRR), Statutory Liquidity Ratio(SLR), Repo Rate. Qualitative – Varying margin requirement, Regulation of consumer's credit, Issuing directives, Publicity measure, Moral suasion, Credit rationing and limitations.

### **Books Recommended:**

1. Monetary Economics, RR Paul, Kalyani Publishers.
2. Money, Banking and International Trade, K.P.M. Sundaram , Sultan Chand, New Delhi.
3. Macroeconomics, Mankiw, N. Gregory, Macmillan Worth Publishers New York, Hampshire U.K.



4. Financial Institutions and Markets , Agrawal & Gupta, Kalyani Publishers.
5. Modern Banking ,Vaish, M.C, Oxford & IBH Publishing Co.,New Delhi
6. Money and Financial System P.K. Deshmukh, Phadke Prakashan.
7. Monetary Economics, Rashi Arora, Sheth Publishers, Mumbai

### Question Paper Pattern

#### Semester-IV

#### 4T4-Monetary Economics- II

N.B. – 1) All questions are compulsory.

2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q.1.

- |  |              |          |
|--|--------------|----------|
|  | (a) UNIT – I | 08 Marks |
|  | (b) UNIT – I | 08 Marks |

OR

- |  |              |         |
|--|--------------|---------|
|  | (c) UNIT – I | 16Marks |
|--|--------------|---------|

Q.2.

- |  |               |          |
|--|---------------|----------|
|  | (a) UNIT – II | 08 Marks |
|  | (b) UNIT – II | 08 Marks |

OR

- |  |               |         |
|--|---------------|---------|
|  | (c) UNIT – II | 16Marks |
|--|---------------|---------|

Q.3.

- |  |                |          |
|--|----------------|----------|
|  | (a) UNIT – III | 08 Marks |
|  | (b) UNIT – III | 08 Marks |

OR

- |  |                |         |
|--|----------------|---------|
|  | (c) UNIT – III | 16Marks |
|--|----------------|---------|

Q.4.

- |  |               |          |
|--|---------------|----------|
|  | (a) UNIT – IV | 08 Marks |
|  | (b) UNIT – IV | 08 Marks |

OR

- |  |               |         |
|--|---------------|---------|
|  | (c) UNIT – IV | 16Marks |
|--|---------------|---------|

Q.5.

- |  |               |          |
|--|---------------|----------|
|  | a) UNIT – I   | 04 Marks |
|  | b) UNIT – II  | 04 Marks |
|  | c) UNIT – III | 04Marks  |
|  | d) UNIT – IV  | 04 Marks |

**Allocation of marks for the subjects-**

- 1. Financial Accounting -III**
- 2. Skill Development**
- 3. Income Tax and**
- 4. Monetary Economics-II**

<b>1a</b>	<b>Two periodical class tests</b>	<b>10 marks</b>
<b>1b</b>	<b>An assignment/Viva/Group Discussion/Seminar based on curriculum to be assessed by the teacher concerned</b>	<b>10 marks</b>
<b>1</b>	<b>Internal assessment Total marks</b>	<b>20 marks</b>
<b>2</b>	<b>Unit- I      20 marks</b> <b>Unit-II      20 marks</b> <b>Unit-III     20 marks</b> <b>Unit-IV     20 marks</b>  <p style="text-align: center;"><b>Semester wise End Examination marks</b></p>	<b>80 marks</b>
	<b>Total marks per subject</b>	<b>100 marks</b>

**Semester-IV**  
**4T5-Compulsory English**

**Unit –I PROSE ITEMS FROM “BLOSSOMS”**

PROSE ITEMS FROM “BLOSSOMS” :

1. *Go! Kiss the World* - Subroto Bagchi
2. *The Gold Frame* - R.K.Laxman
3. *The Cabuliwallah* - Rabindranath Tagore
4. *The Struggle for an Education* - Booker T. Washington

**Unit –II POEMS FROM “BLOSSOMS”**

POEMS FROM “BLOSSOMS” :

1. *If* – Rudyard Kipling
2. *Stay Calm* - Grenville Kleiser
3. *Ballad of the Landlord* - Langston Hughes

**Unit –III**

(A) Comprehension of Unseen Passage

(B) Transformation of Sentences:

- a. Exclamatory-Assertive and vice-versa
- b. Change the Voice

**Unit –IV**

(A) Business Correspondence:

*Credit and Collection Letters* – Granting Credit/Refusing Credit, Reminders for payment

(B) Interoffice Memorandum/Office Order

**Prescribed Text** : *Blossoms* (Raghav Publishers)

**Reference Books (For Sem III & IV) :**

For Unit III – Learner’s English Grammar and Composition – N.D.V.Prasada Rao  
(S.Chand)

For Unit IV – 1. Business Correspondence and Report Writing – R.C.Sharma & Krishna Mohan (Tata  
2.Developing Communication Skills – Krishna Mohan & Meera Banerji (Macmillan) (Tata McGraw-  
Hill)

### **4T5-Compulsory English**

#### **Question Paper Pattern**

Q 1. A. One LAQ out of Two based on Prose items (Unit I: Lesson No. 1 & 2)	08 Marks
B. One LAQ out of Two based on Prose items (Unit I: Lesson No 3 & 4)	08 Marks
Q 2. Four SAQs with internal choice based on prescribed Prose items (Unit I) (4 x 4 Marks)	16 Marks
Q 3. A. One LAQ out of Two from prescribed poems (Unit II)	08 Marks
B. Comprehension of Unseen Passage – 4 VSAQs –4 x 2 Marks	08 Marks
Q 4. A. (i) Four items based on Unit III B (a) – 4 x 1 Mark -	04 Marks
(ii) Four items based on Unit III B (b) – 4 x 1 Mark -	04 Marks
B. One out of Two Questions based on Business Correspondence [Unit IV (A)]	08 Marks
Q 5. A. One out of Two Questions based on UNIT IV (B)	08 Marks
B. Four VSAQs based on Unit I and Unit III - (4×2 Marks)	08 Marks
<b>Total = 80 Marks</b>	

N.B. LAQ - Long Answer Question to be answered in about 150 words.

SAQ - Short Answer Question to be answered in about 75 words.

VSAQ – Very Short Answer Questions to be answered in one or two sentences.

#### **INTERNAL ASSESSMENT : 20 MARKS**

**The Internal Assessment would be done on the basis of the assignments submitted by the student and his/her performance, attendance and conduct during the Semester. The concerned teacher shall provide, in advance, a list of topics/assessment items/Question Bank (to the students) based on the Units prescribed for the Theory Examination. Students shall finalize 2 topics/items from 2 different units with the approval of the concerned teacher and submit the same within the prescribed deadline.**

Students may be given freedom to submit a creative writing assignment on human values/world peace/environmental issues inspired by or related to the lessons/poems prescribed in the syllabus.

**2 Assignments – 6+6 = 12 Marks**

**Performance & Conduct – 4 Marks**

**Attendance - 4 Marks**

**TOTAL – 20 MARKS**

## **4T6.1-Supplementary English**

### **Semester - IV**

#### **Unit 1 - Prose**

1. The Last Salvation- R.P. Sisodia
2. The Romance of a Busy Broker- O' Henry
3. Playing the English Gentleman- M.K. Gandhi
4. My Financial Career- Stephen Leacock

#### **Unit 2 - Poetry**

1. Dulce et Decorum est- Wilfred Owen
2. At the Lahore Karhai- Imtiaz Dharker
3. Leisure- W.H. Davies

#### **Non-Textual Portion-**

#### **Unit 3 - Writing Skills**

##### **A) Report Writing**

- Recommendation Report
- Situational Report about an event or function

##### **B) Writing a dialogue with minimum 5 exchanges**

#### **Unit 4 - Vocabulary**

##### **(A) Business Terminology**

(Advice Note, Arbitration, Boom, Brand, Buffer, Curriculum Vitae, Capital, Devaluation, Duty, Entrepreneur, Gilt-Edged Stock, Infrastructure, Internal Audit, Ledger, Petty Cash, Raw Data, Scrip, Social Audit, Stock Exchange, Tender, Trademark, Underwrite, Warranty, Wildcat Strike, Write-Off) (Students to give the appropriate business term for the definition/ explanation given)

#### **Prescribed Text:**

*Reflections* - A Supplementary English Coursebook for Undergraduates

(Raghav Publishers) (For Unit I & II)

#### **Reference Books-**

1. Professional Communication - Roshan Lal Raina, Iftikhar Alam, Faizia Siddiqui (Himalaya Publishing House) ( **For the topic ‘Report Writing’ under Unit III**)
2. English for Practical Purposes - Z.N. Patil, B.S. Valke, Ashok Thorat, Zeenat Merchant. (Macmillan) ( **for the topic ‘Dialogue Writing’ under Unit III**)
3. Business Correspondence & Report Writing - A Practical Approach to Business & Technical Communication- R.C. Sharma & Krishna Mohan. (McGraw Hill Higher Education) ( **for the topic ‘Business Terms’ under Unit IV**)

**4T6.1-Supplementary English  
Question Paper Pattern**

**Semester - IV**

Q1.

(G) Unit 1 Prose - LAQ 150 words (2 out of 4) 2 x 08 = 16 marks

Q 2.

(H) Unit 1 Prose - SAQ 75 words (4 out of 5)

4 x 04 =16 marks

Q 3.

(E) Unit 2 Poetry- LAQ 175 words- 1 out of 2 1 x 08 = 08 marks

(F) Unit 2 Poetry - SAQ 75 words- 2 out of 3 2 x 04 = 08 marks

Q 4.

(A) Unit 3- Report Writing (1 out of 2) 1 x 08 = 08 Marks

(B) Unit 3- Writing a dialogue (with minimum 4 exchanges) 1 x 08=08 Marks

Q 5. (A) Business Terms (4 out of 6) 4x02 Marks= 08 Marks

(B) VSAQ from Unit 1 and Unit 2 4X02Marks =08 Marks

**Total Marks of Theory Examination- 80**

**INTERNAL ASSESSMENT: 20 MARKS**

**The Internal Assessment would be done on the basis of the assignments submitted by the student and his/her performance, attendance and conduct during the Semester. The concerned teacher shall provide, in advance, a list of topics/assessment items/Question Bank (to the students) based on the Units prescribed for the Theory Examination. Students shall finalize 2 topics/items from 2 different units with the approval of the concerned teacher and submit the same within the prescribed deadline.**



Students may be given freedom to submit a creative writing assignment on human values/world peace/environmental issues inspired by or related to the lessons/poems prescribed in the syllabus.

2 Assignments – 6+6 = 12 Marks  
 Performance & Conduct – 4 Marks  
 Attendance - 4 Marks  
**TOTAL – 20 MARKS**

Theory Examination – 80 Marks  
 Internal Assessment – 20 Marks  
**Total: 100 Marks**

**4T6.2-विषय : मराठी**  
 सत्र चौथे

प्रश्न क्र.	घटक क्र.	अभ्यासक्रम	गुण	शेरा
१	१	साहित्यविषयक निबंध ( चार पैकी एक; शब्द मर्यादा- ४००)	२०	
२	२	गद्य विभाग : पाठ्य पुस्तक : भाषा दर्शन भाग दोन १ इंद्रायणीच्या वाळवंटात ( श्री. म . माटे ) २ मित्र ( ना. सी. फडके ) ३ माणसांत विरलेला माणूस ( दुर्गा भागवत ) ४ रामा मैलकुली (व्यंकटेश माडगुळकर ) ५ प्रेम ( मारोती चित्तमपल्ली) ६ विज्ञान युगात भारत ( जयंत नारळीकर )	३५	
३	३	पद्य विभाग : पाठ्य पुस्तक : भाषा दर्शन भाग दोन १ दोन भारुडे ( संत एकनाथ) २ विद्यार्थ्यांप्रत ( केशवसुत) ३ आई ( यशवंत )	३५	

		४ विचार झाला पाहिजे ( वसंत आबाजी डहाके) ५ आता आम्ही (वैभव सोनारकर)		
४	४	व्यावहारिक मराठी १ स्मरणिका संपादन २. वाक्प्रचार	१०	

4T6.2-विषय : मराठी

प्रश्न पत्रिकेचे स्वरूप

सत्र : चौथे

वेळ:३ तास)

(एकूण गुण-80

प्रश्न:१ साहित्य विषयक निबंध (चार पर्यायांपैकी एका विषयावर)

शब्दमर्यादा- ४०० शब्द (16 गुण )

प्रश्न: २ गद्य विभागावर आधारित दीर्घोत्तरी दोन प्रश्नांपैकी एक सोडवा ( 16 गुण )

प्रश्न: ३ पद्य विभागावर आधारित दीर्घोत्तरी दोन प्रश्नांपैकी एक सोडवा ( 16 गुण )

प्रश्न: ४ दोन गद्य विभागावर व दोन पद्य विभागावर आधारित चार लघु प्रश्नांच्या दोन गटांपैकी एक

गट सोडवा ( 16 गुण )

प्रश्न: ५ एक लघु प्रश्न गद्य विभागावर, एक लघु प्रश्न पद्य विभागावर आणि दोन लघु प्रश्न व्यावहारिक मराठीवर आधारित अशा चार लघु प्रश्नांची उत्तरे लिहा ( 16 गुण )

**एकूण गुण विभागणी**

१. गद्य विभाग 28 गुण

२. पद्य विभाग 28 गुण

३. व्यवहारिक मराठी 08 गुण

४. निबंध 16 गुण

एकूण गुण : 80

अंतर्गत मूल्यांकन गुण २० : संबंधित महाविद्यालयातील प्राध्यापकांनी परीक्षार्थ्यांची वर्गातील उपस्थिती (०५ गुण), परीक्षार्थ्यांचा वर्गातील सक्रीय सहभाग (०५ गुण) आणि लिखित स्वरूपातील गृह पाठ (१० गुण) या निकषांवर एकूण २० गुणांपैकी विद्यार्थ्यांचे अंतर्गत मूल्यांकन करणे.

सत्र लेखी परीक्षा : ८० गुण

अंतर्गत मूल्यांकन : २० गुण

एकूण गुण : १००

**4T6.3-fo"k;%& fgUnh  
prqFkZ l= %Semester IV**

**le;%& rhu ?kaVs**

**dqy vad%&80**

bdkbZ Øekad(Units)	bdkb;ksa (Units) dk ikB~;Øe Øekuqlkj	Vad
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<b>bdkbZ 2 (Unit-2)</b>	<b>Xkj foHkkx%&amp; ikB~;iqLrd%&amp; ^^lkfgR; ohfFkdk &amp;Hkkx&amp;2**</b>	35
<b>bdkbZ 3 (Unit-3)</b>	<b>1½ y{eh dk Lokxr&amp;,dakdh &amp;misUnzukFk ^v'd* 2½ vHkko&amp;dgkuh&amp;fo".kq izHkkdj 3½ vdsyh&amp;dgkuh&amp;eUuw HkaMkj 4½ ?kj dh ryk'k&amp;dgkuh&amp;jktsUnz ;kno 5½ ydh &amp;dgkuh&amp;eerk dkfy;k</b>	35
<b>bdkbZ 4</b>	<b>ij foHkkx%&amp; ikB~;iqLrd%&amp; ^^lkfgR; ohfFkdk Hkkx&amp;2**</b>	35
	<b>1½ xhr &amp;Qjks'k&amp;Hkokuhizlkn feJ 2½ Lof.kZe ijks&amp;lqfe=kuUnu iar 3½ /kjrH LoxZ leku&amp;xksikynkl ^uhjt* 4½ [kksus dks ikus vk;s gks\&amp;ek[kuyky prqosZnh</b>	

<p><b>(unit-4)</b></p>	<p>5½ &gt;kj lh dh jkuh dh lekf/k ij&amp;lqHknzkdqekjh pkSgku</p> <p><b>vU; ikB~; lkexzh%&amp;</b>  <b>1½ izfrosnu ys[ku ¼Report Writing½&amp; vFkZ ,oa</b>  ifjHkk”kk] mn~Hko vkSj fodkl] fo’ks”krk,i] izdkj ,oa  rRo] izfrosnu rS;kj djrs le; /;ku nsus ;ksX; ckrSaA  <b>2½ lekpkj ys[ku ¼News Writing½&amp; lekpkj&amp;i= ds</b>  fy, lekpkj ys[ku] izeq[k vk;ke ,oa izk:lk rS;kjdjuk]  foKku&amp;fopkj] laln lekpkj] lekpkj vkSj laln] vij/k  lekpkj] [ksy lekpkj] jkstxkkj lekpkj] lkekf;d ,oa O;fDrx  lekpkj] ’kqHk voljksads lekpkj] e`R;q lekpkj] foKkiu  lekpkj vkfnA  Llekpkj ys[ku esa vko’;d ckrksa ij /;ku nsuk  &amp;’kh”kZiafDr(Head line)] lekpkj ys[ku izfØ;k] vPNs  lekpkj dhfo’ks”krk,i] Hkk”kk&amp;’kSyh] vPNs laoknnrk  dh ;ksX;rk,iA</p> <p><b>fVli.kh%&amp;</b> bdkbZ&amp; 4 dh lkexzh v/;u vkSj v/;kiu ds  ek/;e ls rS;kj dh tk;SA</p>	<p><b>10</b></p>
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### Vocational Course

#### Semester IV

(Same syllabus for all vocational group subjects in B.Com – I)

#### 4T7-- Entrepreneurial Development-I

**Full Marks: 80**

**Time: 3 Hours**

**Internal Assessment: 20**

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**Level of knowledge: Basic knowledge**

**Objective:** To provide knowledge about small business and environment consideration.  
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#### **Unit-I**

##### **Small Enterprises**

Definition, Characteristics, Relationship between Small and Large Units, Objectives, Scope, Role of Small Enterprises in Economic Development.

#### **Unit-II**

### **Selection of Types of Organisation**

Sole proprietorship, Partnership, Joint stock company, Factors influencing the choice of organization

#### **Unit-III**

Legal Aspects of Small Business – Major provisions of Income Tax, Sales Tax, Patent Rules, Excise Rules – Factory Act and Payment of Wages Act.

#### **Unit-IV**

Environmental considerations – Concept of ecology and environment – Factors contributing to Air, Water, Noise pollution – Air, Water and Noise pollution standards and control – regulatory bodies. Personal Protection Equipment (PPEs) for safety at work places.

#### **Books Recommended:**

- ✓ Dynamics of entrepreneurial development and management, Vasant Desai
- ✓ Entrepreneurial development, Vasant Desai.
- ✓ Entrepreneurial Development, S. S. Khanka, S. Chand Publishers.
- ✓ M.V. Deshpande : Entrepreneurship of small scale industries.
- ✓ Entrepreneurship Development and Business Communication, Vasant Desai and Urmila Rai, Himalaya Publishing House.
- ✓ Entrepreneurship Development in India, Dr. C. B. Gupta and Dr. N.P. Srinivasan, Sultan Chand & Sons.
- ✓ Entrepreneurial Development, Vasant Desai, Appannaiah, Reddy and Gopal Krishna, Himalaya Publishing House.

### **Group – I : Computer Applications**

#### **4T8.1 : Computerized Accounting (C/A)**

Time : 3 Hours  
Marks

Theory : 80  
Practical : 20 Marks

#### **Unit-I :**

Introduction to Accounting, Advantages of accounting, Books of accounts, Classification of Accounts, Financial Statements, Inventory management, Computerized Accounting, Need of Computerized Accounting, Accounts Organization, Accounts group, Loans Liabilities, Assets and Budget.

#### **Unit-II :**



Accounting Software's Introduction to tally Software, Features of Tally Screen, Company information, Creating new Company, Gateway, Selection of Company, selection of Options, Buttons at Gateway, Working with multiple Companies, Company Features,

Configuration- General, Numeric Symbols, Voucher Entry, Creation of Voucher Screen, invoice Order Entry, Printing.

### **Unit-III :**

Accounts info menu, Account Groups- create new group, creation of primary group. Normal and advance information, Ledger Accounts, cost categories, Cost Centers. Creation of Budget, Types of budget. Voucher- Voucher Entry, creation of Vouchers Screen, types of Voucher, Selection of Voucher types, Post Dated Voucher, printing of Vouchers, Cheque Printing.

### **Unit-IV :**

Inventory info, Features of Inventory info. Configure- Inventory Info, balance Sheet, Audit Trail, Ratio Analysis. Display-Accounting Report Display, Inventory report Display, and MIS Report Display. Printing Reports, Export, Export of Data.

### **Practical : Practical will be based on Tally S/W**

Tally Software – All Accounting Problems Viz. Balance sheet, Profit & Loss, Cash Book, Loans, Cost Accounting, Vouchers, Budget, Sales and Purchase, Assets & Liabilities, Inventory Management, Financial Statements, Books of accounts, Ledger, etc.

### **Books Recommended:**

1. Accounting with Tally : K.K. Nadhani, BPB Publication
2. Tally Tutorial : K.K. Nadhani and A.K. Nadhani, BPB Publication.
3. Advances Accounts Vol-I: M.C. Shukla, T.S.Grewal and S.G,Gupta, S.Chand & Company, Delhi.
4. Accounting Principles: Anthony R.N. and J.S. Richard, Irwin Inc.
5. Advanced Accountancy By P.C. Tulsian, Tata McGraw HILL Publication.
6. Tally By S.B. Kishor (Dasganu)
7. Fundamentals of Computers – IITL Education Solutions Ltd. (Pearson)

**Group - II: Principles & Practice of Insurance**  
**4T8.2- General Insurance – Paper II (Semester – IV)**

Time : 3 Hours]

Theory : 80 Marks

Internal Assessment: 20 Marks

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**Level of knowledge - Basic knowledge.**

**Objective -** To create awareness regarding basic knowledge about General Insurance.

**Unit - I**

- Nature of Marine Insurance, Marine insurance contract, Marine insurance policies, premium calculation, kinds of Marine insurance policies.

- Types of Marine losses, payment of claims, proximity clause, voyage warranties, progress of Marine insurance business in India.

### **Unit - II**

- Policy conditions for Marine Insurance, Procedure of taking out Marine Policy
- Settlement of claim of Marine loss, Growth of Marine Insurance Business

### **Unit -III**

- Nature of insurance benefits, insurers liability, resources to life and general table, value of benefits, basic plan of assurance.
- Temporary assurance and pure endowment.

### **Unit- IV**

- Fidelity Guarantee Insurance, Public liability, Health Insurance, Personal Accident and Sickness Insurance
- Growth of Miscellaneous Insurance business in India
- Growth of General Insurance Business after Privatisation.

### **Recommended books:**

Fundamentals of Insurance, R.K. Gupta, Himalaya Publishing House.

Principles & Practice of Insurance, Dr. P. Periasamy, Himalaya Publishing House

Insurance Principle and Practice, M.M. Mishra and Dr. S.B. Mishra, S. Chand Publication

Principles of Insurance, Dr. Shakti Pratchbal and Dr. N.P. Dwivedi, Himalaya Publishing House

- ✓ बीमा के सिद्धांत एवं व्यवहार – भगवती प्रकाश अर्मा, राजीव जैन, पुरुशोत्तम दयाल – हिमालया पब्लिशिंग हाऊस

### **Group-III**

#### **4T8.3-Advertising, Sales Promotion and Sales Management - IV**

**Full Marks : 80**

**Time : 3 Hours**

**Internal Assessment : 20**

#### **Unit-I**

- **Advertising Budget:** Consideration to be kept in mind while deciding the budget, different methods. The budget-making process.

#### **Unit-II**

- **Media planning:** Importance of the exercise, Evaluation of important media-print, audio-visual, outdoor, direct mail, advertising on internet misc. media, the media planning process, important considerations- cost, coverage, flexibility, impact etc. computerized media selection, current Ad, Media scene in India.

#### **Unit-III**

- Role of selling in planned economy, selling as a career

- Acquiring skills and developing new qualities for salesmen and to improve growth chances.
- Tips and suggestions to improve personal ability, skills for salesmen, product knowledge, planned selling system.
- Practical suggestions to improve day to day field working, customer psychology, buying motives, trade relations, effective distribution network.
- Sales organizations- types, principles, aims and objectives.

**Unit-IV**

- Selection and training of sales force, latest techniques in training.
- Motivation and compensation plans
- Sales planning (forecasting) methods, budgets, implementation, review techniques.
- Communication, how to develop skills for effective communication, principles, objectives and methods.
- Sales managers/supervisors – their role, authority and responsibility

**Recommended books:**

- ✓ Luick, John F and Siegler, William Lee, Sales promotion and Modern Merchandising (McGraw Hill Book Co., New York, 1968)
- ✓ Still, Richard, Edward W & Govoni Norman AP, Sales management Decisions, Strategies and cases (Prentice Hall India Pvt. Ltd., New Delhi, 1981)
- ✓ Stanton, William J & Buskrit, management of Sales Force ( Richard D, Irwin, Inc. Homewood, 1987)
- ✓ Russell, Frederic A. Beach, Frank H & Buskrit, Richard H, Selling principles and Practices (Mcgraw Hill, International Book Co.1982)
- ✓ David Aaker, Advertising management (Prentice Hall India Pvt. Ltd., New Delhi)
  
- ✓ Rajiv BAtra, Myers, David Aaker, Advertising Management (Prentice Hall India Pvt. Ltd., New Delhi)

**SEMESTER IV**

***QUESTION PAPER PATTERN FOR All Vocational Subjects***

**Computer Application, Insurance & Entrepreneurial Development &ASM**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

- N.B. – 1) All questions are compulsory.  
 2) All questions carry equal marks.

Q.1.(a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks

Q.2. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.3. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.4. (a)	UNIT – I	8 Marks
(b)	UNIT – I	8 Marks
	OR	
(c)	UNIT – I	8 Marks
(d)	UNIT – I	8 Marks
Q.5. Answer in Brief		
(a)	UNIT – I	4 Marks
(b)	UNIT – II	4 Marks
(c)	UNIT – III	4 Marks
(d)	UNIT – IV	4 Marks

**B.Com. – Third Year  
Semester-V**

**5T1- : Financial Accounting – IV**

**Unit – I**

**Amalgamation and Absorption of Companies**

Introduction, Meaning, Characteristics, Objectives, Methods of purchase Consideration, Accounting Procedure of Amalgamation and Absorption.

**(Theory & Numericals)**

**Unit – II**

**Reconstruction of Companies.**

(Internal and External Reconstruction of Companies)

Meaning, Characteristics, Objectives, Difference between Reconstruction and Reorganization, Accounting Procedure of Reorganization and Reconstruction.

**(Theory & Numericals)**

### Unit – III

#### Accounts of Public Utility Companies (Electricity, Gas and Water Supply Companies) According to Double Accounting System-

Meaning, Main features of Double Accounting system, Objective of Double Accounting System, Difference between Double Accounting System and Single Accounting System, Merits, Demerits of Double Accounting System, Preparation of Final Accounts.

(Theory & Numericals)

### Unit – IV

#### Valuation of Shares

Meaning, Need of Valuation of Shares, Factors affecting the value of shares, Methods of valuation of shares, Net Assets Method/Intrinsic Value Method, Yield Method.

(Theory & Numericals)

**The Financial year ends on 31<sup>st</sup> March.**

#### Books Recommended

- Gupta R. L. – Advanced Financial Accounting – S. Chand & Sons
- Kumar, Anil S. – Advanced Financial Accounting – Himalaya PublicationHouse
- Shukla and Grewal : Advanced Accounts (S. Chand & Ltd. New Delhi)
- Jain and Narang : Advanced Accounts (Kalyani Publishers, Ludhiana)
- Sr. K. Paul : Accountancy, Volume –I and II (New Central Book Agency,Kolkata)
- R. K..Lele and Jawaharlal : Accounting Theory (Himalaya Publishers)
- Dr. L. S. Porwal : Accounting Theory (Tata McGraw Hill)
- Robert Anthony, D. F. Hawkins & K. A. Merchant : Accounting Text & Cases (Tata McGraawHill)
- Dr. S. N. Maheshwari : Corporate Accounting (Viakas Publishing House Pvt.Lit. New Heldi)
- Dr. Ashok Sehgal& Dr. Deepak Sehgal : Advanced Accounting (Taxmann,New Delhi)

### Question Paper Pattern

#### Semester -V

#### 5T1-Financial Accounting – IV

- N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q. No. 1 – Unit I

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |
| <b>OR</b>  |          |
| c) Problem | 16Marks  |



Q. No. 2 – Unit II

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 3 – Unit III

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 4 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 5

- |    |          |                  |
|----|----------|------------------|
| a) | Unit- I  | Problem 04 Marks |
| b) | Unit –II | Problem 04 Marks |
| c) | Unit-III | Problem 04Marks  |
| d) | Unit-IV  | Problem 04 Marks |

## **5T2– :Cost Accounting**

### **Unit – I**

#### **Cost Accounting :-**

Meaning, Importance, Element of Cost, Cost-Absorption, Allocation of Overheads and Methods of costing, Difference between Cost Accounting and Financial Accounting. Simple Problems on Cost Sheet, Tender and Quotations. **(Theory & Numericals)**

### **Unit – II**

#### **Reconciliation of Profit /Loss shown by Cost and Financial Accounts:**

Need for reconciliation of profit, reason for the difference between cost accounts and financial accounts, objectives of reconciliation statement, methods of preparation of reconciliation statement. **(Theory & Numericals)**

### **Unit – III**

**Process Cost Accounting :**

Methods of costing, advantages and limitations of process costing, difference between job costing and process costing, Normal loss, Abnormal loss and Abnormal effectives,  
(Theory & Numericals)

**Unit –IV****Contract Costing:**

Features of contract costing, Types of contracts, Elements of contract cost, Nature of contract-completed contract, incomplete contract(Theory & Numericals)

**- Books Recommended -**

- S. N Maheshwari : Cost Accounting Theory and problems –Shri Mahavir Book Depot, New Delhi
- V.K. Saxena : Cost Accounting Text Book- Sultan Chand and Sons New Delhi
- M.C. Shukls – T.S. – Grewal, M.P. Gupta – Cost Accounting – S. Chand , NewDelhi
- R. S. N. Pallai, V Bhagavathi – Cost Accounting – S. Chand, New Delhi
- S. M. Shukla :- Cost Accounts (Hindi)
- Nigam R. S. – Advanced Cost Accounting , S. Chand & Company
- Jain S. P. – Advanced Cost Accounting – Kalyani Publication
- Gawada, J Made – Advanced Cost Accounting – Himalaya Publication House

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**Question Paper Pattern  
Semester –V  
5T2-Cost Accounting  
Compulsory Paper- II**

- N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q. No. 1 – Unit I

a) Theory

08 Marks

	b) Problem		08 Marks
		<b>OR</b>	
	c) Problem		16Marks
Q. No. 2 – Unit II			
	a) Theory		08 Marks
	b) Problem		08 Marks
		<b>OR</b>	
	c) Problem		16 Marks
Q. No. 3 – Unit III			
	a) Theory		08 Marks
	b) Problem		08 Marks
		<b>OR</b>	
	c) Problem		16 Marks
Q. No. 4 – Unit I			
	a) Theory		08 Marks
	b) Problem		08 Marks
		<b>OR</b>	
	c) Problem		16 Marks
Q. No. 5 -	Unit- I	a)	Problem 04 Marks
	Unit –II	b)	Problem 04 Marks
	Unit-III	c)	Problem 04Marks
	Unit-IV	d)	Problem 04 Marks

## 5T3-MANAGEMENT PROCESS

**Objective:** To equip the students with the knowledge of Management Process and inspire them to acquire required quality to face the managerial challenges.

### **Unit I:-**

**Management and Administration:** - Management concept, levels of management, importance & functions of various levels of management. Administration- meaning, concept and functions of administration. Differences between Management and Administration.

### **Unit II:-**

**Managerial Development & Group Dynamics:** - Need for developing managerial skills, skills required of a manager, classification of managerial skill, methods of developing skills of managers, group dynamics ,meaning & significance, types of groups, group formation development, group composition.

### **Unit III:-**

**Managerial Style:** - Meaning and types of managerial styles X and Y Theory of Macgregor, factors' influencing managerial style, organization conflict- traditional and modern approaches to conflict, Management as a profession, significance of professional manager in current scenario,

### **Unit IV:-**

**Motivation:** Definition, Meaning and concept of motivation, kinds of motivation and its importance, Theories of motivation- Maslow's theory of need hierarchy, Herzberg's theory of motivation, relationship between motivation & productivity.

### **Refefence:**

1. Sherlekar”Management Value Oriented Holistic Approach” Himalaya Publishing.
2. Stephen Robbins : Organizational Behaviour, Prentice Hall of India.
3. Terry George: Principles of Management.
4. R.S.Dewedi “Human Relation and organizational behaviour.
5. Shejwalkar and Ghanekar : Principal and Practices of Management
6. Sharma, : Organisational behaviour
7. Saxena, Principal and Practices of Management

**QUESTION PAPER PATTERN**  
**BCOM – III: SEMESTER V**  
**5T3-Management Process**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

- Q.1.
- |     |          |    |          |
|-----|----------|----|----------|
| (a) | UNIT – I |    | 08 Marks |
| (b) | UNIT – I |    | 08 Marks |
|     |          | OR |          |
| (c) | UNIT – I |    | 16Marks  |
- Q.2.
- |     |           |    |          |
|-----|-----------|----|----------|
| (a) | UNIT – II |    | 08 Marks |
| (b) | UNIT – II |    | 08 Marks |
|     |           | OR |          |
| (c) | UNIT – I  |    | 16Marks  |
- Q.3.
- |     |            |    |          |
|-----|------------|----|----------|
| (a) | UNIT – III |    | 08 Marks |
| (b) | UNIT – III |    | 08 Marks |
|     |            | OR |          |
| (c) | UNIT – I   |    | 16Marks  |
- Q.4.
- |     |           |    |          |
|-----|-----------|----|----------|
| (a) | UNIT – IV |    | 08 Marks |
| (b) | UNIT – IV |    | 08 Marks |
|     |           | OR |          |
| (c) | UNIT – I  |    | 16Marks  |
- Q.5.
- |    |            |  |          |
|----|------------|--|----------|
| a) | UNIT – I   |  | 04 Marks |
| b) | UNIT – II  |  | 04 Marks |
| c) | UNIT – III |  | 04Marks  |
| d) | UNIT – IV  |  | 04 Marks |

## 5T4: Indian Economy – I

### Unit I:

#### **Indian Economy & Planning**

Economic Planning- Characteristics, Rationale, Features, Objectives of Economic Planning. Strategy of India's Development Plans. Objectives and Evaluation of 11<sup>th</sup> Plan. Objectives of 12<sup>th</sup> Plan. Resources allocation and financing of five years plans. Regional Planning in India- Aspects of regional planning , Conceptualization, Magnitude & Challenges. Achievements and shortcomings of India's Economics Planning. NITI Aayog-Aims, Objectives & Structure. From Economic Planning to NITI Aayog- Differences in the two Approaches.

### Unit II:

#### **Indian Economy & Policy**

Concept of Economic Growth & Economic Development. Characteristics of underdeveloped/ developing countries. Broad features of Indian economy. Natural resources- Land, soil, water, forest, mineral. Infrastructure - Sources of Energy in India. Power, Coal, Oil and Gas, Atomic, Non-conventional Sources, India's Energy Strategy. Transport System in India- Railways, Road, Water & Air Transport.

### Unit III-

#### **Population & Unemployment**

India's Population: Size and Growth Trends, Causes of Population Explosion, Consequences on Economic Development, Remedies, Population Policy. Employment and Unemployment- Trends, Structure of Employment in India. Nature & Estimates of Unemployment. Urban & Rural Unemployment- Causes, Effect, Government Policy for Removing Unemployment.

### Unit IV:

#### **India's Public Finance**

Public Expenditure-Classification, Role of Public Expenditure in India, Causes of increase in Public Expenditure. Public Revenue-Sources of Public Revenue in India. Public Debt- Meaning, Concept, Classification, Role, Problem and Remedies. India's Fiscal Deficit-Causes, Recent Policy Measures towards Controlling Fiscal Deficit.

### **Books Recommended:**

1. Indian Economy, Datt & Sundharam, S Chand
2. The Indian Economy: Problems and Prospects, D .R.Gadgil.
3. Globalization And Indian Economy, R.Chaddha, Sumit Enterprises.
4. Indian Economy : Problems of Development and Planning, A.N.Agrawal, New Age International.
5. Indian Economy, Misra & Puri, Himalaya Publishing House Pvt. Ltd.
6. Government of India- Five Year Plans.
7. Government of India- Economy Survey.
8. Reserve Bank of India- Annual Reports on Currency and Finance.
9. Indian Economics, Rashi Arora, Mumbai



**Question Paper Pattern**  
**Semester –V**  
**Elective–I**  
**5T4- Indian Economics – I**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q.1.

- (a) UNIT – I
- (b) UNIT – I

08 Marks  
08 Marks

OR

- (c) UNIT – I

16Marks

Q.2.

- (a) UNIT – II
- (b) UNIT – II

08 Marks  
08 Marks

OR

- (c) UNIT – I

16Marks

Q.3.

- (a) UNIT – III
- (b) UNIT – III

08 Marks  
08 Marks

OR

- (c) UNIT – I

16Marks

Q.4.

- (a) UNIT – IV
- (b) UNIT – IV

08 Marks  
08 Marks

OR

- (c) UNIT – I

16Marks

Q.5.

- a) UNIT – I
- b) UNIT – II
- c) UNIT – III
- d) UNIT – IV

04 Marks  
04 Marks  
04Marks  
04 Marks

## 5T5.1 : Marketing Management

### Unit – I

**Introduction:** Meaning and Concept of Marketing and Marketing Management. Traditional and Modern concept of Marketing, Functions and importance of Marketing Management, Market segmentation: - evaluation, criteria's, advantages and disadvantages of market segmentation, types

### Unit-II

**Market and pricing policies:** Meaning, concept and characteristics of Consumer Market, Industrial Market and Service Market, their difference, government and reseller market, online market: - issues and challenges **Pricing policies:** - meaning, types and factors governing them.

### Unit – III

**Product Planning and Distribution:** Product Planning – New Product Development – Product Life Cycle – Branding and Packaging , Distribution Channels for Consumer Product, Industrial Product and Service Product, Function of Distribution of Channels, Factors Affecting Distribution of Channels.

### Unit – IV

**Consumer behavior and Promotion:**

Consumer behavior: - Meaning, concept and factors affecting consumer behavior, Customer Satisfaction, measurement of Customer Satisfaction, After Sales Services and its role in modern business, **Promotion:** techniques of promotion, Personal Selling; Advertising, Direct Marketing. E-marketing

### Suggested Books:

1. Marketing Management, Philip Kotler and Kevin Lane Keller: Prentice Hall of India / Pearson Education, New Delhi.
2. Marketing Management, V. J. Ramaswami and S. Namakumari:, Macmillan Business Books, Delhi.
3. Principles of Marketing Management, Dr. Arvind Shende, Dr. Dilip Vairagade, Anuradha Prakashan, Nagpur.
4. Services Marketing; S M Jha; Himalaya Publishing House.
5. Industrial Marketing Practices in India- S.L. Gupta, Sanjeev Bahadur and Hitesh Gupta Excel Books, New Delhi.
6. [foi.ku](http://foi.ku) O;oLFkku&MkW-es?kk ukusVdj&lkbZukFk izdk”ku]ukxiqj

**Question Paper Pattern**  
**Semester –V**  
**Elective Group–I**  
**5T5.1- Marketing Management**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q.1.	(a) UNIT – I	08 Marks
	(b) UNIT – I	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.2.	(a) UNIT – II	08 Marks
	(b) UNIT – II	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.3.	(a) UNIT – III	08 Marks
	(b) UNIT – III	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.4.	(a) UNIT – IV	08 Marks
	(b) UNIT – IV	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.5.	a) UNIT – I	04 Marks
	b) UNIT – II	04 Marks
	c) UNIT – III	04Marks
	d) UNIT – IV	04 Marks

**Elective Group-I**  
**5T5.2 : Computerized Accounting**

**Unit-I**

**Introduction** - Computerized Accounting, Advantages of Computerized Accounting, Manual Vs Computerized Accounting, Need of Computerized Accounting, Accounts Organization, Accounts group, Loans, Liabilities, Assets and Budget.

**Unit-II**

**Accounting Software's**, - Introduction to Tally Software, Features of Tally, Tally Screen, Company Information, Creating new Company, Gateway, Selection of Company, Selection of Options, Buttons at Gateway, Working with multiple Companies, Company Features, Configuration – General, Numeric Symbols, Voucher Entry, Invoice Order Entry, Printing.

**Unit-III**

**Accounts Info Menu, Account Groups** – Create new group, creation of Primary group. Normal and Advance Information, Ledger Accounts, Cost Categories, Cost Centers. Creation of Budget, Types of Budget. Voucher – Voucher Entry, Creation of Voucher Screen, Types of Voucher, Selection of Voucher Types, Post Dated Voucher, Printing of Vouchers, Cheque Printing, advance Features of account Voucher.

**Unit-IV**

**Inventory Info, Features of Inventory Info. Configure** – Inventory Info, Balance Sheet, Audit trail, Ratio Analysis. Display – Accounting Report Display, Inventory report Display, and MIS Report Display. Printing Reports, Export of Data. Maintenance – Bank Reconciliation, House Keeping, Data Maintenance. Security – Users and Password, Security Controls, Types of Security, Creation New Security Levels and Tally Audit.

**Books Recommended:**

- Accounting with Tally : K.K. Nadhani, BPB Publication.
- Tally. ERP 9 : Prof. C. M. Tembhurkar & Dr. D. N. Khadse , Saijyoti publication , Nagpur.
- Tally Tutorail : K.K. Nadhani and A.K. Nadhani, BPB Publication.
- Advances Accounts Vol-I: M.c.Shukla, T.S.Grewal and S.G, Gupta, S. Chand & Company, Delhi.
- Accounting Principles: Anthony R.N. and J.S. Richard, Irwin Inc.
- Advanced Accountancy By P.C. Tulsian, Tata McGraw HILL Publication.
- Microsoft Office -2000/2007- Gini Courter, Annelte Marquis BPB.
- It Today (Encyclopaedia) - S.Jaiswal.
- Gulhane, Dr., Tiwari, Naidu Computerized Accounting, Sheth Publishers Pvt. Ltd. Mumbai
- A First Course In Computers - Sanjay Saxena.
- First Text Book On Information Technology – SrikantPatnaik.

**Question Paper Pattern**  
**Semester –V**  
**Elective Group–I**  
**5T5.2-Computerized Accounting**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q.1.

- |     |          |          |
|-----|----------|----------|
| (a) | UNIT – I | 08 Marks |
| (b) | UNIT – I | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.2.

- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – II | 08 Marks |
| (b) | UNIT – II | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.3.

- |     |            |          |
|-----|------------|----------|
| (a) | UNIT – III | 08 Marks |
| (b) | UNIT – III | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.4.

- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – IV | 08 Marks |
| (b) | UNIT – IV | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.5.

- |    |            |          |
|----|------------|----------|
| a) | UNIT – I   | 04 Marks |
| b) | UNIT – II  | 04 Marks |
| c) | UNIT – III | 04Marks  |
| d) | UNIT – IV  | 04 Marks |

## **Foundattion Group–I**

### **5T6.1 : Business Finance -I**

**Unit –I Business Finance**-Meaning, Nature, Significance, Objects and Scope of Business Finance, Functions of Financial Executive in an Organization.

**Sources of Business Finance**-Long- Medium and Short Term Sources of Finance, Equity, Preference shares, Sweat equity shares, Shares with differential rights, debentures & Bonds .(Theory)

**Unit – II Project Financing:** Meaning, Steps involved in Project Financing, Appraisal of project, Means of Project finance, Aspect of Project Appraisal. (Theory)

**Inventory Management** : Need and Cost of Inventory , Economic Order Quantity under constant price and with varying price , Various inventory levels. (Theory & Numericals)

**Leverages** -Concept of Leverages, Operating and Financial Leverages. (Theory & Numericals)

#### **Unit – III Management of Working Capital.**

Meaning & Concept ,Need or Objects of Working Capital, types, and Advantages of Working Capital , disadvantages of Excessive Working Capital, Determinant's , assessment of Working Capital requirements(Theory & Numericals)

**Unit – IV Debtors Management.:** Introduction to Debtors Management, Cost of extending credits, Credit / discount policy, Effective cost of bill discounting . (Theory & Numericals)

**Creditors Management:** Introduction, Cost of Credit, Accruals / expenses payable as source of finance. (Theory & Numericals)

**Venture Capital Financing:** Meaning, Methods of Venture Financing, Problem areas facing the Venture Capital Industry. (Theory)

#### **Books Recommended:**

1. Financial Management Problems & Solutions :- Kishore Ravi M (Taxman Allied Service (p) Ltd.)
2. Fundamentals of Financial Management :- Chandra Prasanna (Tata McGraw Hill Publishing Co. Ltd.)
3. Management Accounting & Financial Management :-Arora M N (Himalaya Publishing House Pvt. Ltd.)
4. Business Finance : Dr.Jain V. K. ,And Sharma D.G. (Shethe publishers PVT. LTD.



**Question Paper Pattern**  
**Semester –V**  
**Foundattion Group–I**  
**5T6.1-Business Finance -I**

N.B. – 1) All questions are compulsory.  
 2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q. No. 1 – Unit I

- |           |  |          |
|-----------|--|----------|
| a) Theory |  | 08 Marks |
| b) Theory |  | 08 Marks |
| <b>OR</b> |  |          |
| c) Theory |  | 08Marks  |
| c) Theory |  | 08Marks  |

Q. No. 2 – Unit II

- |            |  |          |
|------------|--|----------|
| a) Theory  |  | 08 Marks |
| b) Theory  |  | 08 Marks |
| <b>OR</b>  |  |          |
| c) Problem |  | 08 Marks |
| d) Problem |  | 08 Marks |

Q. No. 3 – Unit III

- |            |  |          |
|------------|--|----------|
| a) Theory  |  | 08 Marks |
| b) Theory  |  | 08 Marks |
| <b>OR</b>  |  |          |
| c) Problem |  | 08 Marks |
| d) Problem |  | 08 Marks |

Q. No. 4 – Unit I

- |            |  |          |
|------------|--|----------|
| a) Theory  |  | 08 Marks |
| b) Problem |  | 08 Marks |
| <b>OR</b>  |  |          |
| c) Problem |  | 08 Marks |
| d) Problem |  | 08 Marks |

Q. No. 5 -     Unit- I  
                   Unit –II  
                   Unit-III  
                   Unit-IV

- |    |                  |
|----|------------------|
| a) | Theory 04 Marks  |
| b) | Problem 04 Marks |
| c) | Problem 04Marks  |
| d) | Problem 04 Marks |

**Foundattion Group–I**

## 5T6.2 : Auditing

### UNIT- I: Basic of Auditing

(i) **Audit, Auditing and Auditor:** Meaning, definition, object and scope of Audit and auditing, basic principles governing an audit, Advantage and Disadvantages of Audit, Difference between Internal Audit and External Audit, **Types of Audit:** Meaning, Objective and Importance of Continuous Audit, Annual Audit, Periodical Audit, Internal Audit.

(ii) **Internal Control and Internal Audit System:** Meaning, definition, advantages and disadvantages of Internal Control, Internal Check, Internal Audit, EDP Audit: Meaning of EDP audit, Control in EDP (Electronic Data Processing) Environment- General EDP Control, Application Control

### UNIT- II: Audit Working and Procedure.

i) **Audit Planning, Evidence** Audit programme: Meaning and Definition, Objective, Advantages and Disadvantages of Audit Programme, Formulation of audit programme, precaution to be taken for preparation of audit programme.

ii) **Audit Documentation and Evidence:** Meaning, definition, content, advantages of audit note book, audit working paper, essential of good audit working paper, Ownership and custody of audit working paper, Audit evidence, Method of obtaining audit evidence

### UNIT-III

(i) **Standard on Auditing:** Standard Auditing Policies- Introduction of auditing standard issued by ICAI (From AAS-1 to AAS -30 and AAS-34)

#### ii) Vouching & Verification

**Vouching:** Meaning and definition of vouching, objective, importance and limitation of vouching, Vouching procedure and precaution to be taken for vouching of - Cash book, purchase book, sales book.

iii) **Verification of Assets and Liabilities:** Meaning, object, importance and limitation of Verification. Audit of Fixed Assets, Current Assets, General principle regarding verification of assets, Audit of Liabilities, General principle of regarding verification of liabilities.

### UNIT- IV: Company Audit & Audit Report

(i) **Company Auditor:** Legal provision related with appointment of auditor under Companies Act 2013, Qualification and disqualification of auditor, Right, Power, and liabilities of company auditor, civil and criminal liabilities of company auditor, Legal provision related with remuneration, removal of company auditor.

(ii) **Company Audit :** Meaning, definition, feature, objective, advantages and criticism of Financial audit, Management audit, Special audit, Cost Audit, Difference between Financial audit and cost audit, Management audit and financial audit.

iii) **Audit report and Certificate:** Meaning, definition, content, scope and significance of audit report

#### Reference Books:

- Aruna Jha: Students Guide to Auditing and Assurance, Taxman Publication, New Delhi
- S.D. Sharma: Auditing Principle and Practice, Taxman Publication , New Delhi
- Dr. Arvind shende, Dr. Dilip Vairagade; Auditing-Anuradha Prakashan, Nagpur.
- L. N. Chopde, D.H. Choudhari, Dr. Baban Taywade: Auditing – Sheth Publishers
- Dr. K. R. Dixit: Auditing – Vishwa Publishers & Distributors, Nagpur
- B. N. Tandon, S. Sudharsanam, S. Sundharabahu: Practical Auditing – S. Chand & Company Ltd.
- S. K. Mehta: Auditing , Diamond Publication Pune

**Question Paper Pattern**  
**Semester –V**  
**Foundattion –I**  
**5T6.2Auditing**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

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Q.1.	(a)	UNIT – I	08 Marks
	(b)	UNIT – I	08 Marks
		OR	
	(c)	UNIT – I	16Marks
Q.2.	(a)	UNIT – II	08 Marks
	(b)	UNIT – II	08 Marks
		OR	
	(c)	UNIT – I	16Marks
Q.3.	(a)	UNIT – III	08 Marks
	(b)	UNIT – III	08 Marks
		OR	
	(c)	UNIT – I	16Marks
Q.4.	(a)	UNIT – IV	08 Marks
	(b)	UNIT – IV	08 Marks
		OR	
	(c)	UNIT – I	16Marks
Q.5.	a)	UNIT – I	04 Marks
	b)	UNIT – II	04 Marks
	c)	UNIT – III	04Marks
	d)	UNIT – IV	04 Marks

**Allocation of marks for all subjects-**

<b>1a</b>	<b>Two periodical class tests</b>	<b>08marks</b>
<b>1b</b>	<b>An assignment/Viva/Group Discussion/Seminar based on curriculum to be assessed by the teacher concerned</b>	<b>08marks</b>
<b>1c</b>	<b>Overall conduct as a responsible learner</b>	<b>04marks</b>
<b>1</b>	<b>Internal assessment Total marks</b>	<b>20 marks</b>
<b>2</b>	<b>Unit- I        20 marks</b> <b>Unit-II        20 marks</b> <b>Unit-III       20 marks</b> <b>Unit-IV        20 marks</b>  <b>Semester wise End Examination marks</b>	<b>80 marks</b>
	<b>Total marks per subject</b>	<b>100 marks</b>

**Vocational Course: Semester V**  
**(Same syllabus for all vocational group subjects in B.Com - I)**  
**5T7:Entrepreneurial Development-I**

**Full Marks: 80**

**Time: 3 Hours**

**Internal Assessment: 20**

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**Level of knowledge: Basic knowledge**

**Objective:** To provide knowledge regarding documentation franchising and business plan.

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**Unit-I**

Documents:- Types of documents - Commercial, Regulatory and Assistance Document, procedure of processing of an export order.

**Unit-II**

Franchising and Financing:- Definition, Advantages, Disadvantages of franchising in India, Financing of new ventures - Types of finance - Short, Medium and Long Term.

**Unit-III**

Business Plan - Meaning of Business Plan, Importance and Preparation of Business Plan, Financial and Social aspects of Business Plan.

**Unit-IV**

Meaning and Concepts - Management, Marketing, Accounting, Inventory Management, Working Capital Management, Human Resource Management and Total Quality Management.

**Books Recommended:**

- ✓ Dynamics of entrepreneurial development and management, Vasant Desai
- ✓ Entrepreneurial development, Vasant Desai.
- ✓ Entrepreneurial Development, S. S. Khanka, S. Chand Publishers.
- ✓ M.V. Deshpande : Entrepreneurship of small scale industries.
- ✓ Entrepreneurship Development and Business Communication, Vasant Desai and Urmila Rai, Himalaya Publishing House.
- ✓ Entrepreneurship Development in India, Dr. C. B. Gupta and Dr. N.P. Srinivasan, Sultan Chand & Sons.

Entrepreneurial Development, Vasant Desai, Appannaiah, Reddy and Gopal Krishna, Himalaya Publishing House

**Group – I : Computer Applications**  
**5T8.1 : Web Designing using HTML (WD)**  
**Paper - I**

Time : 3 Hours  
Marks

Theory : 80

Practical : 20 Marks

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**Unit –I :**

**HTML :** Introduction, Designing web site, Advantages and Disadvantages of HTML, Flow of Web Information, Role of Web Browser and Web Server, Process of Web Publishing,

**Creating a Simple Static Web Page :** About HTML, Basic elements : <html>, <head>, <title>, <p>, <br>, <h1> to <h6>, <ol>, <ul>, <li>, <dl>, <pre>, <marquee>, <hr>, Physical and Logical tags **Path :** Relative and Absolute path, Comments, Special Characters, Text Formatting tags, <center>

**Unit –II :**

Hyperlinks <a href ...>, Creating links to web pages and URLs, Creating links within the same page, various types of URLs that can be used in links, Image tag and their related attributes, Inline images, Links to (external) images, Using Inline images, Using images as hyperlinks, Popular images formats for internet and HTML.

**Tables :** Basic table tags and their related attributes.

**Unit –III :**

**Frames, Image Map and Web Font Creator :** Frames and their creation, the <Frame> and <Frameset> tags, Frame linking, Floating or Inline Frames, Image Maps <map> and <area> tags, Client – Side and Server – Side image maps.

**Unit –IV :**

Form designs, Form Controls, Text controls, password fields, radio buttons, checkboxes, reset and submit buttons, form control selection, option processing and textarea.

**Practical :** The Practical will be based on HTML

**BOOKS RECOMMENDED :**

- |                       |   |                             |
|-----------------------|---|-----------------------------|
| 1. Web Publishing     | : | Monic D'souza and J D'souza |
| 2. Complete HTML      | : | BPB                         |
| 3. E-Commerce         | : | Bhushan Dean – S. Chand     |
| 4. HTML – 4 Unleashed | : | SAMS                        |
| 5. Dynamic HTML       | : | O'RELLY (SPD)               |



(Semester – V)

**Group – II: Principles & Practice of Insurance**  
**5T8.2-Insurance and Actuarial Science – Paper I**

Time : 3 Hours]

Theory : 80 Marks

Internal Assessment: 20 Marks

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**Level of knowledge - Basic knowledge.**

**Objective** - To create awareness regarding basic knowledge about Insurance and Actuarial Science

**Unit - I**

- Investment of Insurance Funds
- Nature and Method of According procedure in Life Insurance and General Insurance
- Meaning of policy values, retrospective policy value, prospective policy value, symbols of policy value, calculation of policy value, progress of policy value

**Unit - II**

- Risk selection, Identification of Risk, Principles of Risk Management, Sources of Risk Information
- Rate Making, Types of Rate Making ,Principles of Rate Making

**Unit –III**

- Actuarial Science : Meaning ,Nature of actuarial science, scope of actuarial science in Finance, economics, statistics, Mathematics and computer science
- Concept of terms: Accumulated value and present value ,Nominal and effective rates of Interest, Discount and Discounted value, Redemption of Loan, Sinking fund.

**Unit- IV**

- Annuities : Meaning and classification of Annuities, perpetuities, immediate annuities
- Mortality ,Meaning, Nature of Mortality, Factors included in construction of Mortality Table I and II, Survival rate , Death rate

**Recommended books:**

- Fundamental Of Insurance, R.K. Gupta, Himalaya Publishing House.
- Principles & Practice of Insurance, Dr. P. Periasamy, Himalaya Publishing House
- Insurance Principle and Practice,M.M. Mishra and Dr. S.B. Mishra,S. Chand Publication

- Principles of Insurance, Dr. Shakti Pratchbal and Dr. N.P. Dwivedi, Himalaya Publishing House
- ✓ बीमा के सिद्धांत एवं व्यवहार – भगवती प्रकाश अर्मा, राजीव जैन, पुरूशोत्तम दयाल– हिमालया पब्लिशिंग हाऊस

## V - Semester

### 5T8.3- Advertising, Sales Promotion and Sales Management - III

**Full Marks : 80**

**Time : 3 Hours**

**Internal Assessment : 20**

#### **OBJECTIVES:**

To expose students to the principles and practices of advertising and sales promotion and develop the conceptual abilities in this functional area of marketing.

To develop the skills of the students, which will help them to prepare effectively for a career in the advertising and sales promotion function of any company or in the advertising agency.

#### **CONTENT:**

##### **Unit-I**

- Communication Process - Communication models for rural communication and urban communication

##### **Unit-II**

- Advertising - Organizational structure of advertising agency and its functions. Evaluation of agency functioning, Creativity in Advertising including Message development, copy righting, layout; Media selection

##### **Unit-III**

- Advertising Research. Effectiveness of advertising- methods of measurement. Rationale of testing Opinion and Attitude Tests, Recognition, Recall

##### **Unit-IV**

- Message Strategy: Attention and comprehension, Associating Feelings with the Brand, Brand Equity, Image and Personality and Group Influence and word of mouth advertising

#### **Recommended books:**

- Advertising Management – Concepts and Cases, Manendra Mohan (Tata McGraw Hill)
- Sales Promotion and Advertising Management (6thEd.)Himalaya Publishing House
- Advertising Excellence by Bovee, Thill, Dovel and Wood (McGraw Hill)
- Advertising Management – Shelekar, Victor & Nirmala Prasad (Himalaya Publishing House)
- Foundations of Advertising – Theory & Practice – S.A. Chunawala
- Brand Positioning – Subroto Sengupta, Tata McGraw Hill

**SEMESTER V**  
**QUESTION PAPER PATTERN FOR All Vocational Subjects**

**Computer Application, Insurance & Entrepreneurial Development & ASM**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Q.1.

- |     |          |         |
|-----|----------|---------|
| (a) | UNIT – I | 8Marks  |
| (b) | UNIT – I | 8 Marks |
| OR  |          |         |
| (c) | UNIT – I | 8 Marks |
| (d) | UNIT – I | 8 Marks |

Q.2.(a)

- |     |          |         |
|-----|----------|---------|
| (a) | UNIT – I | 8Marks  |
| (b) | UNIT – I | 8 Marks |
| OR  |          |         |
| (c) | UNIT – I | 8 Marks |
| (d) | UNIT – I | 8 Marks |

Q.3.

- |     |          |         |
|-----|----------|---------|
| (a) | UNIT – I | 8Marks  |
| (b) | UNIT – I | 8 Marks |
| OR  |          |         |
| (c) | UNIT – I | 8 Marks |
| (d) | UNIT – I | 8 Marks |

Q.4(a)

- |          |          |         |
|----------|----------|---------|
| UNIT – I |          | 8Marks  |
| (b)      | UNIT – I | 8 Marks |
| OR       |          |         |
| (c)      | UNIT – I | 8 Marks |
| (d)      | UNIT – I | 8 Marks |

Q.5. Answer in Brief

- |     |            |         |
|-----|------------|---------|
| (a) | UNIT – I   | 4 Marks |
| (b) | UNIT – II  | 4 Marks |
| (c) | UNIT – III | 4 Marks |
| (d) | UNIT – IV  | 4 Marks |

## **B.Com. Third Year**

### **Semester-VI**

#### **6T1-Financial Accounting- V**

##### **Unit-I-** Accounts of Holding Company-

Introduction, Meaning of Wholly-owned subsidiary, partly-owned subsidiary, preparation of Consolidated Balance Sheet and Profit and Loss Account, simple problem on involving two companies only.

##### **Unit-II-** Insurance Claims

Introduction, loss of stock Average clause practical problem on loss of stock.

##### **Unit-III-** Investment Accounts

Meaning , Need, Utility and objectives, Sales and Purchase of different types of Securities, Simple problem on Investment and Securities.

##### **Unit-IV-** Profit prior to incorporation-

Meaning Methods of ascertain the pre-incorporation profit, Issue and Redemption of preference shares Redemption out of new issue of shares Redemption at premium out of new issue of shares, Redemption out of profit.

##### **Books**

S. N. Maheshwar :- Financial Accounting – Vikas Publishing House, New Delhi

□□ Gupta R. L. – Advanced Financial Accounting – S. Chand & Sons

□□ Kumar, Anil S. – Advanced Financial Accounting – Himalaya Publication House

□□ Shukla and Grewal : Advanced Accounts (S. Chand & Ltd. New Delhi)

□□ Jain and Narang : Advanced Accounts (Kalyani Publishers, Ludhiana)

□□ Sr. K. Paul : Accountancy, Volume –I and II (New Central Book Agency, Kolkata)

□□ R. K. Lele and Jawaharlal : Accounting Theory (Himalaya Publishers)

□□ M. A. Arulnandam :- Advance Accounting – Himalay Publication

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□□ Prof. Pradeep Wath, Dr. R. D. Mehta, Dr. Dilip Gotmare :- Financial Accounting – Payal Prakashan

**Question Paper Pattern**  
**Semester -VI**  
**6T1-Financial Accounting – V**

N.B. – 1) All questions are compulsory.  
 2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q. No. 1 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16Marks  |

Q. No. 2 – Unit II

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 3 – Unit III

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 4 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 5

- |    |          |                  |
|----|----------|------------------|
| a) | Unit- I  | Problem 04 Marks |
| b) | Unit –II | Problem 04 Marks |
| c) | Unit-III | Problem 04Marks  |
| d) | Unit-IV  | Problem 04 Marks |

**Semester-VI**  
**6T2-Management Accounting**

**Unit\_I**

**Management Accounting :-**

Meaning, Scope, Importance, and Limitations of Management Accounting. Difference between Cost Accounting and Management Accounting, Role of Management Accounting. Break -Even Point Analysis (**Theory & Numericals**)

**Unit – II**

**Business Budget & Budgetary Control:**

Meaning, Characteristics, Objectives ,Advantages, Limitations. Classification &Types of Budgets. Problems on Cash Budget and Flexible Budget Only (**Theory & Numericals**)

**Unit – III**

**Ratio Analysis:**

Meaning, Importance and Limitations of Ratio Analysis, Classification of Ratio, Computation of Profitability Ratio, Financial Ratio with special reference to Current Ratio, Acid Test/ Liquid Ratio, Inventory Turnover Ratio Debtors and Creditors Turnover Ratio, Fixed Assets Turnover Ratio, Debt-Equity Ratio, Working Capital Ratio, , Earnings per Share Ratio. (**Theory & Numericals**)

**Unit – IV**

**Fund Flow Analysis:**

Meaning, Sources of fund, Uses of fund, Distinguish between fund flow statement and Balance Sheet. Preparation of Statement showing Changes in Working Capital, Profit from operation, Fund flow Statement (**Theory & Numericals**)

**Books Recommended –**

- S. N Maheshwari : Cost Accounting Theory and problems –Shri Mahavir Book Depot, New Delhi
- V.K. Saxena : Cost Accounting Text Book- Sultan Chand and Sons New Delhi
- M.C. Shukls – T.S. – Grewal, M.P. Gupta – Cost Accounting – S. Chand , New Delhi
- R. S. N. Pallai, V Bhagavathi – Cost Accounting – S. Chand, New Delhi
- S. M. Shukla :- Cost Accounts (Hindi)
- Nigam R. S. – Advanced Cost Accounting , S. Chand & Company
- Jain S. P. – Advanced Cost Accounting – Kalyani Publication
- Gawada, J Made – Advanced Cost Accounting – Himalaya Publication House
- Pillai R. S. N. – Management Accounting – S. Chand & Co. Pvt. Ltd.
- Agrawal N. K. – Managements Accounting – Galgotia Publication
- Singh, Jagwant - Managements Accountings – KitabMahal
- Rathnam P. V. - Managements Accountings – KitabMahal
- Sharma R. K. - Managements Accountings – Kalyani Publication

**Question Paper Pattern**  
**Semester –VI**



## 6T2-Management Accounting

Time :- 3 hours

Marks-80

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Q. No. 1 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16Marks  |

Q. No. 2 – Unit II

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 3 – Unit III

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 4 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 5 -

Unit- I  
Unit –II  
Unit-III  
Unit-IV

- |    |                  |
|----|------------------|
| a) | Problem 04 Marks |
| b) | Problem 04 Marks |
| c) | Problem 04Marks  |
| d) | Problem 04 Marks |

**Semester VI**  
**6T3-Advanced Statistics**

**Unit I**

Correlation- Types of correlation, Karl Pearson's coefficient of correlation in Bivariate frequency table, probable error, interpretation of 'r', Rank Correlation Method.

**Unit II**

Regression Analysis- Lines of Regression/Regressions Equation, Coefficient of regression for a Bivariate frequency table.

**Unit III**

Index Number- Uses of I N, Types of I No. Methods of Index Number. Test of consistency of Index No.- unit test Time Reversed Test, Factor cost of living Index No.

**Unit IV**

. Time series Analysis-Introduction components of a Time series- a) Trend b) Short Term Variation c) Irregular variation d) Measurement of Trend- (Simple Problems)  
Graphic Methods, Methods of Seminar, Methods of Curve by the square  
Methods of Moving Average

## **6T4- Indian Economy – II**

### **Unit I: Indian Agriculture**

Nature, Role of Agriculture in Indian Economy. Cropping Pattern in India and its Determining Factors. Land Reforms. Cooperative Farming & Marketing. Green Revolution: Impact and Constraints. Cause & Remedies to Low Agricultural Production and Productivity. Agriculture Marketing-Problems & Remedies. Agricultural Labour - Problems & Remedies. Sources of Agriculture Finance. NABARD ( National Bank for Agriculture and Rural Development). Financial Inclusion. Agricultural Price Policy- Objectives and Constituents. Agricultural Subsidies in India. Crop & Live Stock Insurance -Problems and Remedies.

### **Unit II: Indian Industry**

Industrial Policy 1991. Small Scale and Cottage Industries- Role, Performance, Problems and Remedies. Public Sector Industries - Role, Performance, Problems and Remedies. Privatization of Public Sector Industries: Meaning, Methods of Privatization Policy in India. Arguments in favor and against privatization. Policy of Disinvestment. Industrial Sickness in India- Definition, Causes, Effects, Remedial Measures. Indian Trade Union Movement: Role, Functions, Strength and Weaknesses.

### **Unit III: Indian Service Sector**

Growth of Services Sector in India. Nature, Scope, Trends & Importance of Service Sector in Current Scenario. Share of Service Sector in India's Employment Generation. Contribution of Service Sector to India's GDP. Government's reforms in various Services. IT & ITES Sector-Trend, Role & Importance. Challenges and Opportunity in IT & ITES Sector. Banking & Insurance Sector- Importance of Banking and Insurance Industry in India's Service Sector, Challenges and Opportunities.

### **Unit IV: India's International Trade**

Foreign Trade -Concept and Meaning, Advantages, Disadvantages, Composition and Direction of India's Exports & Imports. Special Economic Zones- Concept, History, Benefits, Arguments against SEZS. Foreign Capital and Aid- Need, Role, Problems. India's External Debt. Multinational Corporations(MNCs)- Role, Importance, Advantages and Disadvantages. Impact of MNCs on Indian Economy. Liberalization, Privatization, Globalization(LPG)- Meaning, Role, Impact of LPG on Indian economy. World Trade Organization (WTO)- Objectives, Working and Functions, WTO & India.

### **Books Recommended:**

1. Indian Economy, Datt & Sundharam, S Chand.
2. The Indian Economy: Problems and Prospects, D .R.Gadgil.
3. Globalization And Indian Economy, R.Chaddha, Sumit Enterprises.
4. Indian Economy : Problems of Development and Planning, A.N.Agrawal, New Age International.
5. Indian Economy, Misra & Puri, Himalaya Publishing House Pvt. Ltd.
6. Government of India- Five Year Plans.
7. Government of India- Economy Survey.
8. Reserve Bank of India- Annual Reports on Currency and Finance.

**Question Paper Pattern**  
**6T4- Indian Economy – II**

- N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q.1.

- |     |          |          |
|-----|----------|----------|
| (a) | UNIT – I | 08 Marks |
| (b) | UNIT – I | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.2.

- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – II | 08 Marks |
| (b) | UNIT – II | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.3.

- |     |            |          |
|-----|------------|----------|
| (a) | UNIT – III | 08 Marks |
| (b) | UNIT – III | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.4.

- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – IV | 08 Marks |
| (b) | UNIT – IV | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.5.

- |    |            |          |
|----|------------|----------|
| a) | UNIT – I   | 04 Marks |
| b) | UNIT – II  | 04 Marks |
| c) | UNIT – III | 04Marks  |
| d) | UNIT – IV  | 04 Marks |

**Elective Group- II**  
**6T5.1- Human Resource Management**

**UNIT-I**

**Introduction**

Human Resource Management, Definition, Objectives, Functions, Scope, Importance.  
Quality of a ideal Human Resource Managers

**UNIT-II**

**Recruitment selection and training**

**Recruitment:** - meaning, source; selection process and importance, placement and induction, career planning v/s manpower planning

**Training:** - meaning, method, training and development,

**UNIT-V**

**Labour welfare and Collective bargaining**

**Labour welfare:** - Safety and Health Measures Workers Participation in Management - Objectives for Wage Incentive - Fringe Benefits

**Collective Bargaining** - Features - Pre-requisite of Collective Bargaining - Agreement at different levels, Successful Participation of workers in Management.

**UNIT-IV**

**Human resource planning and accounting**

Human Resource Planning - Human Capital Investment - Expenditure vs. Productivity  
Meaning and Definition of Human Resource Accounting, Importance; Human Resource Accounting - Measurement of Human Value addition into Money Value

**Suggested Books:**

1. Human Resource Management - Dr. C.B. Gupta - Sultan and Sons.
2. Personnel & Human Resource Management - P. Subba Rao - Himalaya Publishing House.
3. Human Resource and Personnel Management - K. Aswathappa - Tata Mc Graw Hill Publishing Co. Ltd.

Human Resource Management, Dr. Arvind shende, Dr. Dilip Vairagade, Dr. Devendra. Mohture, Anuradha Prakashan, Nagpur.

4. Personnel Management & Human Resources - C.S. Venkata Rathnam & B.K. Srivastava. TMPL.

5. ekuoh; lallk/ku O;oLFkkiu & MkW-es?kk ukusVdj&lkbZukFk izdk”ku]ukxiqj

**Question Paper Pattern**  
**6T5.1- Human Resource Management**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q.1.

- |     |          |          |
|-----|----------|----------|
| (a) | UNIT – I | 08 Marks |
| (b) | UNIT – I | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.2.

- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – II | 08 Marks |
| (b) | UNIT – II | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.3.

- |     |            |          |
|-----|------------|----------|
| (a) | UNIT – III | 08 Marks |
| (b) | UNIT – III | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.4.

- |     |           |          |
|-----|-----------|----------|
| (a) | UNIT – IV | 08 Marks |
| (b) | UNIT – IV | 08 Marks |

OR

- |     |          |         |
|-----|----------|---------|
| (c) | UNIT – I | 16Marks |
|-----|----------|---------|

Q.5.

- |    |            |          |
|----|------------|----------|
| a) | UNIT – I   | 04 Marks |
| b) | UNIT – II  | 04 Marks |
| c) | UNIT – III | 04Marks  |
| d) | UNIT – IV  | 04 Marks |

**Semester-VI**  
**6T5.2-Indirect Taxes**

**UNIT-I: Central Excise Laws**

Basis of chargeability of duties of central excise-goods, manufacture, classification and valuation of excisable goods; Registration and routine procedures in central excise, payment of duties of excise and removal of goods, Cenvat on inputs and on capital goods, excise and small scale industries.

**UNIT-II: Customs Laws**

Nature of customs duty, types of customs duty, classification for customs and rate of duty, valuation for customs duty, procedures for import and export.

**UNIT-III: Service Tax**

Charging of service tax, Services on which tax is payable, registration, records to be maintained by the assessee, returns and payment of tax, Provisions of law and procedures.

**UNIT-IV: State Sales Tax Law**

Basic Concepts, value added tax on sale or purchase of goods, levy or incidence of tax, goods liable to tax, rate of tax and exemptions, dealer and registration method of computing tax liability, credit, set-off and refunds, documents, records and maintenance of accounts, returns and assessments (the state sales tax law applicable will be the Bombay Sales Tax Act or the new sales tax enactment in its place).

**Central Sales Tax Act, 1956**

Definitions, Concepts of inter-state sales, Sale outside the state, sale in the course of export and import, Liability to tax and rate of tax, Registration of dealers.

Reference Books

Dr. H. C. Mehrotra and S. P. Goyal : Direct and Indirect Taxes ( Sahitya Bhawan, Agra)

V. S. Datey : Indirect Taxes Law and Practice ( Taxman, New Dehli)

V. Balchandran : Indirect Taxes ( Sultan Chand & Sons, Dehli)

C. A. Farooq Haque : Indirect Tax (Sheth Publishers Ltd., Mumbai)



**Question Paper Pattern**  
**Semester -VI**  
**6T5.2-Indirect Tax**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q. No. 1 – Unit I

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |

**OR**

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |

Q. No. 2 – Unit II

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |

**OR**

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |

Q. No. 3 – Unit III

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |

**OR**

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |

Q. No. 4 – Unit I

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |

**OR**

- |            |          |
|------------|----------|
| a) Theory  | 08 Marks |
| b) Problem | 08 Marks |

Q. No. 5

- |    |          |                  |
|----|----------|------------------|
| a) | Unit- I  | Problem 04 Marks |
| b) | Unit –II | Problem 04 Marks |
| c) | Unit-III | Problem 04Marks  |
| d) | Unit-IV  | Problem 04 Marks |

**Foundation Group II**  
**6T6.1- Business Finance – II**

**Unit – I**

**Financial Market in India** : significance of Financial Markets, Objectives and functions of the financial System, Types of Financial Markets,

**Money Market**- Meaning , features, functions, Composition

**Capital Market**- Meaning ,Composition & Structure of Capital Market Market segment. Products and Participant's in Primary market. Regulatory authorities governing financial and capital market.

**SEBI** - ( Security Exchange Board of India)Organisational structure of SEBI, Role and Functions of Stock Exchange and SEBI, Regulation issued by SEBI, Achievements of SEBI.(Theory)

**Unit – II Primary Market:** Meaning, Functions, Scope & Significance of PrimaryMarket,Developments in the Primary Market, Primary Market Intermediaries.

**Secondary Market:** Meaning , Difference between Primary Market & Secondary Market, Products dealt in the Secondary Market, Stock Exchange, Secondary Market Intermediaries. Listing Procedure. NSE and BSE. (Theory )

**Capital Budgeting** - Meaning, Nature and Importance of Capital Budgeting, Investment Appraisal Techniques, Pay Back Period Method, Rate of return method, Net Present Value Method, Discounted Cash Flow Method, (Theory & Numericals)

**Unit – III NBFC's-** Meaning, Formation of NBFC's , Types and Regulation of NBFC's,

**Credit Rating:** Meaning /Concept, Scope & Significance of credit rating, Benefits to Investors. Credit Rating Agency in India CRISIL, ICRA, CARE. (Theory)

**Dividend Policies-** Essentials of Sound Dividend Policy, Determination of Dividend Policy and its types ,Surplus and Reserve Policy, (Theory & Numericals)

**Unit -I V** - Cash Flow for Investment Analysis- Meaning, Benefits and Uses of Cash Flow Statement. Significance ,Limitations of Cash Flow Statement.

Format of Cash Flow Statement as per AS-3. (Theory & Numericals)

**Books Recommended:**

Financial Management Problems &Solutions :- Kishore Ravi M (Taxman Allied Service (p) Ltd.)

Fundamentals of Financial Management :- Chandra Prasanna (Tata McGraw Hill Publishing Co. Ltd.)

Management Accounting & Financial Management :-Arora M N (Himalaya Publishing House Pvt. Ltd.)

Business Finance : Dr.Jain V. K. ,And Sharma D.G. (Shethe publishers PVT. LTD.

**Question Paper Pattern**  
**Foundation Group II**  
**6T6.1- Business Finance – II**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Time :- 3 hours

Marks-80

Q. No. 1 – Unit I

- |           |           |          |
|-----------|-----------|----------|
| a) Theory |           | 08 Marks |
| b) Theory |           | 08 Marks |
|           | <b>OR</b> |          |
| c) Theory |           | 08Marks  |
| c) Theory |           | 08Marks  |

Q. No. 2 – Unit II

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 3 – Unit III

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

Q. No. 4 – Unit I

- |            |           |          |
|------------|-----------|----------|
| a) Theory  |           | 08 Marks |
| b) Problem |           | 08 Marks |
|            | <b>OR</b> |          |
| c) Problem |           | 16 Marks |

- |            |          |    |                  |
|------------|----------|----|------------------|
| Q. No. 5 - | Unit- I  | a) | Theory 04 Marks  |
|            | Unit –II | b) | Problem 04 Marks |
|            | Unit-III | c) | Problem 04Marks  |
|            | Unit-IV  | d) | Problem 04 Marks |

**Foundation Group II**  
**6T6.2- Industrial Law**

**Level of Knowledge:** Basic Conceptual Knowledge

**Objective:** To make students aware about Various Laws relating to Industries [with amendments up to June 2016 in respective Acts]

**Unit -I**

- (i) Indian Factories Act-1948: Important Definitions, Object & Scope, Provision regarding workers Health, Provision regarding Safety of Workers,
- (ii) Rules regarding Labour Welfare, Provision regarding Adults, women workers and Young Workers.
- (iii) Industrial Dispute Act-1947: Concept, Objectives and Significance, Authorities for settlement of Industrial Dispute-their work procedure & Powers,
- (iv) Concept and Distinction between Strike, Lockouts, Layoff & Retrenchments

**Unit-II**

- (i) Law relating to Wages: Object, Scope and Application of Minimum Wages Act-1948 and Payment of Wages Act 1936
- (ii) Law Relating to Bonus and Gratuity: Object, Scope and Application of Payment of Bonus Act 1965 and Payment of Gratuity Act 1972
- (iii) Law Relating to Employee State Insurance and Provident Fund: Object, Scope and Application of The Employee's State Insurance Act 1948 and Employee's Provident Fund & Miscellaneous Provision Act 1952
- (iv) Law Relating to Workmen Compensation and Maternity Benefits: Object, Scope and Application of Workmen Compensation Act-1923 and Maternity Benefits Act 1961

**Unit-III**

- (i) Child Labour (Prohibition and Regulation) Act 1986: Object Scope and Application
- (ii) Trade Union Act 1926: Object Scope and Application. Regsitation of Trade Union.
- (iii) International Labour Organization (ILO): Background and Importance of ILO and its impact on Indian Labor Laws
- (iv) Contract Labour Act: Object Scope and Application

**Unit-IV**

- (i) Meaning and Nature of Industrial Estate, Software Technology Park, SEZ, Co-operative Industrial Estate
- (ii) Intellectual Property Rights Law In India: Object and Scope of Patent, Copyrights, Trademark and Industrial Design
- III) Procedure for registration of Trademarks and Copyrights.
- (IV) Environment Protection Act 1986: Objective and Scope, Location of Industries, Processes & Operation, offense and Penalties

**Reference Books:**

- Business Law Including Company Law, Gulshan, S S and Kapoor, G K: , New Age International (P) Ltd., Publishers
- Business Law, M.C. Kuchhal and Vivek Kuchhal , Vikas Publishing House, New Delhi
- Business and Corporate Laws, V.S. Datey, Taxman, New Delhi
- Mercantile Law, N.D. Kapoor, Sultan Chand & Sons, Educational Publishers, New Delhi.
- Business & Industrial Law , Dr. Arvind shende, Dr. Mohture, Dr. Dixit, Anuradha Prakashan Nagpur.

**Question Paper Pattern  
Foundation Group II  
6T6.2- Industrial Law**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

Q.1.	(a) UNIT – I	08 Marks
	(b) UNIT – I	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.2.	(a) UNIT – II	08 Marks
	(b) UNIT – II	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.3.	(a) UNIT – III	08 Marks
	(b) UNIT – III	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.4.	(a) UNIT – IV	08 Marks
	(b) UNIT – IV	08 Marks
	OR	
	(c) UNIT – I	16Marks
Q.5.	a) UNIT – I	04 Marks
	b) UNIT – II	04 Marks
	c) UNIT – III	04Marks
	d) UNIT – IV	04 Marks

**Allocation of marks for all the subjects**

<b>1a</b>	<b>Two periodical class tests</b>	<b>08marks</b>
<b>1b</b>	<b>An assignment/Viva/Group Discussion/Seminar based on curriculum to be assessed by the teacher concerned</b>	<b>08marks</b>
<b>1c</b>	<b>Overall conduct as a responsible learner</b>	<b>04marks</b>
<b>1</b>	<b>Internal assessment Total marks</b>	<b>20 marks</b>
<b>2</b>	<b>Unit- I            20 marks</b> <b>Unit-II            20 marks</b> <b>Unit-III           20 marks</b> <b>Unit-IV           20 marks</b>  <p style="text-align: center;"><b>Semester wise End Examination marks</b></p>	<b>80 marks</b>
	<b>Total marks per subject</b>	<b>100 marks</b>

**Vocational Course : Semester VI**  
**6T7- Entrepreneurial Development-I**

**Full Marks: 80**

**Time: 3 Hours**

**Internal Assessment: 20**

**Unit-I**

Government policy and schemes for setting up agricultural & rural industries, financing schemes for khadi and village industries, small scale industries. WTO and small & village industries.

**Unit-II**

Incentives and Subsidies – Meaning of Incentives and Subsidies, Need and problems of Incentives and Subsidies, Incentives for development of backward areas.

**Unit-III**

Entrepreneurial systems – Search for a business ideas, sources of ideas, idea processing and selection, role of industrial fairs.

**Unit-IV**

Concept of cyber space and internet – importance of cyber marketing, internet usage applications, Technology as driver for entrepreneurship.

**Books Recommended:**

- ✓ Dynamics of entrepreneurial development and management, Vasant Desai
- ✓ Entrepreneurial development, Vasant Desai.
- ✓ Entrepreneurial Development, S. S. Khanka, S. Chand Publishers.
- ✓ M.V. Deshpande : Entrepreneurship of small scale industries.
- ✓ Entrepreneurship Development and Business Communication, Vasant Desai and Urmila Rai, Himalaya Publishing House.
- ✓ Entrepreneurship Development in India, Dr. C. B. Gupta and Dr. N.P. Srinivasan, Sultan Chand & Sons.
- ✓ Entrepreneurial Development, Vasant Desai, Appannaiah, Reddy and Gopal Krishna, Himalaya Publishing House.



**Group – I: Computer Applications**  
**6T8.1 : Introduction to Visual Basic (IVB)**

Time : 3 Hours  
Marks

Theory : 80

Practical : 20 Marks

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**Unit –I**

Introduction to Visual Basic, Event driven programming, Programming constructs - Variables, Types of Variables, Data Types, Scope of Variables, Constants, system defined functions, Operators (Precedence and Associatively), Creating User Interface, VB Controls (Label, Text box, Command button, Frame, Check box, Option button,

**Unit –II**

List box, Combo box, Timer, Drive list box, Directory list box, File list box, Horizontal and vertical scroll bars, Image, Picture box, Shape, Line, Data, OLE container), Microsoft windows common controls (Tab Strip, Tool bar, Status Bar, Progress Bar, Tree View, List View, Image List, Slider, Date Picker, Month View)

**Unit –III**

Working with Procedure, Function and Modules (Form, Class, Standard Modules)  
Scope of Procedures, Calling Procedures, Calling Functions, Passing Arguments,  
Control Structures : If-Then, If-Then-Else, Select Case, Loops Structures : Do-While, While - Wend, For-Next, For-Each, With-End With.

**Unit – IV**

Arrays : Declaring an Array, Types of Array (Fixed arrays, Single-dimensional arrays, Multidimensional arrays, Dynamic arrays), Control Array.  
Menus : Creating Menus, Adding Menu Items, Adding Code for the Menus, Modifying menus at run time, Creating Pop-Up Menus.  
Database connectivity through data access object. Types of recordset , setting properties and record editing & updating , searching records.

**Practical : Practical will be based on Visual Basic**

**BOOKS RECOMMENDED :**

1. PAUL SHERIFF TEACHES VB-6 BY SHERIFF (PHI)
2. VISUAL BASIC: PETER WRITES
3. LEARN VB 6 BY HALVARSON ( MICROSOFT/PHI)
4. VB PROGRAMMING FOR A ABSOLUTE BEGINNER – MICHAEL VINE (PHI)
5. VISUAL BASIC: SUPPER BIBLE TECH MEDIA
6. VISUAL BASIC: STEPHEN SOLOSKY (PHI)
7. COMPLETE REFERENCE VISUAL BASIC – TATA MCGROW HILL

8. FRONT END DEVELOPMENT USING VISUAL BASIC BY DR.  
S.B.KISHOR(DASGANU)

9.

**Group –: Principles & Practice of Insurance**  
**6T8.2 -Insurance and Acturial Science – Paper II (Semester – VI)**

Time : 3 Hours]

Theory : 80 Marks

Internal Assessment: 20

Marks

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**Level of knowledge - Basic knowledge.**

**Objective** - To create awareness regarding basic knowledge about Insurance and Acturial Science

**Unit – I--** Privatisation of Insurance Business in India, Contribution of Private sector, Liberalisation required for privatization, Effect of globalization on Insurance sector.

- Methods of payment of amount insured, premium as consideration for insurance benefits, , nature of installment premiums.

**Unit – II**

- General Insurance Corporation(GIC) of India : Background ,main provisions of General Insurance Act 1972,Establishment and objectives, Functions of subsidiary companies
- Banc assurance - Meaning, nature and scope
- Insurance Innovation – Innovation ,use of Technology by Insurance Industry\

**Unit – III**

- Policy Value – Meaning ,Types of Policy value, equation, Alteranation of policy contracts
- Special reserves : Meaning, types of services maintained in Insurance
- Valuation of liability – Meaning and Importance

**Unit – IV**

- Probability – Meaning and nature, its use in insurance business
- Surrender of policy , surrender value , Lapse of policy ,Reserve for Revival of Lapse Policy

**Recommended books:**

- Fundamental Of Insurance, R.K. Gupta, Himalaya Publishing House.
- Principles & Practice of Insurance, Dr. P. Periasamy, Himalaya Publishing House
- Insurance Principle and Practice,M.M. Mishra and Dr. S.B. Mishra,S. Chand Publication

Principles of Insurance, Dr. Shakti Pratchbal and Dr. N.P. Dwivedi, Himalaya Publishing House

✓ बीमा के सिद्धांत एवं व्यवहार – भगवती प्रकाश अर्मा, राजीव जैन, पुरुशोत्तम दयाल— हिमालया पब्लिशिंग हाऊस

## VI - Semester

### 6T8.3-Advertising, Sales Promotion and Sales Management – III

**Full Marks : 80**

**Time : 3 Hours**

**Internal Assessment : 20**

#### Unit-I

- Sales Territories - Concept of Sales territory - Procedures for setting up Sales territories - Deciding assignment of sales personnel to territories.

#### Unit-II

Sales Budget and Sales Quota - Sales budget - Purpose, form and content of sales budgets, Sales Quota - Concept, Types of quota, Quota setting procedures, Administering the quota system.

#### Unit-III

- Consumer Promotions and Trade Promotions – Their purpose and types How to plan and evaluate a successful promotion, The relationship between advertising and promotions. Introduction to Global Marketing, Advertising and sales promotion.

#### Unit-IV

Laws for protection against Malpractices: Introduction, civil and penal codes Applicable to Advertising; laws relating to Intellectual Property Rights. Consume Protection Act 1986. Monopolies and restrictive trade practices Act 1969. Regulation Governing Broadcast Media Advertising.

#### Recommended books:

- Advertising Management – Concepts and Cases, Manendra Mohan (Tata McGraw Hill)
- Sales Promotion and Advertising Management (6thEd.)Himalaya Publishing House
- Advertising Excellence by Bovee, Thill, Dovel and Wood (McGraw Hill)
- Advertising Management – Shelekar, Victor & Nirmala Prasad (Himalaya Publishing House)
- Foundations of Advertising – Theory & Practice – S.A. Chunawala
- Brand Positioning – Subroto Sengupta, Tata McGraw Hill
- Cases in Marketing Management – M.L. Bhasin, Excell Books
- Sales & Distribution Management (Units 12-16 for Sales Promotion) F.L. Lobo, Global Business Press

**SEMESTER VI**  
**QUESTION PAPER PATTERN FOR All Vocational Subjects**

**Computer Application, Insurance & Entrepreneurial Development & ASM**

**TIME:- 3 Hours]**

**[Full Marks:- 80**

N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

Q.1.

- |     |          |         |
|-----|----------|---------|
| (a) | UNIT – I | 8Marks  |
| (b) | UNIT – I | 8 Marks |
| OR  |          |         |
| (c) | UNIT – I | 8 Marks |
| (d) | UNIT – I | 8 Marks |

Q.2.(a)

- |     |          |         |
|-----|----------|---------|
| (a) | UNIT – I | 8Marks  |
| (b) | UNIT – I | 8 Marks |
| OR  |          |         |
| (c) | UNIT – I | 8 Marks |
| (d) | UNIT – I | 8 Marks |

Q.3.

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|-----|----------|---------|
| (a) | UNIT – I | 8Marks  |
| (b) | UNIT – I | 8 Marks |
| OR  |          |         |
| (c) | UNIT – I | 8 Marks |
| (d) | UNIT – I | 8 Marks |

Q.4(a) UNIT – I

8Marks

- |     |          |         |
|-----|----------|---------|
| (b) | UNIT – I | 8 Marks |
| OR  |          |         |
| (c) | UNIT – I | 8 Marks |
| (d) | UNIT – I | 8 Marks |

Q.5. Answer in Brief

- |     |            |         |
|-----|------------|---------|
| (a) | UNIT – I   | 4 Marks |
| (b) | UNIT – II  | 4 Marks |
| (c) | UNIT – III | 4 Marks |
| (d) | UNIT – IV  | 4 Marks |



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***Proposed New syllabus For B. Com***  
***From the Academic session 2020--21***  
**B.Com. – First Year Semester-I**  
**1T1: Financial Accounting-I**

**Unit – I Financial Accounting**

Meaning, objectives and principles of Accounting, Accounting concepts & Conventions, Accounting Standards- AS 1 to AS 10. Final accounts of Sole Traders.  
(Theory & Numerical)

**Unit – II Branch Accounting ( Excluding Foreign Branch)**

Meaning of Branch, Objective of Branch Accounting, Maintenance of Accounting Records, Transactions relating to Branch, Accounting procedure of Branch.  
(Theory & Numerical)

**Unit – III Final Accounts of Co - Operative Societies: ( As per Maharashtra Co-Operative Societies Act 1960)-**

Introduction, Types of Co-operative societies Preparation of Trading & Profit and Loss A/c and Balance Sheet. (Theory & Numerical)

**Unit – IV-Joint Venture Accounts**

Meaning, Distinction between Joint venture and Partnership, Methods of joint venture accounting. (Theory & Numerical on Centralized & Decentralized Method)

**The Financial year ends on 31<sup>st</sup> March.**

**Reference Books :**

1. S. N. Maheshwar :- Financial Accounting – Vikas Publishing House, New Delhi
2. Gupta R. L. – Advanced Financial Accounting – S. Chand & Sons
3. Kumar, Anil S. – Advanced Financial Accounting – Himalaya Publication House
4. Shukla and Grewal : Advanced Accounts (S. Chand & Ltd. New Delhi)
5. Jain and Narang : Advanced Accounts (Kalyani Publishers, Ludhiana)
6. Sr. K. Paul : Accountancy, Volume –I and II (New Central Book Agency, Kolkata)
7. R. K..Lele and Jawaharlal : Accounting Theory (Himalaya Publishers)
8. M. A. Arulnandam :- Advance Accounting – Himalay Publication
9. Dr. Vijay Bagde, Dr. Pramod Fating, Dr. Prashant Gulhane: Financial Accounting-I; Sir Sahitya Kendra, Nagpur.
10. Prof. PradeepWath, Dr. R. D. Mehta, Dr. DilipGotmare :- Financial Accounting–Payal Prakashan



**Question Paper Pattern**  
**B.Com. – First Year Semester-I**  
**1T1: Financial Accounting-I**

- N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

**Q. No. 1 – Unit I**

- a) Theory 08 Marks  
b) Problem 08 Marks

**OR**

- c) Problem 16Marks

**Q. No. 2 – Unit II**

- a) Theory 08 Marks  
b) Problem 08 Marks

**OR**

- c) Problem 16 Marks

**Q. No. 3 – Unit III**

- a) Theory 08 Marks  
b) Problem 08 Marks

**OR**

- c) Problem 16 Marks

**Q. No. 4 – Unit IV**

- a) Theory 08 Marks  
b) Problem 08 Marks

**OR**

- c) Problem 16 Marks

- Q. No. 5 a) Unit- I Problem 04 Marks  
b) Unit –II Problem 04 Marks  
c) Unit-III Problem 04Marks  
d) Unit-IV Problem 04 Marks

*From the Academic session 2019--20*

**Third Year Semester-VI**

**6T3-Advanced Statistics**

**Unit I**

**Correlation-** Types of correlation, Karl Pearson's coefficient of correlation in Bivariate frequency table, probable error, interpretation of 'r', Rank Correlation Method.

**Unit II**

**Regression Analysis-** Lines of Regression/Regressions Equation, Coefficient of regression for a Bivariate frequency table.

**Unit III**

**Index Number-** Uses of Index Number & its, Types and Important.

**Unweighted Index Number** (Simple Aggregative, Simple Average of Price Relative)

**Weighted Index Number** (Weighted Aggregative I. N, Laspeyre's, Paasche, Dorbish & Bowley's, Fisher's Ideal, and Marshall & Edgeworth Method.) Weighted Average of Price relatives

**Test on consistency of Index No.-** Time Reversal Test, Factor Reversal Test, Cost of living Index No.

**Unit IV**

**Time series Analysis-Introduction components of a Time series-**

a) Trend b) Short Term Variation c) Irregular variation d) Measurement of Trend- (Simple Problems) Graphic Methods ,Methods of Seminar, Methods of Curve by the square Methods of Moving Average

**Books Recommended:**

1. Ajay Goel, Alka Goal: Mathematics & Statistics (Taxmann)
2. Elhance D.N : Fundamentals of Statistics
3. Asthana B.N. Applied Statistics in India
4. Gupta S.P: Statistical Method
5. Gupta S.G. & Kapoor V.K.: Fundamentals of Applied Statistics
6. Dr. P. Fating, Dr. V. Bagde, M. Gulhane: "Advanced Statistics" – Sir Sahitya Kendra.

**Question Paper Pattern  
Third Year Semester-VI  
6T3-Advanced Statistics**

- N.B. – 1) All questions are compulsory.  
2) All questions carry equal marks.

**Q. No. 1 – Unit I**

- a) Theory 08 Marks  
b) Problem 08 Marks

**OR**

- c) Problem 16Marks

**Q. No. 2 – Unit II**

- a) Theory 08 Marks  
b) Problem 08 Marks

**OR**

- c) Problem 16 Marks

**Q. No. 3 – Unit III**

- a) Theory 08 Marks  
b) Problem 08 Marks

**OR**

- c) Problem 16 Marks

**Q. No. 4 – Unit IV**

- a) Theory 08 Marks  
b) Problem 08 Marks

**OR**

- c) Problem 16 Marks

- Q. No. 5 a) Unit- I Problem 04 Marks  
b) Unit –II Problem 04 Marks  
c) Unit-III Problem 04Marks  
d) Unit-IV Problem 04 Marks

# 1T4 B.COM. PART-I BUSINESS ECONOMICS – I (SEMESTER I)

## Unit I Nature and Scope of Business Economics

- Business Economics – Meaning, Scope and Objectives of Business Economics.
- Nature and Types of Business Decisions.
- Social Responsibility of Business.
- Meaning, Scope, Merits and Demerits of Micro and Macro Economics.

## Unit II- Theory of Consumption

- Law of Demand, Demand Determinants, Changes in Demand.
- Indifference Curve Concepts – Definition, Properties and its importance.
- Elasticity of Demand – Concept, Types, Measurement, Factors influencing Elasticity of Demand. and Importance
- Demand Forecasting – Meaning, Importance and methods of Demand Forecasting.

## Unit III – Theory of Production

- Concept of Production Function – Meaning, Cobb-Douglas Production Function.
- Law of Variable Proportion.- Assumptions, Significance and Limitations
- Law of Returns to Scale.
- Internal and External Economies and Diseconomies of Scale.

## Unit IV – Theory of Cost and Revenue

- Law of Supply and factors influencing supply.
- Concept of Cost in Short Run – Accounting Cost, Economic Cost, Opportunity Cost, Fixed Cost, Variable Cost, Direct and Indirect Costs, Real Cost, Explicit and Implicit Costs, Money Cost, Total Cost, Marginal Cost, Average Costs. Total, Marginal and Average Cost in the Long Run.
- Revenues – Total Revenue, Average Revenue, Marginal Revenue and their Relationship.

### Books recommended:

- 1) Business Economics, V.G. Mankar, Himalaya Publication House,.
- 2) Business Economics, H.L. Ahuja, S.Chand Publishing.
- 3) Business Economics, Dr.A. Shende, Dr. D.Mohture, Dr.Dixit, Dr. R.Gan, Anuradha Prakashan.
- 4) Micro Economics, Dr. P. N. Chopra, Kalyani Publishers,
- 5) Micro Economics, D.D. Chaturvedi, Galgotia Publishing Co.
- 6) Principles of Economics, D.M. Mithani, Himalya Publishing House
- 7) Advance Micro Economic Theory, M. Maria John Kennedy, Himalaya Publishing House.
- 8) Business Economics, Rashi Arora, Sheth Publishers, Mumbai.
- 9) Business Economics, Dr. Samudra, Sai Jyoti Prakashan.

## **2T4 B.COM. PART-I BUSINESS ECONOMICS – II (SEMESTER II)**

### **Unit I Market Structure**

Meaning, Classification of Market Structure. Firm and Industry-Meaning and objectives, Difference between Industry and Firm. Pricing of Products-Cost based pricing, Customer-based pricing, Competitor-based pricing.

### **Unit II Perfect & Imperfect Competition Markets**

Features and Price-output determination under Perfect Competition Market.

Features and Price-output determination under Monopoly Market.

Price Discrimination – Meaning and types.

Features and price-output determination under Monopolistic Competition.

### **Unit III: Theories of Distribution**

Theory of Distribution- Modern Theory of Distribution.

Theories of Rent- Ricardian Theory of Rent, Modern theory of Rent, Concept of Quasi Rent.

Theory of Wages- Marginal Productivity Theory of Wages with Criticisms.

Theories of Interest- Loanable Funds Theory of Interest, Liquidity Preference Theory of Interest,

Criticisms,. Theories of Profit- Dynamic Theory of Profit, Innovation Theory of Profit, Criticism of Theories, Concept of Gross Interest and Net Interest

### **Unit IV –Business Cycles and National Income**

Business Cycles- Concept, Features, Phases of Business Cycles, Causes and Remedies of Business Cycles.

National Income – Meaning, Concepts, Methods of Measuring National Income, Difficulties in National Income Accounting.

### **Books recommended:**

- 1) Business Economics, V.G. Mankar, Himalaya Publication House,.
- 2) Modern Economics, H.L. Ahuja, S.Chand Publishing.
- 3) Micro Economics, Dr. P. N. Chopra, Kalyani Publishers,
- 4) Micro Economics, D.D. Chaturvedi, Galgotia Publishing Co.
- 5) Modern Economics Theory, D.D. Dewett, S Chand & Co Ltd
- 6) Managerial Economics, D.N. Dwivedi , Vikas Publishing House Pvt Ltd.
- 7) Managerial Economics- Theory & Applications, D.M. Mithani, Himalya Publishing House

### **3 T 4 B.COM. PART-II MONETARY ECONOMICS – I (SEMESTER III)**

#### **Unit I – Money**

Evolution, Meaning, Definition and Functions of Money. Quantity Theory of Money and Criticisms, Paper Currency and Methods of Note Issue – Fixed Fiduciary Method, Proportionate Reserve Method, Minimum Reserve Method.

#### **Unit II: Inflation & Deflation**

Inflation- Meaning, Nature, Causes, Effects, Impact and Remedies of Inflation.

Deflation- Meaning, Nature, Causes, Effects, Impact and Remedies of Deflation.

#### **Unit III: Money Market & Policies**

Money Market- Concept of Money Market, Objectives, Importance of Money Market, Instruments of Money Market, Monetary Policy and Fiscal Policy Concept, Meaning, Objectives, Need, Importance, Impact, Recent Changes/Trends.

#### **Unit IV: Public Finance**

Concept, Meaning, Importance of Public Finance, Principles of Public Finance, Theory of Maximum Social Advantages & Criticism. Taxation- Definition, characteristics & Cannons. Types of Taxation- Proportional, Progressive and Regressive Taxation System.. Direct and Indirect Taxes- Merits and Demerits.

#### **Books Recommended:**

- 1.Monetary Economics, RR Paul, Kalyani Publishers.
- 2.Money,Banking,Trade & Public Finance, M.V.Vaish, New Age International Pvt.Ltd.
- 3.Money, Banking and International Trade, K.P.M. Sundaram , Sultan Chand,New Delhi.
- 4.Public Finance, Tyagi , Jai Prakash Nath Publishers.
- 5.Money and Financial System P.K. Deshmukh, Phadke Prakashan.
- 6.Monetary Economics, Rashi Arora, Sheth Publishers, Mumbai
- 7.Modern Macroeconomics(Theory & Policy ),B.N.Ghosh, Ane Books Pvt Ltd, 2ndEdition, 2012.
- 8.Macro Economics, D.D.Chaturvedi, Galgotia Publishing Company,1999.

## **4T4 B.COM. PART –II MONETARY ECONOMICS – II (SEMESTER IV)**

### **Unit I: Commercial Banking:**

Evolution, Meaning, Functions of Commercial Banks, Role of Commercial Banking in a developing economy. Process of Credit Creation by Commercial Banks and its Limitation, Investment Policy of Commercial Banks. Non Performing Assets- Meaning, Criteria and Causes.

### **Unit II: Banking and Core Banking:**

Meaning, Features, Advantages and Disadvantages of ATM(Automated Teller Machines).

Meaning, Features, Merits and Demerits of Credit Cards, Plastic Cards, Smart Cards, e-Purse, Laser cards, EFT(Electron Fund Transfer), ECS(Electronics Clearing System).

### **Unit III: Banks and Customers Relationship and Services:**

Introduction, Meaning of Customer, Bank and Customer Relationship- Debtor and Creditor, Trustee and Beneficiary, Agent and Principal, Bailer and Bailee. Opening, Operating and closing of various bank account. Demat Account-Advantages, Opening and Operation of Demat Account. Methods of Calculating Interest Rates on Deposits and on loans.

### **Unit IV: Central Bank:**

Meaning, Objectives, Functions, Role of Central Bank. Credit Control-Meaning, Objectives, Methods: Quantitative-Bank Rate, Open Market Operations, Cash Reserve Ratio (CRR), Statutory Liquidity Ratio (SLR), Repo Rate. Qualitative- Varying Margin requirement, Regulation of Consumer's Credit, Issuing Directives, Publicity Measures, Moral Suasion, Credit Rationing and Limitations.

### **Books Recommended:**

1. Monetary Economics, RR Paul, Kalyani Publishers.
2. Money, Banking and International Trade, K.P.M. Sundaram , Sultan Chand, New Delhi.
3. Macroeconomics, Mankiw, N. Gregory, Macmillan Worth Publishers New York, Hampshire U.K. 81
4. Financial Institutions and Markets , Agrawal & Gupta, Kalyani Publishers.
5. Modern Banking , Vaish, M.C, Oxford & IBH Publishing Co., New Delhi
6. Money and Financial System P.K. Deshmukh, Phadke Prakashan.
7. Monetary Economics, Rashi Arora, Sheth Publishers, Mumbai



## **5T3 B.COM. PART-III INDIAN ECONOMY– I (SEMESTER V)**

### **Unit I: Indian Economy & Planning:**

Economic Planning- Characteristics, Features, Objectives and History of Economic Planning in India. Achievements and shortcomings of India's Economics Planning. Regional Planning- Concept and challenges. NITI Aayog-Aims, Objectives and Structure. From Economic Planning to NITI Aayog- Differences in the two approaches. .

### **Unit II: Indian Economy and Policy:**

Concept of Economic Growth and Economic Development. Characteristics of Underdeveloped/ Developing countries. Broad features of Indian Economy. Infrastructure and Transport System in India- Railways, Road, Water and Air Transport.

### **Unit III – Population & Unemployment:**

India's Population: Size and Growth Trends, Causes of Population Explosion, Consequences on Economic Development, Remedies, Population Policy, Employment and Unemployment-Trends, Structure of Employment in India. Estimates of Unemployment. Urban and Rural Unemployment- Causes, Effect, Government Policy for Removing Unemployment.

### **Unit IV: India's Public Finance:**

Public Expenditure- Classification, Role of Public Expenditure in India, Causes of Increase in Public Expenditure. Public Revenue- Sources of Public Revenue in India. Public Debt-Meaning, Concept, Classification, Role, Problems and Remedies. India's Fiscal Deficit- Causes, Recent Policy Measurement towards Controlling Fiscal Deficit.

### **Books Recommended:**

1. Indian Economy, Datt & Sundharam, S Chand
2. The Indian Economy: Problems and Prospects, D .R.Gadgil.
3. Globalization And Indian Economy, R.Chaddha, Sumit Enterprises.
4. Indian Economy : Problems of Development and Planning, A.N.Agrawal, New Age International.
5. Indian Economy, Misra & Puri, Himalaya Publishing House Pvt. Ltd.
6. Government of India- Five Year Plans.
7. Government of India- Economy Survey.
8. Reserve Bank of India- Annual Reports on Currency and Finance.
9. Indian Economics, Rashi Arora, Mumbai

## **6T3 B.COM. PART-III – INDIAN ECONOMY–II (SEMESTER VI)**

### **Unit I – Indian Agriculture:**

Role of Agriculture in Indian Economy. Cooperative Farming and Marketing. Green Revolution, Impact and constraints. Causes and Remedies to Low Agricultural Productivity. Agriculture Marketing – Problems and Remedies. Sources of Agriculture Finance. NABARD(National Bank for Agriculture and Rural Development). Problems and Remedies to Vidarbha's Agricultural Distress..

### **Unit II: Indian Industry:**

MSME (Micro Small & Medium Enterprise),- Role, Performance, Problems and Remedies. Role of Public Sector Industries. Privatization of Public Sector Industries: Meaning, Methods of Privatization Policy in India. Arguments in favor and against privatization. Industrial Sickness in India-Definition, Causes, Effects and Remedial measures. Problems and Remedies to Vidarbha's Industrialization.

### **Unit III: Indian Service Sector and International Trade:**

Growth & Importance of Service Sector in India. Major Government's reforms in Service sector. Challenges and Opportunity in India's Service Sector, Composition and Direction of India's Exports and Imports, India's Balance of Payment position.

### **Unit IV Contribution of Indian Economic Thinkers:**

- 1) **Mahatma Gandhi:** Basic principles of Gandhian Economic Thoughts on -Labour Capital Theory of Trusteeship, Swadeshi model of Economic Development and Its relevance in the present Economic scenario.
- 2) **Pandit Dindayal Upadhyaya:** Concept of integral Humanism, meaning, Objectives, Benefits. Contribution in Integral Humanism and Indian Economic Policy.(एकात्म मानववाद आधारित भारतीय अर्थनीती).
- 3) **Dr. B. R. Ambedkar-** Land Reforms, Indian Currency Problems, Nationalization of Industries, Economic upliftment of Indian Women, Creation of Institutional mechanism for Economic Development in India..
- 4) **Dr. Ram Manohar Lohiya-** Individual Freedom, Planning, Gender Difference, Solution to Food Scarcity, Decentralization for Economic Development of India..

**Books recommended:**

- 1) Indian Economy, Datta & Sundharam, S Chand.
- 2) Indian Economy : Problems of Development and Planning, A.N.Agrawal, New Age International.
- 3) Indian Economy, Misra & Puri, Himalaya Publishing House Pvt. Ltd.
- 4) Government of India- Five Year Plans.
- 5) Government of India- Economy Survey (Latest Edition)
- 6) Reserve Bank of India- Annual Reports on Currency and Finance.
- 7) GATT to WTO: Gandhian Alternative to NIEO, Publication-Sandip Chouhan , Deep and Deep Publication Pvt Ltd, New Delhi.
- 8) Gandhian Economics: A Human Approach, Author- Sharma R. , Deep and Deep Publications, Delhi.
- 9) Gandhian Thoughts, J.R. Kokamdakar, Publication- Central Techno Publications, Ramdaspath Nagpur.
- 10) एकात्म मानव दर्शन – व.वा. नेने, एकात्म अर्थनीती शरद अ. कुलकर्णी, सुरुची प्रकाशन केशव कुंज, झंडेवाला नवी दिल्ली.
- 11) Economic Ideas of Pandit Dindlayal Upadhyaya, Surendra Prasad Gain, Deep and Deep Publication, New Delhi.
- 12) कारुण्य ऋषी पं डत दीनदयाल उपाध्याय, डॉ कुमार शास्त्री, वव.स्त्वान प्रकाशन महाल, नागपूर.
- 13) डॉ. आंबेडकरांचे आ र्थक वचार, डॉ. जाधव नरेंद्र, सुगावा प्रकाशन, पुणे.
- 14) Dr. Ambedkar Economic Thought and Philosophy, K.N. Jadhav, Popular Prakashan, Mumbai.
- 15) Economic Ideas of Dr. R.M.. Lohiya Anilkumar Thakur Shrinivas Pande, Deep and Deep Publication Pvt Ltd.
- 16) राम मनोहर लोहिया के वचारो क प्रासं गकता, लेखक कुमार कौ शक, प्रकाशन-EDU Creation Delhi.

**BACHELOR OF ARTS (B. A.) –  
SYLLABUS, ORDINANCE &  
DIRECTIONS OF RTMNU  
FROM 2017**



RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

DIRECTION NO. 27 OF 2017

**DIRECTION RELATING TO THE EXAMINATIONS LEADING TO THE  
AWARD OF DEGREE OF BACHELOR OF ARTS, (SEMESTER PATTERN)  
(THREE YEAR DEGREE COURSE)  
(FACULTY OF HUMANITIES)**

**(Issued under Section 12(8) of the Maharashtra Public Universities Act, 2016)**

**Whereas**, Maharashtra Public Universities Act, 2016 ( VI of 2017) (hereinafter the Act) has come into force from 1<sup>st</sup> March 2017;

AND

Whereas, the University has issued Direction to 15 of 2017 dealing with the composition of the four faculties created by the Act, where under the existing different faculties of the University have been merged into the four new faculties created by the Act, by which the erstwhile independent faculties of "Arts" and "Social Sciences" have been merged in the new faculty of "Humanities" under the Act;

AND

**Whereas**, the University Grants Commission, New Delhi vide letter No.D.O.No.F-1-2/2008 (XI Plan) dated 31<sup>st</sup> January 2008 regarding new initiatives under the XIth Plan-Academic Reforms in the University has suggested for improving quality of higher education and to initiate the Academic Reforms at the earliest,

AND

**Whereas**, the Special Task Committees under the erstwhile faculties of Arts and Social Sciences in their meetings held during 02<sup>nd</sup> March 2016 to 16<sup>th</sup> May 2016, prepared the syllabi and scheme of examination for the Bachelor of Arts, Semester Pattern ( Three Year Degree Course) in the erstwhile Faculties of Arts and Social Science and recommended to the Hon'ble Vice-Chancellor for starting the said course from the academic session 2016-17;

AND

**Whereas**, the Hon'ble Vice Chancellor of RashtrasantTukadojiMaharaj Nagpur University, Nagpur in exercise of his powers under 14(7) of the Maharashtra University Act, 1994 ( since repealed by the Act VI of 2017) has considered, accepted and recommended to the Academic Council, on behalf of the Board of Studies under the Faculties of Arts and Social Science, the policy decision regarding introduction of Bachelor of Arts, Semester Pattern , course, it's syllabi along with the draft Direction and the scheme of examination for semesters-I to VI;

AND

**Whereas**, the Academic Council in its meeting held on 08<sup>th</sup> June, 2016 vide item No. 1(B) & 4 (B) has considered, accepted and recommended to Management Council, for Bachelor of Arts (Three Year Degree Course) in the Faculty of Arts & Social Science, Semester Pattern syllabi with draft direction and the Scheme of examination of Semester-I to VI

AND

**Whereas**, the Management Council in its meeting held on 14<sup>th</sup> June, 2016 vide item No. 96 (B)& 99(B), has considered, accepted the course of Bachelor of Arts, semester pattern (Three Year Degree Course) in the erstwhile Faculties of Arts & Social Science, semester pattern syllabi with draft Direction and scheme of examination of Semester-I to VI;

AND

**Whereas**, Direction No. 12 of 2016, introducing the semester pattern Bachelor of Arts (Three Year Degree Course) from the Academic Session 2016-17 has been issued by the University;

AND

**Whereas**, the University has issued Direction No. 13 of 2017 prescribing "conditions for conduct of undergraduate and post graduate examinations based on credit based/choice based credit system, in all faculties, Direction, 2017" on 06/06/2017, prescribing certain conditions relating to maximum and minimum passing marks in the theory /practical subjects prescribed in the semester of a course, the maximum theory and practical subjects in a semester, rules of exemption and ATKT, and also the coding pattern for the subjects in each semester of the course;

AND

**Whereas**, the provisions of Direction No. 13 of 2017 are required to be incorporated in the present Direction governing the Bachelor of Arts, semester pattern (Three Year Degree Course) in the faculty of Humanities as the said Direction is at variant with the provisions of Direction No. 13 of 2017, necessitating the issuance of a new Direction replacing the Direction No. 12 of 2016;

AND



**Whereas**, there is an exigency to issue new Direction replacing Direction No. 12 of 2016 and incorporating the appropriate and relevant provisions of Direction No. 13 of 2017, I, Dr. Siddharthavinayak P. Kane, in exercise of my powers under section 12(8) of the Act, do hereby issue the following Direction.

1. This Direction may be called "**DIRECTION RELATING TO THE EXAMINATIONS LEADING TO THE AWARD OF DEGREE OF BACHELOR OF ARTS, (SEMESTER PATTERN) (THREE YEAR DEGREE COURSE) (FACULTY OF HUMANITIES)**"
2. The Direction shall come into force from the date of its issuance and will be applicable to all the students taking admissions in the Ist & IInd semesters, IIIrd & IVth semesters during the academic session 2017-18 and onward.
3. The duration of the B.A. course shall be of three academic years consisting of six semesters with the University examinations at the end of each semester namely:
  - a) B.A. Semester I Exam
  - b) B.A. Semester II Exam
  - c) B.A. Semester III Exam
  - d) B.A. Semester IV Exam
  - e) B.A. Semester V Exam
  - f) B.A. Semester VI Exam
4. The theory examinations of semesters-I, II, III, IV, V and VI shall be conducted by the University and shall be held separately at the end of each semester at such places and dates as may be decided and notified by the University and shall be held as per the schedule given in the Table below.

Sr. No.	Name of the examination	Regular Students, Ex And External Students Examination	External Students and Supplementary Students Examination
1	Semester I, III & V	Winter	Summer
2	Semester II, IV & VI	Summer	Winter

5. **ELIGIBILITY TO THE COURSE:**

In order to be eligible for admission to the Ist semester of Bachelor of Arts, Semester Pattern ( Three Year Degree) course, the applicant should have passed the 12<sup>th</sup> standard examination of the Maharashtra State Board of Secondary and Higher Secondary Education in the



Faculty of Arts or Faculty of Commerce or Faculty of Science, Vocational Stream, Professional Courses or any other 10+2 examination with English as one of the compulsory subject. Where, however, the applicant has passed the 12<sup>th</sup> standard examination without English as the compulsory paper such applicant shall have to obtain the eligibility certificate from the University.

6. **ELIGIBILITY FOR ADMISSION IN EXAMINATION:-**

Subject to compliance with the provisions of this Direction and of other ordinances in force from time to time, the following persons shall be eligible for admission to the examination:-

- (a) A student who has prosecuted a regular course of study for not less than six months prior to that examination;
- (b) A teacher in an educational institution eligible under the provisions of Ordinance No. 18;
- (c) An external student.

Provided that in the case of the candidates eligible under clause (b) and (c) above the candidate shall have attended a course of laboratory instructions by obtaining casual admission in a college for the subject in which laboratory work is prescribed. Such a candidate shall submit a certificate to that effect signed by the Principal of the college.

- (d) For external candidate the internal mark of a subject/paper shall be awarded in proportion to the marks secured by him/her in the University examination in the theory or practical subject/paper.

7. **ATKT Rules:-** Only the students who have taken admission as regular students are eligible for the benefits of the ATKT rules hereunder. Thus the external students and the students appearing in examinations under para 6 (b) above are not eligible for the benefit of the ATKT rules.

The ATKT rules for admission in higher semesters of the B.A. ( Semester Pattern) course shall be as given in following table:

	<b>Admission to Semester</b>	<b>The student should have attended the session satisfactorily and appeared for the examination.</b>	<b>Candidate should have passed in at least 50% of the passing heads of the examinations, fraction , if any, to be ignored (Theory and Practical being separate passing heads.)</b>
A	B.A.I <sup>st</sup> Semester	-----	-----
B	B.A.II <sup>nd</sup> Semester	B.A. Ist semester	-----
C	B.A.III <sup>rd</sup> Semester	B.A. IInd semester	Semester I and Semester II examinations taken together.
D	B.A.IV <sup>th</sup> Semester	B.A. III <sup>rd</sup> semester	-----
E	B.A.V <sup>th</sup> Semester	B.A. IV semester	a) Should have passed the examinations of semester I and semester II, And b) 50% of the total number of heads prescribed for semester III and semester IV examinations.
F	B.A.VI <sup>th</sup> Semester	B.A. V semester	-----

- 8) a) Without prejudice to other provisions of Ordinance no. 6 relating to the examination in general, provisions of Para 5, 8, 10 and 31 of the said ordinance shall apply to every student admitted to this course.
- b) The students admitted to this Degree Course shall be governed by the general Ordinances/ Directions of the University which are applicable to all the regular, external and ex-students. These ordinances include complete as well as relevant provision of Ordinance No. 1, 2, 6, 7-A, 9, 10, 19, 109, ordinance No. 30 of

2006, (Amended Ordinance No. 4 of 2006), Direction 9 of 2008, Direction 5 of 2004, wherever applicable.

- 9) The fee for the course including the tuition, examination, laboratory and other fees shall be as prescribed by the university from time to time.
- 10) Students can opt following papers for the B.A. Semester I to VI as per the details given below:-

Paper -I Code-1T1	Compulsory English	Compulsory subject	Compulsory
Paper -II Code-1T2	Second Language: Marathi, Hindi, Urdu, Supplementary English, Gujrati, Bengali, Telugu, Sanskrit, French, German, Russian, Persian, Arabic, Pali and Prakrit or Latin	Any one of these languages	Compulsory
Paper -III to V Code-1T3 to 1T5	Marathi Literature, Hindi Literature Urdu Literature, Gujrati Literature, Bengali Literature, Telugu Literature, French Literature, German Literature, Russian Literature Persian Literature, Arabic Literature, Pali and Prakrit Literature, Latin Literature, Sanskrit Literature, Functional Sanskrit, Communicative English, Functional English, English Literature, Functional Hindi, Indian Music, Tabla, European Music, Drama, History, Economics, Political Science, Archeology, Musology, Sociology, Philosophy, Psychology, Geography, Home Economics, Dr. Ambedkar Thoughts, Public Administration, Buddhist Studies, Ancient Indian History Culture & Archaeology, Gandhian	Any Three from these subjects	Optional



**Note:** The coding of the subjects in the semester II onward shall be on the lines of the coding in the first semester. Thus the theory papers in semester II shall be coded as 2T1 to 2T5 and so on. In case of the practical subject the same shall be coded as 1P1, 1P2 or 2P1,2P2 or 3P1,3P2 and so on depending upon the semester.

- 11) The five subject offered by the students at semester I level will remain unchanged till the final semester.
- 12) (a) The scope of the subjects shall be as prescribed in the syllabus.  
(b) The medium of instruction and examination shall be English, Hindi, Marathi, except for the courses in Languages and Literature.
- 13) The maximum marks assigned to each paper and minimum marks, an examinee must obtain in order to pass the examination shall be as per clause 25 herein.
- 14) The practical examination of all semester will be conducted at the end of each semester as indicated in the table given below:

Sr. No.	Name of the examination	Main Examination	Supplementary Examination
1	Semester I, III & V	Winter	Summer
2	Semester II, IV & VI	Summer	Winter

- 15) The scheme of awarding internal marks shall as per clause 26 of this Direction.
- 16) Successful examinees at the B.A. Sem-VI Examination who obtained not less than 60% marks (aggregate of Sem- I, II, III, IV, V and VI Examinations taken together) shall be placed in first division, those obtaining less than 60% but not less than 45% in second Division, and all other successful examinees below 45% in third division.
- 17) There shall be no classification of successful candidates at Sem- I to Sem-V Examination. The division of the successful candidate shall be declared at the end six semester taking in to consideration the score of all six semesters.
- 18) An examinee successful in the minimum period prescribed for the examination, obtaining not less than 75% of the maximum marks prescribed in the subject shall be declared to have passed the examination with Distinction at that subject. Distinction shall not be awarded to an examinee availing of the provision of the exemptions and compartments at any of the examination.

- 19) Provisions of Ordinance No, 7-A relating to the condonation of Deficiency of Marks for passing an examination and compartment as amended updated vide ordinance No. 45 of 1983 shall apply to the examinations under this Direction.
- 20) The names of the successful examinee passing the examination as a whole in the minimum prescribed period and securing the grades equivalent to first and second division shall be arranged in order of merit as provided in ordinance 6 relating to examination in general.
- 21) No candidate shall be admitted to an examination under this direction, if he / she have already passed the same examination of this university or of any other university.
- 22) Successful examinees at the B.A. Semester I, II, III, IV, V and VI Examinations shall be entitled to receive a Certificate signed by the Controller of Examination of University (COE) and successful examinees at the end of B.A. Semester VI examination shall, on payment of prescribed fees, receive a Degree in the prescribed format, signed by the Vice-Chancellor.
- 23) The provisions of direction No. 3 of 2007 for the award of grace marks for passing an examination, securing higher grade in subjects(s) as updated from time to time shall apply to the examination under this Direction.
- 24) **Absorption scheme** for failure students of the Annual pattern:
- a) The students of the annual pattern shall be required to complete their course by summer 19 . University shall be conducting last examination of the annual pattern in summer 2019. All the students who fail to complete the course within this time will have to switch over to the semester pattern course under this Direction by taking fresh admission.
  - b) The students of the annual pattern who have passed the first year annual pattern, as per annual pattern, shall get admission to the IIIrd semester.
  - c) The students who have passed the first year and the second year of the annual pattern shall be admitted to the Vth semester.
  - d) The final semester mark sheet of the students who are absorbed under clauses (b) and (c) shall be prepared by converting their total marks in to out of 3000 marks.
  - e) The candidates of old course (Yearly Pattern) who had become eligible to the second year or third year under the ATKT Rules shall be permitted to appear for higher class (Semester III or V)



and per the new course (Semester Pattern) examination of the Bachelor of Arts programme (Semester Pattern) provided they submit eligibility certificate (as per Proforma given below) from the Principal of the College stating that he/she has satisfactorily undergone a course of study.

**ELIGIBILITY CERTIFICATE**

**(For getting admission for Semester III or Semester V of Degree Course)**

Name of the Previous Examination \_\_\_\_\_ Year \_\_\_\_\_

This is to certify that this Shri / Shrimati / Kumari \_\_\_\_\_ is eligible

to get the admission for \_\_\_\_\_ of B.A. Degree Course.

Name and signature of the Principal \_\_\_\_\_

Name of the College \_\_\_\_\_

Dated \_\_\_ / \_\_\_ / \_\_\_\_\_

SEAL

**25. Teaching & examination scheme Bachelor of Arts, Semester Pattern ( Three Year Degree Course) B.A. (Semester I, II, III, IV, V, VI)**

Subject	Teaching Scheme				Maximum /Practical and Theory Internal Assessment Marks			Total Passing Marks	
	Th	Tu	Pra c	Tot al	Time Hrs	T he o M ax M ar ks	Inter nal Asses smen t/ Prac. Marks		
									Total
Compulsory English	04	01*	----	05	3	80	20	100	40

Second Language s	04	----	----	04	3	80	20	100	40
Optional Except ELT.	05	----	----	05	3	80	20	100	40
Eng. Literature	06	----	----	06	3	80	20	100	40
Practical Subjects like geography, music, etc.	04	----	01	05	3(Th) 6-8 (Prac)	40 / 40 (As per the syllabus)	10/ 10 (As per the syllabus)	50 50 (As per the syllabus)	20/ 20 (As per the syllabus)

**\*One tutorial period consisting of 20 students per batch for Compulsory English**

**26. Guidelines for Internal Assessment, Theory Paper and Practical:-**

1. The internal assessment marks shall be awarded by the concerned teacher.
2. The internal assessment shall be completed by the College / University at least 15 days prior to the final examination of each semester. The Marks shall be sent to the University immediately after the assessment in the prescribed format.
3. **General guidelines for Internal Assessment are:**
  - a) The internal assessment marks assigned to each theory paper shall be awarded on the basis of assignments like class test, attendance, home assignments, study tour, visit to educational institutions and research organizations, field work, group discussions or any other innovative practice / activity, as prescribed in the relevant syllabus.



- b) There shall be no separate / extra allotment of work load to the teacher concerned. He/ She shall conduct the internal assessment activity during the regular teaching days / periods as a part of regular teaching activity.
- c) The concerned teacher / department / college shall keep the record of all the above activities until six months after the declaration of the results of that semester.
- d) At the beginning of each semester, every teacher / department / college shall inform his / her students unambiguously the method he / she proposes to adopt and the scheme of marking for internal assessment, wherever the heads for award of internal marks are not specified in the syllabus of the paper.
- e) The teacher shall announce the schedule of activity for internal assessment in advance in consultation with HOD / Principal.
- f) Final submission of internal marks to the University shall be before the commencement of the University Theory / Practical examinations whichever is later.

**27.** The scope of the subjects, paper pattern for theory examination and distribution of marks shall be as prescribed by the Board of Studies of the relevant subject and as given in the syllabus.

However, broad distribution of marks for different subjects in each semester will be as under:

Subject	Theory	Internal Assessment	Practical	Internal Assessment	Total
Compulsory English.	80	20	-----		100
Second Languages.	80	20	-----		100
Optional subjects without practicals.	80	20	-----		100
Optional subjects with practicals. (Optional)	40	10	40	10	100

**28. Practical Examination:-** A. Each practical shall carry 40 marks. For the examination, the distribution of the marks shall be as follows:

- i. Record / Journal / Internal: 10 marks – Evaluated by
- ii. assessment Internal  
: 10 marks – Evaluated  
Practical Performance jointly by  
External & Internal  
: 20 marks - Evaluated by  
External
- iii. Viva

**NOTE:** 1. Practical performance shall be jointly evaluated by the external and internal examiner. In case of discrepancy, the external examiner's decision shall be final.

3. Practical examinations shall be of 3 to 8 hours duration for one or two days, depending on the subject and the number of students.

- B. The Practical Record of every student shall carry a certificate as shown below, duly signed by the teacher-in-charge and the Head of the Department.
- C. If the student fails to submit his / her certified Practical Record duly signed by the Teacher-In-Charge and Principal of the College, he / she shall not be allowed to appear for the Practical Examination and no Marks shall be allotted to the student.
- D. The certificate template shall be as follows:

### C E R T I F I C A T E

Name of the college / institution \_\_\_\_\_  
Name of the Department: \_\_\_\_\_

This is to certify that this Practical Record contains the bonafide record of the Practical work of Shri / Shrimati / Kumari \_\_\_\_\_  
\_\_\_\_\_ of B.A \_\_\_\_\_

\_\_\_\_\_ Semester \_\_\_\_\_ during the academic year \_\_\_\_\_  
The candidate has satisfactorily completed the experiments prescribed by Rashtrasant Tukadoji Maharaj Nagpur University for the subject \_\_\_\_\_  
\_\_\_\_\_

Dated \_\_\_ / \_\_\_ / \_\_\_\_\_

Signature of the teacher who taught the examinee

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

**Principal of the College**



29. **Repeal:-** On promulgation of this Direction the Direction No 12 of 2016 shall stand repealed.
30. **Saving :-** Notwithstanding repeal of the Direction No 12 of 2016 and earlier Direction governing the annual pattern course of Bachelor of Arts, the students who had taken admission under the annual pattern course shall continue to be governed by the relevant Directions/Ordinance until they complete their course within the time permissible under the absorption scheme hereunder. On failure to complete the course within the permissible time and attempts such students, at their option, may be absorbed in the new course, under this Direction, as per the absorption scheme. Such student shall be eligible to get exemption in the equivalent subjects/papers which he/she has passed. The decision regarding equivalence of the subject shall be that of the Dean of the Faculty taken in consultation with the Chairman of the relevant Board of studies.

Nagpur :

Date : 31/8/2017

  
(Dr. Siddharthavinayaka P.Kane),  
Vice-Chancellor

**SYLLABUS PRESCRIBED FOR**

**B .A. PART-I EXAMINATION**

**COMPULSORY ENGLISH**

**Semester I**

**(To be implemented from the session 2016-2017 and onwards)**

**Theory :80 marks**

**Internal : 20 marks**

**Prescribed Textbooks:**

- 1. The Knowledge Tree Edited by Urmila Dabir, PriyaWanjari, Kapil Singhel, SuchitaMarathePalnitkar& Nitin Mathankar (Orient Blackswan)**
- 2. Improve Your English (Step Up – I) Edited by Lovely Menachery&MalatiPanga (Foundation Books)**

**Unit I : Prose**

**20 Marks**

**Prescribed Lessons**

- 1.InSahyadri Hills, A Lesson in Humility- SudhaMurty**
- 2. Uncle Podger Hang a Picture- Jerome K. Jerome**

**Unit II: Poetry**

**20 Marks**

- 1. Where the Mind is Without Fear- Rabindranath Tagore**
- 2. The Toys- Coventary Patmore**

**Unit III: Short Stories**

**20 Marks**

- 1. Why I Want a Wife- Judy Brady**
- 2. The Selfish Giant- Oscar Wilde**

**Unit IV: Grammar & Vocabulary**

**20 Marks**

- (i) Articles (5 marks)**

(ii) Preposition (5 marks)

iii) Synonyms and Antonyms ( 5+5= 10 marks)

**Unit V: Conversational Skills (Step Up I)( Internal assessment)20 Marks**

**Internal assessment will be based on:**

**i) Viva -10 marks**

**ii) Assignments-10 marks**

1. Making Introduction
2. Greeting People
3. Talking about family
4. Describing people, places, animals
5. Expressing feelings
6. Inviting, Suggesting, Accepting, Refusing

**Recommended books:**

1. Learner's English Grammar and Composition by N.D.V. Prasad ( S. Chand & Company Ltd.)
2. English Grammar, Composition & Usage by J.C. Nesfield (Macmillan India Ltd.)
3. English for Practical Purposes by Z. N. Patil, B.S. Walke, Ashok Throat, Zeenat Merchant ( Macmillan)
4. English Conversation Practice by Grant Taylor (Tata Mcgraw- Hill)

**Distribution of Marks**

<b>Unit</b>	<b>Course Content</b>	<b>SAQ</b>	<b>VSAQ</b>	<b>Total Marks</b>
I	Prose	15	05	20
II	Poems	15	05	20
III	Short stories	15	05	20
IV	Grammar and Vocabulary		20	20
V	Conversational Skills(Internal assessment)	-	-	20
			Total	100

**B.A. PART I EXAMINATION, SEMESTER I**

**COMPULSORY ENGLISH**

**PATTERN OF QUESTION PAPER**

**Time: 3 Hours**

**Full Marks: 80**

- Q.1 (A) Five questions on Articles 5 Marks
- (B) Five questions on Prepositions 5 Marks
- (C) Five questions out of eight on Synonyms 5 Marks
- (D) Five questions out of eight on Antonyms 5 Marks
- Q.2 (A) Three SAQs with internal choice to be answered in about  
75 words each from Unit I (prescribed lessons) 3x5 =15
- (B) Five very short answer questions on Unit I (prescribed lessons) to be  
answered in one or two sentences each 5x1=05
- Q.3 (A) Three SAQs with internal choice to be answered in about  
75 words each from Unit II (prescribed poems) 3x5= 15
- (Note: Internal choice should be from two different lessons)
- (B) Five very short answer questions on the prescribed poems  
to be answered in one or two sentences each 5x1=05
- Q.4 (A) Three SAQs with internal choice to be answered in about 75 words  
each from Unit III (prescribed Short stories) 3 x 5 = 15
- (B) Five very short answer questions on the prescribed short Stories  
to be answered in one or two sentences each. 5x1=05

**SYLLABUS PRESCRIBED FOR**

**B. A. PART-I EXAMINATION**

**COMPULSORY ENGLISH**

**Semester II**

**(To be implemented from the session 2016-2017 and onwards)**

**Theory :80 marks**

**Internal : 20 marks**

**Prescribed Textbooks:**

- 1. The Knowledge Tree Edited by Urmila Dabir, PriyaWanjari, Kapil Singhel,SuchitaMarathePalnitkar& Nitin Mathankar(Orient Blackswan)**
- 2. Improve Your English (Step Up – I) Edited by Lovely Menachery&MalatiPanga(Foundation Books)**

**Unit I : Prose**

**20 Marks**

Prescribed Lessons

- 1.How much Land does a Man Need- Leo Tolstoy
2. The Power of Prayer- APJ Abdul Kalam

**Unit II: Poetry**

**20 Marks**

1. The Feeling of the Bunyan Tree- DilipChitra
2. Laugh and be Merry- John Masefield

**Unit III One Act Play**

**20 Marks**

3. Refund: Fritz Karinthy

**Unit IV: Grammar & Vocabulary**

**20 Marks**

Transformation of Sentences

- (a)Change of Degree (4 marks)



- (b) Affirmative- Negative (4 marks)
- (c) Interrogative-Assertive (4 marks)
- (d) Exclamatory- Assertive marks (4 marks)

**Unit V : Conversational Skills (Step Up I)(Internal assessment) 20 Marks**

**Internal assessment will be based on:**

**i) Viva -10 marks**

**ii) Assignments-10 marks**

1. Asking for and Giving Information
2. Giving direction
3. Making requests
4. Making offers
5. Getting and giving permission
6. Talking about past events

**Recommended books:**

1. Learner's English Grammar and Composition by N.D.V. Prasad ( S. Chand & Company Ltd.)
2. English Grammar, Composition & Usage by J.C. Nesfield (Macmillan India Ltd.)
3. English for Practical Purposes by Z. N. Patil, B.S. Walke, Ashok Throat, Zeenat Merchant ( Macmillan)
4. English Conversation Practice by Grant Taylor (Tata Mcgraw- Hill)

**Distribution of Marks**

<b>Unit</b>	<b>Course Content</b>	<b>SAQ</b>	<b>VSAQ</b>	<b>Total Marks</b>
I	Prose	15	05	20
II	Poems	15	05	20
III	One Act Play	15	05	20
IV	Grammar and Vocabulary		20	20
V	Conversational Skills(Internalassessment)	-	-	20
			Total	100

**B.A. PART I EXAMINATION, SEMESTER II**

**COMPULSORY ENGLISH**

**PATTERN OF QUESTION PAPER**

**Time: 3 Hours**

**Full Marks: 80**

- Q.1 (A) Eight questions on Rewrite sentences as directed 16 Marks
- (B) Four questions out of six on one word substitution 4 Marks
- Q.2 (A) Three SAQs with internal choice to be answered in about  
75 words each from Unit I (prescribed lessons) 3x5 =15
- (B) Five very short answer questions on Unit I (prescribed lessons) to be  
answered in one or two sentences each 5x1=05
- Q.3 (A) Three SAQs with internal choice to be answered in about  
75 words each from Unit II (Prescribed poems) 3x5= 15
- (Note: Internal choice should be from two different lessons)
- (B) Five very short answer questions on the prescribed poems  
to be answered in one or two sentences each 5x1=05
- Q.4 (A) Three SAQs with internal choice to be answered in about 75 words  
each from unit III (One Act Play) 3 X 5 = 15
- (B) Five very short answer questions on One Act Play  
to be answered in one or two sentences each. 5x1=05

**SYLLABUS PRESCRIBED FOR**  
**B. A. PART– II EXAMINATION**  
**COMPULSORY ENGLISH**  
**SEMESTER III**

(To be implemented from the session 2017-2018 and onwards)

**Theory :80 marks**

**Internal : 20 marks**

**Prescribed Textbooks:**

1. Visionary Glimpses Ed. By D.V.Naik, Sandhya Jain, Nitin Gaikwad,  
Bipasha Ghoshal & Farzana Ali (S. Chand )
2. Improve Your English (Step Up – II) Edited by Ajit Jachak, Swapnil Dahat & Renuka  
Roy (Foundation Books)

**Unit I : Prose**

**20 Marks**

**Prescribed Lessons**

1. My Lost Dollar – Stephen Leacock
2. All About a Dog- A.G. Gardiner

**Unit II: Poetry**

**20 Marks**

1. Solitary Reaper-William Wordsworth
2. A Psalm of Life- H.W. Longfellow

**Unit III: Short Stories**

1. The Barbers' Trade Union-Mulk Raj Anand
2. Moti -Sunikumar Navin

**20 Marks**

**Unit IV: Grammar & Comprehension**

**20 Marks**

**A) Grammar**

- (i) Punctuation(5 marks)
- (ii) Narration (5 marks)

**B) Comprehension**

- i. Letter Writing(10 marks)

**Unit V: Conversational Skills (Step Up II)(Internal assessment)20 Marks**

**Internal assessment will be based on:**

**i) Viva -10 marks**

**ii) Assignments-10 marks**

1. Note Taking-Exercises for Summarizing
2. Writing Tasks
3. Listening to the audio CD, Spoken English Foundation Course Vol. I and II
4. Listening to the story and summarizing
5. Meeting people, Exchanging greetings and Taking leave
6. Giving personal information
7. Inviting People, Accepting and Refusing an invitation

**Recommended books:**

1. Strengthen Your Writing by V.R. Narayanaswamy (Orient Longman)
2. Written Communication in English by Sarah Freeman(Orient Longman)
3. Macmillan Foundation English by R.K. Dwivedi and A. Kumar( Macmillan)
4. Write Right by Sarita Manuja (Macmillan)

**Distribution of Marks**

<b>Unit</b>	<b>Course Content</b>	<b>SAQ</b>	<b>VSAQ</b>	<b>Total Marks</b>
I	Prose	15	05	20
II	Poems	15	05	20
III	Short stories	15	05	20
IV	Grammar and Comprehension		20	20
V	Conversational Skills( Internal assessment)	-	-	20
			Total	100

**B.A. PART II EXAMINATION, SEMESTER III**

**COMPULSORY ENGLISH**

**PATTERN OF QUESTION PAPER**

**Time: 3 Hours**

**Full Marks: 80**

- Q.1 (A) Punctuation 5 Marks
- (B) Five questions out of eight on Narration 5 Marks
- (C) Letter on any one of the two given topics 10 Marks
- Q.2 (A) Three SAQs with internal choice to be answered in about  
75 words each from Unit I (prescribed lessons) 3x5 =15
- (B) Five very short answer questions on Unit I(prescribed lessons) to be  
answered in one or two sentences each 5x1=05
- Q.3 (A) Three SAQs with internal choice to be answered in about  
75 words each from Unit II(prescribed poems) 3x5= 15
- (Note: Internal choice should be from two different lessons)
- (B)Five very short answer questions on the prescribed poems  
to be answered in one or two sentences each 5x1=05
- Q.4 (A) Three SAQs with internal choice to be answered in about 75 words  
each from unit III(prescribed Short stories) 3 x 5 = 15
- (B) Five very short answer questions on the prescribed short Stories  
to be answered in one or two sentences each. 5x1=05



**SYLLABUS PRESCRIBED FOR**  
**B. A. PART-II EXAMINATION**  
**COMPULSORY ENGLISH**  
**SEMESTER IV**

(To be implemented from the session 2017-2018 and onwards)

**Theory : 80 marks**

**Internal : 20 marks**

**Prescribed Textbooks:**

**1. Visionary Glimpses Ed. By D. V. Naik, Sandhya Jain, Nitin Gaikwad, Bipasha Ghoshal & Farzana Ali (S. Chand & Company Pvt. Ltd)**

**2. Improve Your English (Step Up – II) Edited by Ajiet Jachak, Swapnil Dahat & Renuka Roy ( Foundation Books)**

**Unit I : Prose**

**20 Marks**

Prescribed Lessons

1. The Doctor's Word- R.K. Narayan
2. Monday Morning- Mark Twain

**Unit II: Poetry**

**20 Marks**

1. A Village school master- Oliver Goldsmith
2. Say Not the Struggle Naught Availeth- Arthur Hugh Clough

**Unit III One Act Play**

1. Abu Hasan Pays His Debts- Ronald Hadlington

**20 Marks**

**Unit IV: Grammar & Comprehension**

**20 Marks**

**A) Grammar**

i) Tenses(5 marks)

ii) Voice(5 marks)

B) Comprehension of an Unseen Passage(10 marks)

**Unit V : Conversational Skills (Step Up II)(Internal assessment) 20 Marks**

**Internal assessment will be based on :**

**i) Viva -10 marks**

**ii) Assignments-10 marks**

1. Apologising and responding to an apology
2. Congratulating and Responding to Congratulations
3. Developing Vocabulary
4. Reading Newspapers
5. Summarising news article
6. Writing journalistic report
7. Reading and Recitation

**Recommended books:**

1. Strengthen Your Writing by V.R. Narayanaswamy (Orient Longman)
2. Written Communication in English by Sarah Freeman(Orient Longman)
3. Macmillan Foundation English by R.K. Dwivedi and A. Kumar( Macmillan)
4. Write Right by SaritaManuja (Macmillan))

**Distribution of Marks**

<b>Unit</b>	<b>Course Content</b>	<b>SAQ</b>	<b>VSAQ</b>	<b>Total Marks</b>
I	Prose	15	05	20
II	Poems	15	05	20
III	One Act Play	15	05	20
IV	Grammar and Comprehension		20	20
V	Conversational Skills(Internal assesment)	-	-	20
			Total	100

**B.A. PART II EXAMINATION**  
**SEMESTER IV**  
**COMPULSORY ENGLISH**  
**PATTERN OF QUESTION PAPER**

**Time: 3 Hours**

**Full Marks: 80**

- Q.1 (A) Five questions out of eight on Tenses 5 Marks
- (B) Five questions out of eight on Change the Voice 5 Marks
- (C) Comprehension of an Unseen passage 10 Marks
- Q.2 (A) Three short answer questions with internal choice to be answered in about 75 words each from Unit I (prescribed lessons) 3x5 =15
- (B) Five very short answer questions on Unit I (prescribed lessons) to be answered in one or two sentences each 5x1=05
- Q.3 (A) Three short answer questions with internal choice to be answered in about 75 words each from Unit II (Prescribed poems) 3x5= 15
- (Note: Internal choice should be from two different lessons)
- (B) Five very short answer questions on the prescribed poems to be answered in one or two sentences each 5x1=05
- Q.4 (A) Three short answer questions with internal choice to be answered in about 75 words each from unit III (One Act Play) 3 X 5 = 15
- (B) Five very short answer questions on One Act Play to be answered in one or two sentences each. 5x1=05

**SYLLABUS PRESCRIBED FOR**  
**B. A. PART-III EXAMINATION**  
**COMPULSORY ENGLISH**  
**SEMESTER V**

**(To be implemented from the session 2018-2019 and onwards)**

**Theory :80 marks**

**Internal : 20 marks**

**Prescribed Textbooks:**

- 1. Glimpses of English : An Anthology of Prose and Poetry Ed. By P.K.U.Pillai, Pravin Joshi, Vibha Agrawal, SuchitaPatne&DhirajAmbade (Dattsons)**
- 2. Improve Your English (Step Up – III)- Edited by Sandhya Nair, AkhileshPeshwe& Manjushree Sardeshpande( Foundation Books)**

**Unit I : Prose**

**20 Marks**

**Prescribed Lessons**

1. Playing the English Gentleman- A.G.Gardiner
2. The Gold Frame- R.K.Laxman

**Unit II: Poetry**

**20 Marks**

1. She walks in Beauty- Lord Byron
2. The Lost Leader- Robert Browning

**Unit III: Short Stories**

1. Kabuliwallah- Rabrindranath Tagore
2. The Open Window-Hector Hugh Munro

**20 Marks**

**Unit IV: A) Applied Skills**

**10 Marks**

- i) Writing an Inventory Report(5marks)
- ii) Wring an Advertisement copy (5marks)

**B) Essay writing**

**10 Marks**

(Social, Environmental, Economic and Current Topics)

**Unit V: Conversational Skills (Step UpIII)(Internal assessment)20 Marks**

**Internal assessment will be based on :**

**i) Viva -10 marks**

**ii) Assignments-10 marks**

1. Situation at the Railway Counter
2. Complaining about a stale food product or an eatable
3. Complaining about a hyped bill
4. Going to the Surpanch and enquiring about widening of roads
5. Approaching the MLA with a Request
6. Translation of Sentences
7. Enacting your favourite mother tongue show in English

**Recommended books:**

- 1Stregthen Your Writing by V.R. Narayanaswamy (Orient Longman)
2. Written Communication in English by Sarah Freeman(Orient Longman)
3. Macmillan Foundation English by R.K. Dwivedi and A. Kumar( Macmillan)
4. Write Right by SaritaManuja (Macmillan))

**Distribution of Marks**

<b>Unit</b>	<b>Course Content</b>	<b>SAQ</b>	<b>VSAQ</b>	<b>Total Marks</b>
I	Prose	15	05	20
II	Poems	15	05	20
III	Short stories	15	05	20
IV	Applied Skills and Essay writing		20	20
V	Conversational Skills( Internal assessment)	-	-	20
			Total	100



**B.A. PART III EXAMINATION**  
**SEMESTER V**  
**COMPULSORY ENGLISH**  
**PATTERN OF QUESTION PAPER**

**Time: 3 Hours**

**Full Marks: 80**

- Q.1 (A) Writing an inventory Report 5 Marks
- (B) One out two questions with internal choice on writing an advertisement 5 Marks
- (C) Write an essay in about 300 words on any one of the four given topics 10 Marks
- Q.2 (A) Three short answer questions with internal choice to be answered in about 75 words each from Unit I (prescribed lessons) 3x5 =15
- (B) Five very short answer questions on Unit I (prescribed lessons) to be answered in one or two sentences each 5x1=05
- Q.3 (A) Three short answer questions with internal choice to be answered in about 75 words each from Unit II (prescribed poems) 3x5= 15
- (Note: Internal choice should be from two different lessons)
- (B) Five very short answer questions on the prescribed poems to be answered in one or two sentences each 5x1=05
- Q.4 (A) Three short answer questions with internal choice to be answered in about 75 words each from unit III (prescribed Short stories) 3 x 5 = 15
- (B) Five very short answer questions on the prescribed Short stories to be answered in one or two sentences each. 5x1=05

**SYLLABUS PRESCRIBED FOR**  
**B. A. PART-III EXAMINATION**  
**COMPULSORY ENGLISH**  
**SEMESTER VI**

(To be implemented from the session 2018-2019 and onwards)

**Theory : 80 marks**

**Internal : 20 marks**

**Prescribed Textbooks:**

**1. Glimpses of English : An Anthology of Prose and Poetry Edited by P.K.U.Pillai, Pravin Joshi, Vibha Agrawal, SuchitaPatne&DhirajAmbade (Dattsons)**

**2. Improve Your English (Step Up – II) Edited by Sandhya Nair, AkhileshPeshwe& Manjushree Sardeshpande( Foundation Books)**

**Unit I : Prose**

**20 Marks**

Prescribed Lessons

1. With the Photographer- Stephen Leacock
2. Spoken English and Broken English- G.B. Shaw

**Unit II: Poetry**

**20 Marks**

1. River-A.K.Ramanujan
2. The Bird Sanctuary- Sarojini Naidu

**Unit III One Act Play**

1. Chitra- Rabindranath Tagore

**20 Marks**

**Unit IV:A) Applied Skills**

**20 Marks**

- i. Composing an Email(5 marks)
- ii. Curriculum Vitae( 5 marks)

**B) Paragraph writing on the basis of given points/hints(10 marks)**

**Unit V : Conversational Skills (Step Up I) (Internal assessment) 20 Marks**

**Internal assessment will be based on**

**i) Viva -10 marks**

**ii) Assignments-10 marks**

- 1.Narrating the most embarrassing situation you have faced in your life
2. Narrating jokes in English
3. Sharing your experience of visiting a hospital
4. Talking about oneself in interviews
5. Spoken Report
6. Group Discussion
7. Role Play

**Recommended books:**

- 1.Strengthen Your Writing by V.R. Narayanaswamy (Orient Longman)
2. Written Communication in English by Sarah Freeman(Orient Longman)
3. Macmillan Foundation English by R.K. Dwivedi and A. Kumar( Macmillan)
4. Write Right by SaritaManuja (Macmillan))

**Distribution of Marks**

<b>Unit</b>	<b>Course Content</b>	<b>SAQ</b>	<b>VSAQ</b>	<b>Total Marks</b>
I	Prose	15	05	20
II	Poems	15	05	20
III	One Act Play	15	05	20
IV	Applied Skills and Paragraph Writing		20	20
V	Conversational Skills(Internal assesment)	-	-	20
			<b>Total</b>	<b>100</b>

**B.A. PART III EXAMINATION**  
**SEMESTER VI**  
**COMPULSORY ENGLISH**  
**PATTERN OF QUESTION PAPER**

**Time: 3 Hours**

**Full Marks: 80**

- Q.1 (A) One out of two questions with internal choice based on  
composing an email message 5 Marks
- (B) One out of two questions with internal choice based on  
Writing curriculum vitae 5 Marks
- (C) Paragraph writing on the basis of given points and hints 10 Marks
- Q.2 (A) Three SAQs with internal choice to be answered in about  
75 words each from Unit I (prescribed lessons) 3x5 =15
- (B) Five very short answer questions on Unit I (prescribed lessons) to be  
answered in one or two sentences each 5x1=05
- Q.3 (A) Three SAQs with internal choice to be answered in about  
75 words each from Unit II (Prescribed poems) 3x5= 15  
(Note: Internal choice should be from two different lessons)
- (B) Five very short answer questions on the prescribed poems  
to be answered in one or two sentences each 5x1=05
- Q.4 (A) Three SAQs with internal choice to be answered in about 75 words  
each from unit III (One Act Play) 3 X 5 = 15
- (B) Five very short answer questions on One Act Play  
to be answered in one or two sentences each. 5x1=05

**REVISED SYLLABUS PRESCRIBED FOR**

**B.A. PART –I EXAMINATION-SEMESTER PATTERN**

**(To be implemented from the session 2016-2017 and onwards)**

**1) COMPULSORY ENGLISH**

**2) ENGLISH LITERATURE**

**3) SUPPLEMENTARY ENGLISH**

**4) COMMUNICATIVE ENGLISH**

**5) FUNCTIONAL ENGLISH**

**REVISED SYLLABUS PRESCRIBED FOR**  
**B.A. PART –II EXAMINATION-SEMESTER PATTERN**  
**(To be implemented from the session 2017-2018 and onwards)**

**1) COMPULSORY ENGLISH**

**2) ENGLISH LITERATURE**

**3) SUPPLEMENTARY ENGLISH**

**4) COMMUNICATIVE ENGLISH**

**5) FUNCTIONAL ENGLISH**



**REVISED SYLLABUS PRESCRIBED FOR**  
**B.A. PART –III EXAMINATION-SEMESTER PATTERN**  
**(To be implemented from the session 2018-2019 and onwards)**

**1) COMPULSORY ENGLISH**

**2) ENGLISH LITERATURE**

**3) SUPPLEMENTARY ENGLISH**

**4) COMMUNICATIVE ENGLISH**

**5) FUNCTIONAL ENGLISH**

दा. तु. म. नागपूर विद्यापीठ, नागपूर

प्रथम वर्ष कला

सत्र - एक

बी.ए. आवश्यक मराठी अभ्यासक्रम

अभ्यास ग्रंथ - साहित्य संवाद भाग - १

या पुस्तकातील खालील प्रकरणे अभ्यासाला राहतील.

- गद्य विभाग - पाठ क्र. एक, दोन, तीन, चार व पाच.
- पद्य विभाग - कविता क्र. एक, दोन, तीन, चार व पाच.
- व्यावहारिक मराठी - प्रकरण क्र. एक - व्यावहारिक मराठी: स्वरूप आणि भूमिका.  
प्रकरण क्र. दोन - भाषिक संवाद व्यवहाराची मूलतत्त्वे.

गुण विभाजन

१. लेखी परीक्षा	-	८० गुण
२. अंतर्गत मूल्यमापन	-	२० गुण
एकूण	-	१०० गुण

श. तु. म. नागपूर विद्यापीठ, नागपूर

प्रथम वर्ष कला

सत्र - दोन

बी.ए. आवश्यक मराठी अभ्यासक्रम

अभ्यास ग्रंथ — साहित्य संवाद भाग — १

या पुस्तकातील खालील प्रकरणे अभ्यासाला राहतील.

- गद्य विभाग — पाठ क्र. सहा, सात, आठ, नऊ व दहा.
- पद्य विभाग — कविता क्र. सहा, सात, आठ, नऊ व दहा.
- व्यावहारिक मराठी — प्रकरण क्र. तीन — पत्रलेखन.  
प्रकरण क्र. चार — सारांश लेखन.

गुण विभाजन

१. लेखी परीक्षा	—	८० गुण
२. अंतर्गत मूल्यमापन	—	२० गुण
एकूण	—	१०० गुण

श. तु. म. नागपूर विद्यापीठ, नागपूर

द्वितीय वर्ष कला

सत्र - तीन

बी.ए. आवश्यक मराठी अभ्यासक्रम

अभ्यास ग्रंथ — साहित्य संवाद भाग — २

या पुस्तकातील खालील प्रकरणे अभ्यासाला राहतील.

- गद्य विभाग — पाठ क्र. एक, दोन, तीन, चार व पाच.
- पद्य विभाग — कविता क्र. एक, दोन, तीन, चार व पाच.
- व्यावहारिक मराठी — प्रकरण क्र. एक — इतिवृत्त लेखन.  
प्रकरण क्र. दोन — प्रसारमाध्यमांसाठी वृत्तलेखन.

गुण विभाजन

१. लेखी परीक्षा	—	८० गुण
२. अंतर्गत मूल्यमापन	—	२० गुण
एकूण	—	१०० गुण

दा. तु. म. नागपूर विद्यापीठ, नागपूर

द्वितीय वर्ष कला

सत्र - चार

बी.ए. आवश्यक मराठी अभ्यासक्रम

अभ्यास ग्रंथ — साहित्य संवाद भाग — २

या पुस्तकातील खालील प्रकरणे अभ्यासाला राहतील.

- गद्य विभाग — पाठ क्र. सहा, सात, आठ, नऊ व दहा.
- पद्य विभाग — कविता क्र. सहा, सात, आठ, नऊ व दहा.
- व्यावहारिक मराठी — प्रकरण क्र. तीन — भाषांतर विद्या.  
प्रकरण क्र. चार — मुलाखत लेखन.

गुण विभाजन

१. लेखी परीक्षा	—	८० गुण
२. अंतर्गत मूल्यमापन	—	२० गुण
एकूण	—	१०० गुण

श. तु. म. नागपूर विद्यापीठ, नागपूर

तृतीय वर्ष कला

सत्र - पाच

बी.ए. आवश्यक मराठी अभ्यासक्रम

अभ्यास ग्रंथ — साहित्य संवाद भाग — ३

या पुस्तकातील खालील प्रकरणे अभ्यासाला राहतील.

- गद्य विभाग — पाठ क्र. एक, दोन, तीन, चार व पाच.
- पद्य विभाग — कविता क्र. एक, दोन, तीन, चार व पाच.
- व्यावहारिक मराठी — प्रकरण क्र. एक — संपादन प्रक्रिया.  
प्रकरण क्र. दोन — कार्यालयीन लेखन व्यवहार.

गुण विभाजन

१. लेखी परीक्षा	—	८० गुण
२. अंतर्गत मूल्यमापन	—	२० गुण
एकूण	—	१०० गुण

दा. तु. म. नागपूर विद्यापीठ, नागपूर

तृतीय वर्ष कला

सत्र - सहा

बी.ए. आवश्यक मराठी अभ्यासक्रम

अभ्यास ग्रंथ — साहित्य संवाद भाग — ३

या पुस्तकातील खालील प्रकरणे अभ्यासाला राहतील.

- गद्य विभाग — पाठ क्र. सहा, सात, आठ, नऊ व दहा.
- पद्य विभाग — कविता क्र. सहा, सात, आठ, नऊ व दहा.
- व्यावहारिक मराठी — प्रकरण क्र. तीन — ग्रंथ परीक्षण : स्वरूप आणि प्रकार.  
प्रकरण क्र. चार — इंटरनेट आणि मराठी भाषा व साहित्य.

गुण विभाजन

१. लेखी परीक्षा	—	८० गुण
२. अंतर्गत मूल्यमापन	—	२० गुण
एकूण	—	१०० गुण



**दा. तु. म. नागपूर विद्यापीठ, नागपूर**  
**बी.ए. आवश्यक मराठी अभ्यासक्रम (सत्रपद्धती)**

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गुणविभाजन	: सत्र (एक, दोन, तीन, चार, पाच व सहा साठी.)	
	प्रत्येक लेखी सत्रांत परीक्षा	८० गुण
	प्रत्येक सत्रातील अंतर्गत मूल्यमापन	२० गुण
	प्रत्येक सत्रातील प्रत्येक प्रश्नपत्रिकेचे एकूण गुण	१०० गुण

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**प्रश्नपत्रिकेचे स्वरूप**

(सत्र :- एक, दोन, तीन, चार, पाच व सहा करिता.)

वेळ—३ तास

एकूण गुण — ८०

सूचना : १) पाचही प्रश्न सोडविणे अनिवार्य आहे.  
२) सर्व प्रश्नांना समान गुण आहेत.

प्रश्न क्र.१ . गद्य विभागावर आधारित एक दीर्घोत्तरी प्रश्न (पर्यायासह)	.....१६ गुण
प्रश्न क्र.२ . पद्य विभागावर आधारित एक दीर्घोत्तरी प्रश्न (पर्यायासह)	.....१६ गुण
प्रश्न क्र.३ . लघुत्तरी उपप्रश्नाचा एक गट : पर्यायासह (गद्य विभागावर २ व पद्य विभागावर २ उपप्रश्न — प्रत्येकी ४ गुण)	.....१६ गुण
प्रश्न क्र.४ . लघुत्तरी उपप्रश्नाचा एक गट : पर्यायासह (व्यावहारिक मराठीवर आधारित एका प्रकरणातील २ प्रश्न व दुसऱ्या प्रकरणातील २ प्रश्न असा एक गट किंवा एका प्रकरणातील २ प्रश्न व दुसऱ्या प्रकरणातील २ प्रश्न असा दुसरा गट)	.....१६ गुण
प्रश्न क्र.५ . अतिलघुत्तरी उपप्रश्न : सर्व प्रश्न अनिवार्य (गद्य विभागावर २ प्रश्न, पद्य विभागावर २ प्रश्न व व्यावहारिक मराठीवर ४ प्रश्न असे एकूण ८ प्रश्न, प्रत्येकी २ गुणांचे असतील)	.....१६ गुण

**विभागावर एकूण गुण**

गद्य विभाग	—	२८ गुण
पद्य विभाग	—	२८ गुण
व्यावहारिक मराठी	—	२४ गुण
एकूण	—	८० गुण

Semester wise Syllabus of B. A.

**PALI (Compulsory)**

From 2017-18

Semester – I<sup>st</sup>

Total Marks : 80

Unit 1- Jatak&Dhammapada

- 1) SunsumarJatak
- 2) BakJatak
- 3) PuppahaVaggo
- 4) BalVaggo

Unit 2- Jatak&Dhammapada

- 1) SihachammaJatak
- 2) NacchaJatak
- 3) PanditVaggo
- 4) KodhaVaggo

Unit 3- Jatak&Dhammapada

- 1) KurungamigJatak
- 2) RadhJatak
- 3) TannhaVaggo I
- 4) TannhaVaggo II

Unit 4 – Pali Grammar :BhikkhuDharmarakshit

- 1) Lesson 1 to 4
- 2) Lesson 5 to 7

References:

- 1) Jataka
- 2) Dhammapada
- 3) Pali Grammar : BhikkhuDharmarakshit
- 4) Jatakmal&NivadakDhammapada; Dr. MaltiBodele

**PALI (Compulsory)**

Semester – II<sup>nd</sup> Total Marks : 80

Unit 1- Jatak&Dhammapada

- 1) KapotJatak
- 2) KukkutJatak

- 3) ArhantVaggo
- 4) MaggaVaggo

Unit 2 – Jatak&Thergatha

- 1) DipiJatak
- 2) BilarakosiyaJatak
- 3) Nadikassapather
- 4) Dhammikther

Unit 3- Jatak&Therigatha

- 1) Susimajatak
- 2) SomdattaJatak
- 3) Ubbiritheri
- 4) Suklatheri

Unit- 4: Pali Grammar:BhikkhuDharmarakshit

- 1) 8 to 10 Lesson
- 2) 11 to 13 Lesson

References:

- 1) Jataka
- 2) Dhammapada
- 3) Pali Vyakaran ; BhikkhuDharmarakshit
- 4) Thergatha
- 5) Therigatha
- 6) Jatakamala&NivadakDhammapada; Dr. MaltiBodele

PALI (Compulsory)

Semester – III<sup>rd</sup>

Total Marks : 80

Unit 1- Majjhimnikaya&Dhammapada

- 1) JivakSutta
- 2) AnathpindikVatthu
- 3) ChittaVaggo
- 4) JaraVaggo

## Unit 2 – Mahavagga&Thergatha

- 1) Rajayatan Katha
- 2) Muchalinda Katha
- 3) Sopakther
- 4) Sunitther

## Unit 3 – Mahavagga&Therigatha

- 1) Bodhi Katha
- 2) Mara Katha
- 3) Soma Theri
- 4) SundarinandaTheri

## Unit 4 – Pali Grammar : BhikkhuDharmarakshit

- 1) Lesson 14 to 16
- 2) Lesson 17 to 19

## References:

- 1) MajjhimaNikaya
- 2) Dhammapada
- 3) TherGatha
- 4) Their Gatha
- 5) Mahavagga
- 6) Pali Vyakarana ; BhikkhuDharmarakshit

PALI (Compulsory)

Semester – IV<sup>th</sup>

Total Marks : 80

## Unit 1- Majjhimnikaya&Therigatha

- 1) Abhayrajkumarsutta – I
- 2) Abhayrajkumarsutta – II
- 3) Sonatheri
- 4) Khematheri

## Unit 2 – Jatak&Thergatha

- 1) Nidankatha – I

- 2) Nidankatha – II
- 3) Nagasamalthar
- 4) Vaddhather

Unit 3 – JatakaNidankatha&Suttanipat

- 1) BodhisattassaPatubhavo - I
- 2) BodhisattassaPatubhavo - II
- 3) Muni Sutta
- 4) HiriSutta

Unit 4 –Pali Grammar :BhikkhuDharmarakshit

- 1) Lesson 20 to 22
- 2) Lesson 23 to 26

References:

- 1) MajjhimaNikaya
- 2) TheriGatha
- 3) TherGatha
- 4) Nidankatha (Jataka)
- 5) Suttanipat
- 6) Pali Vyakaran; BhikkhuDharmarakshit

PALI (Compulsory)

Semester – V<sup>th</sup>

Total Marks : 80

Unit 1- MajjhimNikay&Chariyapitak

- 1) AssalayanSutta
- 2) GhatikarSutta
- 3) AkittiChariya
- 4) SankhaChariya

Unit 2 – MajjhimNikay, Jatak&Chariyapitak

- 1) MakhadevSutta
- 2) RajowadJatak
- 3) KururajChariya
- 4) SasapanditChariya

### Unit 3 – Jatak&Chariyapitak

- 1) UchchhungJatak
- 2) BaveruJatak
- 3) NimirajChariya
- 4) MahagovindaChariya

### Unit 4 – Pali Grammar : BhikkhuDharmarakshit

- 1) Lesson 27 to 30
- 2) Lesson 31 to 33

### References:

- 1) Majjhimnikaya
- 2) Chariyapitak
- 3) Jatak
- 4) Pali Vyakaran; BhikkhuDharmarakshit
- 5) BouddhaSahityaaniSahityakar – Dr. MaltiBodele
- 6) Pali SahityakaItihas – Dr. BharatsinghUpaddhyaya

PALI (Compulsory)

Semester – VI<sup>th</sup>

Total Marks : 80

### Unit 1- Mahavagga&Chariyapitak

- 1) DhammachakkapavattanSutta - I
- 2) DhammachakkapavattanSutta - II
- 3) NimirajChariya
- 4) SivirajChariya

### Unit 2 –MajjhimNikay&Chariyapitak

- 1) SatipatthanSutta - I
- 2) SatipatthanSutta - I
- 3) VessantarChariya - I
- 4) VessantarChariya - II

### Unit 3 – Jatak&Chariyapitak

- 1) KurudhammaJatak

- 2) SatpattaJatak
- 3) ChandakumarChariya
- 4) MahasudassanChariya

#### Unit 4 - Pali Grammar : BhikkhuDharmrashit

- 1) Lesson - 34 to 36
- 2) Lesson - 37 to 40

#### References :

- 1) Mahavagga
- 2) Charuiyapitak
- 3) Jatak
- 4) Majjhimnikaya
- 5) Pali Vyakaran ( BikkhuDharmarakshit)

#### Scheme of Marks

- |                                  |            |
|----------------------------------|------------|
| 1) Each Unit                     | - 16 Marks |
| 2) Translation of Prose / Poetry | - 08 Marks |
| 3) Question of Prose / Poetry    | - 08 Marks |
| 4) Total 5 Questions             |            |
| 5) Internal Assessment           | - 20 Marks |

#### Scheme of Paper

- 1) Question from I<sup>st</sup> Unit-**
  - a) Translation into own medium -08 Marks
  - b) Long question on I<sup>st</sup> Unit -08Marks
- 2) Question from II<sup>nd</sup> Unit-**
  - a) Translation into own medium -08Marks
  - b) Long question on II<sup>nd</sup> Unit -08Marks
- 3) Question from III<sup>rd</sup> Unit-**
  - c) Translation into own medium -08Marks
  - d) Long question on III<sup>rd</sup> Unit -08Marks
- 4) Question from IV<sup>th</sup> Unit-**
  - e) Translation into own medium -08Marks
  - f) Long que. On IV<sup>th</sup> Unit -08Marks
- 5) 4 Short notes from each Unit - 16Marks



## Semester wise Syllabus of B. A.

### PALI LITERATURE (Optional)

From 2017 - 18

Semester – Ist

Unit – 1: Jataka&Suttanipata

- 1) TittirJataka
- 2) SadhuseelJataka
- 3) Mahamangalsutta

Unit – 2: Jataka, Suttanipata&Dhammapada

- 1) KalyandhammaJataka
- 2) MettaSutta
- 3) TannhaVaggo (Dhammapada)

Unit – 3: Mahavagga :Vinayapitak&Dhammapada

- 1) Dhammachakkapavattan
- 2) Anathpindik Katha
- 3) AppamadaVaggo

Unit – 4: Pali Grammar :BhikkhuDharmarakshit

- 1) Lesson 1 to 4
- 2) Lesson 5 to 7

References:

- 1) SahityaSanchya Part – I ; RTM Nagpur University Publication
- 2) Jataka
- 3) Suttanipata
- 4) Dhammapada
- 5) Mahavagga ( Vinaypitaka)
- 6) Pali Grammar – BhikkhuDharmarakshit

### PALI LITERATURE (Optional)

Semester – II<sup>nd</sup>

Unit – 1: MajjhimaNikaya&Therigatha

- 1) DhammadayadSutta
- 2) Chapatheri

Unit- 2: MajjhimaNikaya&Therigatha

- 1) AngulimalaSutta
- 2) Rohinitheri

Unit- 3: Dighanikaya&Dhammapada

- 1) SubhaSutta
- 2) PanditVaggo

Unit- 4: Pali Grammar :BhikkhuDharmarakshit

- 1) 8 to 10 Lesson
- 2) 11 to 13 Lesson

References:

- 1) SahityaSanchaya , Part –I ; RTM Nagpur University Publication
- 2) MajjhimaNikaya
- 3) Therigatha
- 4) DighaNikaya
- 5) Jataka- Nidankatha
- 6) Pali Vyakaran – BhikkhuDharmarakshit

PALI LITERATURE (Optional)

Semester – III<sup>rd</sup>

Total Marks: 80

Unit 1- MajjhimaNikaya&Dhammapada

- 1) RatthapalaSutta –I
- 2) RatthapalaSutta- II
- 3) BhikkhuVaggo

Unit 2 – AnguttarNikaya&Suttanipata

- 1) KesamuttiSutta –I
- 2) KesamuttiSutta– II
- 3) Dhaniyasutta

Unit 3- MajjhimaNikaya&Dhammapada

- 1) SammaditthiSutta – I
- 2) SammaditthiSutta – II
- 3) Buddha Vaggo

Unit 4 – Pali Grammar : BhikkhuDharmarakshit

- 1) Lesson 14 to 16
- 2) Lesson 17 to 19

References:

- 1) Sahityasanchaya – Part –II ; RTM Nagpur University
- 2) AnguttaraNikaya
- 3) MajjhimaNikaya
- 4) Suttanipata
- 5) Dhammapada
- 6) Pali Vyakarana ; BhikkhuDharmarakshit

PALI LITERATURE (Optional)

Semester – IV<sup>th</sup>

Total Marks: 80

Unit 1- AnguttaraNikaya&Suttanipat

- 1) BhariyaSutta
- 2) UragaSutta – I
- 3) UragaSutta – II

Unit 2 –MajjhimaNikaya, Suttanipata&Dhammapada

- 1) RatthapalaSutta - III
- 2) KasibharadwajaSutta –I
- 3) YamakaVaggo

Unit 3- MajjhimaNikaya&Dhammapada

- 1) SammaditthiSutta – III
- 2) Atta Vaggo - I
- 3) Atta Vaggo – II

Unit 4 –Pali Grammar :BhikkhuDharmarakshit

- 1) Lesson 20 to 22
- 2) Lesson 23 to 26

References:

- 1) SahityaSanchaya , Part- II (Optional) RTM Nagpur University
- 2) AnguttaraNikaya
- 3) MajjhimaNikaya
- 4) Suttanipat
- 5) Pali Vyakaran; BhikkhuDharmarakshit

PALI LITERATURE (Optional)

Semester – V<sup>th</sup>

Total Marks: 80

Unit 1 –Dighanikaya

- 1) Mahaparinibbansutta -Bhanavar 1
- 2) Mahaparinibbansutta - Bhanavar 2

Unit 2 – Thergatha&Therigatha

- 1) Kaludayithergatha
- 2) Subhajivakmbanikatheri

Unit 3 – History of Tipitaka

- 1) Introduction of SuttaPitaka
- 2) Introduction of VinayPitaka

Unit 4 – Pali Grammar : BhikkhuDharmarakshit

- 1) Lesson 27 to 30

2) Lesson 31 to 33

References:

- 1) SahityaSanchaya , Part- III (Optional) RTM Nagpur University
- 2) AnguttaraNikaya
- 3) Dighanikaya
- 4) Pali Vyakaran; BhikkhuDharmarakshit
- 5) BouddhaSahityaaniSahityakar – Dr. MaltiBodele
- 6) Pali SahityakaItihas – Dr. BharatsinghUpaddhyaya

PALI LITERATURE (Optional)

Semester – VI<sup>th</sup>

Total Marks: 80

Unit 1 – Dighanikaya

- 1) Mahaparinibbansutta - Bhanavar3
- 2) Mahaparinibbansutta - Bhanavar4

Unit 2 – MilindaPanno, Thergatha&Therigatha

- 1) Milindassapabbajja –I
- 2) Sunitthergatha
- 3) Kisagotamitheri

Unit 3 – History of Tipitaka

- 1) AbhidhammaPitaka
- 2) PathamSangiti

Unit 4 - Pali Grammar : BhikkhuDharmrashit

- 1) Lesson - 34 to 36
- 2) Lesson - 37 to 40

References :

- 1) Sahityasanchaya - part – 3; RTM Nagpur University
- 2) Mahaparinibbansutta- Didhanikaypali
- 3) Miliandapanno
- 4) Thergatha – V.V.V. Igatpuri
- 5) Therigatha
- 6) Pali Vyakaran ( BikkhuDharmarakshit)
- 7) Pali SahityakaItihas: Dr. Bharatsinghupadhyay
- 8) Pali SahityakaItihas: BhikkhuDharmrashit
- 9) BouddhaSanskrutikePravah: Dr. MaltiSakhare

Scheme of Marks

- 1) Each Unit - 16 Marks
- 2) Translation of Prose / Poetry - 08 Marks
- 3) Question of Prose / Poetry - 08 Marks
- 4) Total 5 Questions
- 5) Internal Assessment - 20 Marks

## Scheme of Paper

- 1) Question from I<sup>st</sup> Unit-**
    - a) Translation into own medium -08 Marks
    - b) Long question on I<sup>st</sup> Unit -08Marks
  - 2) Question from II<sup>nd</sup> Unit-**
    - a) Translation into own medium -08Marks
    - b) Long question on II<sup>nd</sup> Unit -08Marks
  - 3) Question from III<sup>rd</sup> Unit-**
    - c) Translation into own medium -08Marks
    - d) Long question on III<sup>rd</sup> Unit -08Marks
  - 4) Question from IV<sup>th</sup> Unit-**
    - e) Translation into own medium -08Marks
    - f) Long que. On IV<sup>th</sup> Unit -08Marks
  - 5) 4 Short notes from each Unit - 16Marks
-

**R.T.M. Nagpur University Nagpur**

**SYLLABUS**

**For**

**URDU**

**B.A./ B.Com (Part I) Compulsory**

**I<sup>st</sup> & II<sup>nd</sup> Semester**

**B.A.Part-I Literature (Optional)**

**I<sup>st</sup> & II<sup>nd</sup> Semester**

**B.A./B.Com Part-II Compulsory**

**III<sup>rd</sup> & IV<sup>th</sup> Semester**

**B.A.Part-II Literature (Optional)**

**III<sup>rd</sup> & IV<sup>th</sup> Semester**

**B.A.Part-III<sup>rd</sup> Compulsory**

**V<sup>th</sup> & VI<sup>th</sup> Semester**

**B.A.Part-III Literature (Optional)**

**V<sup>th</sup> & VI<sup>th</sup> Semester**

**Semester Pattern implemented from the session 2017-18 onwards**

**Distribution**

**Table**

The following are distribution of marks for external and internal for University examination and continuous internal assessment and passing minimum for papers of UG Programmes.

Combine maximum passing marks 40

Faculty	Maximum marks	Minimum Passing marks	Continuous Internal Assessment	Minimum Passing marks	Total allotted marks	Minimum passing marks
U.G.B.A./B.Com	80	32	20	08	100	40

## **B.A./ B.Com ( part I )**

### **Urdu Compulsory**

**1T1      I<sup>st</sup> Semester**

#### **Prescribed syllabus:**

##### **Unit I :- Essay- One out of Four**

##### **Unit II:- Prose:**

- (i) Duniya Pe Ummeed Qayam Hai – Sir Sayyed Ahmad Khan
- (ii) Khuttoot-E-Ghalib (Munshi Har Gopal-Tufta ke Naam)- Mirza Ghalib
- (iii) Sachchi Khushi – Maulvi Nazeer Ahmad
- (iv) Lakhnow Main Funoon-e-Adbiya Ki Taraqqi- Maulana Abdul Haleem Sharar
- (v) Insani Zindagi Main Mahol Ki Ahmiyat- Sayyed Asif Husain Abidi

##### **Unit III:- Poetry**

###### **Gazlein**

- (i) Meer Taqi Meer
  - (a) Ashk Aankhon Main Kab Nahi Aata
  - (b) Kahte ho Ittehad Hai Hum ko
- (ii) Mirza Ghalib
  - (a) Dil se Teri Nigah Jigar Tak Uter Gai
  - (b) Ibne Maryam Hua Kare Koi
- (iii) Hasrat Mohani
  - (a) Dil Ko Khayale yar Ne Makhmoor Kar Diya
  - (b) Main Hoon Kya Meri Mohabbat Ki Haqeeqat Kya Hai

##### **Unit IV:- Nazmein**

- (i) Allama Iqbal \_\_\_\_ Javed Ke Naam
- (ii) Jigar Muradabadi –Dil haseen hai to muhabbat bhi haseen paida kar
- (iii) Josh Malihabadi \_\_\_\_ Shahinshah Humayun Ka Maqbara

## **B.A./ B.Com ( part I )**

### **Urdu Compulsory**

**2T1      II<sup>nd</sup> Semester**

#### **Prescribed syllabus:**

##### **Unit I :- Essay- One out of Four**

##### **Unit II:- Prose:**

- (i) Qazzaqi- Munshi Prem Chand
- (ii) Qeemti Moti – Dr. Sarosha Nasreen Quazi
- (iii) Adab Urdu Aur Chakbast – Maulvi Abdul Haq
- (iv) Urdu Shairy Main Tamseel – Masood Hasan Adeeb
- (v) Rustam Aur Sohrab (Darama) - Aagha Hasher Kashmiri

##### **Unit III:- Poetry**

###### **Gazlein**

- (a) Faiz
  - (i) Hum per Tumhari Chah ka Ilzaam Hi to Hai
  - (ii) Gulon mein Rang Bhre, Bad-e-nau Bahar Chale
- (b) Midhatul Akhtar
  - (i) Achcha Agar Nahi to Bura Maan le Mujhe
  - (ii) Jahan Jaun Vahin Ka ho ke rah Jaun
- (c) Munawwar Rana
  - (i) Duniyan Main Muflison ka Thikana Nahi Raha
  - (ii) Talash Karte Hain unko Zururaton Wale

##### **Unit IV:- Nazmein**

- 1. Josh
  - (i) Sogwaran-e-Husain se Khitaab
- 2. Asrarul Haque Majaz
  - (i) Taj-e-Vatan Ka Lal-E-Darakhshan Chala Gaya
- 3. Sahir Ludhyanvi
  - (i) Kal Aur Aaj



## **Special Instructions for Paper setter**

### **B.A./ B.Com (Part I)**

### **Urdu Compulsory**

**1T1 & 2T1**

**Semester I<sup>st</sup> & II<sup>nd</sup>**

**Time:3 Hours**

**For**

**B.A./B.Com 80**

1. The question Paper shall consist of Five Questions.
2. All Five questions shall be Compulsory
3. All question shall carry equal marks.

Q.No. 1 . Essay (One out of Four)	16
Q.No.2.(A) Life & works of Author	08
(B) Explanation with reference to context.	08
(Two out of Four ) (Nasr)	
Q.No.3 (A) Explanation with reference to context	08
(Four out of Six) (Ghazal)	
(B) Life & Works of Poet	08
(One out of three)	
Q.No.4.(A) Gist of poems (One out of Three)	08
(B) Life & Works of poet	08
Q.No.5. Short Answer type questions based on all four units.	16

**B.A. I.**  
**Urdu Literature (Optional)**  
**1T1 I<sup>st</sup> Semester**

**Prescribed syllabus:**

**Unit I :- Afsana**

1. Jihad (Munshi Prem Chand)
2. Manzoor (Sa'adat Hasan Manto)
3. Garm Koat (Rajendra Singh Bedi)
4. Tafreeh (Saleha Abid Husain)
5. Saharzada (Dr. Sarosha Nasreen Quazi)

**Unit II:- Gazlein**

1. Daagh Dahelvi
  - (i) Uzer Aaane Main Bhi Hai Aur Bulate Bhi nahi
  - (ii) Aarzoo-e-wafa Kare Koi
2. Allama Iqbal
  - (i) Jab Ishq Sikhata Hai Aadab-e-Khud Aagahi
  - (ii) Sitaron se Aage Jahan Aur Bhi Hain.
3. Firaag Gorakhpuri
  - (i) Sar Mein Sauda Bhi Nahi Dil Main Tamanna Bhi Nahi
  - (ii) Sham-e-gum Kuchh us Nigh-E-Naz ki batein karo

**Unit III:- Marsiya**

1. Meer Anees
  - (i) Sibte Nabi se Manzil-e-Maqsad Qareeb Hai
2. Qasida
  - (i) Mirza Saoda:- hai Ishtehar Tujh se mera Aai Falak Janab

**Unit IV :- Masnavi**

1. Meer Hasan
  - (i) Shatabi Mujhe saqiya da sharab

2. Grammar

Ism aur uski Kismein

**B.A. I.**

**Urdu Literature (Optional)**

**2T1 II<sup>nd</sup> Semester**

**Prescribed syllabus:**

**Unit I :- Novel**

Firdouse-E-Bareen by Abdul Haleem Sharar

**Unit II:- Nazm**

1. Sarnavisht Aadam By Shad Azeem Abadi
2. Adle Jahangiri By Shibli Nomani
3. Abre Bahar By Munshi Navbat rai Nazar
4. Sham By Faiz Ahmad Faiz

**Unit III:- Rubai**

1. Maulana Hali
  - (i) Hasti se Teri Rang-o-Boo sab ke liye
  - (ii) Moosa Ne ki ye Arz Aye bar-e-Khuda
2. Amjad Haider Abadi
  - (i) Zanjeer-e-Dar-e-Arsh Hilata hoon main
  - (ii) Bekhud main Ragoon to wo Qarin Aata Hai
3. Firaque Gorakhpuri
  - (i) Duniya jo sanwar jaye sanwar jane de
  - (ii) Aaeena-e-Dil Goon se Phooti Hai Kiran
4. Natiq-e-Gulaohvi
  - (i) Daolat ka Nasha ek Dastoor Nahi
  - (ii) Kanon Mein Awwam ke samana seekho

**Unit IV :-**

1. Qitaa

(i) Faani Badayuni:

- a) Ab wo Raaten Kahan Shabaab Khan
- b) Auraton par Bartari Mardon ki Sabit hai ke wo

(ii) Faiz Ahmad Faiz

- a) Waqf-e-Hirmaan-o-yaas Rahta Hoon.
- b) Faza-e-Dil pe udaasi Bikherti jati hai

(iii) Sahir Ludhyanvi

- a) Jahan- Jahan Teri Nazron Ki Oos Tapki Thi
- b) Kis ko khabar thi, kis ko yaqin tha Aaise bhi Din  
Aayenge

(iv) Khizar Nagpuri

- a) Wo mere paas se gaye hain abhi
- b) Kuchh Baharen Bhi Daag Deti Hain

2. Grammar

Jumle Aur uski Kismein

## **Special Instructions for Paper setter**

### **B.A. (Part I)**

### **Urdu Literature (Optional)**

**1T1 & 2T1**

**Semester I<sup>st</sup> & II<sup>nd</sup>**

**Time:3 Hours**

**Full Marks: 80**

1. The question Paper shall consist of Five Questions.
2. All Five questions shall be Compulsory
3. All question shall carry equal marks.

Q.No.1. (A) Life & woks of Writer (One out of Three)	16
(B) Explanation with reference to context.	
(Two out of Four)	
Q.No.2.(A): Life & Woks of Poet (One out of Three)	16
(B) Explanation with reference to context	
(Four out of Six)	
Q.No.3. (A) Explanation with reference to context	08
(Two out of Four) Marsiya/Qasida	
(B) Life & Works of Poet	08
Q.No.4. (A) Explanation with reference to context	08
(Two out of Four) Masnavi	
(B) Question based on Grammar	08
Q.No. 5. Short Answer type questions based on all Four Units.	16

**B.A./Com. II.**  
**Urdu Compulsory**  
**3T1 III<sup>rd</sup> Semester**

**Prescribed syllabus:**

**Unit I :- Novel**

Gaban by Munshi Prem Chand

(First Half Portion of the Novel are prescribed)

**Unit II:- Drama**

Teen Ungliyan by Sa'aadat Hasan Manto

**Unit III:- Prescribed Mazameen**

- (i) Sahir, Hamare Mulk Ka Maqbool tareen Shair By Khwaja Ahmad Abbas
- (ii) Sahir ka Shairana Mizaj By Sardar Jafri
- (iii) Sahir Ki Infradiyat Aur Shiddat-e-Ahsas By Ahmad Nadeem Qasmi

**Unit IV:- Quami Nazmein: Following poems are prescribed;**

1. Naya Shivala by Allama Iqbal
2. Azan-E-Himaliya by Hasrat Mohani
3. Khak-E-Hind by Brij Narayan Chakbast

## **B.A./B.Com ( part II )**

### **Urdu Compulsory**

### **4T1 IV<sup>th</sup> Semester**

#### **Prescribed Syllabus:**

##### **Unit I :- Novel**

Gaban by Munshi Prem Chand

(Second last portion of the Novel are Prescribed)

##### **Unit II:- Drama**

Mitti Ka Bulawa by Shameem Hanfi

##### **Unit III:- Prescribed Mazameen**

1. Munfarid lab-o-lahje ka shair- Midhatul Akhtar by Shahid Kabeer
2. Dr. Midhatul Akhtar by M.I. Sajid
3. Midhatul Akhtar Ki Shairana Kavishen By Dr. Sarosha Nasreen Quazi

##### **Unit IV: Quami Nazmein Following poem are prescribed**

1. Mather-e-Hind by surur Jahan Aabadi
2. Quami Geet by Syed Anwar Husain Aarzo
3. Naveed-e-Azadi-e-Hind by Zafar Ali Khan

## **Special Instructions for Paper setter**

### **B.A./B.Com (Part II)**

### **Urdu Compulsory**

**3T1 & 4T1**

**Semester III<sup>rd</sup> & IV<sup>th</sup>**

**Time:3 Hours**

**Full Marks: 80**

1. The question Paper shall consist of Five Questions.
2. All Five questions shall be Compulsory
3. All question shall carry equal marks.

Q.No.1. Life & works on Author of Novel	16
Q.No.2. Short answer questions based on Drama	16
Q.No.3. (A) Explanation with reference to context from Mazameen	08
(B) Life & woks of Author	08
Q.No.4.(A) Explanation with reference to context	08
From Quami Nazmein (Two out of Three)	
(B) Gist of the poem (One out of Three)	08
Q.No.5. Short answer type questions on whole syllabus	16
(Four out of four)	



**B.A. II.**

**Urdu Literature**

**3T1**

**III<sup>rd</sup> Semester**

**Prescribed Syllabus:**

**Unit I :- Urdu Adab Ki Tareekh (1800 to 1857)**

- i) Urdu Adab ka Pasmanzar
- ii) Urdu ka Mani-o-Mafhoom
- iii) Urdu Aur Uski Aham Boliyan

**Unit II:- (i) Urdu Zuban ki Nash-O- Numa main Sufiya-e-Karam ka Hissa**

- (ii) Khwaja Banda Nawaz Gasudaraz

**Unit III :- Adab Ka Mutalla by Athar Parvez**

Following Tittles are prescribed

- 1- Funoon-E-Latifa
- 2- Funoon-E- Latifa Ki Tareef
- 3- Adab Kya Hai
- 4- Adab Aur Zindagi
- 5- Adab Aur Haqeeqat Nigari

**Unit IV :- Sir Syed Aur Unke Kaarname by Noorul Hasan Naqvi**

(Page No. 7 to 62)

## **B.A. II.**

### **Urdu Literature**

#### **4T1 IV<sup>th</sup> Semester**

#### **Prescribed Syllabus:**

##### **Unit I :- Urdu Adab Ki Tareekh (1800 to 1857)**

- (i) Urdu ki saakht ke Buniyadi Anasir
- (ii) Dakkan Main Urdu Ki Ibteda-O-Irteqa

##### **Unit II :-**

- (iii) Urdu Zuban ki Ibteda se Mutalliq Mukhtalif Nazariyat
- (iv) Maghrabi Hindi Aur Uski Boliyan
- (v) Urdu Zuban-O-Adab ka Irteqa

##### **Unit III:- Adab ka Mutala by Ather Parvez**

Following tittles are Prescribed:

- (1) Shaery
- (2) Nasr
- (3) Daastan
- (4) Novel
- (5) Mukhtasar Afsana

##### **Unit IV:- Sir Syed Aur Unke Karname by Noorul Hasan Naqvi**

(Page 63 to 96)

## **Special Instructions for Paper setter**

### **B.A. (Part II)**

### **Urdu Literature**

**3T1 & 4T1**

**Semester III<sup>rd</sup> & IV<sup>th</sup>**

**Time:3 Hours**

**Full Marks: 80**

1. The question Paper shall consist of Five Questions.
2. All Five questions shall be Compulsory
3. All Question shall carry equal marks.

Q.No.1. Shall be based on Urdu Adab Ki Tareekh 16

Q.No.2. Shall be based on prescribed titles. 16

Q.No.3. Long answer type questions on "Adab ka Mutalla" 16

(Two out of Four)

Q.No.4. Short answer type questions (at least 10 lines) 16

On "Sir Sayyed aur unke karname" (Four out of Eight)

Q.No.5. Very short answer type questions based on Whole syllabus 16

(Four out of Four)

## **B.A. III.**

### **Urdu Compulsory**

**5T1**

**V<sup>th</sup> Semester**

#### **Prescribed Syllabus:**

##### **Unit I :- Essay Writing**

##### **Unit II:- Yaadgaar-e-Hali by Dr. Saleha Aabid Hussain**

(First Half portion of Book are prescribed )

##### **Unit III:- Hamd**

- (i) Faani Badayuni : Aye Khuda-e-Jaleel Banda Nawaaz
- (ii) Quli Qutub shah: Munajaat Mera tu sun ya samee

##### **Naat**

- (i) Shah Sayyed gulaam Husain :  
Sada Zaat Allah Koon Hai Baqa
- (ii) Maulana Sayeed Ejaz :Ye Jaan kar Jaan De Raha Hun ke  
Jaan Dene Mein Zindagi Hai

##### **Unit IV:- Nazmein**

1. Mirza Salamat Ali Dabeer : Sub'h ka Manzar
2. Pandit Labbhu Ram Josh Malsiyani : Meraaj-e-Insani
3. Mohammad Daud Khan Akhtar Shirani : Aaj Ki Raat

## **B.A. III.**

### **Urdu Compulsory**

**6T1**

**VI<sup>th</sup> Semester**

#### **Prescribed Syllabus:**

##### **Unit I :- Essay Writing**

##### **Unit II :- Yaadgaar-e-Hali by Dr. Saleha Aaabid Hussain**

Second Last portion of Book are prescribed.

##### **Unit III:- Jadeed Gazal**

- 1) Makhdoom Mohiyuddin:
  - (i) Aap ki yaad Aati Rahi raat bhar
- 2) Shaheer Yaqub:
  - (i) Justuju jiski thi usko to na paya hum ne
- 3) Nasir Kazmi:
  - (i) Dil Mein ek laher si utthi hai abhi

##### **Unit IV: Jadeed Nazmein:**

- (1) Jigar Muradabadi
  - (i) Zamane ka Aaqua Gulaam-e-Zamana
- (2) Akhtar-ul-Imaan
  - (i) Ek ahsaas
- (3) Sikandar Ali Wajid
  - (i) Ajanta

## **Special Instructions for Paper setter**

### **B.A. (Part III)**

### **Urdu Compulsory**

**5T1 & 6T1**

**Semester V<sup>th</sup> & VI<sup>th</sup>**

**Time:3 Hours**

**Full Marks: 80**

1. The question Paper shall consist of Five Questions.
2. All Five questions shall be Compulsory
3. All question shall carry equal marks.

Q.No.1. Essay One out of Four on different topics.	16
Q.No.2. Shall be based on the life & works of Author	16
Q.No.3. (A) Shall be based on the life & works of Poet	08
(One out of Two)	
(B) Explanation with reference to context	08
(Two couplets out of Four)	
Q.No.4. (A) Shall be based on the Life & works of poet	08
(One out of three)	
(B) Explanation with reference to context	08
(Two couplet out of Four)	
Q.No.5. Short answer type questions on Whole Syllabus	16
(Four out of Four)	

## **B.A. III.**

### **Urdu Literature**

#### **5T1 V<sup>th</sup> Semester**

#### **Prescribed Syllabus:**

##### **Unit I :- Life & Work of Allama Iqbal**

##### **Unit II :- Nazmein**

1. Allama Iqbal
  - (i) Aaftab-e-Subha
  - (ii) Jugnoo
  - (iii) Subha Ka Sitara
  - (iv) Pyam-e-Subha
  - (v) Hindustani Bachchon ka Qaumi Geet
  - (vi) Trana-E-Hindi

##### **Unit III:- Mazameen-e-Shibli: (Ibtedai 05 Mazameen)**

##### **Unit IV:- (1) Ilm-e- Bayaan**

1. Tashbih
2. Isteaara
3. Majaz-e-Mursel
4. Kinaya

##### **(2) Taqtee**

- (i) Bahr-e-Mutaqarib

**B.A. III.**

**Urdu Literature**

**6T1**

**VI<sup>th</sup> Semester**

**Prescribed Syllabus:**

**Unit I:- Life & Work of Josh Malihabadi**

**Unit II :- Nazmein**

**1. Josh Malihabadi**

- (i) Hamari Sair
- (ii) Gaati Hui Rahen
- (iii) Phool
- (iv) Bahaar Aane Lagi
- (v) Udaas Subh
- (vi) Mashgale ka asar

**Unit III:- Mazameen-e-Shibli (No. 06 Ta No. 10 Mazameen)**

**Unit IV:- (A) Sinatein**

1. Talmeeh
2. Tazaad
3. Mera'atun Nazeer
4. Husn-e-Taleel
5. Tajahul-e-Aarefana

**(B) Taqtee**

1. Bahr-E-Ramal
2. Bahr-E- Hazaj



## **Special Instructions for Paper setter**

### **B.A. (Part III)**

### **Urdu Literature**

**5T1 & 6T1**

**Semester V<sup>th</sup> & VI<sup>th</sup>**

**Time:3 Hours**

**Full Marks: 80**

1. The question Paper shall consist of Five Questions.
2. All Five questions shall be Compulsory
3. All question shall carry equal marks.

Q.No.1. Life & Works of Allama Iqbal	16
Q.No.2.(A) Gist of the Poems of Allama Iqbal	08
(B) Explanation with reference to context (Four out of Six)	08
Q.No.3.(A) Life & works of Author	08
(B) Explanation with reference to context from Mazameen-e-Shibli	08
Q.No.4.(A) IIm-e-Bayaan	08
(B) Bahr ka Naam Aur Taqtee	08
Q.No.5. Short answer type questions on Whole Syllabus	16
(Four out of Four)	

Rashtrasant Tukadoji Maharaj Nagpur Univeristy

Economics Syllabus for B.A (Part - I) Semester – I Examination

**Micro Economics Theory - I**

Time : Three Hours

Max. Marks : 80

Course Outline :-

**Unit – I: Introduction to Economics**

Nature, Definition and Scope of Economics, Dimensions of Economics : Positive and Normative Economics, Tools of Economics Analysis, Inductive and deductive methods, Meaning of Micro and Macro Economics, Importance of Micro and Macro economics, Economic Laws, Economic Problem, Significance of the study of economics, Limitation of Economics.

**Unit – II: Law of Demand and Law of Supply**

**Demand:** Definition and Features of Demand, Market demand, Determinants of demand, Law of Demand, Demand Schedule Demand Curve, Giffen goods and Giffen's Paradox

**Elasticity of Demand:** Definition, Types of Elasticity - Price Elasticity, Income Elasticity and Cross Elasticity, Methods of Measuring price elasticity of demand, Factor's influencing elasticity of Demand, Importance of price elasticity of demand (Theory and applicable simple problem on elasticity of demand)

**Supply:** Definition, Market Supply, Determinates of supply, Law of Supply, Supply Schedule, Supply curve

**Unit – III: Consumer Behavior**

**Utility Analysis:** Meaning of Utility, Measure of Utility, Law of Diminishing Marginal Utility, Law of equip-Marginal Utility

**Indifference Curve Analysis:** Definition, Assumption, Schedule, Characteristics, Price or budget line, Consumers Equilibrium with help of Indifference Curve, Significance of Indifference curve analysis

**Consumer Surplus:** Concept and Measurement of Consumer Surplus, Importance of Consumer Surplus, Engel's Law.

**Unit – IV: Production Function**

**Production Function:** Meaning and concepts of Production, Factor's of production, Return to Scale, Law of Variable Proportion, Iso-quant Curve, Economies of scale.

**Reference Books:**

1. *Jhingan M.L, Micro Economic Theory, Vrinda Publication (P) Ltd., Delhi*
2. *Seth M.L, Micro Economics, Lakshmi Narain Agrwal Educational Publishers, Agra*
3. *Appannaiah, Reddy, Shanthi, Economics for Business, Himalalya Publishing House, Mumbai*
4. *डॉ. गजानन पाटील, सूक्ष्म अर्थशास्त्र, कस्तूरी प्रकाशन, नागपूर*
5. *डॉ. एच.पी.सिंह, वी.पी.मित्तल, व्यष्टि आर्थिक सिद्धान्त, संजीव प्रकाशन मेरठ, मेरठ*
6. *Sunil Bhaduri, Micro Economic Theory, New Central Book Agency ( P) Ltd, Kolkata*
7. *Dr. Deepashree, Micro Economic Theory, Sultan Chand & Son, New Delhi*

**Micro Economics Theory – II**

Time : Three Hours  
Course Outline :-

Max. Marks : 80

**Unit – I: Cost and Revenue Analysis**

**Cost of Production:** Meaning, Costs, Different concept of production - Monetary cost, Implicit and Explicit cost, Opportunity cost, Inter-relationship between average and marginal cost, Causes to increase in marginal and average cost according to line period (short-long term)

**Revenue Analysis:** Concept of Total, Average, Marginal revenue, Relationship between average revenue and marginal revenue, concept of profit - Gross, Net, Normal and Abnormal, Break-Even point, Equilibrium of the Firm, Expansion path.

**Unit – II: Market Structure and Perfect Competition Market**

**Market Structure:** Meaning and definitions, Classifications of the Markets.

**Perfect Competition Market:** Features of Perfect competition, Meaning of Firm and Industry, Price determination under perfect competition, Equilibrium (Short-long run) of Industry and firm

**Unit – III: Monopoly and Imperfect Competition Market**

**Monopoly:** Definition, Characteristics, Types, Price determination under monopoly, Price discrimination under monopoly, Monopoly Control, Monopoly and anti-trust policy

**Monopolistic Competition:** Definition, Characteristics, Price determination under Monopolistic competition, Product Differentiation

**Oligopoly:** Definition, Characteristics, Price Leadership

**Unit – IV: Factors Pricing and Statistics for Economics**

**Factors Pricing:** Factors of production – Land, Labour, Capital and organization; Theories of Distribution: Marginal Productivity and Modern Theory of Distribution; Theories of Rent: Ricardo and Modern Theory of Rent; Theories of Wages: Modern Theory of wages, Wages determination under imperfect competition; Theories of Interest: Lovable fund and Keynes liquidity Preference theory of Interest; Theories of Profit: Uncertainty theory of Profit, Dynamic theory of profit, Innovation theory of profit (only principle applicable)

**Statistics:** Nature and scope of Statistics, Relationship of Economics to statistics, Statistical Averages: Mean, Median, Mode, Geometric and Harmonic mean, their merits and demerits (Theory and applicable simple problem)

**Reference Books:**

1. *Jhingan M.L, Micro Economic Theory, Vrinda Publication (P) Ltd., Delhi*
2. *Seth M.L, Micro Economics, Lakshmi Narain Agrwal Educational Publishers, Agra*
3. *Appannaiah, Reddy, Shanthi, Economics for Business, Himalalya Publishing House, Mumbai*
4. *डॉ. गजानन पाटील, सूक्ष्म अर्थशास्त्र, कस्तूरी प्रकाशन, नागपूर*
5. *डॉ. एच.पी.सिंह, वी.पी.मित्तल, व्यष्टि आर्थिक सिद्धान्त, संजीव प्रकाशन मेरठ, मेरठ*
6. *Gajanan Patil, Fundamental Statistics, Kasturi Publications, Nagpur*
7. *Sunil Bhaduri, Micro Economic Theory, New Central Book Agency ( P) Ltd, Kolkata*
8. *Dr. Deepashree, Micro Economic Theory, Sultan Chand &Son, New Delhi*

Rashtrasant Tukadoji Maharaj Nagpur Univeristy

Economics Syllabus for B.A (Part - II) Semester – III Examination

## Macro Economics Theory – I

Time : Three Hours

Max. Marks: 80

Course Outline :-

### Unit – I: Introduction to Macro Economics

Nature and Scope of Macro Economics, Importance of Macro economics, Limitations of macro economics, Transition from Micro economics to macro economics, Difference between micro and macro economics, Basic concepts of circular flow of economic activity – two, three and four sector model.

### Unit –II : National Income

Concepts of National income, Some basic concepts- Consumption goods, Capital goods, Final goods, Intermediate goods, Gross investment and depreciation, GNP, NNP, GDP, NDP, Per Capita Income, Personal and disposal Income, Methods and difficulties in Measurement of National income, Importance of National income analysis.

### Unit –III : Money and Value of Money

**Money:** Meaning, Definitions, Types of Money, Functions of Money,

**Theories of Value of Money** - Fishers Quantity Theory of Money and Cambridge Quantity Theory of Money

**Inflation, Deflation, Dis-inflation and Reflection:** Meaning, Definition, Features, Causes, Types and Effect

**Monetary and Fiscal Policy:** Meaning, Objectives and Importance, Measures of monetary policy, Instrument of Fiscal policy, Importance of Deficit Budget, Limitations of Fiscal policy.

### Unit –IV : Output and Employment

**Say's Law of Market:** Concept of Say's of Market Law, Keynesian objection, Principle of Effective Demand: Aggregate demand and aggregate supply functions.

**Consumption Function:** Average and Marginal Propensity to Consume, Factors influencing consumption function, Importance of propensity to consume.

**Investment Multiplier:** Definition of investment multiplier, Limitations, Criticism, Importance of Multiplier

**Investment Function:** Meaning of investment, Types of investment- Autonomous and Induced investment, Marginal Efficiency of Capital

### Reference Books:

1. *Jhingan M.L, Macro Economic Theory, Vrinda Publication (P) Ltd., Delhi*
2. *Seth M.L, Lakshmi Narain Agrwal Educational Publishers, Agra*
3. डॉ. गजानन पाटील, स्थूल अर्थशास्त्र, कस्तूरी प्रकाशन, नागपूर
4. डॉ. एच.पी.सिंह, वी.पी.मित्तल, व्यष्टि आर्थिक सिद्धान्त, संजीव प्रकाशन मेरठ, मेरठ

Rashtrasant Tukadoji Maharaj Nagpur Univeristy

## Macro Economic Theory – II

Economics Syllabus for B.A (Part - II) Semester – VI Examination

Time : Three Hours

Max. Marks : 80

Course Outline :-

### Unit –I : **Commercial and Central Bank**

**Commercial Banks:** Evolution, Meaning, Functions, Critical appraisal of the commercial bank in India after nationalization, Principle of Sound Commercial Bank, Credit creation of commercial Banks, Process of Credit Creation, Cash Reserve Ratio of Commercial Bank, Limitation of credit creation, Management of Balance Sheet, Reforms in banking sector in India

**Central Bank and Credit Control:** Meaning, Definition, Characteristics, Importance, Functions, Credit Control of Central Bank

### Unit –II: **RBI and Innovation in Banking**

**Reserve Bank of India:** Meaning, Objects and Functions,

**Monetary policy of RBI-** Objectives, Limitation and Credit control- Quantitative and Qualitative methods

**Modern Banking System:** Non-performing Assets, Electronic Banking, CORE Banking, Innovation in Banking Sector- ATM, Debit and Credit Card, Plastic Card, Smart Card, Cheque Card, Electronic Purse, Laser Card, Bankers Clearing House – Automated Clearing House, Online Banking, Advanced Ledger posting machine, MICR Technology, Cheque Clearing, Electronic fund transfer, Internet Banking, Electronic Cheque, Electronic Clearing Service, DEMAT Account, Private sector Banks in India

### Unit -III: **Financial Market**

**Money Market:** Meaning, Definition, Features, Objectives, Components of Money Market, Function, Importance and need, Indian Money Market- Meaning and Types, Features and Demerits

**Financial Markets:** Financial institutions, Markets Instruments and financial innovations, Role of Financial Markets and institutions, Equilibrium of Financial markets, financial crises

**Capital Market:** Stock Exchange - Meaning, Features; Functions and Size of capital market, Relationship of Debt Market, Indian capital Market - Structure, Factors responsible to develop capital market in India

### Unit –IV: **Health Economics and Statistics for Economics**

**Health Economics:** Meaning, Areas of Health Economics, Causes of Health Problems in India, Sources of health finance.

**Dispersion:** Definition, Objects, Nature, Properties of good measures of Dispersion, Standard Deviation, Coefficient of Variation (Theory and applicable problem on simple and discrete series)

### Reference Books:

1. *Jhingan M.L, Macro Economic Theory, Vrinda Publication (P) Ltd., Delhi*

2. Seth M.L, Lakshmi Narain Agrwal Educational Publishers, Agra
3. डॉ. गजानन पाटील, स्थूल अर्थशास्त्र, कस्तूरी प्रकाशन, नागपुर
4. डॉ. एच.पी.सिंह, वी.पी.मित्तल, व्यष्टि आर्थिक सिद्धान्त, संजीव प्रकाशन मेरठ, मेरठ
5. Gajanan Patil, Fundamental Statistics, Kasturi Publications, Nagpur
6. Harish Basavaiah, Jaypee Brothers Medical Publishers (P) Ltd, New Delhi

Rashtrasant Tukadoji Maharaj Nagpur Univeristy

**B.A (Part – I, II and III) All semester Examination**

Syllabus under the Board of Studies Economics and Faculty of Social Science

Paper pattern for B.A – I,II and III year semester examination for Economics

Time: Three Hours]

[Maximum Marks: 80

N.B : 1) Attempt ALL questions.

2) All questions carry equal marks.

3) Draw neat diagrams wherever necessary.

Question No. 1: a) Long Questions (16 Marks) 16 Marks

OR

b) Long Questions (8 Marks)  
c) Long Questions (8 Marks)

Question No. 2: a) Long Questions (16 Marks) 16 Marks

OR

b) Long Questions (8 Marks)  
c) Long Questions (8 Marks)

Question No. 3: Short Questions (Solved **ANY FOUR** of the following) 16 Marks

a) Short Questions (4 Marks)  
b) Short Questions (4 Marks)  
c) Short Questions (4 Marks)  
d) Short Questions (4 Marks)  
e) Short Questions (4 Marks)  
f) Short Questions (4 Marks)

Question No. 4: Short Questions (Solved **ANY FOUR** of the following) 16 Marks

a) Short Questions (4 Marks)  
b) Short Questions (4 Marks)  
c) Short Questions (4 Marks)  
d) Short Questions (4 Marks)  
e) Short Questions (4 Marks)  
f) Short Questions (4 Marks)

Question No. 5: Multiple Choice Questions (Solved **ALL** of the following) 16 Marks

a) Short Questions (2 Marks)  
b) Short Questions (2 Marks)  
c) Short Questions (2 Marks)  
d) Short Questions (2 Marks)

[TWO from each Unit – I, II, III, IV]

- e) Short Questions (2 Marks)
- f) Short Questions (2 Marks)
- g) Short Questions (2 Marks)
- h) Short Questions (2 Marks)

Rashtrasant Tukadoji Maharaj Nagpur Univeristy

**B.A (Part – I, II and III) All semester Examination**

**For Economics**

Under the Board of Studies Economics and Faculty of Social Science

**Internal Assessment : 20 Marks**

	Evaluation Type	Marks
1.	Class Attendance	05
2.	One Periodical Class Test and Two Assignments	10
3.	Active participation in routine class instructional deliveries (Seminars/presentation)	03
4.	Overall conduct as a responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic actives	02
	Total	<u>20</u>

**Guidelines about conduct of Assignment:**

The assignment should be based on any of the sub-topic suggested for the course/syllabus.

### **PROGRAMME OUTCOMES – B.A.**

1. Integrate student's learning across all facets of their lives.
2. Analyse critically and imaginatively. Develop skills of critical analysis and interpretation.
3. Communicate effectively
4. Understand the ethical implications of ideas, communications and actions
5. Appear in competitive examinations.

### **PROGRAMME SPECIFIC**

1. Understand background of our historic past, religion, customs, institutions, administration and so on.
2. Understand Social, Political, Religious and Economic conditions of the people.
3. Understand the history of world with comparative approach.
4. Analyse relationship between the past and the present times and bringing its contemporary relevance.
5. Emphasis on developing critical thinking in historical writing, discussion and interpretation among students.
6. Prepare students for various competitive examinations.



## **B.A. First Year**

### **Semester I**

#### **Paper 1T1 History of India from Earliest Times to 1525**

##### **Outcomes:-**

1. Study the ancient Indian civilization such as Harappa and Vedic and understand social, political and religious changes during the period.
2. Develop the ability to understand the origin and tenets of Jainism and Buddhism.
3. Acquire knowledge about ancient Indian dynasties – Maurya, Gupta and Vakataka.
4. Introduction to prominent Sultanate dynasties and their administrative systems in medieval India.
5. Acquire knowledge on religious, culture and art history in medieval India.

**Time : Three Hours**

**Full Marks : 80**

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##### **Unit – 1**

- a. The Harappan Civilization – Extent, Town Planning, Social, Religious Condition.
- b. Rig Vedic, Later Vedic Age – Polity, Society, Religious Condition
- c. Jainism, Buddhism – Origin, Tenets

##### **Unit – 2**

- a. Chandragupta Maurya – Administration, Ashoka – His Conquests, Dhamma.
- b. The Gupta Dynasty – Chandra Gupta-I, Samudragupta, Chandragupta Vikramaditya
- c. Vakataka – Prabhavati Gupta, Pravarshen-I, Harisen, Cultural condition

##### **Unit – 3**

- a. Iltutmish – Founder of Slave Dynasty, Balban – Blood and Iron Policy
- b. Alauddin Khilji – Administrative Policy
- c. Mohammad – bin – Tuglaq – His Experiments, Firoz Tuglaq – Administration

##### **Unit – 4**

- a. Sufi cult – Tenets, Moinuddin chisti
- b. Bhakti Movement – Main features, Kabir, Nanak
- c. Architecture of Sultanate period.

## **Books Recommended:-**

### **English:-**

1. The Wonder that was India – A. L. Basham
2. History & Culture of the Indian people Vols II, III, IV & V (Bharatiya Vidya Bhavan Series) – R. C. Majumdar et al.
3. Ancient India – R. C. Majumdar
4. Ancient India – V.D. Mahajan
5. Ancient Indian History & Culture - S.R. Sharma
6. Medieval India, from Sultante to the Mughals – Satish Chandra.
7. Delhi Sultanate – A.L. Shrivastava
8. Mughal Empire – A.L. Shrivastava
9. New History of the Marathas Vol. I – G.S. Sardesai.

### **हिन्दी :-**

10. प्राचीन भारत का इतिहास – डी. एन. झा और के. एम. श्रीमाली
11. प्राचीन भारत का इतिहास – दिनानाथ वर्मा
12. भारत का बृहत इतिहास भाग १, २ – श्री. नेत्र पाण्डे
13. दिल्ली सल्तनत – ए. एल. श्रीवास्तव
14. मुगल साम्राज्य – ए. एल. श्रीवास्तव
15. मराठों का नवीन इतिहास, खंड १ – गो. स. सरदेसाई

### **मराठी :-**

16. प्राचीन भारत – अ. वि. विश्वरूपे
17. भारताचा इतिहास (प्राचीन काळ ते १६०५) – श. गो. कोलारकर
18. भारताचा प्राचीन व मध्ययुगीन इतिहास – च. श. फडनाईक
19. भारताचा इतिहास (प्रारंभापासून इ.स. १७६०) – नी. सी. दीक्षित
20. मध्य कालीन भारत – ढवळे, बारगळ
21. मराठी सत्तेचा विकास व च्हास – प्रा. ल. सासवडकर
22. प्राचीन भारताचा सांस्कृतिक व राजकीय इतिहास – आचार्य केशट्टीवार
23. मध्ययुगीन भारत – आचार्य केशट्टीवार
24. भारताचा इतिहास प्रारंभापासून १७६० पर्यंत – डॉ. धनंजय आचार्य

बी.ए. भाग — १

सत्र — प्रथम

पेपर 1T1

भारताचा इतिहास प्रारंभापासून ते १५२५ पर्यंत

वेळ : तीन तास

एकूण गुण : ८०

घटक — १

- अ) हडप्पा संस्कृती — विस्तार, नगर रचना, सामाजिक, धार्मिक स्थिती
- ब) ऋग्वेदिक व उत्तरवैदिक काळ — राजकीय, सामाजिक, धार्मिक स्थिती
- क) जैन धर्म, बौद्ध धर्म — उदय, सिध्दान्त

घटक — २

- अ) चंद्रगुप्त मौर्य — प्रशासन, अशोक — कामगिरी व धम्म
- ब) गुप्त राजवंश — चंद्रगुप्त प्रथम, समुद्रगुप्त, चंद्रगुप्त विक्रमादित्य
- क) वाकाटक — प्रभावती गुप्ता, प्रवरसेन-I, हरीसेन, सांस्कृतिक स्थिती

घटक — ३

- अ) अल्लतमश — गुलाम राजवंशाचा संस्थापक, बल्बन — रक्त आणि लोह धोरण
- ब) अल्लाउद्दीन खिलजी — प्रशासकिय धोरण
- क) महम्मद-बिन-तुघलक — त्याचे प्रयोग, फिरोज तुघलक — प्रशासन

घटक — ४

- अ) सुफीपंथ — सिध्दांत, मोईनुद्दीन चिश्ती
- ब) भक्ती चळवळ, प्रमुख वैशिष्ट्ये, कबीर, नानक
- क) सलतनतकालीन स्थापत्यकला

बी.ए. भाग — १

सत्र — प्रथम

विषय — इतिहास

पेपर 1T1

भारत का इतिहास आरंभ से १५२५ तक

समय : तीन घंटे

कुल अंक : ८०

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इकाई : १

- अ) हडप्पा सभ्यता — विस्तार, नगर नियोजन, सामाजिक एवं धार्मिक स्थिती
- ब) ऋग्वैदिक एवं उत्तर वैदिक काल — राजकीय, सामाजिक, धार्मिक स्थिती
- क) जैनधर्म, बौद्धधर्म — उदय एवं सिद्धांत

इकाई : २

- अ) चंद्रगुप्त मौर्य — प्रशासन, अशोक विजय अभियान, धम्म
- ब) गुप्त वंश — चंद्रगुप्त प्रथम, समुद्रगुप्त, चंद्रगुप्त विक्रमादित्य
- क) वाकाटक — प्रभावती गुप्ता, प्रवरसेन प्रथम, हरीसेन, सांस्कृतिक स्थिती

इकाई : ३

- अ) इल्तुतमिश — गुलाम वंश का संस्थापक, बलबन — रक्त एवं लौह नीति
- ब) अल्लाउद्दीन खिलजी — प्रशासनिक नीति
- क) मुहम्मद — बिन — तुगलक — प्रयोग, फिरोज तुगलक का प्रशासन

इकाई : ४

- अ) सुफी पंथ — सिद्धांत; मोईनुद्दीन चिश्ती
- ब) भक्ती आंदोलन — प्रमुख विशेषताएँ; कबीर, नानक
- क) सलतनतकालीन स्थापत्यकला

**B.A. First Year**

**Semester II**

**Paper 2T1**

**History of India from 1526 to 1761**

**Outcomes:-**

1. To understand rise and establishment of Mughal dynasty in India.
2. Know about the war of succession or Shahjahan and understand the Deccan Policy of Aurangzeb.
3. Introduction to history of Marathas; understand significance of coronation and administrative system of Chhatrapati Shivaji.
4. Analyse the Maratha War of Independence and study third battle of Panipat in Peshwa period.
5. Understanding foundation of East India Company's rule in India.

**Time : Three Hours**

**Full Marks : 80**

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**Unit – 1**

- a. Establishment of Mughal Power – Babur
- b. Sher Shah Suri – His Administrative Reforms
- c. Akbar – Religious Policy, Territorial Expansion

**Unit – 2**

- a. Shah Jahan – War of Succession
- b. Aurangzeb – Deccan Policy
- c. Art and Architecture

**Unit – 3**

- a. Shivaji – Relations with Deccan Powers and the Mughals
- b. Shivaji's Coronation and Administration
- c. Chhatrapati Sambhaji – His relations with Mughals

**Unit – 4**

- a. Maratha War of Independence, Accession of Shahu
- b. Third battle of Panipat – Causes and Consequences
- c. Establishment of East India Company's rule in India

## **Books Recommended :-**

### **English:-**

1. The Wonder that was India – A. L. Basham
2. History & Culture of the Indian people Vols II, III, IV & V (Bharatiya Vidya Bhavan Series) – R. C. Majumdar et al.
3. Ancient India – R.C. Majumdar
4. Ancient India – V. D. Mahajan
5. Ancient Indian History & Culture - S. R. Sharma
6. Medieval India, from Sultante to the Mughals – Satish Chandra.
7. Delhi Sultanate – A. L. Shrivastava
8. Mughal Empire – A. L. Shrivastava
9. New History of the Marathas Vol. I - G.S. Sardesai.

### **हिन्दी :-**

१०. प्राचीन भारत का इतिहास — डी. एन. झा और के. एम. श्रीमाली
११. प्राचीन भारत का इतिहास — दिनानाथ वर्मा
१२. भारत का बृहत इतिहास भाग १, २ — श्री. नेत्र पाण्डे
१३. दिल्ली सल्तनत — ए. एल. श्रीवास्तव
१४. मुगल साम्राज्य — ए. एल. श्रीवास्तव
१५. मराठों का नवीन इतिहास, खंड १ — गो. स. सरदेसाई

### **मराठी :-**

१६. प्राचीन भारत — अ. वि. विश्वरूपे.
१७. भारताचा इतिहास (प्राचीन काळ ते १६०५) — श. गो. कोलारकर
१८. भारताचा प्राचीन व मध्ययुगीन इतिहास — च. श. फडनाईक
१९. भारताचा इतिहास (प्रारंभापासून इ.स. १७६०) — नी. सी. दीक्षित
२०. मध्यकालीन भारत — ढवळे, बारगळ
२१. मराठी सत्तेचा विकास व च्हास — प्रा. ल. सासवडकर
२२. प्राचीन भारताचा सांस्कृतिक व राजकीय इतिहास — आचार्य केशट्टीवार
२३. मध्ययुगीन भारत — आचार्य केशट्टीवार
२४. भारताचा इतिहास प्रारंभापासून १७६० पर्यंत — डॉ. धनंजय आचार्य

बी.ए. भाग — १

सत्र — द्वितीय

पेपर 2T1

भारताचा इतिहास १५२६ ते १७६१ पर्यंत

वेळ : तीन तास

एकूण गुण : ८०

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घटक — १

- अ) मुघल सत्तेची स्थापना — बाबर
- ब) शेरशाह सूरी — त्याची प्रशासकीय सुधारणा
- क) अकबर — धार्मिक धोरण, साम्राज्य विस्तार

घटक — २

- अ) शहाजहान — वारसा युद्ध
- ब) औरंगजेब — दक्षिण धोरण
- क) कला आणि स्थापत्यकला

घटक — ३

- अ) शिवाजी — दख्खनी सत्ता आणि मुघलांसोबत संबंध
- ब) शिवाजीचा राज्याभिषेक आणि प्रशासन
- क) छत्रपती संभाजी—मुघल संबंध

घटक — ४

- अ) मराठा स्वातंत्र्य संग्राम, शाहूचे राज्यारोहण
- ब) पानिपतची तिसरी लढाई — कारणे आणि परिणाम
- क) भारतात ईस्ट इंडिया कंपनीच्या सत्तेची स्थापना

बी.ए. भाग — १

सत्र — दोन

पेपर 2T1

भारत का इतिहास १५२६ से १७६१ तक

समय : ३ घटे

कुल अंक : ८०

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इकाई : १

- अ) मुगल सत्ता की स्थापना—बाबर
- ब) शेरशाह सूरी — प्रशासनिक सुधार
- क) अकबर — धार्मिक नीति एवं साम्राज्य विस्तार

इकाई : २

- अ) शारजहाँ — उत्तराधिकार युद्ध
- ब) औरंगजेब — दख्खन नीति
- क) कला एवं स्थापत्य

इकाई : ३

- अ) शिवाजी — दख्खन के राज्य एवं मुगलों के साथ संबंध
- ब) शिवाजी का राज्यभिषेक एवं प्रशासन
- क) छत्रपती संभाजी—मुगल संबंध

इकाई : ४

- अ) मराठा स्वतंत्रता युद्ध, शाहू का पदरोहण
- ब) पानीपत की तीसरी लड़ाई — कारण और परिणाम
- क) भारत में ईस्ट इंडिया कंपनी के शासन की स्थापना



**B.A. Second Year**

**Semester III**

**Paper 3T1**

**History of India : 1764 to 1885**

**Outcomes:-**

1. Understand the rise of British Power in India and analyse their agrarian policy and land revenue system.
2. Analyse policies of Governor-Generals in India under East India Company's rule.
3. Study socio-religious movements of modern India.
4. Understand the administrative reforms introduced by Viceroys during establishment of British rule in India.
5. Analyse the causes of rise of Indian nationalism and emergence of local organisations.

**Time : Three Hours**

**Full Marks : 80**

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**Unit : 1**

- a. Battle of Buxar – Treaty of Allahabad, Dual Government of Lord Clive
- b. Permanent Settlement, Ryotwari, Mahalwari System of Agriculture
- c. Commercialization of Agriculture

**Unit : 2**

- a. Subsidiary Alliance of Lord Wellesley
- b. Internal Reforms of Lord William Bentinck
- c. Doctrine of Lapse of Lord Dalhousie

**Unit: 3**

- a. Revolt of 1857 – Causes, Effects
- b. Brahmo Samaj, Prarthna Samaj, Arya Samaj
- c. Satya Shodhak Samaj, Depressed Class Movement

**Unit : 4**

- a. Lord Lytton's Administration
- b. Lord Ripon's Internal Reforms
- c. Rise of Indian Nationalism, Foundation of Local organizations

## Books Recommended

### English:-

1. The New look at Modern Indian History – B.L. Grover and Alka Mehta
2. An Advanced History of India – Majumdar, Ray Choudhary, Datta
3. A History of Modern India – Ishwari Prasad, Subhedar
4. An Advanced Study in the History of Modern India, Vol. I, II, III – G.S. Chabra
5. History of Freedom Movement in India – Four Volumes – Tarachand
6. India's Struggle for Independence – Bipan Chandra
7. History of Modern India – A.L. Shrivastava.

### हिन्दी :-

8. आधुनिक भारत – दीनानाथ वर्मा
9. आधुनिक भारत का इतिहास – ग्रोवर एवम् यशपाल
10. आधुनिक भारत का इतिहास – आर. एल. शुक्ला
11. भारत का स्वतंत्रता संघर्ष – बिपन चंद्र
12. भारतीय स्वतंत्रता आन्दोलन का इतिहास, चार खण्ड – ताराचंद्र
13. आधुनिक भारत – बिपन चंद्र
14. आधुनिक भारत का इतिहास, दो खण्ड – धनपति पाण्डे

### मराठी :-

15. अर्वाचीन भारत – के. मु. केशट्टीवार
16. आधुनिक भातर – ढवळे, बारगळ
17. भारताचा इतिहास (१७०७ ते १९५०) – श. गो. कोलारकर
18. आधुनिक भारताचा इतिहास (१७५७ ते १८५८) – डॉ. सुमन वैद्य, डॉ. शांता कोठेकर
19. आधुनिक भारताचा इतिहास (१८५८ ते १९२०) – डॉ. सुमन वैद्य, डॉ. शांता कोठेकर
20. आधुनिक भारताचा इतिहास (१९२० ते १९४७) – डॉ. सुमन वैद्य, डॉ. शांता कोठेकर
21. आधुनिक भारताचा इतिहास (१९४७ ते १९८६) – डॉ. शांता कोठेकर
22. आधुनिक भारताचा इतिहास – व्ही. के. जाधव

बी.ए. भाग — २

सत्र — तृतीय पेपर 3T1

भारताचा इतिहास : १७६४ ते १८८५

वेळ : तीन तास

एकूण गुण : ८०

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घटक — १

- अ) बक्सारची लढाई — अलाहाबादचा तह, लॉर्ड क्लाइव्हची दुहेरी शासनव्यवस्था
- ब) कृषी व्यवस्थेतील कायमधारा पध्दती, रयतवारी, महालवारी
- क) कृषीचे व्यापारीकरण

घटक — २

- अ) लॉर्ड वेलस्लीची तैनाती फौज पध्दत
- ब) लॉर्ड विल्यम बेंटिकच्या अंतर्गत सुधारणा
- क) लॉर्ड डलहौसीचा खालसा सिध्दान्त

घटक — ३

- अ) १८५७ चा उठाव — कारणे, परिणाम
- ब) ब्राम्हो समाज, प्रार्थना समाज, आर्य समाज
- क) सत्यशोधक समाज, वंचित वर्गाची चळवळ

घटक — ४

- अ) लॉर्ड लिटनचे प्रशासन
- ब) लॉर्ड रिपनच्या अंतर्गत सुधारणा
- क) भारतीय राष्ट्रवादाचा उदय, स्थानिक संघटनांची स्थापना

बी.ए. भाग — २

सत्र — तृतीय

पेपर 3T1

भारत का इतिहास : १७६४ से १८८५

समय : तीन घंटे

कुल अंक : ८०

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इकाई : १

- अ) बक्सर की लड़ाई — इलाहाबाद की संधि, लॉर्ड क्लाइव की द्वैध शासन प्रणाली
- ब) कृषि व्यवस्था में स्थायी बंदोबस्त, रयतवारी एवं महलवारी
- क) कृषि का व्यापारीकरण

इकाई : २

- अ) लॉर्ड वेलस्ली की सहायक संधि
- ब) लॉर्ड विलियम बेंटिक के आंतरिक सुधार
- क) लॉर्ड डलहौजी की हड़प नीति

इकाई : ३

- अ) १८५७ का विद्रोह—कारण एवं परिणाम
- ब) ब्रम्हो समाज, प्रार्थना समाज, आर्य समाज
- क) सत्यशोधक समाज, वंचित वर्ग का आंदोलन

इकाई : ४

- अ) लॉर्ड लिटन का प्रशासन
- ब) लॉर्ड रिपन के आंतरिक सुधार
- क) भारतीय राष्ट्रवाद का उदय, स्थानिय संघटनाओं की स्थापना

## **B.A. Second Year**

### **Semester IV**

#### **Paper 4T1                      History of India : 1885 - 1947**

##### **Outcomes:-**

1. Understand the origin and establishment Indian National Congress. Understand the nature of moderates and extremists ideology.
2. Understand the phases of Indian National Movement and its impact under the leadership of Mahatma Gandhi.
3. Study various missions proposed by British government.
4. Examine role of Subhash Chandra Bose and his formed INA in struggle of Indian Independence.
5. Evaluate Mountbatten plan and Indian Independence Act of 1947.

**Time : Three Hours**

**Full Marks : 80**

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##### **Unit : 1**

- a. Establishment of Indian National Congress
- b. Nature of Moderate Politics – 1885-1905
- c. Rise and Growth of Extremism – 1905-1920

##### **Unit : 2**

- a. Non Co-operation Movement
- b. Civil Disobedience Movement
- c. Quit India Movement

##### **Unit : 3**

- a. Rashtriya Swaysevak Sangh (R.S.S.) Role in Nation building
- b. Cripps Mission
- c. Cabinet Mission Plan

##### **Unit : 4**

- a. Subhash Chandra Bose, I.N.A.
- b. Mountbatten Plan
- c. Indian Independence Act

## Books Recommended

### English:-

1. A New Look at Modern Indian History – B.L. Grover and Alka Mehta
2. An Advanced History of India – Majumdar, Ray Choudhary, Datta
3. A History of Modern India – Ishwari Prasad, Subhedar
4. An Advanced Study in the History of Modern India, Vol. I, II, III – G.S. Chabra
5. History of Freedom Movement in India – Four Volumes - Tarachand
6. India's Struggle for Independence – Bipan Chandra
7. History of Modern India – A.L. Shrivastava.

### हिन्दी :-

8. आधुनिक भारत – दीनानाथ वर्मा
9. आधुनिक भारत का इतिहास – ग्रोवर एवम् यशपाल
10. आधुनिक भारत का इतिहास – आर. एल. शुक्ला
11. भारत का स्वतंत्रता संघर्ष – बिपन चंद्र
12. भारतीय स्वतंत्रता आन्दोलन का इतिहास, चार खण्ड – ताराचंद्र
13. आधुनिक भारत – बिपन चंद्र
14. आधुनिक भारत का इतिहास, दो खण्ड – धनपति पाण्डे

### मराठी :-

15. अर्वाचीन भारत – के. मु. केशट्टीवार
16. आधुनिक भातर – ढवळे, बारगळ
17. भारताचा इतिहास (१७०७ ते १९५०) – श. गो. कोलारकर
18. आधुनिक भारताचा इतिहास (१७५७ ते १८५८) – डॉ. सुमन वैद्य, डॉ. शांता कोठेकर
19. आधुनिक भारताचा इतिहास (१८५८ ते १९२०) – डॉ. सुमन वैद्य, डॉ. शांता कोठेकर
20. आधुनिक भारताचा इतिहास (१९२० ते १९४७) – डॉ. सुमन वैद्य, डॉ. शांता कोठेकर
21. आधुनिक भारताचा इतिहास (१९४७ ते १९८६) – डॉ. शांता कोठेकर
22. आधुनिक भारताचा इतिहास – व्ही. के. जाधव

बी.ए. भाग — २

सत्र — चतुर्थ

पेपर 4T1

भारताचा इतिहास : १८८५ — १९४७

वेळ : तीन तास

एकूण गुण : ८०

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घटक — १

- अ) भारतीय राष्ट्रीय काँग्रेस ची स्थापना
- ब) मवाळ राजकारणाचे स्वरूप — १८८५—१९०५
- क) जहालवादाचा उदय आणि विकास — १९०५—१९२०

घटक — २

- अ) असहकार चळवळ
- ब) सविनय कायदेभंग चळवळ
- क) 'चले जाव' चळवळ

घटक — ३

- अ) राष्ट्रीय स्वयंसेवक संघ (R.S.S.) राष्ट्रनिर्माणातील भूमिका
- ब) क्रिप्स मिशन
- क) कॅबिनेट मिशन योजना

घटक — ४

- अ) सुभाषचन्द्र बोस, आय.एन.ए.
- ब) माऊंटबॅटन योजना
- क) स्वतंत्र भारताचा कायदा

बी.ए. भाग — २

सत्र — चतुर्थ

पेपर 4T1

भारत का इतिहास : १८८५ — १९४७

समय : तीन घंटे

कुल अंक : ८०

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इकाई : १

- अ) भारतीय राष्ट्रीय काँग्रेस की स्थापना
- ब) नरमपंथी राजनीति का स्वरूप — १८८५—१९०५
- क) उग्र राष्ट्रवाद का उदय एवं विकास : १९००—१९२०

इकाई : २

- अ) असहयोग आंदोलन
- ब) सविनय अवज्ञा आंदोलन
- क) भारत छोड़ो आंदोलन

इकाई : ३

- अ) राष्ट्रीय स्वयंसेवक संघ (R.S.S.) राष्ट्रनिर्माण में भूमिका
- ब) क्रिप्स मिशन
- क) कॅबिनेट मिशन योजना

इकाई : ४

- अ) सुभाषचंद्र बोस, आजाद हिंद फौज
- ब) माऊंटबैटन योजना
- क) भारतीय स्वतंत्रता अधिनियम



**B.A. III or Final Year**

**Semester V**

**Paper 5T1**

**Modern World – 1789-1920**

**Outcomes:-**

1. Introduction to landmark events in World history.
2. Understand policy of imperialism and changes in world political order.
3. Emergence of State of Germany and its diplomatic policy.
4. Critically analyse background of First World War and international peace making attempts that followed.

**Time : Three Hours**

**Full Marks : 80**

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**Unit : 1**

- a. French Revolution
- b. European Colonialism of Asia and Africa
- c. Causes and consequences of Imperialism

**Unit : 2**

- a. Sino-Japanese War of 1894-1895
- b. Russo – Japanese War of 1904-1905
- c. Chinese Revolution of 1911

**Unit : 3**

- a. Foreign Policy of Bismark and Kaiser Willium - II
- b. Causes of the First World War
- c. Treaty of Versailles

**Unit : 4**

- a. League of Nations - Structure
- b. League of nations – Achievements and failures
- c. Russian Revolution of 1917

## Books Recommended

### English:-

1. A History of Modern Europe Since 1789 (S. Chand & Comp.) V.D. Mahajan
2. Europe and the World (S. Chand & Comp.) – Sailendra Nath Sen.
3. Europe in 19<sup>th</sup> and 20<sup>th</sup> Century - Lipson
4. Modern Europe up to 1945 - Hazen
5. The World Since 1919-Langsam
6. Twentieth Century World – L.P. Mathur
7. Modern World – B.V. Rao
8. A History of the far East in Modern Times – H.M. Vinacke
9. The far East – Clyde and Beers
10. Modern World – S.P. Nanda
11. History of far East – Majumdar and Shrivastava

### हिन्दी :-

12. आधुनिक युरोप का इतिहास – व्ही. डी. महाजन
13. आधुनिक युरोप का इतिहास – सत्यकेतु विद्यालंकार
14. अन्तर्राष्ट्रीय संबंध – हरिदत्त वेदालंकार
15. आधुनिक विश्व का इतिहास – दीनानाथ वर्मा
16. बीसवीं सदी का विश्व – डॉ. संजिव जैन
17. एशिया का इतिहास – डॉ. अंबिका प्रसाद शर्मा

### मराठी :-

18. आधुनिक युरोप भाग २ – ब. म. मेहता
19. आंतरराष्ट्रीय संबंध भाग १, २ – म. गो. शुक्ला
20. आधुनिक भारताचा इतिहास (एस.चांद) – विद्याधर महाजन
21. आधुनिक जग – डॉ. कोलारकर, मंगेश प्रकाशन, नागपूर
22. युरोपचा इतिहास – डॉ. नी. सी. दीक्षित, पिंपळापुरे पब्लिकेशन, नागपूर
23. अर्वाचीन युरोप – डॉ. के. मु. केशव्डीवार
24. विसाव्या शतकातील जग नांदेड २००३ – डॉ. सुहास जोशी
25. आधुनिक जग भाग – १ (१८७० ते १९४५) – डॉ. सुमन वैद्य आणि डॉ. शांता कोठेकर
26. आधुनिक जग भाग – २ (१९४५ ते १९८०) – डॉ. सुमन वैद्य आणि डॉ. शांता कोठेकर
27. आधुनिक चीन – जपानचा इतिहास – तानाजीराव निकम
28. चीन व जापान : राजकिय इतिहास – डॉ. यादव गुजर
29. आधुनिक जग – धनंजय आचार्य

बी.ए. भाग — ३

सत्र — पाचवे

पेपर 5T1

आधुनिक जग — १७८९—१९२०

वेळ : तीन तास

एकूण गुण : ८०

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घटक — १

- अ) फ्रेंच राज्यक्रांती
- ब) आशिया व आफ्रिकेतील युरोपचा वसाहतवाद
- क) साम्राज्यवादाचे कारणे व परिणाम

घटक — २

- अ) चीन—जपान युद्ध — १८९४—१८९५
- ब) रशिया—जपान युद्ध — १९०४—१९०५
- क) १९११ ची चीन मधील क्रांती

घटक — ३

- अ) बिस्मार्क व कैसर विलियम द्वितीयचे परराष्ट्र धोरण
- ब) प्रथम महायुद्धाची कारणे
- क) व्हर्सायचा तह

घटक — ४

- अ) राष्ट्रसंघ — रचना
- ब) राष्ट्रसंघ — यशापयश
- क) १९१७ ची रशियन राज्यक्रांती

बी.ए. भाग — ३

सत्र — पाँच

पेपर 5T1

आधुनिक विश्व — १७८९—१९२०

समय : तीन घंटे

कुल अंक : ८०

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इकाई : १

- अ) फ्रेंच क्रांति
- ब) एशिया एवं आफ्रिका में यूरोप का उपनिवेशवाद
- क) साम्राज्यवाद के कारण एवं परिणाम

इकाई : २

- अ) चीन — जापान युद्ध — १८९४—१८९५
- ब) रूस—जापान युद्ध — १९०४—१९०५
- क) १९११ — चीन की क्रांति

इकाई : ३

- अ) बिस्मार्क, कैसर विलियम द्वितीय की विदेश नीति
- ब) प्रथम विश्वयुद्ध के कारण
- क) वर्साय की संधि

इकाई : ४

- अ) राष्ट्रसंघ की संरचना
- ब) राष्ट्रसंघ की उपलब्धियाँ एवं असफलताएँ
- क) रूसी क्रांति — १९१७

**B.A. III or Final Year**

**Semester VI**

**Paper 6T1**

**Modern World : 1920-1960**

**Outcomes:-**

1. Analyse causes for the rise of dictatorship in Europe.
2. Understand international crisis; inter world war period politics and events leading to Second World War and its aftermath.
3. Understand world politics after World War and attempts to restore World peace.
4. Introduction to political shifts in West Asia.

**Time : Three Hours**

**Full Marks : 80**

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**Unit : 1**

- a. Soviet Russia – Five Year Plans
- b. Hitler – Foreign Policy
- c. Mussolini – Foreign Policy

**Unit : 2**

- a. Sino-Japanese War of 1937-39
- b. Causes of the Second World War
- c. U.N.O. – Structure, Achievements

**Unit : 3**

- a. Cold War
- b. NATO, SEATO, Warsaw Pact
- c. Decolonisation of Asia

**Unit : 4**

- a. Establishment of Israel
- b. Non Alignment
- c. Suez Crisis

## Books Recommended

### English:-

1. A History of Modern Europe Since 1789 (S. Chand & Comp.) V.D. Mahajan
2. Europe and the World (S. Chand & Comp.) – Sailendra Nath Sen.
3. Europe in 19<sup>th</sup> and 20<sup>th</sup> Century - Lipson
4. Modern Europe up to 1945 - Hazen
5. The World Since 1919-Langsam
6. Twentieth Century World – L.P. Mathur
7. Modern World – B.V. Rao
8. A History of the far East in Modern Times – H.M. Vinacke
9. The far East – Clyde and Beers
10. Modern World – S.P. Nanda
11. History of far East – Majumdar and Shrivastava
12. A Short History of the Middle East – Somendra Lal Ray
13. Studies in World History – Satish Kumar

### हिन्दी :-

14. आधुनिक युरोप का इतिहास – व्ही. डी. महाजन
15. आधुनिक युरोप का इतिहास – सत्यकेतु विद्यालंकार
16. अन्तर्राष्ट्रीय संबंध – हरिदत्त वेदालंकार
17. आधुनिक विश्व का इतिहास – दीनानाथ वर्मा
18. बीसवीं सदी का विश्व – डॉ. संजिव जैन
19. एशिया का इतिहास – डॉ. अंबिका प्रसाद शर्मा

### मराठी :-

20. आधुनिक युरोप भाग २ – ब. म. मेहता
21. आंतरराष्ट्रीय संबंध भाग १, २ – म. गो. शुक्ला
22. आधुनिक भारताचा इतिहास (एस.चांद) – विद्याधर महाजन
23. आधुनिक जग – डॉ. कोलारकर, मंगेश प्रकाशन, नागपूर
24. युरोपचा इतिहास – डॉ. नी. सी. दीक्षित, पिंपळापुणे पब्लिकेशन, नागपूर
25. अर्वाचीन युरोप – डॉ. के. मु. केशव्डीवार
26. विसाव्या शतकातील जग नांदेड २००३ – डॉ. सुहास जोशी
27. आधुनिक जग भाग – १ (१८७० ते १९४५) – डॉ. सुमन वैद्य आणि डॉ. शांता कोठेकर
28. आधुनिक जग भाग – २ (१९४५ ते १९८०) – डॉ. सुमन वैद्य आणि डॉ. शांता कोठेकर
29. आधुनिक चीन – जपानचा इतिहास – तानाजीराव निकम
30. चीन व जापान : राजकिय इतिहास – डॉ. यादव गुजर
31. आधुनिक जग – धनंजय आचार्य

बी.ए. भाग — ३

सत्र — सहावे

पेपर 6T1

आधुनिक जग : १९२०—१९६०

वेळ : तीन तास

एकूण गुण : ८०

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घटक — १

- अ) सोवियत रशिया — पंचवार्षिक योजना
- ब) हिटलर — परराष्ट्र धोरण
- क) मुसोलिनी — परराष्ट्र धोरण

घटक — २

- अ) चीन—जपान युद्ध — १९३७—३९
- ब) द्वितीय महायुद्धाची कारणे
- क) संयुक्त राष्ट्रसंघ — रचना, उपलब्धी

घटक — ३

- अ) शीत युद्ध
- ब) नाटो (NATO), सिटो (SEATO), वासा करार (Warsaw Pact)
- क) आशियाचे निर्वसाहतीकरण

घटक — ४

- अ) इस्त्रायलची स्थापना
- ब) असंलग्नता
- क) सुवेझ प्रश्न

बी.ए. भाग — ३

सत्र — छह

पेपर 6T1

आधुनिक विश्व : १९२० — १९६०

समय : ३ घंटे

कुल अंक : ८०

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इकाई : १

- अ) रूस की पंचवर्षीय योजना
- ब) हिटलर की विदेश नीति
- क) मुसोलिनी की विदेश नीति

इकाई : २

- अ) चीन — जापान युद्ध — (१९३७—३९)
- ब) द्वितीय विश्वयुद्ध के कारण
- क) संयुक्त राष्ट्रसंघ की संरचना एवं उपलब्धियाँ

इकाई : ३

- अ) शीत युद्ध
- ब) नाटो (NATO), सियो (SEATO), वासा समझौता (Warsaw Pact)
- क) एशिया का वि—उपनिवेशीकरण

इकाई : ४

- अ) इजराईल की स्थापना
- ब) गुट—निरपेक्षता
- क) सुवेज समस्या



**RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY NAGPUR**

**STRUCTURE OF SYLLABUS- SEMESTER PATTERN**

**BACHELLOR OF ARTS**

**in**

**POLITICAL SCIENCE**

**2016-17**

Semester system for B.A. Programme in Political Science is being introduced from ensuing academic year 2016-17. B.A. Programme will of three academic years and will consist of Six Semesters. Each academic year will consist of two semesters- one odd and one even. The theory paper will be of 80 marks the examination of which will be taken by the university at the end of the semester. There shall be internal evaluation of each student for each paper consisting of 20 marks. Each student is required to obtain at least 32 out of 80 marks for passing the theory paper and 08 marks out of 20 in the internal assessment test conducted by the college/department.

Following is the scheme under Semester Pattern for B.A. Political Science Course

**B.A. I**

**SEMESTER I**

**PAPER- I : POLITICAL THEORY**

**SEMESTER II**

**PAPER-II : WESTERN POLITICAL THOUGHT**

**B.A. II**

**SEMESTER III**

**PAPER-III : INDIAN GOVERNMENT AND POLITICS**

**SEMESTER IV**

**PAPER-IV: STATE GOVERNMENT AND POLITICS**

**B.A. III**

**SEMESTER V**

**PAPER-V : COMPARATIVE GOVERNMENT AND POLITICS**

**(With Reference to UK and USA)**

**SEMESTER VI**

**PAPER-VI : INTERNATIONAL RELATIONS**

### **INTERNAL ASSESSMENT SCHEME OF B.A. SEMESTER**

The students is required to appear and qualify the internal examination separately. He/She must secure minimum 08 marks out of 20 for passing. No second chance will be given for internal assessment.

1. If the student remains absent during the internal assessment examinations he/she can be allowed for re-examination on the permission of the Principal on the recommendation of the Head of Department of the subject concerned.
2. If the student fails in the internal examination he/she will have to apply in the prescribed Application form and pay the prescribed fee as per rules laid down by the university.

(University must design a Application form for A.T.K.T. of the internal examination)

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|--|------------|
| 1) Attendance and class room participation   | : 05 Marks |
| 2) Project Assignment<br>(On topics of syllabus, including research paper,<br>Survey report, book review etc.) | : 05 Marks |
| 3) Classroom Seminar Presentation<br>(On topics of syllabus)   | : 05 Marks |
| 4) Viva- Voce<br>(Questions on entire syllabus of the paper taught<br>giving emphasis on conceptual clarity )  | : 05 Marks |

**B.A.FIRST YEAR: SEMESTER - I**

**POLITICAL THEORY**

**PAPER-I**

**MARKS: 80**

***COURSE RATIONALE:***

This is an introductory paper to the concepts, ideas and theories in political theory. It seeks to explain the evolution and usage of these concepts, ideas and theories with reference to individual thinkers both historically and analytically. The different ideological standpoints with regard to various concepts and theories are to be critically explained with the purpose of highlighting the difference in their perspectives and in order to understand their continuity and change. Furthermore there is a need to emphasize the continuing relevance of these concepts today and explain how in idea and theory of yester years gains prominence in contemporary political theory. All units to be taught with Liberal and Marxist approaches.

**COURSE CONTENT:**

**UNIT - I: POLITICAL THEORY AND STATE**

- (1) **POLITICAL THEORY:** Meaning, Nature (Normative and Empirical), Scope and Significance
- (2) **STATE:** Meaning, Basic Elements, Approaches (Liberal and Marxist)

**UNIT- II: POWER AND AUTHORITY**

- (3) **POWER:** Meaning, Nature, Significance and Types
- (4) **AUTHORITY:** Meaning, Nature, Significance and Types.

**UNIT- III: LIBERTY AND EQUALITY**

- (5) **LIBERTY:** Meaning, Nature, Significance and Types.
- (6) **EQUALITY:** Meaning, Nature and Significance and Types.

**UNIT- IV: RIGHTS AND JUSTICE**

- (7) **RIGHTS:** Meaning, Nature, Types, Theory of Natural Rights, Legal Theories of Rights.
- (8) **JUSTICE:** Meaning, Nature, Types, Distributive Justice, Feminist Perspective.

**Books Recommended:**

1. Amaj Ray & Mohit Bhattacharya: Political theory and Institutions

2. Gauba O.P.: An Introduction to Political Theory, 2014
3. Sushila Ramaswami: Political Theory: Ideas and Concepts, 2010.
4. Sushila Ramaswami: Political Theory and Thought, 2010.
5. Sushila Ramaswami: Key Concepts in Political Theory, 2014.
6. ओमप्रकाश गोबा: राजनीति-सिद्धांत एवं चिंतन, राजनीति-सिद्धांत के विवेच्य विषय
7. गवई जोगेन्द्र, हाशम शेख: राजकीय सिद्धांत, विश्व प्रकाशन, नागपूर, 2013.
8. देशमुख अलका: राजकीय सिद्धांत, साईनाथ प्रकाशन नागपूर, 2014.
9. काळे अशोक: राजकीय सिद्धांत, विद्या प्रकाशन, नागपूर, 2007.

## **B. A. I Semester – II**

### **Western Political Thought**

Paper – II

Marks: 80

#### **Course Rationale**

The paper on western political thought introduces the students to the classical ideas generated in the western world representation the ancient to the modern. The paper intends to introduce the thinkers broadly representing the individual and communitarian ideas. Four thinkers have been selected including Plato, Aristotle, J.S. Mill and Karl Marx who represent this spectrum. The paper deals with details the various aspects of the ideas of all these political thinkers.

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#### **Unit – I**

##### **Plato**

1. Ideal State
2. Philosopher King
3. Theory of Justice
4. Theory of Communism

#### **Unit – II**

##### **Aristotle**

1. Theory of State
2. Classification of state
3. Thoughts on revolution
4. Slavery

#### **Unit – III**

##### **J. S. Mill**

1. Concept of Liberty
2. Concept of Democracy
3. Property
4. Government

#### **Unit – IV**

##### **Karl Marx**

1. Dialectical Materialism
2. Class War
3. Thoughts on State
4. Theory of surplus value

#### **Books Recommended:**

- 1) Francis W. Coker - Recent Political Thought, The world Press Pvt. Ltd.
- 2) George H. Sabine - A History of Political theory, George G. Harrap&comoany Ltd. London.
- 3) C.L. Wayper - Political thought, S.T Pauls, Honce Warwick lane London, Ec. 4
- 4) V.D. Mahajan& R.R. Seth,Recent Political Thought, Premier Publishing Co, Delhi.
- 5) William Ebenstein,Great Political Thinkers – PlatoTo the present Modern Political thought, The great Issues, IInd Edition, Oxford & IBH Publishing company.
- 6) Radhey Sham Chourasia, History of western Political thought – Volume I & II
- 7) Suda J.P., History of Political Thought

८	प्रा. भा.ल. भोळे – भारतीय आणि पाश्चिमात्य राजकीय विचार, पिंपळापुरे अँड कं. पब्लीशर्स, नागपूर
९	प्रा. वा.भा. पाटील –पाश्चिमात्य राजकीय विचारक, मंगेश प्रकाशन, नागपूर
१०	प्रा. वि.सी. जोशी –प्लेटोआणिअॅरिस्टॉटल यांचे राजकीय तत्वज्ञान,नाथ मुद्रणालय, औरंगाबाद
११	प्रा. प.सी. काणे –काहीप्रमुख राज्यशास्त्रज्ञ, विद्याप्रकाशन, नागपूर
१२	डॉ. ना.य.डोळे, राजकीय विचारांचाइतिहास, कॉन्टिनेन्टलप्रकाशन, पुणे
१३	प्रा. सुधाकरकुलकर्णी, निवडकराजकीय विचारवंत, विद्याभारतीप्रकाशन, लातूर

**B.A. SECOND YEAR: SEMESTER - III**  
**INDIAN GOVERNMENT AND POLITICS**

**PAPER-III**

**MARKS: 80**

***COURSE RATIONALE:***

This paper focuses in detail on the political processes and the actual functioning of the political system. It simultaneously studies in detail the political structure both Constitutional and Administrative. It emphasizes on local influences that derive from social stratification of Castes and Jatis, from language, religious ethnic and economic determinants and critically assesses its impact on the political processes. The major contradictions of the Indian Political Process are to be critically analysed along with an assessment of its relative success and failure in a comparative perspective with other developing countries and in particular those belonging to the South Asian region.

**COURSE CONTENT:**

**UNIT - I: INDIAN CONSTITUTION**

- (1) Preamble: Nature, Objectives of Constitution of India.
- (2) Features of Indian Constitution.

**UNIT- II: FUNDAMENTAL RIGHTS, DIRECTIVE PRINCIPLES OF STATE POLICY**

- (3) Fundamental Rights: Meaning, Kinds, Restrictions.
- (4) Directive Principles of State Policy: Nature and Significance.

**UNIT- III: PRESIDENT, PARLIAMENT AND PRIME MINISTER**

- (5) President: Powers and Functions.
- (6) Parliament: Composition, Powers and Functions.
- (7) Prime Minister: Powers and Functions.

**UNIT- IV: SUPREME COURT AND MAJOR ISSUES IN INDIAN POLITICS**

- (8) Supreme Court: Composition, Powers and Jurisdiction (Original, Appellate, Advisory and Judicial Review).
- (10) Major Issues in Indian Politics: Caste, Religion, Terrorism.

**Books Recommended:**

1. Austin Granville: The Indian Constitution: Cornerstone of a Nation, 1999, Working in a Democratic Constitution: A History of the Indian Experience, 2013.
2. Morris Jones, Indian Government and Politics,

3. Fadia B.L. & Fadia Kuldeep: Indian Government and Politics, 2016.
4. Jain M.P.: Indian Constitutional Law, 2014.
5. Johari J.C.: Select World Constitutions
6. Kashyap Subhash: Our Constitution-2015, Our Parliament-2015, Our Political System-2013
7. Khan A.R.: The Constitution of India
8. Narang A.S.: Indian Political System, Process and Development
9. Rajeev Bhargave: Politics and Ethics of the Indian Constituion, 2009.
10. फाडिया बी.एल.: भारत का संविधान, 2015.
11. जैन पुखराज व फाडिया बी.एल.: भारतीय शासन एवं राजनीति, 2015.
12. डॉ. भोळे भा.ल.: भारतीय राज्यव्यवस्था, पिंपळापुरे प्रकाशन, नागपूर, 1990.
13. डॉ. गवई जोगेन्द्र, शेख हाशम: भारतीय शासन आणि राजनीती, विश्व प्रकाशन, नागपूर, 2014.
14. देशमुख अलका: भारतीय शासन आणि राजकारण, साईनाथ प्रकाशन, नागपूर, 2013.
15. लोटे रा.ज.: भारतीय शासन आणि राजकारण, पिंपळापुरे प्रकाशन, नागपूर, 2013.
16. डॉ. काळे अशोक: भारतीय शासन आणि राजकारण, अनुराधा प्रकाशन, नागपूर, 2013.



**B.A. SECOND YEAR: SEMESTER - IV**  
**STATE GOVERNMENT AND POLITICS**

**PAPER-IV**

**MARKS: 80**

***COURSE RATIONALE:***

This paper focuses in detail on the political processes and the actual functioning of the political system. It simultaneously studies in detail the political structure both Constitutional and Administrative. It emphasizes on local influences that derive from social stratification of Castes and Jatis, from language, religious ethnic and economic determinants and critically assesses its impact on the political processes. The major contradictions of the Indian Political Process are to be critically analysed along with an assessment of its relative success and failure in a comparative perspective with other developing countries and in particular those belonging to the South Asian region.

**COURSE CONTENT:**

**UNIT - I: CENTRE-STATE RELATIONS AND GOVERNOR**

- (1) Centre-State Relations: Legislative, Administrative and Financial.
- (2) Governor: Powers and Functions and Role.

**UNIT- II: STATE LEGISLATURE**

- (3) Legislative Assembly: Composition, Powers and Functions.
- (4) Legislative Council: Composition, Powers and Functions.

**UNIT- III: CHIEF MINISTER AND HIGH COURT**

- (5) Chief Minister: Powers and Functions and Role.
- (6) High Court: Composition, Powers and Functions.

**UNIT- IV: PANCHAYAT RAJ AND RIGHT TO INFORMATION**

- (7) 73<sup>rd</sup> and 74<sup>th</sup> Constitutional Amendment, Women Reservation and Panchayat Raj
- (8) Right to Information: Nature, Importance and Role.

**Books Recommended:**

1. Austin Granville: The Indian Constitution: Cornerstone of a Nation, 1999, Working in a Democratic Constitution: A History of the Indian Experience, 2013.
2. Fadia B.L. & Fadia Kuldeep: Indian Government and Politics, 2016.
3. Jain M.P.: Indian Constitutional Law, 2014.
4. Johari J.C.: Selec World Constituions

5. Kashyap Subhash: Our Constitution-2015, Our Parliament-2015, Our Political System-2013
6. Khan A.R.: The Constitution of India
7. Narang A.S.: Indian Political System, Process and Development
8. Rajeev Bhargave: Politics and Ethics of the Indian Constituion, 2009.
9. फाडिया बी.एल.: भारत का संविधान, 2015.
10. जैन पुखराज व फाडिया बी.एल.: भारतीय शासन एवं राजनीति, 2015.
11. डॉ. भोळे भा.ल.: भारतीय राज्यव्यवस्था, पिंपळापुरे प्रकाशन, नागपूर, 1990.
12. डॉ. गवई जोगेन्द्र, शेख हाशम: भारतीय शासन आणि राजनीती, विश्व प्रकाशन, नागपूर, 2014.
13. देशमुख अलका: भारतीय शासन आणि राजकारण, साईनाथ प्रकाशन, नागपूर, 2013.
14. लोटे रा.ज.: भारतीय शासन आणि राजकारण, पिंपळापुरे प्रकाशन, नागपूर, 2013.
15. डॉ. काळे अशोक: भारतीय शासन आणि राजकारण, अनुराधा प्रकाशन, नागपूर, 2013.
16. देशमुख अलका: स्थानिक स्वशासन, साईनाथ, प्रकाशन, नागपूर, 2013.

**B.A.III YEAR: SEMESTER-V**  
**COMPARATIVE GOVERNMENT AND POLITICS**  
**(GOVERNMENT & POLITICS OF U.K. and U.S.A.)**

**PAPER-V**

**MARKS: 80**

**COURSE RATIONALE**

This paper studies two major systems of the world by adopting a comparative approach. The contributonal, legal provisions, the ideological basis, the institutional arrangements and their social & economical background are to be explained, analyzed and evaluated critically. The comparative perspective enables the student to understand the differences & similarities between various constitutional arrangements. Furthermore , the political institutions are to be studies in light of the political process to gain an understanding of the dynamics of actual politics and policy making.

**COURSE CONTENT :**

**Unit I :- Comparative Politics & Constitutions**

- A) Comparative Politics :- Meaning, Nature, Approaches (Legal/institutional & Behavioural) and Significance.
- B) Features of Constitution : - Salient features of U.K., U.S.A. constitution

**Unit II :- Political Culture & Executive**

- A) Political Culture :- Meaning, Nature, Types and significance in U.K. & U.S.A.
- B) Executive : - Composition, Power & functions of the executive in U.K.& USA

**Unit III :- Political Parties & Legislature**

- A) Political Parties :- Nature, function and role of political parties in U.K. & U.S.A.
- B) Legislative : - Composition, power and function of the legislature in U.K.& USA

**Unit IV :- Pressure Group & Judiciary**

A) Pressure Group :- Meaning, Nature, Types, Techniques & role adopted by pressure group in U.K. & U.S.A.

B) Judiciary :- Nature. Power and function of Judiciary in U.K. & U.S.A.

**Books Recommended:**

1. Harry Eckstein & David E Apter - Comparative Politics, A Reader ( New York, The Free press, 1968)
2. J Blondel – An Introduction to Comparative Government, London, 1969.
- Herman Finer - The Theory and Practice of Modern Government, Methuen and Company, London, 1969
3. S.R. Maheshwari - Comparative Govt. and Politics Laxmi Narayan Agrawal, Agra, 1983.
4. V.N.khanna– Major Political Systems , Chand and Company, Delhi.
5. J.C.Johari– Comparative Politics, Sterling, Delhi.
6. Vidya Bhushan- Comparative Politics, Atlantic Publication and Distributors.
7. J.Denis Derbyshire , Ian Derbyshire - Political System of the world, Allied Publishers Ltd.
8. D.Deol– Comparative Government and Politics, sterling Publishers pvt.Ltd.
9. D.Mahajan- Select Modern Governments, S. Chand & Co Ltd, New Delhi.

१. चिं.ग. घांगरेकर – तुलनात्मक राजकीय विष्लेषण , कॉन्टिनेन्टल प्रकाशन, पुणे.

२.म. द...देशपांडे – शासनसंस्था– राज्यपद्धती तौलनिक विचार, महाराष्ट्र विद्यापीठ, ग्रंथनिर्मिती मंडळासाठी दि कोल्हापूर रायटर्स को-ऑप. सोसायटी लि. कोल्हापूर.

३. प्रा. हाशम डॉ. गवई जोगेंद्र– तुलनात्मक शासन आणि राजकारण, विश्व पब्लिकेशन नागपूर.

४. लोटे रा.ज.– तुलनात्मक शासन आणि राजकारण, पिंपळापुरे पब्लिकेशन नागपूर.

५. देवगावकर रा.गो. – आधुनिक राजकीय व्यवस्था, साईनाथ प्रकाशन, नागपूर.

८. प्रा. ए.सुबोधकुमार ए कांक्रबे–शासनसंस्था तुलनात्मक अभ्यास, राविल पब्लिकेशन-स, सातारा.

**B.A.III YEAR: SEMESTER-VI**

**INTERNATIONAL RELATIONS**

**PAPER-VI**

**MARKS: 80**

**Course Rationale:**

This paper deals with concepts and dimensions of international relations and makes an analysis of different theories highlighting the major debates and differences within the different theoretical paradigms. The dominant theories of power and the question of equity and justice, the different aspects of balance of power leading to the present situation of a unipolare world are included. It highlights various aspects of conflict and conflict resolution on through collective security and the role of UN.

**Course Content:**

**UNIT-I**

- A- International Relations:-**Meaning, Nature, Scope and significance.
- B- Theories of International Relations:-** i) Realist Theory and ii) Game theory.

**UNIT-II**

- A- National Power:-**Meaning, Nature and Elements.
- B- Foreign Policy:-**Meaning, Objectives and Determinants.

**UNIT-III**

- B- Balance of Power:-**Meaning, Types and Techniques.
- C- Collective Security:-**Meaning, Nature and Basic Principles.

**UNIT-IV**

- A- Global Terrorism:-**Meaning, Causes and Techniques.
- B- Human Rights:-**Meaning, Nature and Importance.

**References:**

- 1.Vinay Kumar Malhotra - International Relation (New Delhi: Anmol Publication 1999)
2. Joshna Goldstein - International Relation (NewYork: Longman, 2003)

3. Hans Morgenthau - Politics Among Nation (New York: Alfred Knopf, 1985)
4. Parmer and Perkins- International Relations,
5. Raghunandan Wharadkar, Antarrashtriya Sambandh,
4. देवळाणकर षैलेंद्र—आंतरराष्ट्रीय संबंध—औरंगाबाद, विद्याप्रकाशन, 2005.
5. रायपूरकर वसंत—आंतरराष्ट्रीय संबंध—नागपूर, मंगेश प्रकाशन,2006
6. पेंडसे अरुणा—सहस्रत्रबुध्दे उत्तरा—आंतरराष्ट्रीय संबंध —शीतयुध्दोत्तर व जागतीकीकरणाचे राजकारण, हैद्राबाद—ओरिएंटब्लॅकस्वानप्रा. लि. 2011.
7. फडिया बी. एल.—आंतराष्ट्रीय राजनीति, आगरा—साहित्य भवन पब्लिकेशन, 2004
8. जोषी टी. ए. —आंतरराष्ट्रीय संबंधाची ओळख, प्रकाशक—अंकिता कंप्युटर्स नांदेड 1994
9. लोटे रा. ज. — आंतरराष्ट्रीय संबंध. पिंपळापूरे अँड कं. पब्लिशर्स नागपुर, 1995
10. जोरगुलवार भुषण—आंतरराष्ट्रीय संबंध, प्रकाशक, सौ. सुनिता कुलकर्णी, अहमदपूर 1998
11. कुलकर्णी सुधाकर—आंतरराष्ट्रीय संबंध: सिध्दांत आणि राजकारण, अरुणा प्रकाशन,2005

## **NEED FOR THE SEMESTER SYSTEM**

Under the so-called conventional system of higher education governed by the old and unchanged University Act, largely shaped by the state Government keeping in view the convenience and state of mind of the majority of the mediocre learners, the undergraduate colleges entrusted with the task of catering to the needs of higher education in society, have been constrained to operate freely towards achieving their goal of both quantity and quality in higher education. Any kind of innovative change in the form of introduction of the new papers having potentials for job market or ensuring skills for the jobs in demand seems to be almost impossible owing to their lack of academic autonomy. Perhaps due to the same reason the colleges are unable to initiate some reforms in the examination and evaluation patterns largely warranted in the interest of the students' community as well as the institution. In the present crisis in higher education the semester-oriented syllabi and the corresponding examination system would be just a boon to the undergraduate colleges affiliated to Rashtrasant Tukadoji Maharaj Nagpur University by ensuring the teaching faculties as much academic autonomy as required for the change and reform in the curriculum, internal and external examination patterns and evaluation of the students from time to time.

With the commencement and implementation of semester pattern U.G. Syllabi there can be higher academic autonomy resulting into more creativity and thoughtful engagement of the teachers for academic pursuit. The colleges can hopefully bring about some meaningful changes in terms of more quantity of students admitted as well as the quality in the academic performance.

## **OBJECTIVES OF SEMESTER SYSTEM IN SOCIOLOGY**

Sociology as one of the most dynamic disciplines is primarily involved in the study of society and the social structure characterizing society. Conventionally the interest of sociology has been on knowing the intricacies of the older institutions such as family, marriage, kinship, religion and many other aspects such as group, culture, norms, values, education, stratification, etc., gaining momentum in the process of building up of a society. The focus in sociology has always been on understanding the web of social relationship and interaction which go into making the society a stronger social fabric. The theories claiming an overriding influence in sociology till the recent past have been mainly of structural-functional and conflict perspective and said to characterize the mainstream society. The structural-functional and conflict theories as a part of the mainstream society operate as the two extremes opposing each other on the basis of their respective laws of operation which mostly remain fixed or unchanged in their own right. But sociology today does not seem to remain confined to the fixed boundaries determined by the laws of structural-functionalism and social conflict. The subject has now acquired enormous flexibility and thus entered into the realms of other social sciences. It has in general assumed an interdisciplinary character. Some of the early areas of interest now either have started losing their importance or giving way to the new thrust areas of study. The prevailing scenario at the global level makes the subject oblivious of one dominant culture, order, system of values, ideas and thought. Sociology at present engages itself in focusing more on the emerging trends of multiculturalism, post-structuralism, post-modernism, hyper-modernity and globalization. The theory at present emerges to be increasingly characterized as synthetic or integrative rather than deterministic. The trend now accommodates more of a soft approach and avoids as much of a hard core approach as it can. The proposed semester pattern syllabus in sociology at the undergraduate level has been planned keeping in mind the growing acceptance for the new trends, facts of life and orientations within the domain of sociology as a science of society. The learners of

sociology, the students and teachers, now will have ample scope to know and understand the subject in a broad perspective. The U.G. course under semester pattern syllabi will aim at the following objectives in general:-

1. To make students understand the nature of sociology and its nexus with other disciplines.
2. To make students understand the recent concepts surfacing in the studies of sociologists and social scientists.
3. To make students know the current issues, problems and the measures to address them in right perspective.
4. To sustain the interest of the students in terms of making them capable of fitting into the job market.
5. To develop a multi-disciplinary interest and a broad perspective among the students to understand the intricacies of the concepts, issues and problems brought by the papers.

### **YEAR OF COMMENCEMENT OF THE SEMESTER PATTERN SYLLABI**

The semester pattern syllabi shall come into force from the academic year 2016-2017 for the students seeking enrollment in B.A. Semester I and Semester II. For B.A. Semesters III & IV, and V & VI, the admissions shall be given in the academic years 2017-2018 and 2018-2019, respectively. This suggests for successive implementation of the U.G. semester pattern syllabi for all three years.

### **STRUCTURE OF THE SEMESTER PATTERN SYLLABI**

1. The semester pattern syllabi shall give sufficient opportunity for continuous internal evaluation of the students (CIE).
2. The whole course shall be of full-time course of three years duration equally divided among six semesters.
3. Each semester shall have only one paper having four units. The students, on the whole, in order to complete B.A. degree, shall have to give examinations for 600 marks in the subject of sociology.
4. The system shall be based on continuous external evaluation based on a descriptive written examination of 80 marks (External) and internal evaluation of 20 marks in each paper of a semester.

### **CODE/SCHEME OF EXAMINATION**

Students shall undergo the following process of examination:

#### **Written Examination:**

1. There shall be a written examination of descriptive type in each paper at the end of every semester.
2. Each paper shall be of 80 marks of 3 hours duration.
3. The question paper shall contain in all total 4 questions among which only first question shall be in the long form with an internal choice, carrying 20 marks. The second, third and fourth questions shall be of short forms wherein second and third questions shall have four questions each (A, B, C and D) with an internal choice (E, F, G and H), carrying 20 marks each at the rate of 5 marks for each short question.



4. The question number four shall also consist of four questions with 5 marks each but without an internal choice.
5. Each paper shall be of 80 full marks in which each question, whether in long form or short form, shall carry an equal value of 20 marks.

**Nature of Internal Evaluation:**

- i. There shall be an internal evaluation of each student in each paper at the end of every semester.
- ii. Out of 20 internal marks in each theory paper 10 marks shall be for home assignment and another 10 marks for viva-voce test of the students based on the course content. The viva-voce test shall be conducted by a committee of two persons consisting of the teacher teaching the subject and the Principal of the college.
- III. The teacher of the concerned subject shall give the questions to the students from any portion of the syllabus already covered by him/her for home assignment. The viva-voce test of the students shall be conducted at the end of the completion of teaching. Both home assignments and viva-voce tests shall be in place before the commencement of university examination.

**PASSING MARKS**

1. The students shall be required to score a minimum of 32 marks out of 80 in order to pass in the external examination in each paper.
2. The minimum passing marks in the internal evaluation shall be 8 out of 20 in each paper.
3. This means the passing marks both in the written (external) examination and internal evaluation shall be considered separately.

**ABSORPTION OF FAILURE CANDIDATES**

1. The failure students of all B.A. I, II & III of old and annual pattern syllabi shall be given two consecutive terms such as one in winter and another in summer to clear their papers.

**Semester I**  
**Sociology: An Introduction**

**Objectives of the Paper:**

1. This paper intends to induct the students to sociology as the beginner of the subject.
2. The paper thus aims to expose the students to the basic concepts in sociology.

**1. Understanding Sociology:**

- A. Sociology: Its meaning, definition and characteristics as a science.
- B. Relationship of sociology with other social sciences: Anthropology, History, Political Science and Economics.

**2. Basic Concepts in Sociology:**

- A. Groups, reference groups, association, institution, community and society.
- B. Development of human societies: **Pre-modern societies** (hunting and gathering societies, pastoral and agrarian societies.) **Modern industrial Society:** Its characteristics- industrialism, capitalism, urbanism, liberal democracy.
- C. Society and Individual: A mutual relationship.

**3. Socialization:**

- A. Meaning, processes and importance of socialization.
- B. Agencies of socialization: Family, education, religion, peer group and mass media.
- C. Mead's concepts of 'I', 'Me' and Socialization.

**4. Social structure:**

- A. Elements of social structure.
- B. Functions and dysfunctions of social Structure.
- C. Socio-cultural processes: Cooperation, conflict, accommodation, assimilation and competition.

**Suggested Readings**

1. Bottomore, T.B., Sociology: A guide to problems and literature, George Allen and Unwin (India), Bombay, 1972.
2. Harlambos Michael, Martin Holborn and Robin Heald, 2000, Sociology: Themes and Perspectives, Collins.
3. Inkeles, Alex, What is Sociology? Prentice-Hall of India, New Delhi, 1987.
4. Jayaram, N., Introductory Sociology, Macmillan India, Madras, 1988.
5. Johnson, Harry M., Sociology: A Systematic Introduction, Allied Publishers, New Delhi, 1995.
6. Schaefer, Richard T. and Robert P. Lamm, Sociology, Tata-McGraw Hill, New Delhi, 1999.
7. Ghode R.N., and BhauDaydar, Sociology: Basic concepts, S. Spectrum Publication, Nagpur.
8. Melvin M. Tumin, Social Stratification, Prentice-Hall, Inc., Englewood Cliffs, New Jersey.
9. Vivek, P.S., Sociological Perspectives and Indian Sociology, Himalaya Publishing House, Mumbai, 2002.
10. Vaidya, N. S., Samajshastra, VidyaPrakashan, RuikarMarg, Nagpur.
11. दुधे, मेश्राम, बोरकर आणि सोनटक्के, समाजशास्त्र - विषय आणि संकल्पना, जी.सी. पब्लिशर्स, नागपूर
12. आगलावे, प्रदीप, समाजशास्त्र - विषय आणि संकल्पना, श्री साईनाथ प्रकाशन, नागपूर

**Semester II**  
**Sociology: Themes and Perspectives**

**Objectives of the Paper:**

1. This paper intends to orient the students to certain basic perspectives in sociology.
2. The paper also intends to make students know in details about culture, stratification and mobility and the deviant patterns and social control in society.

**1. Culture and Society:**

- A. Meaning, definition and characteristics of culture.
- B. Elements of culture: Cognitive elements, beliefs, values and norms, and signs.
- C. Culture and ways of individual behavior and personality.

**2. Social Deviation and Social Control:**

- A. Social deviance and conformity: Meaning and definition, causes of and measures to check deviant behavior. Factors promoting conformity.
- B. Anomie and social deviation, social structure and social deviation.
- C. Social Control: Meaning, definition and means – formal and informal means.

**3. Social Stratification and Social Mobility:**

- A. Social differentiation and social stratification.
- B. Meaning, definition and forms of social stratification.
- C. Functions and dysfunctions of social stratification.
- D. Social mobility: Meaning, definition and types of social mobility.

**4. Major Perspectives in Sociology:**

- A. Structural-functional perspective
- B. Conflict perspective
- C. Feminist perspective

**Suggested Readings**

1. Bottomore, T.B., Sociology: A guide to problems and literature, George Allen and Unwin (India), Bombay, 1972.
2. Harlambos Michael, Martin Holborn and Robin Heald, 2000, Sociology: Themes and Perspectives, Collins.
3. Inkeles, Alex., What is Sociology? Prentice-Hall of India, New Delhi, 1987.
4. Jayaram, N., Introductory Sociology, Macmillan India, Madras, 1988.
5. Johnson, Harry M., Sociology: A Systematic Introduction, Allied Publishers, New Delhi, 1995.
6. Schaefer, Richard T. and Robert P. Lamm, Sociology, Tata-McGraw Hill, New Delhi, 1999.
7. Ghode R.N., and BhauDaydar, Sociology: Basic concepts, S. Spectrum Publication, Nagpur.
8. Melvin M. Tumin, Social Stratification, Prentice-Hall, Inc., Englewood Cliffs, New Jersey.
9. Ronald S. Edari, Social Change, WM. C. Brown Company Publishers, 1976.
10. Vivek, P.S., Sociological Perspectives and Indian Sociology, Himalaya Publishing House, Mumbai, 2002.
11. Vaidya, N. S., Samajshastra, VidyaPrakashan, RuikarMarg, Nagpur.
12. दुधे, मेश्राम, बोरकर आणि सोनटक्के, समाजशास्त्र - विषय आणि संकल्पना, जी.सी. पब्लिशर्स, नागपूर
13. आगलावे, प्रदीप, समाजशास्त्र - विषय आणि संकल्पना, श्री साईनाथ प्रकाशन, नागपूर

## Semester III Foundations of Sociological Thought

### Objectives of the Paper:

1. The paper aims at orienting the students to the basic sociological thoughts of the great masters of sociology.
2. The paper also intends to help the students to shape their thoughts and ideas and also addressing many current sociological issues and problems.

### 1. Emergence of Sociology as a Discipline:

- A. The intellectual and social forces.
- B. The social, economic and political forces.

### 2. Founders of Sociology: I

- A. August Comte: Views on positivism and law of three stages of society.
- B. Herbert Spencer: Organic analogy, theory of social evolution, military and industrial society.

### 3. Founders of Sociology: II

- A. Charles Horton Cooley: Looking-Glass Self, primary group - its characteristics and importance
- B. Emile Durkheim: Types of suicide, religion and its functions.

### 4. Founders of Sociological Thought: III

- A. Karl Marx: Capitalism and its criticism, class and class struggle
- B. Max Weber: Types of social action, types of authority and bureaucracy.

### Suggested Readings:

1. George Ritzer, 1996, Sociological Theory, TheMcGRAW-HILLInternational Editions.
2. Parsons Talcott, The Structure of Social Action, Vol. I & II, McGraw Hill, New York.
3. Nisbet, 1966, The Sociological Tradition, Heinmann Educational Books Ltd, London.
4. Zetlin Irving, 1981, Ideology and the Development of SociologicalTheory, Prentice Hall.
5. Dahrendorf Ralph, 1959, Class and Class Conflict in Industrial Society.
6. BendizRinehard, 1960, Max Weber, An Intellectual Portrait.
7. Popper Karl, 1945, Open Society and its Enemies, Routledge, London.
8. Aron Raymond, Main Currents in Sociological Thought, Vol. I & II, Penguin.
9. Coser L.A., 1977, Masters of Sociological Thought, New York.
10. Giddens Anthony, 1997, Capitalism and Modern Social Theory.
11. Writings of Marx, Durkheim and Weber, Cambridge University Press.
12. R.N. Mukherjee and ArunansuGhoshal, Social Thought, VivekPrakashan, Delhi.
13. Francis Abraham and John Henry Morgan, Sociological Thought.
14. Michael Haralambos, Martin Holborn and Robin Heald, 2000, Sociology: Themes and Perspectives, Harper Collins, London.
15. H.E. Barnes, Introduction to Sociology.
16. N.S. Vaidya, SamajikVicharbant.
17. आगलावे, प्रदीप, मुलभूत समाजशास्त्रीय विचार, श्री साईनाथ प्रकाशन, नागपूर

## Semester IV Indian Sociological Tradition

### Objectives of the Paper:

1. The paper intends to make the students understand the seminal ideas and thoughts reflected in the works of Indian Sociologists.
2. The paper also aims to help the students in understanding at the theoretical level the sociological issues concerning Indian society.

### 1. Theoretical Roots of Caste in India:

- A. **B.R. Ambedkar:** Origin of caste and its criticism.
- B. **G. S. Ghurye:** Characteristics of caste and the emergence of sub-castes.

### 2. Social Change from Indian Perspective:

- A. **M.N. Shrinivas:** Dominant caste –Meaning and implication. Sanskritization—as a factor of social change, mobility and development.
- B. **D.P. Mukherjee:** Historical Dialecticism, Indian tradition and social change.

### 3. Indian Society and Contemporary Change:

- A. **R.K. Mukherjee :** Values, symbols, personality and change.
- B. **S.C. Dubey:** Values in modernity; modernity, Indian society and social change.

### 4. Gender and Society in India:

- A. **Tarabai Shinde:** Women and patriarchy in Indian society.
- B. **Jyotibha Phule and Savitribai Phule:** Women's education and women's rights.

### Suggested Readings:

1. George Ritzer, 1996, Sociological Theory, TheMcGRAW-HILLInternational Editions.
2. Parsons Talcott, The Structure of Social Action, Vol. I & II, McGraw Hill, New York.
3. Nisbet, 1966, The Sociological Tradition, Heinmann Educational Books Ltd, London.
4. Zetlin Irving, 1981, Ideology and the Development of SociologicalTheory, Prentice Hall.
5. Dahrendorf Ralph, 1959, Class and Class Conflict in Industrial Society.
6. BendizRinehard, 1960, Max Weber, An Intellectual Portrait.
7. Popper Karl, 1945, Open Society and its Enemies, Routledge, London.
8. Aron Raymond, Main Currents in Sociological Thought, Vol. I & II, Penguin.
9. Coser L.A., 1977, Masters of Sociological Thought, New York.
10. Giddens Anthony, 1997, Capitalism and Modern Social Theory.
11. Writings of Marx, Durkheim and Weber, Cambridge University Press.
12. R.N. Mukherjee and ArunansuGhoshal, Social Thought, VivekPrakashan, Delhi.
13. Francis Abraham and John Henry Morgan, Sociological Thought.
14. Michael Haralambos, Martin Holborn and Robin Heald, 2000, Sociology: Themes and Perspectives, Harper Collins, London.
15. H.E. Barnes, Introduction to Sociology.
16. N.S. Vaidya, SamajikVicharbant.
17. आगलावे, प्रदीप, मुलभूत समाजशास्त्रीय विचार, श्री साईनाथ प्रकाशन, नागपूर
18. आगलावे सरोज, जोतीराव फुले यांचे सामाजिक विचार, सुगावा प्रकाशन, पुणे

**Semester V**  
**Indian Society: The Structural Issues**

**Objectives of the Paper:**

1. The paper aims at acquainting the students with Indian society in terms making them know the issues and problems confronting the institutions of caste and family.
2. The paper also aims to bring into fore the issues and problems concerning the tribes and rural communities in India.

**1. Indian Society, Structure and Inequality**

- A. Caste as a structure of inequality and discrimination.
- B. Problems of Scheduled Castes and Other Backward Castes.
- C. Constitutional Provisions for Scheduled Castes.
- D. Mandal Commission for Other Backward Castes.

**2. Family in Contemporary India:**

- A. Intra and inter generational conflict: Meaning, causes and measures to check them.
- B. Dowry, divorce and domestic violence.
- C. Problems of elderly people.

**3. Tribal Issues and Problems in India:**

- A. Tribal problems: Education, development and agrarian problem.
- B. Social mobility and change: Hinduization.
- C. Reservation among the tribals, Provision of Schedule V, PESA & Forest Act.

**4. Rural Community in India:**

- A. Migration: causes and consequences
- B. Unemployment: causes and consequences
- C. Farmers' suicide & its impact on family

**Suggested Readings:**

1. Beteille, Andre., Social Inequality, OUP, New Delhi, 1974.
2. Beteille, Andre., Backward Classes in Contemporary India, OUP, New Delhi, 1992.
3. Berreman, G.D., Caste and Other Inequalities : Essays in Inequality, Folklore Institute, Meerut, 1979.
4. Dube, Leela., Women and Kinship : Comparative Perspectives on Gender in South and Southeast Asia, Sage Publications, New Delhi, 1997.
5. Gadgil, Madhav and Guha, Ramchandra., Ecology and Equity : The use and Abuse of Nature in Contemporary India, OUP, New Delhi, 1996.
6. Kothari Rajani, (ed.) Caste in Indian Politics, 1973.
7. Mehta, S.R., (ed.), Population, Poverty, and Sustainable Development, Rawat Publications, Jaipur, 1997.
8. Dube, S.C., Society in India.
9. Ahuja Ram, social Problems in India, Rawat Publications.
10. Finkle, Jason L and C. Alison McIntosh (eds.) The New Policies of Population, The Population Council, New York, 1994.
11. Bose Ashish, Demographic Diversity of India, B.R. Publishing Corporation, Delhi, 1991.
12. Premi, M.K. et al, An Introduction to Social Demography, Vikas Publishing House, Delhi, 1983.
13. Rajendra Sharma, Demography and Population Problems, Atlantic Publishers, New Delhi, 1997.
14. Srivastava, O.S., Demography and Population Studies, Vikas Publishing House, New Delhi, 1994.
15. Chandrasekhar, S., (ed.) Infant Mortality, Population Growth and Family planning in India, George Allen &Unwin Ltd., London, 1974.
16. आगलावे, प्रदीप, प्रश्न आणि समस्या, श्री साईनाथ प्रकाशन, नागपूर

## Semester VI Current Social Problems in India

### Objectives of the Paper:

1. The paper is based on the problems the society in India is facing at present.
2. The paper thus intends to make the students know the nature, causes and consequences of those problems as well as the measures to put a check on them.

### 1. Education in contemporary India:

- A. Educational status among different communities in India.
- B. Gender bias in education in India: Obstacles to women's education.
- C. Problems of education among SCs, STs and Other Backward Castes and the measures to resolve it.

### 2. Displacement and Rehabilitation:

- A. Displacement: Meaning, causes and consequences.
- B. Rehabilitation: Concept, problems and plans.

### 3. Intolerance, Riot and Crime:

- A. Caste, religious and cultural intolerance.
- B. Communal riots, caste and ethnic conflict.
- C. Violence and crime against women and the marginalized.
- D. Measures to check intolerance, riots and crime.

### 4. Corruption:

- A. Meaning, definition and types of corruption.
- B. Factors inducing corruption.
- C. Measures to check corruption.

### Suggested Readings:

1. Beteille, Andre., *Social Inequality*, OUP, New Delhi, 1974.
2. Beteille, Andre., *Backward Classes in Contemporary India*, OUP, New Delhi, 1992.
3. Berreman, G.D., *Caste and Other Inequalities : Essays in Inequality*, Folklore Institute, Meerut, 1979.
4. Dube, Leela., *Women and Kinship : Comparative Perspectives on Gender in South and Southeast Asia*, Sage Publications, New Delhi, 1997.
5. Gadgil, Madhav and Guha, Ramchandra., *Ecology and Equity : The use and Abuse of Nature in Contemporary India*, OUP, New Delhi, 1996.
6. Kothari Rajani, (ed.) *Caste in Indian Politics*, 1973.
7. Mehta, S.R., (ed.), *Population, Poverty, and Sustainable Development*, Rawat Publications, Jaipur, 1997.
8. Dube, S.C., *Society in India*.
9. Ahuja Ram, *social Problems in India*, Rawat Publications.
10. Finkle, Jason L and C. Alison McIntosh (eds.) *The New Policies of Population*, The Population Council, New York, 1994.
11. Bose Ashish, *Demographic Diversity of India*, B.R. Publishing Corporation, Delhi, 1991.
12. Premi, M.K. et al, *An Introduction to Social Demography*, Vikas Publishing House, Delhi, 1983.
13. Rajendra Sharma, *Demography and Population Problems*, Atlantic Publishers, New Delhi, 1997.
14. Srivastava, O.S., *Demography and Population Studies*, Vikas Publishing House, New Delhi, 1994.
15. Chandrasekhar, S., (ed.) *Infant Mortality, Population Growth and Family planning in India*, George Allen &Unwin Ltd., London, 1974.
16. आगलावे, प्रदीप, प्रश्न आणि समस्या, श्री साईनाथ प्रकाशन, नागपूर





**RASHTRASANT TUKDOJI MAHARAJ  
NAGPUR UNIVERSITY, NAGPUR.**

**Faculty- Social Science**

**Home-Economics**

**Semester Pattern Syllabus for Under Graduate**

**B.A. (Part I) – Semester – I & II**

**B.A. (Part II) – Semester – III & IV**

**B.A. (Part III) – Semester – V & VI**

**(WITH EFFECT FROM 2017-18)**

**Committee Members:**

Dr. Rambha Sonaye  
Dr.Shreebala Deshpande  
Dr.Bharati Katekhaye  
Dr.Geeta Ambatkar  
Prof.Anjali Humne  
Prof.Rekha Meshram

**Co-ordinator:**

Dr.Shubhangi Dange

## Semester wise distribution of marks

Sr. No.	Semester	Subject Name	Subject Code		Teaching Scheme (Hrs/Wk)			Theory Examination Scheme				Practical Examination Scheme				Total Marks
			Th.	Pr.	Th	Pr	Total	Theory Ext. Marks	Theory Int. Marks	Total	Min. Marks	Prac. Ext. Marks	Prac. Int. Marks	Total	Min. Marks	
01	Semester I	Family Resource Management	1T1	1P1	04	02	06	40	10	50	20	40	10	50	20	100
02	Semester II	Family Resource Management	2T1	2P1	04	02	06	40	10	50	20	40	10	50	20	100
03	Semester III	Nutrition and Dietetics	3T1	3P1	04	02	06	40	10	50	20	40	10	50	20	100
04	Semester IV	Nutrition and Dietetics	4T1	4P1	04	02	06	40	10	50	20	40	10	50	20	100
05	Semester V	Child Development	5T1	5P1	04	02	06	40	10	50	20	40	10	50	20	100
06	Semester VI	Child Development	6T1	6P1	04	02	06	40	10	50	20	40	10	50	20	100
	<b>Total</b>				24	12	36	240	60	300		260	60	300		600

## **PATTERN OF EXAMINATION**

### **Theory:**

One theory paper of 40 marks each and of two hours duration will be conducted at the end of each semester.

### **Practical:**

- 1) One Practical examination of 40 marks of three hour duration in each semester will be conducted at the end of the semester.
- 2) Practical examination in all six semester will be conducted by Internal and External examiners appointed by the University.

### **Internal Assessment for Theory Examination for all Semesters:**

Distribution of 10 marks of Internal Theory Assessment-

Test Exam: 10 Marks

### **Internal Assessment for Practical Examination:**

Internal marks on activities: 10 Marks

**Pattern of Question Paper**  
**Examination U.G. Level Home-Economics**

**Time –Two Hours**

**Total Marks – 40**

**Instructions –**

- 1) All Questions are compulsory.**
- 2) All Question carry equal marks.**

Que. No.1. Long answers question with Internal Choice from Unit I and Unit II (08 Marks)

Que. No. 2. Long answers question with Internal Choice from Unit III and Unit IV (08 Marks)

Que. No. 3. Two Short answers question with Internal Choice from Unit I and Unit II  
2X4=08 Marks.

Que. No. 4. Two Short answers question with Internal Choice from Unit III and Unit IV  
2X4=08 Marks.

Que. No. 5. Four very Short answers question on all Units without Internal Choice-  
4X2=08 Marks.

## **Rules and Regulations**

1. There will be **4 periods / week** for theory.
2. There will be **2 periods /week/ per batch** for practical
3. The Practical batch shall comprise of **sixteen students.**
4. The minimum passing marks of Theory Paper & Internal Assessment (40%) - 20 Marks.
5. The minimum passing marks of Practical Examination & Internal Assessment(40%) - 20 Marks.
6. Separate passing in theory and practical is necessary.
7. Theory paper will be of 40 marks and 2 Hrs duration. The practical examination shall be of 40 marks and 3 Hrs duration.

### **Private Candidates and practical work**

- In regard to the practical work of the Private candidate should be instructed to complete the practical prescribed in the syllabus in the college affiliated to the Nagpur University and where this subject is taught. The record book should be duly signed by the Head of the Department or Principal of the College.
- Private candidates should write to the Principal concerned at the beginning of the session as per the Semester for information regarding the time of Practical concerned which will be conducted for the private students.

**Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur.**

**B.A. I (Home –Economics)**

**Semester-I**

**Family Resource Management**

**1T1**

**Total Marks – 100**

**Time: 2 Hrs (Theory)**

**Theory - 40 Marks**

**3 Hrs (Practical)**

**Theory Internal - 10 Marks**

**Practical -40 marks**

**Practical Internal -10 marks**

**Objectives-**

- To create an awareness among the students about the management in the family.
- To provide knowledge and develop skills regarding principles and methods of interior decoration.
- To introduce to the students, the job opportunities in Home-Economics.
- To trained the students for self-employment.
- To develop employability skills and ‘earn while learn’ skills.

**Course Content**

**UNIT-I**

**a. Introduction to Home-Economics.**

- Brief history of Home-Economics.
- Definition of Home-Economics.
- Scope, Need/Importance of Home-Economics.

**b. Branches of Home-Economics, their utility in daily life.**

- Family Resources Management
- Foods and Nutrition
- Human Development
- Textile and Clothing
- Extension and Communication
- Contribution of Home-Economics education in National Development.

## **UNIT-II**

### **a. Family Resource Management.**

- Definition and process of Home-Management.  
1) Planning, 2) Controlling, 3) Evaluation
- Definition of Family Resource Management.
- Types of Family Resources.
- Characteristics of Family Resources.
- Ways to improve the use of family resources.
- Factors affecting family resource management
- Family Budget-Definition, Types of budget, preparation of budget.

### **b. Decision Making**

- Meaning & Types of Decisions
- Steps involved in decision making.
- Decision Tree.

## **UNIT- III**

### **a. Elements of Art & Design**

Line,Form,Texture,Colour, Light,Space,Pattern,Idea.

### **b. Principles of Art and design**

- Harmony-Definition, importance and application in interior decoration.
- Scale and proportion- Definition, importance and application.
- Balance- Definition, importance and application.
- Rhythm- Definition, importance and application.
- Emphasis- Definition, importance and application.

## **UNIT – IV**

### **Flower Arrangement**

#### **a. Definition**

- Material required for flower arrangement.
- Factors to be considered while arranging flowers.

#### **b. Art Principles in flower arrangement.**

- Types of flower arrangement-Traditional, Japanese, Miniature, Dry arrangement.
- Different shapes of flower arrangement-S-Shape, Round-shape, Right angle-shape

## Practical:1P1

- a. Embroidery** –The following stitches should be included on five samples  
1.Stem Stitch, 2. Chain stitch, 3. Lazy-Daisy, 4. Bullion knot, 5. Feather Stitch,  
6. Satin Stitch, 7. Button hole, 8. Open work, 9. Long and short, 10. Herring bone.

**b. Flower Arrangement**

1. Bouquet (Fresh/Artificial)
2. Floral carpet (by using any material).
3. Artificial flower arrangement /Fresh flower arrangement.

- c.Tie and dye (four samples)**One colour 2 sample & Two colour 2 sample

### Internal:

#### Skill Development Activities

**a. Making of any one article from the following**

- a) Ceramic work.
- b) Wall Hanging
- c) Utility Bag making
- d) Decorative Envelope making
- e) Best out of Waste material.
- f) Mobile cover

- b. Guest lecture on skill development/workshop on above related topics and report writing.**

### Distribution of Marks

#### Practical Examination (40 Marks)

- |                                 |   |            |
|---------------------------------|---|------------|
| 1. Embroidery (Any two stiches) | - | (15 marks) |
| 2. Flower Arrangement (Any one) | - | (05 marks) |
| 3. Tie and dye(two Sample)      | - | (10 marks) |
| 4. Record Book                  | - | (05 marks) |
| 5. Viva                         | - | (05 marks) |

#### Internals Assessment (10 marks)

- |  |   |            |
|--|---|------------|
| 1. Preparation of any one article      | - | (05 marks) |
| 2. Attendance, Report on guest lecture | - | (05 marks) |



**Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur.**

**B.A. I (Home –Economics)**

**Semester-II**

**Family Resource Management**

**2T1**

**Total Marks – 100**

**Time: 2 Hrs (Theory)**

**Theory - 40 Marks**

**3 Hrs (Practical)**

**Theory Internal - 10 Marks**

**Practical -40 marks**

**Practical Internal -10 marks**

## **Course Content**

### **UNIT –I**

#### **a. Self-Employment in Home-Economics.**

- Definition of self-employment.
- Need of self-employment in Home-Economics.
- Opportunities of self-employment in Home-Economics.
- Guiding Principles of self-employment.

Registration, Training, Knowledge of equipment's and their care and Material required, Loan facility

Preparation of Project Report, Account Keeping, Costing, Labelling, Packaging.

#### **b. Family Housing Needs**

- Family Housing Needs

Protective, Economic, Affectional, Social, Standard of living, Housing goals, Style, Function, Occupation.

- Factors affecting selection of site.

Legal, Location, Physical Features, Soil Conditions, Cost, Services

- Principles of Housing

Grouping of rooms, Orientation, Circulation, Flexibility, Privacy, Spaciousness,

Aesthetics, Economy, Light, Ventilation.

## **UNIT-II**

### **a. Work Simplification**

- Meaning and Importance of work simplification.
- Techniques of work simplification
- Improving Methods of work simplification
- Mundel's Law of Changes

### **b. Colour**

- Study of colours
- Sources of colours
- Classification of Colours
- Dimensions of colour-Warm and Cool colours etc.
- Colour Wheel
- Colour Schemes and its effects.

## **UNIT-III**

### **a. Consumer Education**

- Meaning and definition
- Problems of Consumers
- Rights and Responsibilities of Consumers.
- Consumer Protection Act- 1986.

## **UNIT-IV**

### **a. Furniture Arrangement**

- Styles of Furniture  
Traditional, Contemporary, Modern
- Factors involved in selection of Furniture  
Comfort, Rest and relaxation, Durability, For storage purpose

### **b. Arrangement of Furniture in different rooms**

- Drawing Room, Bed Room, Dining Room, Multipurpose Rooms etc.
- Care of different types of furniture.

## Practical: 2P1

**a. Knitting Patterns-** Making three knitted samples with the following variations.

**(Hand/knitting machine/computer)**

1. Cable Pattern
2. Double colour pattern
3. Lace pattern

**b. Colour and colour schemes.**

- a) Preparing Colour Wheel
- b) Preparing Colour Schemes- i) Mono chromatic, ii) Analogous, iii) Complimentary  
iv) Double complimentary v) split complimentary vi) Triad.

**c. Block Printing and Fabric Painting**

### Internal:

**a) Visit/Exhibition of Student made Articles.**

Visit to any one of the following.

1. Cottage Industry
2. Women entrepreneurship establishment.
3. Exhibition cum sale.

**b) Report writing of the above activity.**

**c) Preparation of hand wash/Washing Powder/Phenyl/Shampoo etc. (Any one)**

**Or**

**Apron stitching**

### Distribution of Marks Practical Examination (40 marks)

1. Knitting Sample(Any One)	-	(15 marks)
2. Colour Schemes or Colour Wheel	-	(10 marks)
3. Block printing/painting	-	(05 marks)
4. Record Book	-	(05 marks)
5. Viva	-	(05 marks)

### Internal Assessment (10 marks)

1. Visit/Exhibition/Preparation of any one item (C) -(05 marks)
2. Attendance & report writing -(05 marks)

## **Books Recommended**

- 1- AawasevamGruhasajja-Karuna Sharma**
- 2- Gruhavyvasthan-ManjuPatni**
- 3- AawasevamGruhaSajja- ManjuPatni**
- 4- GruhaPrabandh-KantiPandeya**
- 5- Gruha Kala TathaGruhaPrabandha – Vimla Sharma.**
- 6- Sajaavatiteelsaptarang-VaishaliShivte,Dr. J. Godsey.**
- 7- KautumbikSadhansampatticheVyavasthananiGruhasajawat-  
Dr.VandanaDhavad and Dr.KanchanKite,G.C.Publishers,Nagpur.**
- 8- KautumbikSadhansampatticheVyavasthananiGruhasajawat-Dr. Mina  
Kalele,PimpalasurePublishers,Nagpur.**
- 9- Pariwariksansadhanonkavyavasthanaurantariksusajja-  
Dr.SmitaPattarkine,G.C.Publishers,Nagpur.**
- 10- GruhaVyavasthanamAntarikSajja- Dr.GokulaBhalerao, Satyam  
Publishers, Shastrinagar, Jaipur.**

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**B.A. II (Home –Economics)**

**Semester-III**

**Nutrition and Dietetics**

**3T1**

**Total Marks – 100**

**Time: 2 Hrs (Theory)**

**Theory - 40 Marks**

**3 Hrs (Practical)**

**Theory Internal - 10 Marks**

**Practical -40 marks**

**Practical Internal -10 marks**

**Objectives-**

- To understand the concept of an adequate diet, functions of food and the role of various nutrients, their requirements and the effect of deficiency and excess.
- To learn about the structure, composition, Nutritional contribution and selection of different food stuff.
- To develop and ability to improve the nutritional quality of food.
- To familiarize students with the role of nutritional quality of food.
- To develop marketing and entrepreneurship skills to enhanced employability.

**Course Content**

**UNIT-I**

- Definition of Health, Nutrition, Dietetics, Nutritional status, optimum Nutrition and Nutrients.
- Definition of food and functions of food.
- Dimensions of health (Physical, Psychological, Emotional, Spiritual).
- Macronutrients-Carbohydrates, Fats, Proteins- Classification, Functions, Sources, Recommended dietary allowances, Deficiency and excess.

## UNIT-II

- **Micro Nutrients-**
  - a) **Minerals** – 1) Calcium, 2) Phosphorus, 3) Iron, 4) Sodium, 5) Magnesium, 6) Iodine  
Functions, Sources, Absorption, Recommended dietary allowances, Deficiency.
  - b) **Vitamins-** Fat soluble – Vitamin A, D, E, K. Water Soluble-Vitamin C, Vitamin B Complex, (B1, B2, B3, B6, B12, Folic acid), Properties, Function Sources, Recommended dietary allowances, Absorption, Deficiency.
- **Water-** Function, Sources, Recommended dietary allowances, Deficiency.

## UNIT-III

- **Fibre** – composition, Classification, Functions, Sources, Recommended dietary allowances, Deficiency, Excess.
- **Energy (Calorie)** - Definition of calorie, Factors affecting energy requirement, Fuel value of foods, Calorimeter-Bomb, Benedict Oxy, Atwater Rosa Benedict. Basal Metabolic Index, Calorie requirement for sedentary, moderate and heavy workers Men and Women.
- **Antioxidants**

## UNIT-IV

- **Basic Food Groups-** Sources and importance of Cereals, Pulses, oilseeds, Vegetables, Fruits, Milk and milk products, sugar and jiggery, spices, beverages, eggs, fish, meat.
- **Methods of Cooking-** Meaning of cooking of food, objectives of cooking of food, Methods- Boiling, steaming, Pressure cooking, shallow frying, deep frying, Roasting, Baking, Grilling, Micro wave, solar and informatics. Advantages and disadvantages of cooking food.
- **Sports Nutrition-** Meaning of sports Nutrition, Objectives of Nutritional management, sports supplements, nutritional allowances given by NIN.

## Practical: 3P1

### 1. Preparation of following recipes. Calculation of Calories and Proteins of prepared dishes.

**Snacks:** i) Dahi Wada, ii) Dhokla, iii) Chole Bhature, iv) Pudachi Vadi/ Bhajiwada.

**Sweets:** i) Rava Besan Burfi, ii) Gulab Jamun, iii) Lavang Latika, iv) Shahi Toast

**Bake items:** i) Cake **OR** Nan Khatai **OR** Biscuits (Any one type)

**Beverage:** i) Tomato soup **OR** Mixed Vegetable soup

**Salads:** i) Sprouted Salads / Mixed Vegetable salad/ Mexican Salad

### Activities:

1. Preparation of charts/health pyramid/ or related to any topic from syllabus.(Any one)
2. Celebration of Nutrition Week/ World Food Day/ Any nutritional awareness programme(Any one).
3. Report writing of the above programme.

## Distribution of Marks

### Practical Examination (Total Marks- 40)

- |  |   |             |
|--|---|-------------|
| 1. Preparation and presentation of Two Dishes                  | - | (15 Marks.) |
| 2. Calculation of Calories and Proteins of the prepared dishes | - | (10 Marks.) |
| 3. Viva  | - | (05 Marks)  |
| 4. Menu Card   | - | (05 Marks.) |
| 5. Record Book   | - | (05 Marks)  |

### Internal Assessment on Activities (Total- 10 Marks)

- |  |   |            |
|--|---|------------|
| 1. Preparation of charts/health pyramid/ or related to any topic from syllabus/ Celebration of any one programme (Any one) | - | (05Marks.) |
| 2. Attendance & Report writing-  | - | (05Marks)  |

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**B.A. II (Home –Economics)**

**Semester-IV**

**Nutrition and Dietetics**

**4T1**

**Total Marks – 100**

**Time: 2 Hrs (Theory)**

**Theory - 40 Marks**

**3 Hrs (Practical)**

**Theory Internal - 10 Marks**

**Practical -40 marks**

**Practical Internal -10 marks**

### **Course Content**

#### **UNIT-I**

- **Balanced Diet-** Definition, Factors affecting balance diet, Different Nutrients in balanced diet, Principles of Meal Planning.
- **Nutrition through Life Cycle**  
1.Pregnancy, 2. Lactation. Infancy, 3. Pre-School, 4.School going, 5. Adolescence, 6. Adulthood, 7. Old age.

#### **UNIT-II**

- Principles of Diet Therapy.  
a) Modification of Normal diet for Therapeutic purposes.  
b) Types of Diet  
c) Nutritional Management in common diseases.  
i) Diarrhoea ii) Diabetes Mellitus iii) Constipation iv) Anaemia v) Sickle Cell Anaemia.
- Nutrition Education: Meaning and Definition, Objectives Methods of Nutrition Education.



### **UNIT-III**

- **Food spoilage, Food Poisoning**- Definition, various types of food poisoning and Remedies.
- **Food Preservation** – Definition and importance. Methods of food preservation- Dehydration, Chemical Preservation, with salt, Sugar, Oil and spices, by control of temperature.
- **Food and Adulteration** – Definition, Reasons behind food adulteration, effects of food adulteration, detection of food Adulteration, Standards, Remedies to tackle food adulteration, Laws regarding food adulteration.

### **UNIT-**

- Improving Nutritional Quality of foods-Germination, Fermentation, Supplementation, Substitution, Fortification and enrichment.
- Malnutrition in India- Definition of Malnutrition, over nutrition and under nutrition. Nutritional problems in India, Causes and remedies of malnutrition, Different agencies to combat malnutrition-FAO,CARE,NIN.

## Practical 4P1

### 1. Preparation of following recipes. Calculation of Calories and Proteins of prepared dishes.

- **Types of Rice (Any One)** Vegetable Pulav / Curd Rice / Lemon Rice.
- **Sweets** i) KhawaPoli, ii)Karanji, iii) SattuLaddoo, iv) GajarHalwa
- **Indian Pizza-** Veg Thalipith/ Uttapam (Any one)
- **Starters ( Any Two )** i) Hara Bhara Kabab/Paneer Tikka/Cutlets/Apple
- **Party Menu** –PavBhaji ,RagdaPatice.

### Activities:

1. Canteen activity/Any Entrepreneurship activity/ Earn while Learn for ex. Papad, Masala, pickle, metkut, supari, Amla Candy (Any Two)
2. Report writing of the above programme.

### Distribution of marks

#### Practical Examination (Total Marks- 40)

- |    |  |   |             |
|----|--|---|-------------|
| 1. | Preparation and presentation of Two Dishes               | - | (15 Marks.) |
| 2. | Calculation of Calories, Proteins of the prepared dishes | - | (10 Marks.) |
| 3. | Viva   | - | (05 Marks)  |
| 4. | Menu Card  | - | (05 Marks.) |
| 5. | Record Book  | - | (05 Marks.) |

#### Internal Assessment on Activities (Total- 10 Marks)

- |    |   |   |            |
|----|---|---|------------|
| 1. | Canteen Activity/Any Entrepreneurship activity                  |   |            |
|    | ex. Papad, Masala, Pickle, Metkut, supari, AmlaCandy (Any two)- |   | (05 marks) |
| 2. | Report writing of the above programme                           | - | (05 marks) |

### **Books Recommended**

1. Sherman and Longford: Essentials of Nutrition.
2. Dr.Patwardhan: Nutrition in India
3. W.E Aykoroyd: The Nutritive value of Indian Food and the Planning of Satisfactory Diet.
4. Maxinre, E.Mc. Divit and S.R.Mudambi: Human Nutrition principles and application in Indias.
5. R.L. Brijlani: Eating Scientifically
6. Robinson Proudifit : Normal and Therapeutic Nutrition.
7. S.W.Swaminathan : Essential of Nutrition, part –I and II.
8. Poshan Ani Arogya: Dr.SandipaSurjuse,VishvaPublishers,Nagpur.
9. PoshananiAharshastra-Dr. AnuradhaNisal and  
Dr.PrabhaChinchkhede,G.C.Publishers,Nagpur.
10. PoshananiAaharshstra :Dr. Mina Kalele,PimpalapurePublishers,Nagpur.

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**B.A. III (Home –Economics)**

**Semester-V**

**Child- Development  
5T1**

**Total Marks – 100**

**Time: 2 Hrs (Theory)**

**Theory - 40 Marks**

**3 Hrs (Practical)**

**Theory Internal - 10 Marks**

**Practical -40 marks**

**Practical Internal -10 marks**

**Course Content**

**Objectives**

- To introduce the field of Child-Development. It's concept,scope, dimensions and interrelations.
- To sensitize the students to interventions in the field of child- development.
- To understand the biological and physiological foundation of development.
- To appreciate sequential ages of development during child- hood.
- To sensitize students about childhood behavioural problems.
- To understand and appreciate the importance of parents-child development.
- To develop in student's creative ability related to children-leading to enhanced employability.

**UNIT-I**

- An overview of the field of child-development.Meaning, Definition, importance and scope of child- development.
- Orientation to growth and development
  1. Definition of growth and development.

2. Stages of development.
3. General Principles of growth and development.
4. Constraints and facilitators in growth and development.
5. Influence of heredity and environment on growth and development.
6. Difference between growth and development.
7. Factors affecting growth and development.

## **UNIT-II**

- Genetic Inheritance-Fertilization,Number of Chromosomes, sex determination,Genotype andPhenotype.
- Prenatal Development- Emphasis on major developments during the three stages ofinter-uterine development.
- Factors affecting prenatal development- Age of mother, Illness, diet and nutrition,stress and emotional strains, environmental hazards etc.Misconceptionof diet intake during pregnancy and its effect on health,Recommendations.
- Twins- Fraternal and Identical.

## **UNIT-III**

- **Post- Natal Period**-Neonatal Period -(From birth to two weeks)- Definition,Characteristics, Factors affecting post natal period.
- Hazards of Neonatal period-Physical hazards,Psychological hazards.
- Infancy and Babyhood (2 weeks to 2 years)- Definition, Characteristics of babyhood,Physical growth and Motor development, Speech development – Four Pre speechForms-Crying, Cooring, Babbling ,Gestures.
- development of senses – Visual, Auditory, Smell, Taste, Touch, Reflexes during neotalPeriod-Rooting reflex, Sucking reflex, Blink Reflex, Moro Reflex, BobinskiReflex, Tonic neck Reflex, Darwian Reflex etc. Hazards andHappiness.

## **UNIT-IV**

- Immunization and its importance.
- importance of Supplementary food.
- Role of NGOs

## Practical 5P1

A) **Cooking-** Diet planning and preparation of following recipes.

- **For Pregnant Women-** 1.Mix vegetable Paratha 2. Vegetable upma/ Vegetable dalia (Soji)  
3. Curd raita with vegetables, Mix Sprouted usal .
- **For Lactating Women-**1. AlivKheer , Mung dal dhirde with vegetables, Gum Laddo.

B) **Knitting (6months- 1 year) Hand/Machine/Computer**

1. Sweater
2. Bonnet
3. Socks

### Activities:

1. Preparation of supplementary food for 0-1 year- Cerelac/Nachni product /Any as per nutrients.(Any one).
2. Immunization Charts/Female FeticidesPoster/Organization of breast feeding week (Any one).

Report writing of above.

### Distribution of Marks

#### Practical Examination (40 Marks)

- |                                   |   |            |
|-----------------------------------|---|------------|
| 1. Knitting (Any one )            | - | (15 Marks) |
| 2. Preparation of dish ( Any Two) | - | (15 Marks) |
| 3. Viva                           | - | (05 Marks) |
| 4. Record book                    | - | (05 marks) |

#### Internal Assessment on Activities- (10 Marks)

1. Preparation of supplementary food for 0-1 year.  
Cerelac/ Nachani Product / any as per nutrients - (05 Marks)
2. Immunization chart/Collection of news paper cutting/  
posters/ Female Feticides etc. and Report writing- (05 Marks)

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**B.A. III (Home –Economics)**

**Semester-VI**

**Child- Development  
6T1**

**Total Marks – 100**

**Time: 2 Hrs (Theory)**

**Theory - 40 Marks**

**3 Hrs (Practical)**

**Theory Internal - 10 Marks**

**Practical -40 marks**

**Practical Internal -10 marks**

**Course Content**

**UNIT –I**

**Early Childhood- (2-6 years)**

- Characteristics, developmental tasks.
- **Physical development**-Definition, 1. Change in size- change in height, weight, development of bones, Teeth etc. 2. Change in body proportion 3. Growth of internal organs, factors affecting physical development.
- **Motor Development**- Meaning, Skills of early childhood-Hand skills and leg skills. Handedness, Essentials of development of skills, factors affecting motor development.
- **Emotional development**-Definition. Types of emotions, importance of emotions, Emotions during early childhood-**Positive emotions**- Happiness, Love and Affection, Curiosity. **Negative emotions**-Fear, Anger, Jealousy, Anxiety.Characteristics of emotions, factors affecting emotional development.

**UNIT-II**

- **Speech Development**-Definition, Importance of speech.Steps of speech development during early childhood- 1)comprehension, 2) Pronunciation, 3) Vocabulary building,

4) Sentence formation. **Speech defects**- 1. Lispings 2. Cluttering 3. Stuttering 4. Slurring. Remedies of speech defects. Factors affecting speech development.

- **Intellectual development**- Definition, Classification of intelligence, Measurement of intelligence, Intelligence quotient ( I.Q.), Factors affecting intellectual development.
- **Moral development**- Definition, Methods of learning of Moral development, Levels of moral development during early childhood, Factors affecting moral development.

### UNIT-III

- **Social Development**- Definition, Companions during early childhood 1. Associates, 2. Playmates, 3. Friends, 4. Imaginary friends. Forms of social behaviour. Factors affecting social development.
- **Play**- Importance of play (Values of play), characteristics of play, Stages of play, Types of play- Free spontaneous play, Dramatic or imaginary play, Constructive play.

### UNIT-IV

- **Childhood behavioural problems**: Common causes of behavioural problems.
- **Types of Behavioural problems, its causes and remedies**- 1. Lying, 2. Stealing, 3. Temper Tantrums, 4. Nail biting, 5. Thumb Sucking.
- **Parent-child relationship**- Importance, Need for desirable Child rearing practices, Parental Challenges – Attraction toward junk food, Television watching and its effects on children.
- **Discipline**- Definition, Objectives, Need and importance, Types of discipline 1. Authoritarian discipline 2. Democratic discipline 3. Permissive discipline. Advantages and disadvantages. Role of Reward and Punishment in discipline,
- **Agencies in the field of child development**- Mahila evam Balkalyan vibhag, ICDS, UNICEF, Role of NGO's.



## Practical: 6P1

A) Diet planning and preparation of following recipes.

- **For Babyhood (6 months -2 years)**-1.Soft Khichadi, 2. Tomato soup, 3.Nachani/Badam/ RavaKheer .
- **For Pre-school children(2-6 years)** -1.Sandwiches 2. Groundnut Chikki/Groundnut and Khajur laddo 3. Idli Chutney/Sambar 4. Fruit Chat.

B) Drafting , cutting and Stitching (0-1 year)

1. Bonnet
2. Feeder
3. Zabla

### Activities:

1. Organization of guest Lecture on health awareness of women and children.
2. Preparation of Teaching aids for preschool Children: Finger Puppets, Masks, flash cards, Charts, (any one) And Report writing on above.

## Distribution of Marks

### Practical Examination – (40 Marks)

- |  |   |            |
|--|---|------------|
| 1. Drafting,cutting and Stitching of garment (Any one) | - | (15 Marks) |
| 2. Preparation of dish ( Any Two) & Menu card          | - | (15 Marks) |
| 3. Viva  | - | (05 Marks) |
| 4. Record book   | - | (05 marks) |

### Internals Assessment on Activities

**(10 Marks)**

- |  |   |            |
|--|---|------------|
| 1. Organization of guest Lecture on health awareness of women & children.  | - | (05 Marks) |
| 2. Preparation of Teaching aids for preschool Children: Finger Puppets, Masks, flash cards, Charts, (any one) And Report writing on above. | - | (05 Marks) |

## **Books Recommended**

1. Speaking of child care, Everything you wanted to know (Gupta (1991)  
2<sup>nd</sup>Ed.NewDelhi,Sterling.
2. Child rearing and psycho-social development-New Delhi: Lidhop M (1987) Ashish  
Publication.
3. Family interaction: Bahr S.J. (1989) N.V. Macmilan.
4. Human Development: Rice F.P. (1995) New Jersey : Prentice Hill.
5. Moral Values in child development- Dutt,S. (1998) New Delhi-Anmol.
6. Child-Development: Elizabeth Hurlock.
7. Child growth and development: Elizabeth Hurlock.
8. Child- Development: Dr.Neelima Sinha and Dr.Vaijayanti  
Deshpande,G.C.Publisher,Nagpur.