



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

|   |  |
|---|--|
| <b>1. Name of the Institution</b>             | YASHODA GIRLS' ARTS AND COMMERCE COLLEGE, NAGPUR |
| Name of the head of the Institution           | Dr. Dhanraj Shete                                |
| Designation                                   | Principal  |
| Does the Institution function from own campus | Yes  |
| Phone no/Alternate Phone no.                  | 07122290368                                      |
| Mobile no.                                    | 9665553451                                       |
| Registered Email                              | dhanrajshete1002@gmail.com                       |
| Alternate Email                               | ygc.ngp@rediffmail.com                           |
| Address                                       | Sneh Nagar, Nagpur                               |
| City/Town                                     | Nagpur   |
| State/UT                                      | Maharashtra                                      |
| Pincode                                       | 440015   |

|  |                                       |
|--|---------------------------------------|
| <b>2. Institutional Status</b>         |                                       |
| Affiliated / Constituent               | <b>Affiliated</b>                     |
| Type of Institution                    | <b>Women</b>                          |
| Location                               | <b>Urban</b>                          |
| Financial Status                       | <b>Self financed and grant-in-aid</b> |
| Name of the IQAC co-ordinator/Director | <b>Dr. K.G. Meshram</b>               |
| Phone no/Alternate Phone no.           | <b>07122290368</b>                    |
| Mobile no.                             | <b>9970071236</b>                     |
| Registered Email                       | <b>kgmeshram17@gmail.com</b>          |
| Alternate Email                        | <b>yashoda2ndcyclenaac@gmail.com</b>  |

|  |   |
|--|---|
| <b>3. Website Address</b>  |   |
| Web-link of the AQAR: (Previous Academic Year)                           | <a href="https://yashodagirlscollege.edu.in/wp-content/uploads/2020/08/AOAR-2018-2019.pdf">https://yashodagirlscollege.edu.in/wp-content/uploads/2020/08/AOAR-2018-2019.pdf</a>                                     |
| <b>4. Whether Academic Calendar prepared during the year</b>             | <b>Yes</b>  |
| if yes,whether it is uploaded in the institutional website:<br>Weblink : | <a href="https://yashodagirlscollege.edu.in/wp-content/uploads/2019/07/Scan-Academic-Calendar-2019-2020.pdf">https://yashodagirlscollege.edu.in/wp-content/uploads/2019/07/Scan-Academic-Calendar-2019-2020.pdf</a> |

| <b>5. Accrediation Details</b> |            |             |                      |                    |                    |
|--------------------------------|------------|-------------|----------------------|--------------------|--------------------|
| Cycle                          | Grade      | CGPA        | Year of Accrediation | Validity           |                    |
|                                |            |             |                      | Period From        | Period To          |
| <b>1</b>                       | <b>B++</b> | <b>2.82</b> | <b>2017</b>          | <b>02-May-2017</b> | <b>01-May-2022</b> |

|   |                    |
|---|--------------------|
| <b>6. Date of Establishment of IQAC</b> | <b>01-Jul-2017</b> |
|---|--------------------|

|   |
|---|
| <b>7. Internal Quality Assurance System</b> |
|---|

| Quality initiatives by IQAC during the year for promoting quality culture |                 |                                       |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by                                  | Date & Duration | Number of participants/ beneficiaries |
|   |                 |                                       |

|  |  |  |
|--|--|--|
| IQAC                                     |  |  |
| <b>No Data Entered/Not Applicable!!!</b> |  |  |
| <a href="#">View File</a>                |  |  |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty  | Scheme        | Funding Agency | Year of award with duration | Amount |
|---------------------------------|---------------|----------------|-----------------------------|--------|
| Internal Quality Assurance Cell | Seminar Grant | NAAC           | 2019<br>1                   | 75000  |
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|  |                           |
|--|---------------------------|
| <b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>   | Yes                       |
| Upload latest notification of formation of IQAC  | <a href="#">View File</a> |
| <b>10. Number of IQAC meetings held during the year :</b>  | 4                         |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website       | Yes                       |
| Upload the minutes of meeting and action taken report  | <a href="#">View File</a> |
| <b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b> | Yes                       |
| If yes, mention the amount   | 75000                     |
| Year   | 2019                      |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Organized Two National Seminars (One NAAC Sponsored) on NAAC new Framework to update the faculties with the new quality indicator framework and to make planning and implementation of quality parameters as per the new framework.

- Encouraged use of ICT for effective teaching learning process during the outbreak of corona virus lockdown period by adopting online teaching learning and evaluation methodology.

- Implemented online feedback system for all the stakeholders and making the analysis of the feedback, it was put in the meeting of College Development Committee for taking review and making reforms in all the functioning of the

institution.

- The linkages and MoUs formed and the activities undertaken under them in the form of IQAC initiatives.

- Students Aid Fund raised as per the decision of the IQAC and the poor and the economically backward students have been awarded scholarship from the institution through this fund.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action                           | Achivements/Outcomes |
|--|----------------------|
| <b>No Data Entered/Not Applicable!!!</b> |                      |
| <a href="#">View File</a>                |                      |

**14. Whether AQAR was placed before statutory body ?**

Yes

| Name of Statutory Body        | Meeting Date |
|-------------------------------|--------------|
| College Development Committee | 29-Jul-2020  |

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

22-Jan-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institution has purchased software for Management Information System named Master Software Solution Pvt. Ltd on 23/07/2018. It helps the institution for maintaining the information related to the admissions in the institution and also in other respects. The different modules functioning in the software for different purposes are as under: •  
Module for Admission: This module is

very useful to maintain the data of admission in the institution. It also helps to locate the students under different categories and minority groups at a glance. The idea of the students enrolled in the entry year and also the students admission for the next semesters can be obtained at a click through this software. The information regarding the students admitted in different departments and the number of students opting different subjects could be obtained through this software under this module.

- Module for Admission Receipt: When once the students are admitted, the software helps to generate the receipt of payment as admission fees from the students. It also helps to find the number of admissions done in the institution on that particular date.
- Module for ICard: this module helps the institution to generate Identity Cards of the students by way of the data entered in the software. It saves the expenditure of the institution on the printing of the identity cards.
- Module for Bonafied Certificate: With the help of this module it is possible to generate bonafied certificate to the students.
- Module for Character Certificate: The character certificate can be generated using the module of character certificate.
- Module of Tally : The module of tally helps the office to maintain all the accounts and find the amount collected under different heads such as university admission fees, library fees, etc. Collected from the students.
- Module of Pay Roll: This module is very useful for maintaining the data of salary of the staff members and generate salary slip every month. Even the complete data of the LIC and payment to Income Tax can be obtained through this software.
- Module for Exam. Slip: This module helped the office to generate the examination fees details and produce examination fees slip for the students. It helped the office to find the data of the students appeared to the examination and the collection of the fees as examination fees from the students.

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution adopts and implements an effective system of curriculum delivery in the form of a well planned and well documented process. Time management is taken care of while implementing it. The academic planning committee at the institutional level functioning under IQAC played the pivotal role in effective curriculum delivery and always augmented the gaps by excellent communication between teachers and students. The following steps were taken-

- In the last meeting of the IQAC, all the departments were asked to prepare their departmental academic calendar making proper planning for effective curriculum delivery, curriculum enrichment and also for continuous evaluation process.
- IQAC approved the teaching plans and plans of evaluation prepared by all the departments in their respective subject and strictly monitors whether the teachers adhere to the schedule prepared by them.
- Innovative teaching methods, presentations, assignments and discussion are the part and parcel of the effective curriculum delivery process of the institution.
- The mechanism of finding strong and weak learners from the periodic evaluation and adopting measures for them has been effectively implemented.
- The review of completed syllabus as per planning was taken on each Saturday for which academic diaries were provided and regular classroom activities have been recorded in the academic diaries.
- Unit wise Unit-Test system was implemented while the CIE process for the effective curriculum delivery was conducted.
- Many teachers from the institution represent the Board of Studies in their respective subjects for designing syllabus which helps the institution in curriculum delivery also.
- Principal engaged classes if some staff member remain absent and take feedback from the students with respect to the curriculum delivery from time to time.
- Students' centric teaching methods and ICT based teaching methods adopted for effective curriculum delivery.
- Due to the impact of Covid-19 the actual classroom teaching became impossible due to lockdown, so the teachers used online platform like whats app groups, Zoom app, etc. for the completion of syllabus and also for conducting evaluation. Some teachers prepared video lectures, shared videos from You Tube and some PPTs also.
- 3 value added courses and 3 short term certificate courses were introduced for the curriculum enrichment and its effective delivery.
- All the library resources and digital resources in the institution used optimally for the effective curriculum delivery.
- Online feedback system on curriculum has been introduced for taking feedback on curriculum delivery and to implement the remedial measures and bridge the gaps.
- Cross-cutting issues from the curriculum are identified and all measures for all round personality development of the students are implemented through different programs and activities to shape the minds of the students in proper way.
- The regular review of the curriculum delivery is taken by the IQAC and the members of the management in their periodic meetings. Thus, the entire process of curriculum delivery in the institution is well planned, well documented, time-bound and robust keeping in view the attainment of vision and mission of the institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Certificate | Nil             | 04/09/2019            | 90       | Employ ability                           | Skill development |

|   |     |            |    |               |                   |
|---|-----|------------|----|---------------|-------------------|
| course in<br>Business Communication                       | Nil | 04/10/2019 | 90 | Employability | Skill Development |
| Certificate Course in<br>Flower Arrangement               | Nil | 02/12/2019 | 90 | Employability | Skill Development |
| Certificate Course in<br>Financial Accounting<br>Taxation |     |            |    |               |                   |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil               | Nil                      | Nil                   |
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nil                              | Nil                      | Nil   |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 130         | Nil            |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses                     | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| Add on course in Salad Making           | 04/12/2020           | 25                          |
| Add on online Course in English Grammar | 20/03/2020           | 49                          |
| Add on course in Accountancy            | 10/09/2019           | 30                          |
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### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BA                      | Environment Science      | 26  |
| BCom                    | Environment Science      | 49  |
| BA                      | Home-Economics           | 43  |
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

The IQAC of the institution every year put its emphasis on taking feedback from various stakeholders and using its analysis for the overall functioning of the institution. In this session the IQAC decided to adopt online Feedback Mechanism making it available on the institutional website. The Feedback committee is constituted for the purpose. The analysis of feedback is done and it is kept in the meeting of the College Development Committee for approval. a) Students feedback on Syllabus: This feedback gives the overview of the students with respect to the difficulty level, educational development of the students, available resources for study, emerging trends covered, the aspects of career and employability at national and international level and the applicability for making the students an ideal citizen with respect to the curriculum they have studied. b) Teachers' feedback on syllabus: This feedback is designed to take view of the teachers regarding the level of interest of the teachers and students, difficulty level, availability of resource material/study material, career options for the students at different level, etc., of the syllabus designed by the university. The feedback thus collected is shared for revision with the respective BoS of the affiliating university. c) Alumni's feedback on curriculum: This feedback gives the opinion of the Alumni's who have studied the entire curriculum while pursuing the degree and it covers different aspects with respect to the difficulty level, educational development of the students, available resources for study, emerging trends covered, the aspects of career and employability at national and international level and the applicability for making the students an ideal citizen with respect to the curriculum they have studied during the period of three years. d) Students' Satisfaction Survey: This is an important feedback that helps the institution to make analysis of the overall functioning of the institution taking feedback from its real stakeholders. In fact this survey form is based on NAAC format and covers the aspects like of syllabus taught in the class, preparation and method of communication of the teachers, method of evaluation and assignments, mentoring mechanism in the institution, program and course outcomes, opportunities provided by the institution for overall development, the mechanism of identifying weak and strong learners of the institution, teaching methods, extracurricular activities in the college, use of ICT in teaching learning process, skill based approach of the institution in implementing courses and programs and also the overall view of the students with his suggestions for improvement has been covered in this survey form. e) Parents' Feedback on college: This feedback covers the aspects like admission process of the institution, discipline and academic atmosphere in the institution, library facilities, infrastructure, computer laboratory, games and sports facility, access to teachers and non teaching staff, the measures for personality development of the students, career guidance and placement cell and its functioning, parents teachers meeting, facilities provided in the institution and its adequacy, etc., which helps the institution as a mirror image to reflect its real face and make required improvement .



## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA                    | Bachelor of Arts         | 360                       | 164                            | 164               |
| BCom                  | Bachelor of Commerce     | 360                       | 146                            | 146               |
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 310   | Nil   | 11  | Nil   | Nil  |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 11                         | 7   | 7                                 | 6                                | 1                          | 8                               |
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| No file uploaded.          |   |                                   |                                  |                            |                                 |

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

? The students mentoring mechanism is effectively functioning in the institution. ? The Students Mentoring Committee is duly constituted for the purpose. The mentors are same for odd and even semester during the year as there is no change in the admitted students. ?The Principal in the first meeting with the students gives idea to the students regarding the mentoring mechanism in the induction program. ? The eleven full time teachers in the institution were given the responsibility of mentoring to 310 students deploying 28 students to each teacher. ?The mentor-mentees interaction time has been given in the time table of the institution in which the mentees can interact with their teacher mentor for the academic and stress related issues. ?The mentor teachers are provided the register in which they maintain the record of the mentor-mentees interaction. The mentor teachers are also given additional responsibilities with respect to their mentees as they look after whether they are regular or not or whether they are responding to the assignments or not, etc. ?The notice is drawn for the students regarding the mentoring program. The mentor teachers are also given the mobile numbers of the students for contact. ?Even the mentor-mentees list is displayed on the notice board and shared on the whats app groups of the students. ? All the mentors are informed to resolve the issues in specific time. The serious issues must be shared with the Principal in order to resolve it. ? This mentoring mechanism is effectively used in the institution as a tool to redress the students problems and help them to release their stress that stands in the way of their academic progress. ? The mentors are also given the mobile numbers of their mentees so as to make their interaction easier in case the mentees is absent in the college. This is an additional responsibility given to the mentors with respect to check attendance of the mentees and their regularity. ? The impact of the mentoring mechanism has been observed in a way that the mentees share their issues very comfortably with their mentor as if it is a one-window for them to get their problems solved. ? It has also been observed that most of the confidential and

personal problems are shared with the mentors as the students are already having their whats app groups for asking their general problems and difficulties.

|  |                             |                       |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 310  | 11                          | 1:28                  |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

|                             |                         |                  |  |                          |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 16                          | 11                      | 4                | Nil                                      | 10                       |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

|               |   |             |  |
|---------------|---|-------------|--|
| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| Nil           | Nil   | Nil         | Nil  |

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

|                |                |                |  |   |
|----------------|----------------|----------------|--|---|
| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
| BA             | 001            | 2020           | 16/10/2020   | 23/11/2020  |
| BCom           | 002            | 2020           | 16/09/2020   | 23/11/2020  |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

? As per the pattern proposed by Rashtrasant Tukadoji Maharaj Nagpur University internal assessment is done for 20 credit in each paper. This is done on the basis of viva, assignments, projects, seminars and students' overall response in the class. ? As per the direction of the IQAC the teachers adopts different methodology to assess the overall academic performance in their subjects. This year four unit tests in each subject conducted for Internal assessment. ? The institution has a robust mechanism for continuous Internal evaluation as the schedule for it is planned in advance as a part of departmental academic calendar in which proper planning is done and approved by IQAC for teaching, learning and evaluation process. ? The pattern of internal assessment is shared with the students beforehand especially at the beginning of the session. It is also brought to their notice by displaying on the notice boards. ? Internal assessment helps the teachers for identifying slow and advanced learners and to adopt strategic planning for their academic development. In subject like Home-Economics the internal assessment is done through practical examination. ? The examination committee maintains the record of internal assessment analysis records and it is submitted to the university also. ? Some teachers encourage students to check their answer sheets for self-evaluation. The language teachers ask the students to read the lessons to assess the reading skill among students. ? Some teachers used whats app groups for the assessment of the

portion taught in the class.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

All the teachers are informed to prepare academic calendar as per the decision in the last meeting of IQAC. A comprehensive academic calendar of the institution is prepared as per the University Academic Calendar. There is a committee for it. This annual academic calendar contains information regarding programs/activities to be organized, dates of internal examinations, viva-voce, holidays, etc. Based on this academic calendar and as per the schedule in it, all the departments prepare their departmental academic calendar or teaching plan semester-wise in which the teaching learning and continuous internal examination and assessment is an integral part for the information of the students and teachers. There is an internal flexibility built into it to accommodate the constraints and priorities by the teachers. Preliminary examinations are conducted to provide the knowledge to the students of the university paper pattern. There is an examination committee to monitor all the college examinations under the headship of the Principal. There is robust internal examination system through which slow and advanced learners are located and required steps are taken for them. Internal evaluation is also done through conducting viva-voce, class tests, seminars and giving assignments to the students. The IQAC of the institution strictly monitors whether the teachers adhere to the schedule prepared by them. As per the academic calendar curriculum delivery, curricular, co-curricular and extra-curricular activities are very strictly followed under vigilance of the IQAC of the institution. The institution has very good potentiality in conducting programs and activities adhering to the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://yashodagirlscollege.edu.in/wp-content/uploads/2020/09/Program%20Outcomes%20and%20Course%20Outcomes.pdf>

2.6.2 – Pass percentage of students

| Programme Code    | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|-------------------|----------------|--------------------------|---|---|-----------------|
| 002               | BCom           | NA                       | 30  | 29  | 96.67           |
| 001               | BA             | NA                       | 30  | 29  | 96.67           |
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://yashodagirlscollege.edu.in/feedback/#1569295525128-0552788b-9c73>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
|-----------------------|----------|----------------------------|------------------------|---------------------------------|

|                   |   |     |   |   |
|-------------------|---|-----|---|---|
| Nil               | 0 | Nil | 0 | 0 |
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar  | Name of the Dept.               | Date       |
|--|---------------------------------|------------|
| National Seminar on Understanding the Parameters of standard Operating Procedure for Quality Improvement, Quality Assessment and Effective DVV Process | Internal Quality Assurance Cell | 24/08/2019 |
| National Seminar on Facing Re-Accreditation Process of New Quality Indicator Framework (QIF)   | Internal Quality Assurance Cell | 06/02/2020 |
| One Day National Webinar on Challenges and Opportunities Before Indian Economy in Present Scenario   | Department of Commerce          | 13/06/2020 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil                     | Nil             | Nil             | Nil           | Nil      |
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| Nil               | Nil  | Nil          | Nil                  | Nil                | Nil                  |
| No file uploaded. |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Nil                    | Nil                     |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type          | Department         | Number of Publication | Average Impact Factor (if any) |
|---------------|--------------------|-----------------------|--------------------------------|
| International | Library            | 3                     | 6                              |
| International | Physical Education | 2                     | 6                              |

|                   |                   |   |   |
|-------------------|-------------------|---|---|
| International     | English           | 3 | 6 |
| International     | Marathi           | 3 | 6 |
| International     | History           | 2 | 7 |
| International     | Political Science | 3 | 4 |
| International     | Economics         | 5 | 6 |
| International     | Sociology         | 1 | 6 |
| International     | Commerce          | 3 | 6 |
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department         | Number of Publication |
|--------------------|-----------------------|
| Sociology          | 1                     |
| Economics          | 1                     |
| Political Science  | 1                     |
| History            | 2                     |
| English            | 2                     |
| Physical Education | 1                     |
| Library            | 4                     |
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil                | Nil            | Nil              | Nil                 | 0              | Nil   | Nil   |
| No file uploaded.  |                |                  |                     |                |   |   |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| Nil                | Nil            | Nil              | Nil                 | Nil     | Nil   | Nil   |
| No file uploaded.  |                |                  |                     |         |   |   |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 6             | 30       | 13    | 13    |
| Presented papers            | 1             | 6        | Nil   | Nil   |
| Resource persons            | Nil           | 2        | Nil   | 1     |
| No file uploaded.           |               |          |       |       |

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities   | Organising unit/agency/<br>collaborating agency | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|---|---|--|--|
| Tree Planatation program was organized at Manish Nagar Housing Development Societys Garden.   | NSS Unit of the Institution                     | 5  | 40   |
| Cleanliness drive was organized on 1-08-2019 by the NSS Volunteers in the institution   | NSS Unit of the Institution                     | 6  | 87   |
| The students took collective oath regarding not using Gutka and for not consuming the tobacco related products on 11-07-2019  | NSS Unit of the Institution                     | 5  | 95   |
| Two girls from the institution attended the programs organized by NSS. RTM Nagpur University in the workshop on Say no to Tobacco and Tobacco related products Workshop on 23-08-2019 | RTM Nagpur University                           | 1  | 2  |
| A Ralley was organized by RTM Nagpur University in which the NSS Volunteers from the college participated for the message of Non-violence and peace.                                  | RTM Nagpur University                           | 2  | 20   |
| A street play was organized for Voters Awareness near Sai Mandir Area by the NSS Volunteers and Mr. Yuvraj Chafle, Nodal Officer, Election Commission                                 | Institution and Election Commission             | 3  | 45   |

|  |                            |   |    |
|--|----------------------------|---|----|
| guided on the occasion to the public.  |                            |   |    |
| The students of NSS participated in Walk A Thon program organized by SVK Educational Institution on 29-11-2019 to encourage the Physically Challenged Students in the society. | Institution and NGO        | 3 | 25 |
| The NSS Volunteers of the college participated in the program to encourage the Physically challenged students organized by NSS Department of RTM Nagpur University.            | NSS, RTM Nagpur University | 3 | 20 |
| An Awareness Rally was organized by the NSS Volunteers on the occasion of Voters Awareness Day on 25-01-2020   | Institutional level        | 4 | 74 |
| NSS Annual Camp of the College was organized at Parsodi Village from 10 to 16 February, 2020   | NSS Institution            | 5 | 50 |
| No file uploaded.  |                            |   |    |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity  | Award/Recognition | Awarding Bodies  | Number of students Benefited |
|---|-------------------|--|------------------------------|
| Active participation in Seven Days Cleanliness Awareness Camp organized by Regional Directorate, NSS Pune in collaboration with NSS, RTMNU, NMC | Recognition       | Regional Directorate, NSS Pune Other collaborating units | 3                            |

|   |             |                                 |   |
|---|-------------|---------------------------------|---|
| Nagpur and MSS Institute of social work from 24-30 Dec, 2019  |             |                                 |   |
| A Girls from the institutoin particiapted in National Integration Camp organized at Bangalore from 24-01-2020 to 30-01-2020                                 | Recognition | NSS Bangalore University        | 1 |
| Three girls from the institution participated in National Inegration camp organized by Ministry of Youth Affairs Sports Pune from 17-02-2020 to 23-02-2020. | Recognition | Ministry of Youth Affair Sports | 3 |
| Participation of a girl from AVHAN : 2019, Chancellorss Brigade: NSS Wing Training camp on disaster Management  | Recognition | Chancellors Brigade: NSS Wing   | 1 |
| No file uploaded.   |             |                                 |   |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme    | Organising unit/Agency/collaborating agency | Name of the activity  | Number of teachers participated in such activites | Number of students participated in such activites |
|-----------------------|---|---|---|---|
| Road Security Mission | Institution and NGO                         | Road- Safety Drive was organized by the Institution in collaboration with Jana Akrish Institution on 10-02-2020 | 11  | 90  |
| Healthy India Mission | Institution and NMC                         | An awareness program on Filariasis was organized by the institution on 25-01-2020                               | 11  | 240   |
| Health India Mission  | Institutional Level                         | Free Medical Check up Camp was organized by the College   | 11  | 310   |



|                                     |   |   |    |     |
|-------------------------------------|---|---|----|-----|
|                                     |   | <p>for the outsiders and the college students on 25-12-2019 in which Dr. Purnima Chinchmalatpure and the team of doctors from Nagarjun Trust and Swami Vivekanand Hospital Khapri took active part fo</p>                     |    |     |
| Eradication of Blind Belief Mission | Institutional Level                           | <p>A program on the eradication of Superstitions in the society was organiced by the college in which Mr. Shравan Khudre, a Camp orgnizer of Andhshraddha Nirmulan Program was the speaker on the occasion on 17-10-2019.</p> | 11 | 260 |
| Literacy Mission                    | Institutional level                           | <p>A Guidance program on Literacy Day was organized by the College on 09-09-2019 on the occasion of international Literacy Day.</p>   | 11 | 280 |
| Voters Awareness                    | Institution and NMC Unit of Election Campaign | <p>Voters Awareness program was organized for the college students as per the Drive from NMC and NMC representatives Mr. Sanjiv Mhurle, Sachin Lambat and Mr. Kishor Indurkar guided the students on the</p>                  | 11 | 260 |

|                        |   |   |    |     |
|------------------------|---|---|----|-----|
|                        |   | occasion  |    |     |
| Constitution Awareness | Institutional Level                               | Reading of Preamble by the College Students on the occasion of Constitution Day   | 11 | 305 |
| Clean India Mission    | Institutional Level                               | The students took collective oath regarding keeping cleanliness at all places and the principal of the college guided the students on the Importance of Cleanliness on the occasion on 14-11-2019 | 11 | 220 |
| Citizenship Awareness  | Institution with the Permission from Govt. Bodies | Students visited Vidhan Bhavan to Experience the actual functioning of the Legislative Assembly during the Winter Session on 16-11-2019   | 5  | 40  |
| No file uploaded.      |   |   |    |     |

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity   | Participant | Source of financial support | Duration |
|--|-------------|-----------------------------|----------|
| Faculty Exchange program with Womens College of Arts Commerce, New Nandanvan, Nagpur | Teachers    | Institution                 | 1        |
| Faculty Exchange program with Renuka College, Besa, Nagpur- 440037                   | Faculties   | Institution                 | 2        |
| No file uploaded.  |             |                             |          |

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ | Duration From | Duration To | Participant |
|-------------------|----------------------|-------------------------------------|---------------|-------------|-------------|
|                   |                      |                                     |               |             |             |

|   |   |  |            |            |                       |
|---|---|--|------------|------------|-----------------------|
|   |   | industry /research lab with contact details                        |            |            |                       |
| Linkage for Environmental Project work                        | MoU for Rendering Voluntary Services with Charitable and social Purpose   | SVK Shikshan Sanstha, Hajaripahad, Nagpur-440007                   | 25/11/2019 | 24/11/2020 | Students and teachers |
| Linkage with institution working for environmental Protection | Linkage for Academic cooperation for Environmental Awareness  | Ayurvan Foundation, Civil Lines, Nagpur-440001                     | 04/12/2019 | 03/12/2020 | Students and Teachers |
| Linkage for Competitive Examination and on the job training.  | Linkage for Coaching for Banking and Communication skills purpose   | Spectrum Academy, Nashik-422002                                    | 25/10/2019 | 24/10/2020 | Students              |
| Linkage to promote Womens Empowerment                         | Linkage to promote and organize programs and activities for academic improvement of girls for their empowerment | Linkage with Olava Mahila Bahuuddeshya Seva Sanstha, Nagpur-440015 | 16/10/2019 | 15/10/2020 | Students and teachers |
| No file uploaded.   |   |  |            |            |                       |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation  | Date of MoU signed | Purpose/Activities   | Number of students/teachers participated under MoUs |
|---|--------------------|--|---|
| MoU with Bank of Maharashtra, Deonagar, Branch              | 01/01/2020         | Organizing training and academic events for the academic purpose for college girls | 65  |
| MoU with Parle-G Pvt. Ltd company Shivam Foods Unit, Nagpur | 03/01/2020         | Purpose of Industrial Visit for the students of the institution                    | 95  |
| MoU with Maharashtra Centre for                             | 15/10/2019         | Entrepreneurship Development programs for  | 85  |

|                                      |                  |
|--------------------------------------|------------------|
| Entrepreneurship Development, Nagpur | college students |
|--------------------------------------|------------------|

No file uploaded.

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

|  |  |
|--|--|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 140000   | 135000   |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Classrooms with LCD facilities   | Existing                |
| Laboratories   | Existing                |
| Class rooms  | Existing                |
| Campus Area  | Existing                |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Newly Added             |
| No file uploaded.  |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| SOUL 2.0                  | Nil                                       | 2.0     | 2015               |

4.2.2 – Library Services

| Library Service Type  | Existing |        | Newly Added |       | Total |         |
|-----------------------|----------|--------|-------------|-------|-------|---------|
|                       |          |        |             |       |       |         |
| Text Books            | 5944     | 992934 | 62          | 13889 | 6006  | 1006823 |
| Reference Books       | 908      | 289281 | Nil         | Nil   | 908   | 289281  |
| e-Books               | Nil      | Nil    | Nil         | Nil   | Nil   | Nil     |
| Journals              | Nil      | Nil    | 20          | 13010 | 20    | 13010   |
| e-Journals            | Nil      | Nil    | Nil         | Nil   | Nil   | Nil     |
| Digital Database      | Nil      | Nil    | Nil         | Nil   | Nil   | Nil     |
| CD & Video            | 54       | Nil    | Nil         | Nil   | 54    | Nil     |
| Library Automation    | 1        | 300000 | Nil         | Nil   | 1     | 300000  |
| Weeding (hard & soft) | Nil      | Nil    | Nil         | Nil   | Nil   | Nil     |

|                   |   |      |   |      |   |      |
|-------------------|---|------|---|------|---|------|
| Others(s pecify)  | 4 | 1824 | 5 | 2550 | 9 | 4374 |
| No file uploaded. |   |      |   |      |   |      |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher     | Name of the Module          | Platform on which module is developed | Date of launching e-content |
|-------------------------|-----------------------------|---------------------------------------|-----------------------------|
| Dr. Amol Raut           | The Bird Sanctuary          | Institutional Website                 | 20/10/2020                  |
| Dr. Govind Rawlekar     | Rambhanecha Drushtant       | Institutional Website                 | 14/10/2020                  |
| Dr. Govind Rawlekar     | Sudharak Kadhnyacha Hetu    | Institutional Website                 | 14/10/2020                  |
| Dr. K. G. Meshram       | Communication Skill         | Institutional Website                 | 17/10/2020                  |
| Dr. Suryakant Kapshikar | Foreign Policy of Hitlar    | Institutional Website                 | 10/10/2020                  |
| Dr. Suryakant Kapshikar | Causes of Second World War  | RTM Nagpur University E-Content       | 13/08/2020                  |
| Dr. Prakash Sonak       | Basic Sociological Concepts | Institutional Website                 | 12/10/2020                  |
| Dr. Prakash Sonak       | Tribal Issues and Problems  | Institutional Website                 | 12/10/2020                  |
| Dr. Mahendra Katre      | Law of Demand               | Institutional Website                 | 16/10/2020                  |
| No file uploaded.       |                             |                                       |                             |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------------|--------|
| Existing | 60              | 45           | 45       | 52               | 0                | 5      | 8           | 100                              | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                                | 0      |
| Total    | 60              | 45           | 45       | 52               | 0                | 5      | 8           | 100                              | 0      |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|                |
|----------------|
| 100 MBPS/ GBPS |
|----------------|

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| Nil  | <a href="#">Nil</a>  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 650000                                 | 776658   | 250000                                 | 233434   |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has developed a perfect mechanism for the maintenance and optimum utilization of physical, academic and support facilities. The building maintenance is looked after by the members of the management. By adopting green initiatives the campus has been made beautiful and is well maintained to create and support the academic atmosphere. The cleanliness of toilets and washrooms is done regularly by the outside person appointed for the purpose. Generator is available for power backup. Laboratories: The institution has Home-Economics and fashion designing laboratory. The system of taking quotation for new purchase, demo and installation is followed. The stock verification is done annually. The cleanliness is done regularly by the concerned peon. For easy access to equipments and material, the girls are divided into groups at the time of practical. Projects and practical assignment copies are given to the students as compulsory exercise as the credit to the practical is given in the University examination. For maintenance and repair the concerned technician is called as and when required. There is kitchen garden and so many medicinal and herbal plants available in the campus. Library: The shelving system is adopted for security measures and easy access of books and periodicals. There is library advisory committee to support the function of the library services and frame the policies. The stock verification has been conducted this year. There is SOUL 2.0 software available for e-functioning of the library for the easy access of users. The librarian takes initiative to educate newly admitted students regarding the availability of resources and the system to use them in the institution at the beginning of the session. It is mandatory to sign the visitor's register and follow the rules and regulation framed by the department of library. The old books with disheveled pages are bound. Cleanliness and sanitization of library is given priority. The books, magazines and periodicals are purchased every year as per the demand of the different departments. The vast e-resource for study and knowledge is made available for the staff and the students in the form of INFLIBNET membership. Games and Sports: Every year the department of sports provides required material to the students to participate in games and sports. The sports material is ordered after demanding quotations. The stock verification and maintenance is done annually. Computers: The institution has a computer laboratory in which there are 45 computers and 9 computers are in the office and library. The institution takes care to upgrade its IT infrastructure from time to time. The stock verification of compute laboratory is done annually. The campus is WI-FI and the internet facility is well maintained. There is AMC for the maintenance of the computers. Classrooms: The adequate care is taken to keep the atmosphere in the classroom comfortable by maintaining furniture and electrical equipments regularly. For immediate repair the electrician or carpenter in contact is called. Emphasis is given on optimum utilization of the classroom infrastructure for academic purpose. The LCD projectors in the classrooms are well maintained.

<https://yashodagirlscollege.edu.in/physical-facilities/>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

**5.1 – Student Support****5.1.1 – Scholarships and Financial Support**

|                                      | Name/Title of the scheme         | Number of students | Amount in Rupees |
|--------------------------------------|----------------------------------|--------------------|------------------|
| Financial Support from institution   | Scholarship from the Institution | 14                 | 15500            |
| Financial Support from Other Sources |                                  |                    |                  |
| a) National                          | GOI Scholarship                  | 68                 | 124366           |
| b) International                     | 0                                | Nil                | 0                |
| No file uploaded.                    |                                  |                    |                  |

**5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,**

| Name of the capability enhancement scheme                     | Date of implemetation | Number of students enrolled | Agencies involved   |
|---|-----------------------|-----------------------------|---------------------|
| Soft skill training of Ganesha Idol Making                    | 27/02/2020            | 30                          | Institutional Level |
| Remedial coaching for Backlog Students                        | 01/09/2019            | 40                          | Institutional Level |
| Soft skill training on Flower arrangement and bouquet making. | 04/10/2019            | 30                          | Institutional Level |
| Online training in English Communication Skills               | 22/03/2020            | 29                          | Institutional level |
| Personal counseling and mentoring.                            | 01/09/2019            | 310                         | Institutional Level |
| Yoga meditation camps   | 10/06/2019            | 157                         | Yogada Sanstha      |
| Aerobics training camps.                                      | 19/02/2020            | 145                         | Institutional level |
| Bridge course for newly admitted students                     | 01/07/2019            | 175                         | Institutional Level |
| No file uploaded.   |                       |                             |                     |

**5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year**

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|--|--|--|---------------------------|
| 2019 |                    | 60   | 35   | 1  | 4                         |

Competative Examination Guidance Centre and Career Counseling Cell

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 4                         | 4                              | 7   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No                            | Nil                             | Nil                       | ICICI Bank                    | 3                               | 1                         |

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5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined                      | Name of programme admitted to |
|------|--|--------------------------|---------------------------|---|-------------------------------|
| 2020 | 1  | B.Com                    | Commerce                  | L.A. D. College, Nagpur                         | M.Com                         |
| 2020 | 2  | B.A.                     | Sociology                 | Ambedkar College, New Kailas Nagar, Nagpur      | MSW                           |
| 2020 | 1  | BA                       | Political Science         | Bhartiya Mahavidyalaya, Morshi. Dist. Amravati. | MA                            |
| 2020 | 1  | B.A.                     | Economics                 | Dept. of Economics. RTM Nagpur University       | MA                            |
| 2020 | 2  | BA                       | Sociology                 | Hislop college, Nagpur. (0712-2532004)          | MA                            |
| 2020 | 1  | BA                       | Sociology                 | Tirpude Social Work                             | MSW                           |



|                           |   |       |          |  |       |
|---------------------------|---|-------|----------|--|-------|
|                           |   |       |          | College,<br>Nagpur. (071<br>2-2521394)   |       |
| 2020                      | 2 | BA    | History  | Vasantrao<br>Naik Govt<br>Institute of<br>Arts &<br>social<br>Sciences,<br>Nagpur (0712<br>-2565658) | MA    |
| 2020                      | 1 | B.Com | Commerce | Yashwant M<br>ahavidyalaya<br>, Wardha   | MA    |
| 2020                      | 1 | B.Com | Commerce | R.S.<br>Bidkar<br>College,<br>Hinganghat,<br>Dist.<br>Wardha.  | M.Com |
| Nil                       | 1 | B.Com | Commerce | Prerna<br>College, Bha<br>gwannagar,<br>Nagpur   | M.Com |
| <a href="#">View File</a> |   |       |          |  |       |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |
|-------------------|---|
| Any Other         | 1                                       |
| No file uploaded. |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                           | Level | Number of Participants |
|------------------------------------|-------|------------------------|
| No Data Entered/Not Applicable !!! |       |                        |
| <a href="#">View File</a>          |       |                        |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal   | National/<br>International | Number of<br>awards for<br>Sports | Number of<br>awards for<br>Cultural | Student ID<br>number | Name of the<br>student         |
|------|---|----------------------------|-----------------------------------|-------------------------------------|----------------------|--------------------------------|
| 2019 | Representation in<br>All<br>India Inter<br>University<br>Rugby Game | National                   | 1                                 | Nil                                 | N.A.                 | Payal<br>Rikilal<br>Dahake     |
| 2019 | Representation in<br>All India                                      | National                   | 1                                 | Nil                                 | N.A.                 | Shraddha<br>Sudhakar<br>Dhurve |

|                   |  |          |     |     |      |                          |
|-------------------|--|----------|-----|-----|------|--------------------------|
|                   | Inter-University in Rugby game                             |          |     |     |      |                          |
| 2019              | Representation in All India Inter-University in Rugby game | National | 1   | Nil | N.A. | Vanashri Devidas Parteki |
| 2019              | Representation in All India Inter-University in Rugby game | National | 1   | Nil | N.A. | Pooja Rajendra Jilhare   |
| 2019              | Representation in All India University in Korf Ball        | National | 1   | Nil | N.A. | Ankita Nilkanth Kadu     |
| 2019              | Representation in All India University in Net Ball         | National | 1   | Nil | N.A. | Chhakuli Mahadeo Gedam   |
| 2020              | Medal  | National | Nil | 3   | N.A. | Pooja Badwaik            |
| 2020              | Medal  | National | Nil | 2   | N.A. | Poonam pache             |
| 2020              | Medal  | National | Nil | 1   | N.A. | Gulfashan Zahra Ali      |
| 2020              | Medal  | National | Nil | 1   | N.A. | Khushbu Dongre           |
| No file uploaded. |  |          |     |     |      |                          |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the Maharashtra Public Universities Act, 2016, RTM Nagpur University has issued Direction 39 of 2017 for the purpose of formation of Students' Council in affiliated colleges. There were no any final directions regarding the procedure of election in the colleges from the affiliated university. However, the institution is very sensitive about the participative leadership by involving students in all activities. the institution has taken initiative to nominate class representatives (CR) on the basis of academic merit. The members from sports, NSS, Cultural, etc., are also nominated and the class representatives elect the Secretary who represent the college at the university. The formations of the students' council ensure participation of students in the functioning of the institution. The details of the formation of students council with photograph has been given in the institutional website as web-link <https://yashodagirlscollege.edu.in/student-council/> The role and activities played by the members of the students council of the institution are

as under: • Maximum representation in the academic and administrative committees of the institution and also in organization of the different programs in the campus was given to the members of the students council. • The Member of the students council represented advisory committee of the library, advisory committee for the sports and the cultural committee of the institution. • During the different academic and co-curricular activities, the members of students' council have been given responsibilities and prominent role for the successful conduction of the program. • The class representatives also bring to the notice of the teaches and the head of the institution the grievances and problems faced by the students and try to solve the issue. •

During the industrial visit or field trip or picnic organized by the institution, the different responsibilities are entrusted to the members of the students' council. • The principal nominates a teacher in-charge for the students' council for proper co-ordination and guidance from time to time. • Students' Council Secretary along with other members played a leading role in the organization of the Annual Function and the cultural fest in the academic session 2019-20. • Students' took initiative to celebrate the Teachers' Day on 5 September 2019 is a fine example of developing their leadership and organizing skills. They play the role of teacher, Principal and peon and manage everything in the form of 'Self-Rule'. In such functions the students are allowed to enjoy complete freedom in the institution for grooming their talent and confidence. • National Service Scheme (NSS) is a very good platform in the institution that play a very important role in developing the leadership qualities among the students. NSS volunteers worked under different groups with a group leader and all group leaders were coordinated by a main leader under the efficient guidance of the Programme Officers and manage certain given responsibilities. • The council played a major role in the organization of NSS Camp, Health Check up camp, Sports Day, Tree plantation program, Publication of college magazine, Cultural Fest, etc., during this year.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

214

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The institution has an active Alumni Association through it is not registered. The prominent role of the members of the Alumni Association in the form of participation and contribution is an under:- • The members of the Alumni Association are always ready to respond to the call of the college. • They are working as representatives on the College Development Committee as well as in Internal Quality Assurance Cell. • They are invited in the different programs and activities of the institution. • They take active participation in the annual cultural fest and sports meet. • They attend the meeting of the Alumni Association regularly. • They occasionally provide guidance to the current students as per the requirement. • They help the institution in admission process. • They provide their feedback for the improvement of the institution. • They take active part in the placement drive organized by the institution. • They remain present with their parents during the health check-up camp. In this way the members of the Alumni Association plays a very important role in the

form of their active participation.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The details of two practices of decentralization and participative management during the last year as under: Practice 1:- Every year the institution organizes annual sports and cultural fest on a grand scale. This event is such an event in which variety of events and programs organized. This year it was organized from 16 to 18 January, 2020. The principal called a separate meeting for deciding the dates and the guests for the program. For the successful organization of the events the executive committee was formed in this meeting. In this executive committee, the finance committee, Prize Distribution Committee, Refreshment Committee, Stage Decoration Committee, Ground maintenance Committee, Discipline Committee and First Aid Committee were formed. The other committees were totally related to the events of cultural and sports. There were different competitions organized in cultural and sports on the occasion. For the cultural fest, the committees were divided as per the type of cultural event and the entire responsibility of the event was entrusted to the committee. Similarly for different kinds of sports and games, the different committees were formed and were entrusted the responsibilities. Even the members of Students Council were given the key roles and were divided into different committees. The responsibilities were decentralized among the students and staff members. Similarly the participation of all and the distribution of the responsibilities even among the students had made it very easy for all. Even the members of Alumni were invited and the best performers among them were given opportunity to perform on the stage and give encouragement to the current students. Practice 2:- The NAAC sponsored One Day National Seminar was organized on 24th of August, 2019. For the successful organization of this National Seminar the entire works and responsibilities were distributed in the form of decentralized management system. The different committees were constituted such as finance committee, Publication Committee, Seminar Proceedings Committee, Registration Committee, Refreshment Committee, Stage Decoration and Set up committee, Power Point Presentation arrangement Committee, Certificate Distribution Committee, Vigilance Committee, Committee for Reception, Hospitality and Stay Arrangement of Resource Person and delegates, etc. These committees were working under the guidance of the head of the institution. The vigilance committee consists of some senior teachers who looked after the entire functioning for the successful organization of the seminar. More than 250 delegates from the country participated in the seminar. Even the members of Students Council were given the key roles and were divided into different committees. The credit of the grand success of the seminar only goes to well-planned and decentralized management system. All the delegates praised the event in all its aspects including punctuality, arrangement, support services, management, quality refreshment and the most important factor in the form of quality resource person as well as excellent key note address by NAAC Deputy Advisor, Dr. B. S. Ponnudiraj. Such grand events are impossible without the participation of all stakeholders and sharing of the responsibilities by all.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type                        | Details   |
|--------------------------------------|---|
| Admission of Students                | <p>The admission process in the institution is completely transparent. The application forms are collected and the merit list is displayed on the notice board as per the Rashtrasant Tukadoji Maharaj University norms and direction and then the admission process begins. The rules of the Govt. Of Maharashtra are followed strictly in the admission process. The admission committees are formed to make the admission process smooth and healthy. The proper guidance is provided to the students at entry level for the choice of the subjects as most of the parents are illiterate and students are in confusion. Even the hoardings are displayed at important junctions for the purpose of admission. The prospectus of the institution and the institutional website gives the mirror reflection of the entire functioning of the institution.</p> |
| Industry Interaction / Collaboration | <p>The institution has signed Memorandum of Understanding with the industries and banks in the vicinity for the purpose of organizing industrial visits of the students for updating their knowledge and to inculcate entrepreneurship skills among them. The experts from the industry, banks, etc., are also invited as guests to guide the commerce students. The institution has home-economics subject and the institution has signed MoU with Parle-G unit to upgrade the knowledge of the girls with respect to the functioning and the production process of the food industry.</p>   |
| Human Resource Management            | <p>During this year the process of filling the vacant posts of teachers in Urdu and Pali subject is in progress and also the CHB teachers are appointed purely on the basis of their academic merit. The work is distributed among the teachers forming the committees in which one teacher is coordinator. The administrative work and the cleanliness of the institution is given to the members of the class IV staff members on equal sharing terms in order to use human resources in a right way. The faculties are sent to attend the refresher courses and some training courses on ICT have been organized for</p>   |

the teaching and non-teaching staff members. Some webinars are also organized for training the teachers regarding use of Google Classroom. The faculties are encouraged to participate in seminars, Webinars workshops, Refresher and orientation courses and in short term courses from time to time for updating their knowledge and skills. The institution takes steps to upgrade the knowledge of the students by inviting the faculties from outside for expert guest lectures and also as a part of extension activities.

Library, ICT and Physical Infrastructure / Instrumentation

? ? Library, ICT and Physical Infrastructure / Instrumentation: The library has 6914 books out of which 62 books have been added during 2019-2020. The INFLIBNET subscription is also taken by the college. The campus is Wi-Fi as internet with 100 mpbs speed has been installed and functioning in the institution for effective internet access. The Six classrooms have LCD Projectors and there is Smart Board in one room that is computer lab. Total 45 computers are there is the computer lab and 15 computers are in the office and in different departments which indicates the complete technology upgradation of the institution. The language laboratory and LAN system is effectively working in the institution. This technology is being used for effective teaching learning process. All the instruments and technological gadgets are well maintained using proper maintenance strategy.

Research and Development

The institution has research committee. It monitors and addresses the issues related to research. The committee encourages the faculties to write quality research papers for UGC listed/CARE listed journals at national and international platform with impact factor and also for the seminar proceedings. Most of the research papers published by the faculty are the proof of the work of this committee. With the encouragement of the research committee, Dr. Suryakant Kapshikar published an edited book entitled 'Mahatma Gandhi: Life, Vision and Work'. More than 90 faculty members are Ph. D holders. Many of the faculty members are Ph. D. Supervisors and are having a lot more experience in

|                                   |   |
|-----------------------------------|---|
| <p>Examination and Evaluation</p> | <p>research.</p> <p>The institution has two examination committees as internal examination committee to conduct college level examination and University examination committee to manage the university examination entrusted at the college centre. As per the academic calendar of the university the institutional academic calendar is prepared in which the complete planning is done for Continuous Evaluation System and is approved by the IQAC. The Principal keeps vigil about the conduction of the evaluation system. The Principal made it mandatory to show the question paper and Answer sheets of the students of the Unit test after conducting test and also after valuation of the answer sheets. The system of finding weak learners and strong learners based on the marks obtained by the students and implementing remedial measures as per requirement has been informed to the teachers.</p>   |
| <p>Teaching and Learning</p>      | <p>In the last meeting of the IQAC, the instructions were given to prepare the Academic Calendar of the institution based on the Academic Calendar of the RTM University. The Teaching plans prepared by the teachers were put before the IQAC for sanction. The Principal approved the teaching plans prepared by individual faculties in their respective subjects. On each Saturday, it has been made compulsory for the teachers to submit the academic diaries and show weekly completed curriculum. Regular classroom activities are recorded in the academic diaries of the teachers. If some teachers remain absent, the Principal engages the class and takes his personal feedback with respect to the teaching-learning process. Occasionally he gives instructions to the teachers as per his findings. In each staff council meeting and also in the meetings of the IQAC, the review of the teaching learning process in the institution is taken by the IQAC and the Principal. The teachers are instructed to use ICT based teaching methods for effective curriculum delivery. The curricular and extra-curricular activities and study tours and field visits are supplemented to</p> |

|                        |   |
|------------------------|---|
|                        | make the learning by the students more effective.   |
| Curriculum Development | <p>The Curriculum is provided by the affiliating University and the institution adopts very effective method of curriculum delivery through a well planned and well documented process. The Internal Quality Assurance Cell of the institution by using the resources of each department makes planning for curriculum enrichment and also its effective delivery within a time limit. The institution has magnificent potential for effective curriculum delivery in the form of a well experienced staff with highest qualification and experience of teaching and research. The planning is done in advance for completion by all the departments and is also conveyed to the students at the beginning of the session to get them the overview of the syllabus and its completion strategy.</p> <p>Even the method of evaluation is conveyed to them early in advance. Most of the faculty of the institution being the members of BoS in different subjects and also the members of different academic bodies of the affiliating university also play very crucial role in the curriculum development of the University.</p> |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details  |
|-------------------------------|--|
| Planning and Development      | Almost all the communications with respect to planning and development is done and maintained in electronic mode and are also uploaded as per requirement on the institutional website.                                      |
| Administration                | During the period of Spread of Kovid -19, almost all administrative works are being done in the form of egovernance, The same has been informed to implement from the governemnt as well as from the affiliating university. |
| Finance and Accounts          | The institution has maintained its account in the computer using electronic system. Though 100 finance and account work is not done using electronic method but the maintenance of deta is done in this form.                |
| Student Admission and Support | For the purpose of admission the admission form has been made available  |



on the institutional website. Some students used this platform for their admission. Most of the students contacted directly to the institution for their admissions. The support system to the students is continued in the form of whats app groups created by the institution.

**Examination**

Due to the outbreak of Corona Virus, the teaching learning and evaluation process is going on using online system. The affiliated University also conducted the Online Examination of the Students of final year. the Institution has its G- Suit Domain on which the students are registered and this online platform is being used for the evaluation process of the students.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year              | Name of Teacher | Name of conference/<br>workshop attended<br>for which financial<br>support provided | Name of the<br>professional body for<br>which membership<br>fee is provided | Amount of support |
|-------------------|-----------------|---|---|-------------------|
| 2020              | Nil             | Nil   | Nil   | Nil               |
| No file uploaded. |                 |   |   |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the<br>professional<br>development<br>programme<br>organised for<br>teaching staff | Title of the<br>administrative<br>training<br>programme<br>organised for<br>non-teaching<br>staff | From date  | To Date    | Number of<br>participants<br>(Teaching<br>staff) | Number of<br>participants<br>(non-teaching<br>staff) |
|------|---|---|------------|------------|--|--|
| 2020 | Faculty<br>Development<br>Program   | Nil   | 05/06/2020 | 06/06/2020 | 300  | Nil  |
| 2019 | Nil   | Computer<br>Training<br>for Non<br>Teaching<br>staff  | 18/12/2019 | 18/12/2019 | Nil  | 6  |
| 2020 | Two Days<br>Workshop<br>on<br>Developing<br>effective<br>Communication<br>Skills            | Nil   | 28/02/2020 | 29/02/2020 | 12   | Nil  |
| 2020 | Workshop<br>on Life   | Nil   | 02/03/2020 | 02/03/2020 | 15   | Nil  |

Skills was organized for the Staff and the Students in which Dr. Purnima Kedar Guided the staff members and the students

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme                           | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| UGC Sponsored Short Term Course on Research Methodology in Social Science | 1                               | 25/11/2019 | 30/11/2019 | 7        |
| UGC Sponsored Refresher Course  | 1                               | 10/10/2019 | 23/10/2019 | 14       |
| UGC Sponsored Refresher Course  | 1                               | 06/11/2019 | 19/11/2019 | 14       |
| UGC Sponsored Short Term Course   | 1                               | 26/08/2019 | 31/08/2019 | 7        |
| UGC Sponsored Short Term Course   | 1                               | 09/12/2019 | 14/12/2019 | 7        |
| HRDC Sponsored Short Term Course (Arpit)                                  | 1                               | 26/08/2019 | 31/08/2019 | 7        |
| MOOC E-Content HRDC Short Term Course Indore                              | 1                               | 11/05/2020 | 16/05/2020 | 7        |
| UGC HRD E-Content Development short Term Course (Gujrat                   | 1                               | 28/05/2020 | 03/06/2020 | 7        |

University)

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| Nil       | Nil       | Nil          | Nil       |

6.3.5 – Welfare schemes for

| Teaching  | Non-teaching  | Students   |
|---|---|--|
| <p>Teachers are given salary certificates from the institution for obtaining personal and housing loans from the bank. • They are assisted for the reimbursement of Medical bills from the government. • They are given incentives for their academic progress. The teachers who are of great support to the institution and works actively are given opportunities for their welfare in that respective area. They are also given benefits like group LIC. GPF loan facility is also provided to the teachers.</p> | <p>Members of the non-Teaching staff are given salary certificates from the institution for obtaining personal and housing loans from the bank. • They are assisted for the reimbursement of Medical bills from the government. They avail their Earn Leave as per their need and their applications are taken into consideration for all kinds of leave as per rule from time to time. The benefit of group LIC is also given to them.</p> | <p>Students are supported with required certificates for obtaining MSRTC passes. They are also supported for government of India scholarship if they are having required certificates• They are given bonafied certificates as and when required. Students are given first Aid facility in the Institution. • Poor and economically backward Students are given financial support from the staff members. • This year Students Welfare fund is collected and distributed as scholarship to the poor and needy girls of the institution. • Free medical check-up facility for students from the department of Physical Education.</p> |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is a mechanism of internal and external financial audit in the institution. As far as internal audit is concerned, it is done by Chartered accountant that has been outsourced by the institution and External Audit is carried out by the State Government through the Joint Director of Higher Education. The institution has applied for external audit by the Joint Director, higher Education, Nagpur Division, Nagpur. But still there is no response. The Last Internal audit was carried on 31/08/19. There has been no audit objection till now with respect to financial audit of the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
|  |                               |         |

|                   |       |                                     |
|-------------------|-------|-------------------------------------|
| Dr. Vijaya Bankar | 21000 | Donation for Students Welfare Fund. |
| No file uploaded. |       |                                     |

6.4.3 – Total corpus fund generated

|      |
|------|
| 2227 |
|------|

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                       | Internal |           |
|----------------|----------|-----------------------|----------|-----------|
|                | Yes/No   | Agency                | Yes/No   | Authority |
| Academic       | Yes      | RTM Nagpur University | Yes      | IQAC      |
| Administrative | No       | Nil                   | Yes      | CDC       |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution holds two meetings of Parents-Teachers association. In the meeting the parents are made aware of the facilities and learning avenues available for the students in the institution. The parents are guided by the Principal regarding taking continual feedback from the students with respect to academic and holistic development of their wards. The efforts are made to understand the perception and expectations of the parents by inviting some educated parents to share their views. In the second meeting the feedback is taken from the parents on academic and nonacademic experiences. The feedback committee is asked to make analysis of the feedback. The institution gives importance to maintain holistic relationship between the institution and parents. The feedback taken by the parents is used for the quality improvement in the institution. They are invited to witness the cultural fest performed by their wards. They are also invited to the different programs and activities like health check-up camps, etc.

6.5.3 – Development programmes for support staff (at least three)

- Professional training development program is organized for the support staff.
- They are allowed to participate in the meetings of their organization.
- Regular birthday celebrated in the institution treating them as family member of the institution. They are given promotions and increments as per rule.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Use of ICT to make teaching learning process more effective and online platform like whats app groups is encouraged by the institution. 2. All the activities are implemented as per planning done well in advance and it is monitored by the head of the institution. 3. Short term courses add on courses, activities under linkages and MoUs are encouraged for overall personality development of the girls as the important stakeholders of the institution.

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | Yes |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC  | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2019 | Online feedback system implemented for all stakeholders   | 01/07/2019              | 10/07/2019    | 28/02/2020  | 400                    |
| 2019 | One NAAC Sponsored National Seminar and One National Level Seminar and One National level Webinar organized in cluster. | 01/07/2019              | 24/08/2019    | 24/08/2019  | 500                    |
| 2019 | Use of ICT and online resources for effective teaching-learning and evaluation process.                                 | 10/07/2019              | 01/08/2019    | 22/03/2020  | 310                    |
| 2019 | Programs and activities organized under MoUs and Linkages   | 10/10/2020              | 20/10/2019    | 28/02/2020  | 310                    |
| 2019 | Professional Development training programs organized for teaching and non-teaching staff                                | 01/10/2019              | 15/10/2019    | 28/02/2020  | 39                     |
| 2020 | Students support system encouraged in the form of establishment of students welfare committee                           | 10/01/2020              | 10/01/2020    | 22/03/2020  | 80                     |

|                   |   |            |            |            |     |
|-------------------|---|------------|------------|------------|-----|
| 2019              | Initiatives to make the institutional website more students centric                     | 01/08/2019 | 10/08/2019 | 22/03/2020 | 310 |
| 2019              | Received NIRF Ranking   | 01/09/2019 | 15/09/2019 | 30/04/2020 | 310 |
| 2020              | Implemented best practices to inculcate leadership qualities among the students         | 01/10/2019 | 15/10/2019 | 22/03/2020 | 310 |
| 2019              | Uploaded POs, COs PSOs on the institutional website for the benefit of the stakeholders | 11/07/2019 | 11/07/2019 | 22/03/2020 | 310 |
| No file uploaded. |   |            |            |            |     |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme  | Period from | Period To  | Number of Participants |      |
|---|-------------|------------|------------------------|------|
|   |             |            | Female                 | Male |
| Gender Equity Program on International Womens Day on 09-03-2020 was organized in which Dr. Sadhana Moundekar was the chief guest. | 09/03/2020  | 09/03/2020 | 245                    | 6    |
| Gender Equiry program on Mahila Sabalakaran in which Mrs. Meera Kadbe   | 16/10/2019  | 16/10/2019 | 240                    | 8    |

|  |            |            |     |   |
|--|------------|------------|-----|---|
| from Olava Foundation guided the girls.  |            |            |     |   |
| Gender Equity Program on 'Problems of Girls in Present Scenario' Was organized in which Mrs. Meera Kadbe from Olava Foundation guided the students on 17-12-2019 | 17/12/2019 | 17/12/2019 | 260 | 7 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|   |
|---|
| Percentage of power requirement of the University met by the renewable energy sources   |
| A training program on How to make paper bags to avoid Plastic Bags for the conservation of the Environment was organized on 02-08-2019 A Rally on Environmental Awareness was organized in the Sneh Nagar Area and the vicinity around the college on 08-08-2019 by the NSS Volunteers A Guidance program on how to prepare Compost Fertilizers was organized for the girls as a step to protect Environment on 13-08-2019. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities         | Yes/No | Number of beneficiaries |
|-------------------------|--------|-------------------------|
| Physical facilities     | Yes    | 2                       |
| Scribes for examination | Yes    | 2                       |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative  | Issues addressed                                 | Number of participating students and staff |
|------|--|--|------------|----------|---|--|--|
| 2019 | 1  | Nil  | 05/08/2019 | 45       | Guidance and support to newly admitted students coming to the institution from distance about bus | The issue of bus concession from State Transport | 180  |

|      |   |     |            |    |                                     |  |     |
|------|---|-----|------------|----|-------------------------------------|--|-----|
|      |   |     |            |    | pass concess<br>ion                 |  |     |
| 2019 | 1 | Nil | 22/08/2019 | 1  | Clean Garden-Green Garden Drive     | The NMC garden close to the institution got cleaned by the NSS Volunteers giving the message to the locality of keeping cleanliness for healthy life.  | 95  |
| 2019 | 1 | Nil | 11/09/2019 | 20 | Contribution to Election Commission | The institution provided support for the national cause by engaging three persons from time to time as per the order of the local collector office for the work of voters registration work and also for the voter card distribution work. | 3   |
| 2019 | 1 | Nil | 15/07/2019 | 25 | Use of NMCs playground for sports   | The institution as per written agreement   | 150 |



|      |     |   |            |   |   |  |    |
|------|-----|---|------------|---|---|--|----|
|      |     |   |            |   | practice  | is using the NMCs playground to conduct regular sports activities as the institution has no playground of its own.   |    |
| 2019 | Nil | 1 | 24/08/2019 | 1 | Cleanliness drive in the locality                     | The NSS volunteers conducted cleanliness drive in the locality close to the institution to give the message of cleanliness.                                      | 85 |
| 2020 | Nil | 1 | 14/01/2020 | 1 | Road Safety Drive                                     | The institution conducted Road Safety Drive in collaboration with Jana Akrosh Institution giving message of following the rules of transportation to the public. | 20 |
| 2020 | Nil | 1 | 17/01/2020 | 1 | Cooperation to local Police station for investigation | the institution provided CCTV footage to the Area Police   | 5  |

|      |     |   |            |   |                            |   |     |
|------|-----|---|------------|---|----------------------------|---|-----|
|      |     |   |            |   |                            | Station when they wanted to make investigation of a complaint by the institutional student.   |     |
| 2019 | Nil | 1 | 25/12/2020 | 1 | Health Check up camp       | The institution organized a grand health check up camp with the participation of many doctors from different hospitals through which the students, parents and the people from the locality took benefit by attending the camp. | 350 |
| 2020 | Nil | 1 | 11/12/2019 | 1 | Awareness Rally for Voters | The Political Science department of the institution organized Voters Awareness Rally to inspire the local people to take part in the election process by performing   | 150 |

|      |     |   |            |   |                             |   |     |
|------|-----|---|------------|---|-----------------------------|---|-----|
|      |     |   |            |   |                             | their voting right.   |     |
| 2020 | Nil | 1 | 03/02/2020 | 1 | Environment Awareness Rally | the Department of Environment Protection and Awareness of the institution organized Environment Awareness Rally to call upon the local public for the protection of environment through slogans and messages. | 130 |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                                  | Date of publication | Follow up(max 100 words)  |
|--|---------------------|---|
| Code of conduct for Students           | 01/03/2019          | The code of conduct for students board has been placed in the prime location so that the students should easily read the rules. The discipline committee also organize program for newly admitted students for the awareness. |
| Code of conduct for Teachers           | 01/03/2019          | The board of code of conduct for teachers is placed in the staff room and the teachers are encouraged to follow the rules. Some teachers are given explanation when they winked at the code of conduct.                       |
| Code of conduct for non-teaching staff | 01/03/2019          | The board of the code of conduct for non teaching staff is placed in the administrative section of the  |

institution. There is no such serious issue with respect to the non-teaching staff. They are always encouraged to keep helpful attitude towards the students being the chief stakehodlers of the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity  | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| Celebration of Indpendence Day                                  | 15/08/2019    | 15/08/2019  | 267                    |
| A program on the occasion of Birth Anniversary of Rajio Gandhi  | 20/08/2019    | 20/08/2019  | 180                    |
| A Program on Teachers Day                                       | 05/09/2019    | 05/09/2019  | 310                    |
| A program on Gandhi Jaynati and Lal Bahadur Shastri Jayanti.    | 02/10/2019    | 02/10/2019  | 297                    |
| A progtram on death anniversary of Rashtrasant Tukadoji Maharaj | 11/10/2019    | 11/10/2019  | 280                    |
| A program on Birth Anniversary of APJ Abdul Kalam               | 15/10/2019    | 15/10/2019  | 295                    |
| A preamble reading program on Constitution Day                  | 25/11/2019    | 26/11/2019  | 256                    |
| A program on Republic Day                                       | 26/01/2020    | 26/01/2020  | 310                    |
| An awareness program on World Womens Day                        | 08/03/2020    | 08/03/2020  | 287                    |
| A program on Birth Anniversary of Dr. B. R. Ambedkar            | 14/04/2020    | 14/04/2020  | 280                    |

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Planted more plants in the campus as NSS Tree Plantation Drive. Regular Cleanliness activities are conducted under the mission Campus Care and Clean Green Campus as the best practice. Campus is kept free from the use of plastic and also solid, Liquid and e-waste material is properly and regularly disposed off. Dustbins are kept at different places and on each floor to support cleanliness of campus. Washrooms are regularly cleaned and handwash as well as sanitizer has been made available as a precautionary measure to keep everyone

safe from the infection and spread of corona virus. Regular cleanliness and sanitization of the classrooms and desk benches is done. The regular cleanliness drive is undertaken by the NSS Volunteers even to keep the adjacent area of the campus clean and safe.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practice- 1:- Developing Reading Habits and Presentation Skills among the Students.** Objectives: - • To develop reading habits among the students. • To encourage them for presentation on what they read. • To develop presentation skills and overcome stage fear. • To make them competent and confident. • To boost the graph of knowledge through wide reading. Context: - The vision and mission of the institution is of overall personality development of the girls in order to empower them to make them responsible and promising citizen. Through this practice, the institution wishes to inculcate the presentation skills like public speaking and stage daring among the girls by giving them opportunity to make presentation on what they have read from the books borrowed from the library. Challenge: - The students read and take knowledge but how to make that knowledge public is a challenge before them. The absence of skill of making presentation and gaining confidence of the people making use of our acquired knowledge become a great hurdle to get success in life. Knowledge in mind is useless without making its proper marketing and efforts to reach it to the public. The Practice : • The practice is being run in support of the library of the institution. The students are targeted when they come to the library to issue book or for the exchange of the books. The librarian takes review of the contents the students wish to read from the book borrowed from the library. He advises the student to read the portion thoroughly with the specific purpose of making presentation on it on coming Saturday. • The activity is conducted on every Saturday after the teaching is over in the presence of the Principal and the members of the committee constituted for this best practice. • The subject teachers also are encouraged to prepare girls for this activity and asked to encourage girls to make presentation on the topic he teaches in that particular week in the classroom. He also gets the idea of how the students are confident of the knowledge gained in the classroom of the subject. • When the other girls observes the specific students making their presentation and getting acclaim, they also get encouraged and take initiative for making presentation in the forthcoming activity. Constraints and Limitations: • The limited girls come forward to make presentation. • Only the students reading thoroughly take initiative to participate. Evidence of Success: • The girls are taking full interest in making presentation on what they read from the books. • They show their liking in making presentation on the topic related to their syllabus. • When the other girls observe the presentation and the encouragement given by the Principal, they also take part in the coming event. • There is a sort of competition among the girls for making better presentation. Problems Encountered and Resource Required : • The presentation needed to be encouraged from the students on such topics which are not related to their syllabus. It should reflect extra reading of the students. • Time management in the institution for the activity become difficult in case the number of girls making presentation is more. **Best Practice- 2 :- Welfare Scheme for Socio-Economically Backward Students** Objectives: - • To support the learners from economically backward classes financially through Students' Welfare Scheme. • To identify the socio-economic problems among the students of weaker section from the institution which is affecting their learning and solve them so that it will not affect her academic development. • To make the students of weaker section of the society competent and confident. • To encourage the parents of students from weaker section of the society so that they should continue the educational development of their wards. • To support

the students by providing them scholarship, books, free bus pass, etc., as per the requirement and the situation. Context: - The institution is a girls' college and in accordance with the vision and mission of the institution of empowering girls to make them responsible and promising citizen to serve the community and the nation, in order to uphold equity and inclusion among the economically backward girls this best practice has been implemented. Challenge:

- In the institution there are 40 girls who come from poor and economically backward classes. Many a times the parents find it difficult to provide financial assistance to them for fees, books, uniforms, bus passes, etc., which automatically affect the regularity of the girls in the classes and also their educational development. Many parents take decision to stop the education of their girls as they find it difficult to spend money on their education due to their poverty. The support and encouragement in the form of financial assistance to some extent is required to such students. The Practice : • Based on the title and the specified objectives of the practice, the institution has raised the students welfare fund and a special account has been opened for it.

Dr. Prakash Sonak is working as the co-ordinator for the Students Welfare Committee. • All the teachers in the institution contribute every year to raise fund. Some fund is also collected from the outside sources of the institution.

The amount in the form of donation is also welcomed. • All the committee members identify the girls from the poor section of the society who are really in need of such financial support. The list is shared with the Principal in the meeting and the decision is taken to distribute scholarship to such students. • Many a times the poor girls who do not attend the classes regularly due to the reason of requirement of fund for the bus- pass, the committee help such girl for the pass. • The poor students are supported in the form of note-books, college uniforms, medical support, free Xerox-copies or print outs of study material, book-bank scheme from the institutional library, etc. • The committee also works to encourage the parents to continue and complete the education of the girl who take decision of the early marriage of the girl. The audit has been done of all the transactions. Constraints and Limitations: • As the number of girls coming from the poor background is nearly more than 25, it is difficult to raise enough funds to support them. • It is a herculean task to identify the financial backwardness of the aspirants who come forward. • While providing such assistance, the issue of upholding the equity and inclusion with respect to the economically disadvantaged counterparts become a challenge. • Selection of the aspirants for the award of scholarship from the institution and denying the claim to some other girls is also a challenge. Evidence of Success: • The scheme has been proved very much beneficial for the girls from the economically disadvantaged group especially to those who are not eligible for the Govt. Scholarship. • The scheme provides timely assistance to the students as they have a waitfor a long time to the award of scholarship from the government. • The poor girls can continue and complete their education as they get encouragement to work hard due to the assistance provided to them. • The needy students who have no way except engaging themselves in work for the financial gain avoiding classes are benefitted through the scheme. • The parents are encouraged due to the support and they become the messenger in the society which adds to the reputation of the institution in the society for such kind of initiatives. Problems Encountered and Resource Required : • The fund collected is limited and hence the issue of scarcity of fund is faced. • The involvement of some NGOs or other outer sources need to be encouraged so that the benefit of the scheme could be given to the majority of the aspirants.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://yashodagirlscollege.edu.in/best-practice-01/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has its own distinctiveness and wide-spread reputation as a premier institution providing quality education to the girls and paying special attention to the overall personality development of the girls coming from the economically, socially and financially backward background and also the girls from the rural area in and around Nagpur. More than 50 girls admitted in the institution come from the distance of more than five kilometres skipping the other educational institutions having the facility of education. The girls come to the institution to take education from more than 15 villages around Nagpur city such as Manewada (5 kms.), Mhalginagar (6 kms), Panjri (6 kms), Ruhi (9 kms), Waroda (7 kms), Khapri (7 Kms), Butibori (26 kms), Takalghar (30 kms), Dongargaon (14 Kms.), Waghdhara (16 kms), Gumgaon (17 kms.), Parsodi (7 kms.), Beltarodi (6 kms.), Narsada (8 kms.), Pipla (9 kms.). The reason for such a good response for admission is that the institution has earned its trust, name and fame as an institution paying attention to the safety measures of the girls, caring and providing timely guidance to the girls related to their educational and other issues and problems, informing the parents about the progress of the students, helping the students with respect to their economical and health related problems and implementing all the programs, facilities, activities considering the students as members of the family. The Vision of the institution : "We believe in promoting holistic policy of education and imparting higher education to the girls coming from financially weaker and educationally deprived sections of the society, and every aspirant in general, making them competent, self-reliant and responsible member of the community for countering the challenges of rapidly changing globalized world" • Based on the above vision of the institution, the institution is imparting education to the girls coming from rural background especially the girls of the farmers and labourers in large number are admitted in the institution. • The trust that the institution has earned since its opening of the masses and the students and parents in and around the city and especially from the rural belt of Nagpur become clear from the fact that more than 50 girls prefer this institution for the perusal of higher education. • The batches of successful passed out graduates from the institution that are engaged in some jobs or other work has given this identity and popularity to the institution. • In addition to the teaching of curriculum, the co-curricular, extra-curricular and extension activities are organized for the overall development of the students. The guest lectures, the expert lectures, competitive examination guidance on every Saturday, placement drive, short term and certificate courses for students, enrichment programs, bridge courses and the best practices ensure the overall personality development of the girls to realize the vision and mission of the institution.

Provide the weblink of the institution

<https://yashodagirlscollege.edu.in/>

## 8.Future Plans of Actions for Next Academic Year

PLAN OF ACTION OF IQAC FOR QUALITY IMPROVEMENT FOR THE SESSION 2020-2021 • Academic planning in advance for the next session and approval to it as per the quality sustenance plan of IQAC. • To encourage continuous evaluation system and work for online evaluation system for day to day teaching by all the departments. • To implement bridge courses, remedial coaching for slow learners and to provide special attention to the advanced learners. • To encourage ICT based teaching learning methodology such as use of whats app groups/, modern applications for online learning through mobile phone taking into consideration the corona pandemic situation in the country. • To introduce skill based courses to implement one student one skill program. • To make use of computer lab for

developing computing skills and as a learning tool for the students. • To organize seminars and conferences in different disciplines as cluster activity. • To make students mentoring mechanism more robust and effective. • To adopt staff improvement strategies for different purpose. • To implement e-governance in administration, admission process, accounts and college level examination. • To encourage participation of students in social activities and programs to make them social citizen with required awareness. • To implement effective online feedback mechanism for improvement in overall functioning of the institution. • To encourage more linkages and MoUs for quality outcomes. • To make the grievance redressal mechanism more robust and result oriented. • To implement the programs and activities to realize the vision of the institution of 'Empowerment of Women'. • To introduce programs and activities for competence building among the students. • To enhance the quality among the students through implementing regular best practices. • To encourage support mechanism for the poor and economically backward students.